



AGENDA



Traffic Safety Committee

Date & Time:	Thursday – January 23, 2025 6:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
<u>Attendees</u>	
T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O’Loughlin-Police Captain (via zoom)
Tiffany Yandt-Vice Chair	Rich Sattler- Public Works Director
Tony Bevel	Jason Waters- City Engineer
Dorian Libal	Chris Pierce-Traffic Officer
Lisa Patterson	Joy Chang-Senior Planner
Richard Amicci (PAB Liaison)	Sabrina Sharp-Admin Assistant II
Lawrence O’Keefe (PAB Liaison)	

This meeting will be live streamed at <https://www.youtube.com/user/CityofSherwood>.

1. Call to Order (Chair)
2. Roll Call (Staff)
3. Approval of October Meeting Minutes (Chair)
4. Citizen Comments (Chair)

How to Provide Citizen Comments: Citizen comments may be provided in person or in writing. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. Comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, “Speakers shall identify themselves by their name and by their city of residence.” Anonymous comments will not be accepted into the meeting record

5. Business (Chair)
 - a. Welcome additional PAB Liaison Lawrence O’Keefe
 - b. Community Feedback on Committee
 - c. Update on Committee Purpose & Expectations
 - d. Safe Routes to School Grant Update
 - e. New Traffic Safety Requests
 - Request #2025-001: Request for notation of all way stop on all stop signs at Handley/Copper Terrace intersection.
 - Request #2025-002: Request for speed humps on Willow Drive between Ladd Hill & Cascara Terrace
 - Request #2025-003: Request for street improvements at Main/Division intersection including: improved lighting, flashing lights at crosswalk, four way stop signs, or speed indicator signs **(connected to Request #2025-003.1)**
 - Request #2025-003.1: Request for flashing crosswalk, additional stop signs, and improved lighting at Main/Division **(connected to Request #2025-003)**

f. Pending Traffic Safety Requests

- Request #2024-004: Requesting flashing sign at crosswalk on SW Sunset Blvd/SW Myrica Ct (**connected to request #2024-004.1**)
 - Update by City Engineer, item pending until mailboxes are moved.
- Request #2024-013: Request for speed bumps on SW Dewey Dr.
 - Update by Police Captain

g. GIS map update by City Engineer

6. Committee Comments (Chair)

7. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Traffic Safety Committee

Date & Time:	Thursday – January 23, 2025 6:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
<u>Attendees</u>	
T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Ty Hanlon-Police Chief
Tiffany Yandt-Vice Chair	Dan O’Loughlin-Police Captain <i>(via zoom)</i>
Tony Bevel	Rich Sattler-Public Works Director
Dorian Libal	Jason Waters-City Engineer
Richard Amicci (PAB Liaison)	Chris Pierce-Traffic Officer
Lawrence O’Keefe (PAB Liaison)	Joy Chang-Senior Planner
	Sabrina Sharp-Admin Assistant II

This meeting was live-streamed (and recorded) through the City of Sherwood’s YouTube channel.

The video is available for viewing: <https://www.youtube.com/watch?v=DbUwTtTkhqU>

1. Call to Order

The meeting was called to order at 6:04 pm.

2. Roll Call

Committee Members Present: Chair Jason Wuertz, Vice Chair Tiffany Yandt, Tony Bevel, Dorian Libal, Richard Amicci, and Lawrence O’Keefe *(arrived at 6:48 pm)*

Committee Members Absent: Lisa Patterson

City Staff Members Present: Police Chief Ty Hanlon, Police Captain Dan O’Loughlin *(via zoom)*, Public Works Director Rich Sattler, City Engineer Jason Waters, Traffic Officer Chris Pierce, Senior Planner Joy Chang, and Admin Asst II Sabrina Sharp

3. Approval of Minutes

Mr. Libal made a motion to approve the October minutes as written. The motion was seconded by Vice Chair Yandt and all present committee members voted in favor.

