



AGENDA



Traffic Safety Committee

Date & Time:	Thursday – May 22, 2025 6:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
<u>Attendees</u>	
T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O'Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Rich Sattler- Interim Public Works Director
Tony Bevel	Jason Waters- City Engineer
Dorian Libal	Chris Pierce-Traffic Officer
Lisa Patterson	Joy Chang-Senior Planner
Richard Amicci (PAB Liaison)	Sabrina Sharp- Admin Asst II
Lawrence O'Keefe (PAB Liaison)	

This meeting will be live streamed at <https://www.youtube.com/user/CityofSherwood>.

1. Call to Order (Chair)
2. Roll Call (Staff)
3. Approval of Minutes (Chair)
4. Citizen Comments (Chair)

How to Provide Citizen Comments: Citizen comments may be provided in person or in writing. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. Comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record

5. Business (Chair)
 - a. Chair/Vice Chair Nominations
 - b. June Term Expirations (Tiffany Yandt & Lisa Patterson)
 - c. New Traffic Safety Requests
 - Request #2025-013: Requesting speed limit sign, extra speed enforcement, or stop sign at SW Roellich/SW Eldred Ln due to speeding concerns
 - d. Pending Traffic Safety Requests
 - Request #2025-003: Request for street improvements at Main/Division intersection including: improved lighting, flashing lights at crosswalk, four way stop signs, or speed indicator lights (**Connected to Request #2025-003.1**)
 - Update by City Staff
 - Request #2025-005: Request for parking on one side of the street at SW Cornerstone Ln (between Baker Rd/SW Stonehaven St)
 - Update by City Engineer

- Request #2025-008: Requesting extra speed enforcement on SW Brookman Rd between SW Middleton & SW Ladd Hill, and speed limit reduction to 25 mph **(Connected to Request #2025-008.1)**
 - Update by City Engineer
- Request #2025-009: Speeding concerns at SW Washington to SW Meinecke by Sherwood Middle School, concerned about ped safety and requesting speed bumps or speed cameras
 - Update by Police Captain
- Request #2025-010: Speeding concerns at SW 1st St/Park Street intersection, requesting stop sign on 1st Street
 - Update by City Engineer

6. Committee/Staff Comments (Chair)

7. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Traffic Safety Committee

Date & Time:	Thursday – May 22, 2025 6:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
Attendees	
T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O’Loughlin-Police Captain
Tiffany Yandt-Vice Chair (<i>absent</i>)	Rich Sattler-Interim Public Works Director (<i>absent</i>)
Tony Bevel	Corey Jentzsch-Police Sergeant
Dorian Libal	Jason Waters-City Engineer
Lisa Patterson (<i>via zoom</i>)	Chris Pierce-Traffic Officer
Richard Amicci (PAB Liaison)	Joy Chang-Senior Planner
Lawrence O’Keefe (PAB Liaison)	Sabrina Sharp- Admin Assistant II

This meeting was live-streamed (and recorded) through the City of Sherwood’s YouTube channel.

The video is available for viewing: [5/22/25 TSC Meeting](#)

Overview

The Traffic Safety Committee Meeting was called to order at 6:03 pm and commenced with leadership nominations, where Jason Wuertz was nominated for Chair and Tiffany Yandt for Vice Chair, as the committee prepares for a transition to a board structure. The Police Department provided updates and discussed the unfounded request for speed limit signs at Roellich/ Eldred Road intersection, where the average speed was determined to be below the limit. Other requests included street improvements at Main and Division and parking regulations on Cornerstone Lane, which was ultimately closed without action. The committee also addressed speeding concerns near the middle school, agreeing to continue enforcement for another month. A stop sign was approved for the 1st Street/Park Street intersection, and staff updates included various ongoing projects aimed at improving traffic safety and infrastructure. Action items were established for the committee members and city staff, focusing on specific follow-ups regarding requests and safety measures.

Approval of Minutes

Mr. O’Keefe made a motion to approve the April meeting minutes as written. The motion was seconded by Mr. Libal and all present committee members voted in favor.

Citizen Comments-N/A

Chair/Vice Chair Nominations

Jason Wuertz was nominated for committee Chair and Tiffany Yandt as Vice Chair.

