



Meeting Minutes



Traffic Safety Board

Date & Time:	Thursday – July 24, 2025 6:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
<u>Attendees</u>	
T.S.B. Members:	Council Liaison:
Jason Wuertz-Chair	Councilor Dan Standke
Tiffany Yandt-Vice Chair	City Staff:
Tony Bevel (<i>absent</i>)	Corey Jentzsch-Police Captain
Dorian Libal (<i>absent</i>)	Rich Sattler-Interim Public Works Director
Lisa Patterson	Jason Waters-City Engineer
Richard Amicci (PAB Liaison)	Chris Pierce-Traffic Officer (<i>absent</i>)
Lawrence O’Keefe (PAB Liaison)	Joy Chang-Senior Planner
	Sabrina Sharp- Admin Assistant II

This meeting was live-streamed (and recorded) through the City of Sherwood’s YouTube channel.

The video is available for viewing: [7/24/25 TSB Meeting](#)

Overview

The newly formed Traffic Safety Board called its first official meeting to order at 6:02 pm. Councilor Dan Standke was introduced as the new non-voting council liaison, where he brings three years of experience from various local boards and commissions. The Traffic Safety Board approved the request for two stop signs at the Woodhaven and Pinehurst intersection, with plans from city staff to complete a traffic count analysis. The Main and Division intersection was found partially compliant in lighting assessments; immediate LED upgrades initiated while addressing non-compliant areas. Speed control measures, including a deployed speed trailer, showed preliminary reduction in speeds, comprehensive data collection ongoing with new Urban SDK software. The Brookman Road center line striping was completed by Washington County staff and additional measures for fog lines were implemented to enhance road definition. The Sunset-Timbrel HAWK signal project requires transformer installation with operation planned before school begins; signal equipment delayed until December. The new Citizen Advisory Committee meeting is scheduled to launch a two-year Transportation System Plan project, with a city council session set to review safety improvements around schools.

Approval of Minutes

Mr. Amicci made a motion to approve the May meeting minutes as written. The motion was seconded by Mr. O’Keefe and all present board members voted in favor.

Citizen Comments

Raymond Wright commented on the lack of traffic enforcement on Brookman Rd. He is happy about the painted lines but would like staff to review the signage. He stated that he has asked the city for cameras in the area and is concerned about the lack of signage and excessive speeding at the location.

Sami Brown spoke on the speeding issue at Brookman and added that there have been three accidents on the corner of Brookman & Ladd Hill. She also voiced her concerns about the increased traffic due to the additional developments and construction in the area.

Business (Chair)

- Welcome Councilor Dan Standke
 - Dan Standke stated that he has been on council for 3 years and stated that he is not a voting member of the board but will be the liaison between the board members and the City Council, to ensure that items are receiving the attention they need.
- Welcome Captain Corey Jentzsch
 - Captain Jentzsch introduced himself and stated that he is a resident and has been employed by the Sherwood Police Department for over 26 years. He added that he is committed to supporting the board members' goals and catching up on historical traffic issues.

New Traffic Safety Requests

Request for two additional stop signs at Woodhaven/Pinehurst intersection — Request #2025-014

Conversation for this request begins at the 10:03 mark on the video.

- Mr. Waters stated that there is additional development by the highway and there is a ton of pedestrian traffic. He added that he thinks the intersection might meet warrants for an all-way stop, but he needs to collect data from radar & traffic counts to make a recommendation to the City Manager.
- Mr. Amicci asked if a speed analysis would be completed as well, and Mr. Waters replied that there would be an analysis completed as there is a speeding concern there, but warrants need to be met to start the process. He added that he should be able to give the board an update at next month's meeting. Mr. Amicci stated that this is a really busy intersection and wasn't sure if speed was an issue but is in favor of the all-way stop. This item will remain pending until next month's meeting.

Pending Traffic Safety Requests

**Request for street improvements at Main/Division intersection —
(Request #2025-003 & Request #2025-003.1)**

Conversation for this request begins at the 15:00 mark on the video.

- Mr. Waters stated that the photometric analysis showed that the intersection partially met lighting standards. He clarified that the southbound side of the intersection did meet standards, but the northbound side did not. He indicated that PGE would need to come out and switch out the lighting with compliant bulbs. This item will remain pending until the lighting is replaced and compliant according to lighting standards.

**Speeding concerns at SW Washington to SW Meinecke by Sherwood Middle School —
Request #2025-009**

Conversation for this request begins at the 18:10 mark on the video.