4. Citizen Comments

N/A

5. Business (Chair)

a. Welcome additional PAB Liaison Lawrence O'Keefe

This discussion begins at the 56:17-minute mark of the YouTube video.

****As Mr. O'Keefe was late to the meeting, this discussion did not take place until 7:00 pm.** Chair Wuertz welcomed Mr. O'Keefe to the committee and Mr. O'Keefe stated he was happy to be joining the TSC, thanked Chair Wuertz, and apologized for being late.

b. Community Feedback on Committee (Exhibit A)

This discussion begins at the 2:05 minute mark of the YouTube video.

Chief Hanlon stated that the council members appreciate what the committee does, and staff wanted to show that the committee members are appreciated by the community as well.

c. Update on Committee Purpose & Expectations

This discussion begins at the 3:53 minute mark of the YouTube video.

Chief Hanlon spoke on the council meeting that took place back in December and explained that there was a discussion of what would happen if the TSC became a full-fledged committee with a council member liaison. He added that there was a request for the TSC to separate from the PAB to become a standalone committee. He also stated that council would like to become more involved in the TSC and added that the change could hopefully occur within the next 60-90 days, and the committee would become a nine-member board. Chief Hanlon indicated that there would be an opening for additional members, and an official announcement would be posted soon. He asked if anyone had any questions or comments on how a standalone committee would work, and what changes would take place.

Mr. Amicci asked if the PAB liaisons would be voting members or not with a standalone committee, and Chief Hanlon replied that that would be one of the points that would need to be discussed. Chair Wuertz stated that he thinks nine members separate from the PAB would be difficult to fill, as there are currently only five members. Mr. Amicci stated that he believes the two PAB liaisons should remain a part of the committee along with two additional TSC members, instead of trying to find four additional TSC members. Chief Hanlon asked if he thinks the committee believes nine members would be too many and asked if meeting quorum has been an issue. Chair Wuertz and Mr. Amicci replied that meeting quorum has been a struggle, with the small number of members the TSC currently has. Chief Hanlon asked if there were any other concerns or comments committee members had on the proposed changes. Ms. Chang asked if the current purpose and expectations were going to change with the committee becoming a board. Chief Hanlon replied that it would, and he elaborated more on what changes would be implemented with the standalone committee.

Mr. Bevel asked who handles the new requests that the city receives. Ms. Sharp replied that she receives all the new requests and forwards them to PD and Public Works staff members to determine whether the request will be added to the agenda or not. Officer Pierce clarified that the new requests with a police/traffic component are evaluated, and staff determines whether the issue can be rectified by improving driving behavior, or if the traffic issue can be mitigated by adding additional signage. Captain O'Loughlin added that staff will sometimes receive complaints that have previously been addressed by the committee, and therefore, will not be added to the agenda. He also stated that some requests come in that are outside of the city's jurisdiction, which cannot be addressed by city staff.

Ms. Sharp indicated that the tracking sheet for 2024 shows all the requests received, including those that are not on the agenda for discussion. Chair Wuertz asked if all traffic complaints, including dispatch calls, were added to the tracking sheets, and Chief Hanlon replied that dispatch calls are not included. Officer Pierce added that callers who have traffic complaints that need additional discussion are contacted and instructed to fill out an official traffic safety request form. Mr. Waters added that sometimes Public Works also receives emails from citizens and if those can be directly addressed and resolved by staff, they do not need to be added to the tracking sheet. Mr. Libal asked if the requests that are assigned a number be forwarded to all committee members, so they are aware of what requests are coming in. Chair Wuertz expressed that he does not want to see all the requests that come in, just the ones that require committee discussion. Chief Hanlon stated that he understands the committee wanting transparency and to see all the requests the PD receives, but due to the number of traffic complaints received daily via dispatch, it would be an extensive amount of extra work for staff to add all of those onto the tracking sheets as well. Mr. Libal stated that if there is a request for a modification of a roadway, or lighting concerns, he thinks that those types of requests should be brought to the TSC for discussion.

d. Safe Routes to School Grant Update

This discussion begins at the 34:46-minute mark of the YouTube video.