Term Expirations

Tiffany Yandt and Lisa Patterson both decided to renew their terms on the committee.

Committee Transition Discussion

The City Council decided to maintain the current number of members on the committee (7), with one council liaison, when the committee officially transitions to a board in July.

New Traffic Safety Requests

Speeding concerns at SW Roellich/SW Eldred, requesting speed limit or stop sign — Request #2025-013

Conversation for this request begins at the 6:43 mark on the video.

- Ofc. Pierce explained that the average speed per Urban SDK was 22 mph, which was consistent with his visual observations and data analysis. The committee determined that the speeding issue may be a perception issue rather than an actual speeding problem. Mr. O’Keefe made a motion for extra speed enforcement and recommended that the speed trailer be placed at the location. The motion was seconded by Mr. Amicci and all present members voted in favor.
- This item will remain pending until more information can be obtained and the data from the speed trailer can be presented to the committee.

Pending Traffic Safety Requests

Request for street improvements at Main/Division intersection — (Request #2025-003 & Request #2025-003.1)

Conversation for this request begins at the 23:09 mark on the video.

- Lighting remodel is in progress to meet illumination standards. The item will remain pending until lighting is installed.

Request for parking on one side of the street at SW Cornerstone Lane—Request #2025-005

Conversation for this request begins at the 24:31 mark on the video.

- Mr. Waters stated that he reviewed the petition process and that he will contact the property owner to find out if they would like to proceed. Chair Wuertz stated that the committee initially wanted to close out this request, but if the residents wanted to petition to change the parking, they could draft one and submit it to city staff. Ms. Chang asked for clarification from Mr. Waters on the city’s petition process.

- Mr. Amicci made a motion to close this item with no action taken, with the recommendation that the City Engineer contact the requester to provide their available options. The motion was seconded by Mr. O’Keefe and all present members voted in favor.

Brookman Road Speed Issues—Request #2025-008 & Request #2025-008.1

Conversation for this request begins at the 32:48 mark on the video.

- Mr. Waters stated that this location is within Washington County’s jurisdiction, however, he thought it might help if the committee made a motion to have city staff reach out to county staff. Mr. O’Keefe made a motion to have city staff draft a letter to county staff to reassess the area for speed issues at Brookman. Mr. Amicci added that he also wanted to include speed enforcement for areas located on Brookman that fall within the city’s jurisdiction to the motion. Mr. Bevel asked if SPD could patrol areas within WCSO jurisdiction and Ofc. Pierce replied that officers can enforce speed within the entire state, but a different court venue applies based on the stop location.
- Mr. O’Keefe made a motion to draft a letter to the county requesting an assessment of jurisdiction, speed, road conditions, and extra patrol on Brookman Rd. The motion was seconded by Mr. Libal and all present committee members voted in favor.

Speeding concerns at SW Washington to SW Meinecke by Sherwood Middle School — Request #2025-009

Conversation for this request begins at the 40:16 mark on the video.

- Captain O’Loughlin stated that speed enforcement was being completed by all shifts and added that speeding is an ongoing issue at the complaint location. Ofc. Pierce confirmed that there is a speeding issue and indicated that the problem persists despite police presence. He stated that he cited 22 people for speeding within the first three days of extra enforcement. He also added that speeding issues occur both during and after school hours. Captain O’Loughlin stated that he would like officers to observe the area for an additional month to see if driver compliance can be gained by speed enforcement. This item will remain pending so that more enforcement can be carried out and additional data can be obtained.

Stop Sign Request at 1st Street/ Park intersection—Request #2025-010

Conversation for this request begins at the 50:35 mark on the video.

- Mr. Waters stated that notices went out to neighbors to inform them of the signage change and he will provide an update at next month’s meeting. This item will remain pending until the signage is installed.

Committee / Staff Comments

Ms. Chang stated that Bike and Roll to School Day was held on May 7th at Middleton Elementary and added that she is working with the school district to see if they can increase participation at other elementary schools. She announced that Chair Wuertz and Ms. Patterson were selected and appointed as TSC representatives for the Citizen Advisory Committee.