- Captain Jentzsch stated that the speeding issues at the complaint location have decreased during summer break but are expected to return when school resumes as the speed limit will be reduced to 20 mph. Chair Wuertz suggested keeping this item pending until after school resumes to see if the extra enforcement makes a difference in driving behavior.

Stop Sign Request at 1st Street/ Park intersection—Request #2025-010

Conversation for this request begins at the 20:49 mark on the video.

- Mr. Waters stated that the required fifteen-day notices have been sent to residents and Mr. Sattler added that the stop sign is scheduled to be installed by August 5th or 6th. This item will remain pending until the stop sign has been installed.

**Speeding concerns at SW Roellich/SW Eldred, requesting speed limit or stop sign —
Request #2025-013**

Conversation for this request begins at the 23:10 mark on the video.

- Captain Jentzsch stated that the speed trailer was moved from SW Meinecke to the complaint location to obtain speed data. He added that the preliminary feedback shows some speed reduction, but the comprehensive data is still pending. The speed trailer will be deployed for two-week rotations to compile data on each side of the road. Mr. Amicci asked if the city subscribed to the Urban SDK program and Mr. Sattler replied that the one-year subscription was approved by management, and staff will be able to start utilizing the software on the first or second week of August to supplement visible enforcement.

Councilor News

Councilor Standke spoke on the upcoming events in the city: National Night Out, which will take place, on Tuesday, August 5th from 5:00 PM-8:00 PM, and the Sherwood Citizens University has been announced, which is open to Sherwood residents 18 years old and up. This will be a six-week course covering city operations, and registration is now open until the beginning of September. He asked if the board members had any questions for him, and a short Q&A session between the board members and Councilor Standke took place.

Board Announcements (Chair)

N/A

Staff Comments

- **Update on Brookman Striping**

Mr. Waters stated that the center line striping and fog lines were added to Brookman Road by Washington County staff. He added that the speed limit reduction from 35 mph to 30 mph would require a yearlong state approval process, despite the new 5 mph change allowances. Mr. Amicci asked whose jurisdiction the area between the two bends of Brookman Road was in, and which agency would be responsible for signage. Mr. Waters replied that the county is responsible for that specific area. Mr. Sattler added that since Washington County did the striping, they would also be responsible for any signage changes.

- **Update on Sunset/Timbrel Project**

Mr. Waters spoke about this project and stated that PGE transformer work is in progress for the new HAWK signal and their plan is to get the ramps completed before school resumes on August 25th. He added that city staff is currently waiting for the signal equipment to come in, and QR codes and a website have been established to provide information to the public on this ongoing and challenging project. Mr. O'Keefe asked what the cost of these signals would be and who is responsible for the payment. Mr. Waters replied that PGE would bear some of the cost, but the city would also be responsible for some of the payment. Mr. Amicci asked if any trees need to be removed on Sunset before the construction begins and Mr. Waters replied that staff anticipates a total of 8 or 9 trees need to be removed.

- Chair Wuertz discussed the HAWK signal by Tigard High School and added that he spoke with The City of Tigard's City Engineer about his concerns but felt better about the HAWK signal going in at Sunset & Timbrel after doing additional research. Mr. Waters spoke with county staff about his concerns regarding the new signal and the confusion that may ensue for drivers. He added that reader boards will need to be put up and additional community outreach will need to be completed so that the residents are aware of the signal change.

- **Citizen Advisory Committee Announcement**

- Citizen Advisory Committee Announcement

Ms. Chang stated that the new Citizen Advisory Committee for the 2026 Transportation System Plan (TSP) Update is set to have its first meeting on Tuesday, July 29th from 5:30 pm-7:00 pm, and announced that Lisa Patterson and Jason Wuertz were selected as board representatives. She added that city staff did outreach at city events and sent emails to all citizens who signed the interested parties list. Ms. Chang expressed that citizens are more than welcome to speak at these meetings and can also provide their comments to staff via email within 24 hours before the meeting. She also announced that there will be an update on the school crossing analysis regarding Middleton Elementary in September.

Adjourn

The meeting was adjourned at 6:46pm.

The next meeting is scheduled for August 28, 2025 at 6 p.m.

Approval of Minutes:



Chair Jason Wuertz

8/28/2025

Date

Attest:



Angie Hass - Executive Assistant

8/28/2025

Date