Ms. Chang stated that the city did not receive the grant for the Sunset/Timbrel crosswalk improvements that staff applied for. She added that council members thought that this crosswalk was important enough that they provided funding from a supplemental budget to move forward with the project, which was approved on Tuesday. She stated that the enhanced crossing at Sunset/Timbrel should be completed before September, when the new school year starts. Mr. Amicci asked if the county was providing money as well, or if it that was contingent on the state approval, and Ms. Chang replied that it was contingent on the state. She added that, luckily, the city found some monies in the budget, and council supported the crosswalk improvements. She added that if there is a need for additional crosswalk improvements in another area, then a new support letter would be necessary. Chair Wuertz asked if these funds would also include the Woodhaven

crosswalk and Ms. Chang replied that the funds were only applied to the Sunset/Timbrel intersection.

e. New Traffic Safety Requests

- **Request #2025-001: Request for notation of all way stop on all stop signs at Handley/Copper Terrace intersection (Exhibit B)**

This discussion begins at the 38:37-minute mark of the YouTube video.

Mr. Sattler stated that all way stop notations have been added to the stop signs at the complaint location. Since this request was complete, no further discussion was deemed necessary. A motion was made by Mr. Amicci to close Request #2025-001 with no further action and seconded by Mr. Bevel. All present committee members voted in favor.

- **Request #2025-002: Request for speed humps on Willow Drive between Ladd Hill & Cascara Terrace (Exhibit C)**

This discussion begins at the 40:42-minute mark of the YouTube video.

Officer Pierce spoke on this issue and expressed that a speed reader has been placed along the complaint location, but he does not have the data yet. Mr. Waters stated that a new radar tube has also been put up at the complaint location to collect data. He added that the new type of tube is covert, and so far, it doesn't look like there is a lot of speeding at the location, but he did notice a lot of other traffic issues. Mr. Waters stated that Public Works staff needed to compile additional data from the tubes, and he would provide more information at next month's meeting.

- **Request #2025-003: Request for street improvements at Main/Division intersection including: improved lighting, flashing lights at crosswalk, four way stop signs, or speed indicator signs (Exhibit D)**

This discussion begins at the 43:46-minute mark of the YouTube video.

Officer Pierce spoke on the request and stated that there is a speeding issue at the location and extra speed enforcement is necessary in the area. He added that while officers did not observe any crosswalk violations during the observation periods, they did indicate that additional speed signage would be beneficial. Officer Pierce stated that there was another part of the request which indicated that there were concerns with drivers passing school busses illegally. Captain O'Loughlin contacted the bus company to confirm this with a school bus driver, and they informed him that this is not a concern at the complaint location, however, there are concerns at other locations within the city. Mr. Waters added that there is another speed reader on Main Street as well.

Chair Wuertz asked if Public Works could go out and investigate the lighting conditions at the complaint location. Mr. Sattler replied that there are three streetlights on Main Street and PW staff already went out to inspect the lighting conditions. Chair Wuertz stated that he would like staff to review this area at night

as well to ensure that lighting conditions are adequate. Mr. Libal asked Mr. Sattler if he knew what the current wattage of the northeast corner streetlight was, and Mr. Sattler replied that he did not have the information at the time but would obtain it and report back to the committee. Mr. Sattler replied that the current lighting is a bulb, however, PW staff is in the process of upgrading the lightbulbs of all streetlights with a brighter LED bulb. Chief Hanlon asked how PW determines whether a rapid flashing beacon (RFB) is necessary or not, and Mr. Waters elaborated on what criteria would need to be met to install an enhanced crosswalk. He also discussed the differences between RFB's and the flashing crosswalks that are located by the library. Chief Hanlon asked how much an RFB would cost, and Mr. Sattler and Mr. Waters replied that it would cost approximately \$100,000 for the signs only and would not include any infrastructure improvements or any additional work.