Mr. Libal spoke on the pedestrian bridge and expressed that he was very pleased with how it turned out. He added that he believes the current crosswalks should be closed after the completion of the bridge to encourage pedestrians to utilize the bridge. A brief discussion regarding the Sunset/Timbrel crosswalk project and different signal types ensued.

Adjourn

The meeting was adjourned at 7:09 pm.

The next meeting is scheduled for July 24, 2025 at 6 p.m.

Approval of Minutes:



Chair Jason Wuertz

7/24/25

Date

Attest:



Sabrina Sharp – Admin Assistant II

7/24/25

Date



Sherwood Police Department
20495 SW Borchers Drive
Sherwood, OR 97140
Ph: 503-625-5523 • Fax: 503-925-7159



Traffic Safety Complaint/Request Form

2025-013

Exhibit A

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

Completed forms shall be submitted to:

Sherwood Traffic Safety Committee
c/o Sherwood Police Department
20495 SW Borchers Drive ■ Sherwood, OR 97140
policeinformation@sherwoodoregon.gov



Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.



Date form submitted: APRIL 24, 2025

2. Please identify the specific location/intersection of concern:

SW ROELLICH AVE AND SW ELDRED LN

3. Please describe the nature of the traffic problem which concerns you:

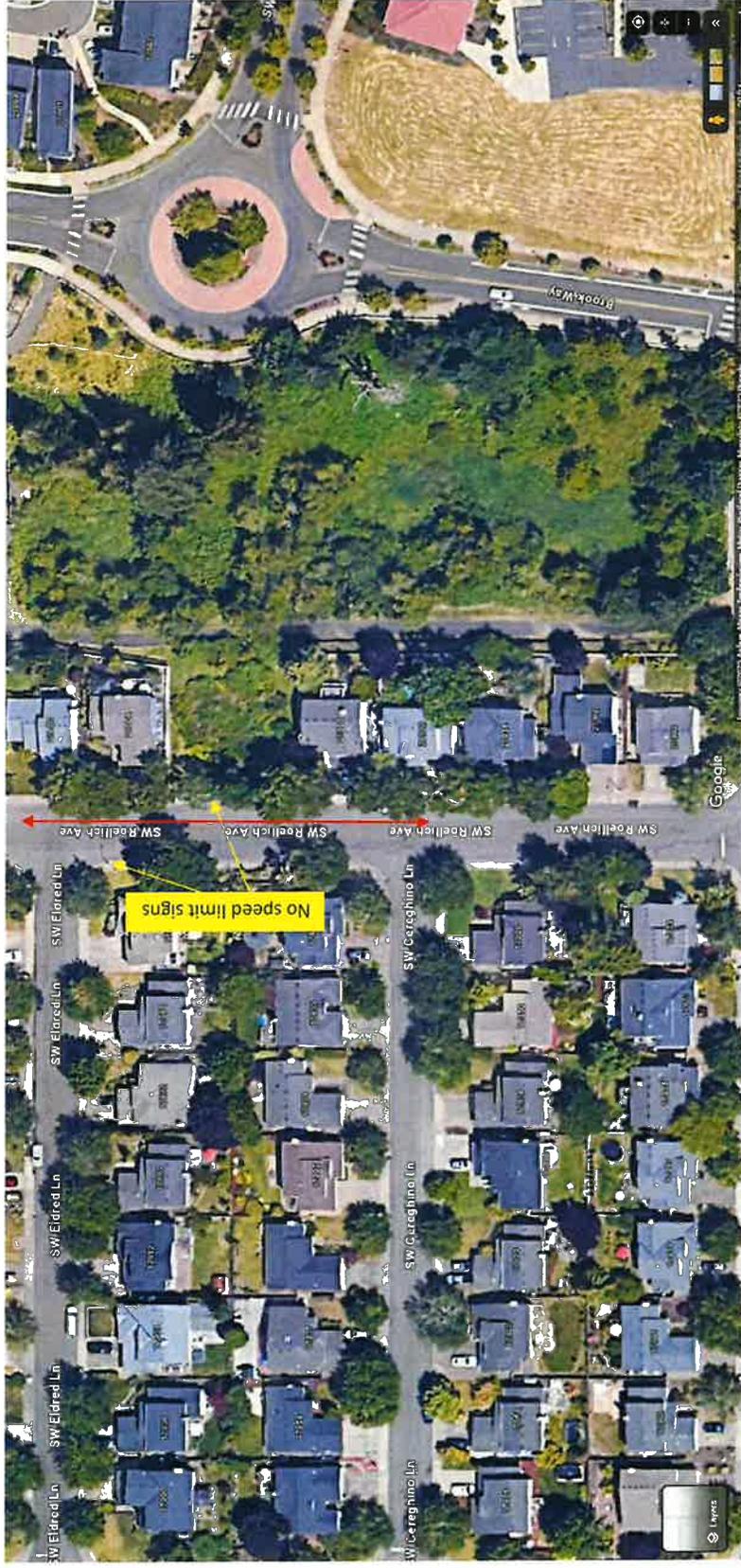
DRIVERS ROUTINELY SPEED ON SW ROELLICH AVE AND FAIL TO FOLLOW THE "BASIC SPEED RULE" IN ACCORDANCE WITH ORS 811.100 WHERE DRIVERS SHOULD RESPONSIBLY AND PRUDENTLY REDUCE SPEED BASED ON THE CONDITIONS PRESENT. THE WIDTH OF THE ROAD IS LARGE ENOUGH TO ACCOMODATE FOUR VEHICLES. THE SIDEWALKS ARE GENERALLY BUSY WITH PEDESTRIANS.

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

THE SPEED LIMIT ON SW ROELLICH FROM AND SW ELDRED LN SHOULD BE POSTED PHYSICALLY. ANOTHER RECOMMENDATION WOULD BE TO PLACE A STOP SIGN ON SW ELDRED LN AND SW ROELLCIH AVE. IF RESOURCE ALLOWS. PLACING A SPEEDOMETER TO INDICATE TO DRIVERS THEIR UNSAFE SPEED. LASTLY. ANY ADDITIONAL SPEED ENFORCEMENT WOULD BE GREATLY APPRECIATED.

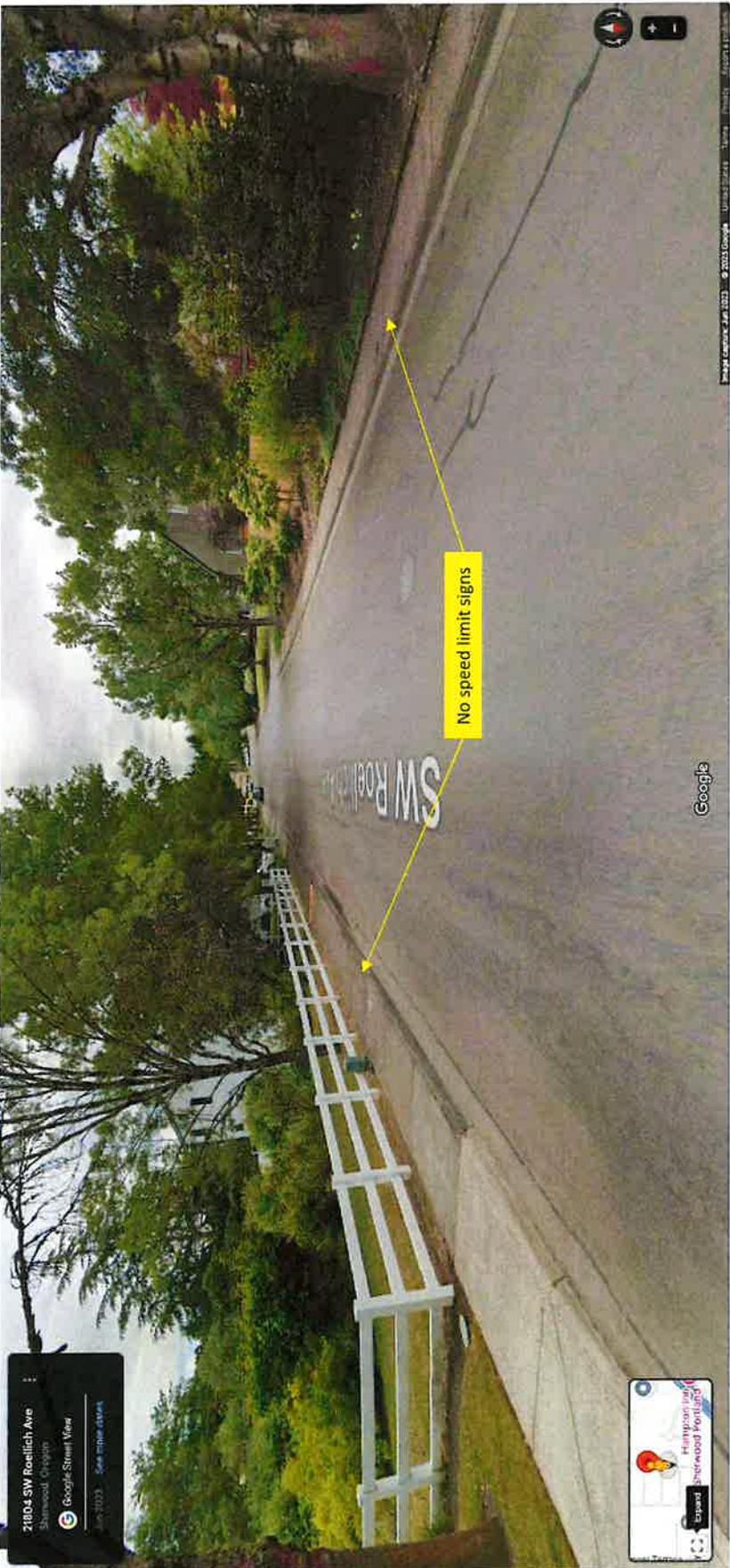
Please attach any photographs and/or diagrams that document the problem.