Mr. Amicci asked how long the radar would be tracking data and Mr. Waters responded it should be tracking for about another week, which would be a total of 3 weeks' worth of data. Mr. Waters requested for this item to be tabled so that he could present the collected data at next month's meeting.

- **Request #2025-003.1: Request for flashing crosswalk, additional stop signs, and improved lighting at Main/Division (Exhibit E)**

This discussion begins at the 43:46-minute mark of the YouTube video.

****As this request is identical to Request #2025-003, please refer to the previous request for discussion****

Please refer to the Tracking Sheets (Exhibit "F") for more information on the requests discussed at this meeting.

f. Pending Traffic Safety Requests

- **Request #2024-004: Requesting flashing sign at crosswalk on SW Sunset Blvd/ SW Myrica Ct (connected to request #2024-001.1)**

This discussion begins at the 57:12-minute mark of the YouTube video.

Mr. Waters stated that the mailboxes have been relocated further down the road, and signage in the center of the crosswalk has been replaced, as the previous sign was damaged. Mr. Amicci stated that the crosswalk signs that were replaced are called "candlestick signs", and they are very visible to drivers. Mr. Bevel stated that the tree on Myrica could be a sight distance issue for drivers who are turning left onto Sunset. Chair Wuertz stated that since this location is a long-term project, and the mailboxes have been moved, this item could be closed out.

A motion was made by Mr. Libal to close Request #2024-004 with no further action taken and seconded by Mr. Amicci. All present committee members voted in favor.

- **Request #2024-013: Request for speed bumps on SW Dewey Dr.**

This discussion begins at the 1:01:23 minute mark of the YouTube video.

Mr. Waters stated that he did not notice a large amount of speed violations after reviewing the previous analysis completed by PW staff and advised that council did not recommend speed cushions for this location. Officer Pierce indicated that speed enforcement is being completed; however, he would like to continue the extra patrols throughout the month to obtain additional data. Mr. Waters stated that he did not notice a large amount of speed violations and data did not support this. He also stated that PW has some new speed radar signs coming in and it's a possibility to place signage at the complaint location. Officer Pierce advised that radar signs would be helpful and added that the location is a very difficult area to patrol or perform speed enforcement on due to the road configuration. He also stated that Dewey Drive is a narrow roadway and cars parking on both sides of the street makes it even more difficult.

g. GIS map update by City Engineer

Mr Waters stated that the city is going to start hiring for GIS support staff, since the Engineering department is currently short staffed. He added that he should be able to present the GIS map to the committee at next month's meeting.

6. Committee/Staff Comments

Mr. Amicci wanted to discuss the pedestrian bridge and asked if everything was on schedule. Mr. Waters replied that the cranes will be moving the bridge pieces on the weekend of March 8th. He added that mailers will be sent out to residents early next week and the contractors are working on a timeline, which he can provide an update on that at next month's meeting. He also stated that the highway will be shut down during this time, and drivers will need to use detours to get around the area, as this will cause significant traffic delays. He indicated that this information will also be announced on social media, as well as reader boards, and ODOT will hopefully make a news announcement to inform the public about the multiple road closures.

Ms. Chang announced that she is going to oversee the Transportation System Plan (TSP) update which will begin in April and would be 18–24-month process. She added that there will need to be a TSC liaison for the upcoming citizen advisory committee, and the posting for that open spot will be starting next month. She stated that the opening will also be posted on social media, and a website will be created for the new advisory committee as well. She explained that this committee will consist of 12-15 members and will help bring forward policies related to the TSP update. The first meeting would be in May and there would be a two-hour meeting once a month. She also expressed that anyone who is interested in active

on social media, and a website will be created for the new advisory committee as well. She explained that this committee will consist of 12-15 members and will help bring forward policies related to the TSP update. The first meeting would be in May and there would be a two-hour meeting once a month. She also expressed that anyone who is interested in active transportation or transportation in general is encouraged to apply, and if anyone has any questions to email her directly. She added that her previous Senior Planner position will be open as she is technically retired from the city but will be working part time on the TSP updates.