Aerial View SW Roellich and SW Eldred Ln



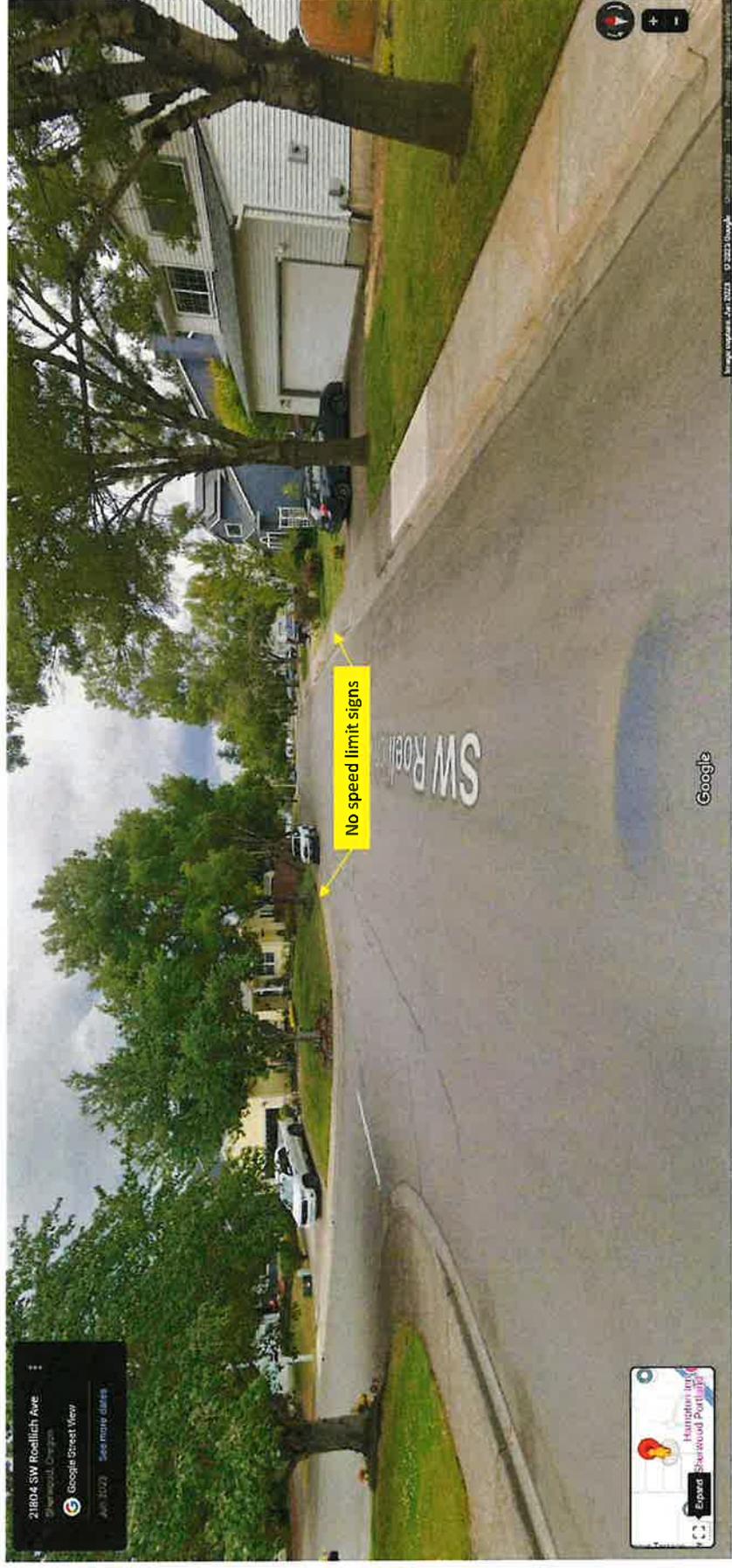
Vehicles travel at unsafe speeds while pedestrians are present (including dog walkers, families with small children, elderly walkers)

SW Roellich & SW Eldred Ln – Southbound traffic



Large lanes allow for vehicle to speed. No speed limit signs.

SW Roellich & SW Eldred Ln – Northbound Traffic



Many pedestrians utilized the sidewalks along this road. No speed limit signs.

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2025

CITY OF SHERWOOD

Exhibit B

Project #	Brief Description of Request	*Status	Date Rec'd	Notes
2025-001	Requesting all way stop notation on all stop signs at Handley/Copper Terrace intersection	C	10/21/2024	1/23/25- PW added all way stop notation on stop signs, therefore, item was closed out by committee as completed. Motion was made to close request with no further action needed.
2025-002	Request for speed humps on Willow Dr between Ladd Hill & Cascara Terrace	C	11/7/2024	1/23/25-Item will remain pending until PD can compile more data and complete additional analysis and speed enforcement in area.2/27/25- City staff did not recommend speed humps in city as they increase fire response times, speed issues not apparent during observation periods, but PD will continue to monitor area for violations.
2025-003	Request for street improvements at Main/Division intersection including: improved lighting, flashing lights at crosswalk, four way stop signs, or speed indicator signs	P	11/14/2024	1/23/25-PW is in the process of replacing all streetlights with an LED bulb to improve visibility, PW & PD staff requested to table discussion until next month's meeting to compile additional data from speed reader, extra enforcement, and radar tubes. 2/27/25- Staff contacted bus barn to find out if there were any ped safety or bus passing issues at location. Bus barn notified staff no issues present, PW data showed that speed did not seem to be an issue, awaiting results from Kittelson on light analysis. PD noticed speed issues closer to Charter School, will perform extra patrol at complaint location for any violations. Item to remain pending until Mr. Waters gets results from photometric analysis and provides more info on speed indicator sign. 4/24/25-PW has sent request to PGE to upgrade the lighting at location, item to remain pending until Mr. Waters receives response from PGE.
2025-003.1	Request for flashing crosswalk at Main St, stop signs, and improved lighting at Main/Division intersection	P	11/20/2024	1/23/25-PW is in the process of replacing all streetlights with an LED bulb to improve visibility, PW & PD staff requested to table discussion until next month's meeting to compile additional data from speed reader, extra enforcement, and radar tubes. 2/27/25- Staff contacted bus barn to find out if there were any ped safety or bus passing issues at location. Bus barn notified staff no issues present, PW data showed that speed did not seem to be an issue, awaiting results from Kittelson on light analysis. PD noticed speed issues closer to Charter School, will perform extra patrol at complaint location for any violations. Item to remain pending until Mr. Waters gets results from photometric analysis and provides more info on speed indicator sign. 4/24/25-PW has sent request to PGE to upgrade the lighting at location, item to remain pending until Mr. Waters receives response from PGE.
2025-004	Speeding concerns at Roy Rogers Rd/ Cedarview Way	C	1/15/2025	Not a TSC issue, extra patrols already in effect at location