7. Adjourn

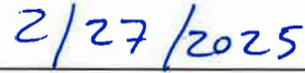
With nothing further to discuss, the meeting was adjourned at 7:21 pm.

The next meeting is scheduled for February 27, 2025 at 6 p.m.

Approval of Minutes:



Chair Jason Wuertz



Date

Attest:



Angie Hass-Executive Assistant



Date

To: [REDACTED]
Subject: Sabrina Sharp
Date: Re: Request #2024-016
Attachments: Wednesday, October 30, 2024 4:07:58 PM
image001.png

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

Hi, Sabrina; thank you for the response. I watched the committee meeting and was actually surprised at how in-depth and how much time was spent on the request. Please let everyone know our appreciation for their efforts and for keeping our town safe. I've noticed the uptick in patrols; keep up the excellent work!

Best Regards,



On Fri, Oct 18, 2024 at 12:37 PM Sabrina Sharp <SharpS@sherwoodoregon.gov> wrote:

Good Afternoon [REDACTED]

I wanted to give you an update on your request #2024-016 you placed with the Traffic Safety Committee requesting crosswalk improvements at the 3rd/Pine & 3rd/ Washington intersections.

Your request was discussed at the 9/26/24 TSC meeting and after a covert observation by staff, it was determined that there were no safety hazards or any speeding issues present at the location. However, extra enforcement and patrol will be conducted in the area for any violations. Therefore, the committee has closed out your request.

If you would like to watch the discussion, please tune in to the 22:23 minute mark of the YouTube meeting recording: [9/26/24](#)

TSC Meeting

Thank you for submitting your request to the Traffic Safety Committee.

Best Regards,

Sabrina Sharp

Administrative Assistant II

Sherwood Police Department

(503) 925-7129 (direct)

(503) 625-5523, option #2 (main)

(503) 925-7159 (fax)



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To: [REDACTED]
Subject: Sabrina Sharp
Date: Re: Request #2024-001.1
Monday, December 23, 2024 9:02:34 PM
Attachments: [image001.png](#)
[image001.png](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you are expecting this email and/or know the content is safe.

I certainly noticed when the signs went up. It has made a huge difference. Thank you all so much for supporting our community. Merry Christmas!

[REDACTED]
On Mon, Dec 23, 2024, 15:44 Sabrina Sharp <SharpS@sherwoodoregon.gov> wrote:

Good Afternoon [REDACTED]

I wanted to give you an update on your request #2024-001.1 you placed with the Traffic Safety Committee requesting no parking signs on both sides of SW Woodhaven Dr. Your request was discussed at the 10/24/24 TSC meeting, and has been addressed as no parking signs have been installed at the location, and curbs have been painted, therefore, the committee has closed out your request.

If you would like to listen to the discussion, please tune in to the 1:08:58 minute mark of the YouTube meeting recording: [10/24/24 TSC Meeting \(AUDIO ONLY\)](#)

****Please be advised that we had technical difficulties, and it will be an audio only recording****

In addition, your item was discussed at previous meetings and you can click on the link below to review videos, agendas, minutes, and meeting packets for past meetings.