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2025

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2025-005	Request for parking on only one side of the street on SW Cornerstone Ln between Baker Rd & Stonehaven St	P	1/21/2025	2/27/25-City Engineer will contact requester to see if they would like to start a neighborhood petition restricting parking on one side of the street, as parking is limited in the area, City Engineer also indicated street is six inches over the fire code. Motion made to close request with recommendation to leave street as-is unless a petition is filed. Leave request as pending until Mr. Waters contacts requester regarding filing petition 4/24/25- Mr. Waters stated that he still needs to compile the traffic data and counts and will provide more info at next meeting. City Engineer to follow up with requester if they wish to begin the petition process. Item will remain pending until more info can be obtained by city staff.
2025-006	Request for speed bumps on SW Lower Roy St	C	1/23/2025	2/27/25-PD staff did not observe speed violations or safety hazards that rose to the level of enhanced traffic enforcement, speed may be perceived to be faster than actual speeds, data did not show any excessive speeds at location, Ofc. Pierce explained the analysis utilized sends vehicle GPS information to database. Motion was made to close item but PD will continue to monitor the area.
2025-007	Concerns regarding traffic flow issues during drop off hours at Sherwood Middle School during inclement weather	C	3/13/2025	Not a TSC issue, Capt O'Loughlin to contact complainant and inform SRO's of traffic issue.
2025-008	Requesting extra speed enforcement, lane striping, and a speed limit reduction to 25 mph on SW Brookman between SW Middleton Rd & SW Ladd Hill Rd	P	3/19/2025	4/24/25-Brookman is a county road, however, extra speed enforcement will be completed by PD staff in areas under SPD jurisdiction. City Engineer Waters stated it has been difficult to receive a response from WACO staff on areas under county jurisdiction. Waters will compile additional data and discuss solutions with county staff, item will remain pending until more information is compiled
2025-008.1	Request for extra speed enforcement & speed limit reduction on SW Brookman Rd	P	4/3/2025	4/24/25-Brookman is a county road, however, extra speed enforcement will be completed by PD staff in areas under SPD jurisdiction. City Engineer Waters stated it has been difficult to receive a response from WACO staff on areas under county jurisdiction. Waters will compile additional data and discuss solutions with county staff, item will remain pending until more information is compiled
2025-009	Speeding concerns at SW Washington to SW Meinecke Rd, requesting speed bumps or speed cameras at location	P	3/20/2025	4/24/25-Speed issue is founded at complaint location, increased speed enforcement will be implemented and staff will provide update for the committee at next month's meeting, item to remain pending until more data can be obtained to see if extra enforcement gains driver compliance.

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2025

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2025-010	Speeding concerns at SW 1st Street/Park intersection, request for stop sign on 1st Street	P	4/14/2025	4/24/25-City Engineer stated that a stop sign is necessary at the intersection and will begin the process for adding sign to complaint location. Item will remain pending until sign can be put up.
2025-011	Speeding concerns on 3rd Street/Main intersection, request for a stop or yield sign on 3rd Street heading East	C	4/14/2025	4/24/25-City Engineer & Capt O'Loughlin needed to determine if road was within public right of way or privately owned property. City staff determined 3rd Street was within public right of way, but stop sign was unnecessary as speeding concerns were unfounded, and side street needs to yield to oncoming traffic. Motion was made to close item with no action taken.
2025-012	Speeding concerns on Roy Rogers/Lynnly Way, requesting speed limit reduction to 25 mph	C	4/16/2025	Not a TSC issue, extra patrols already in effect, speed limit change would need to be addressed by county, City Engineer to contact complainant
2025-013	Speeding concerns on SW Roellich/SW Eldred Ln, request for speed limit sign at location, extra speed enforcement, or stop sign	N	4/24/2025	Added to May agenda