<https://www.sherwoodoregon.gov/meetings>



Sherwood Police Department
20495 SW Borchers Drive
Sherwood, OR 97140
Ph: 503-625-5523 ♦ Fax: 503-925-7159



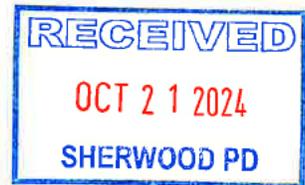
Traffic Safety Request Form

2025-001
Exhibit B

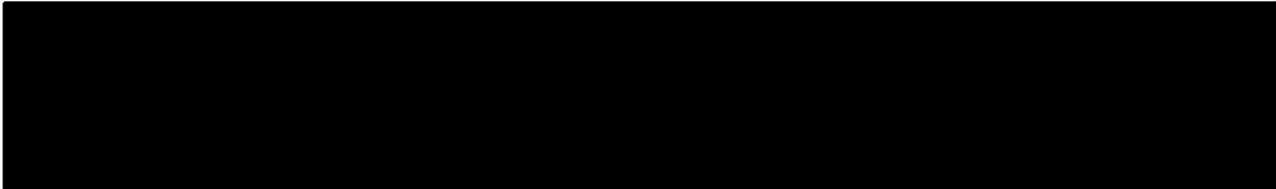
In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

Completed forms shall be submitted to:

Sherwood Traffic Safety Committee
c/o Sherwood Police Department
20495 SW Borchers Drive ■ Sherwood, OR 97140
policeinformation@sherwoodoregon.gov



Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.



Date form submitted: 10/19/2024

2. Please identify the specific location/intersection of concern:
Handley & Copper Terrace

3. Please describe the nature of the traffic problem which concerns you:
When heading east on Handley, the opposing stop sign (that the westbound drivers see) is completely blocked by a tree. When I stop to turn onto Copper Terrace (coming from Elwert), if there is oncoming traffic, I often think subconsciously that they don't have a stop sign, so I'll wait.
Here's a Google Streetview: <https://tinyurl.com/kj5pjmpx> (the sign is hiding behind the center-left tree)

4. Please describe what actions (if any) you feel would reduce your traffic concerns:
That sign probably doesn't have a great alternative location, so maybe highlighting "4-way Stop" on the eastbound sign pole would make it clear.

Please attach any photographs and/or diagrams that document the problem.



Sherwood Police Department
 20495 SW Borchers Drive
 Sherwood, OR 97140
 Ph: 503-625-5523 • Fax: 503-925-7159



Traffic Safety Request Form

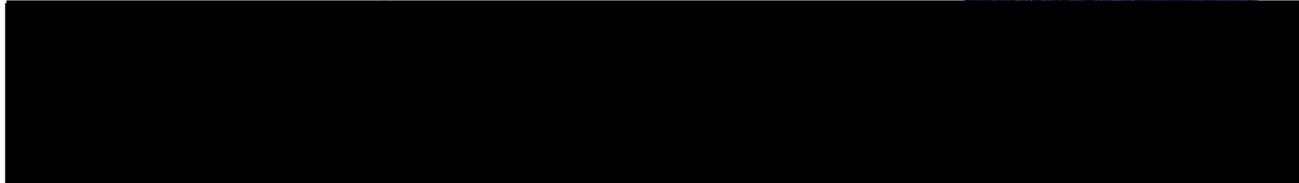
2025-002
Exhibit C

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

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Date form submitted: 11/7/24

2. Please identify the specific location/intersection of concern:

WILLOW DR BETWEEN LADD HILL AND CASCARA TERRACE

3. Please describe the nature of the traffic problem which concerns you:

ON SCHOOL DAYS, SW WILLOW HAS BECOME A CUT-THRU TO AVOID TRAFFIC IN FRONT OF ARCHER GLEN. IN ADDITION, OUR SECTION OF ROAD HAS A GRADE WHICH IS CONDUCIVE TO CARS SPEEDING, AS THEY COME DOWN THE HILL.

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

IN TALKING WITH NEIGHBORS ON OUR STREET, WE ALL FEEL MILD SPEED HUMPS WOULD PROVIDE THE BEST PERMANENT DETERENT.

Please attach any photographs and/or diagrams that document the problem.



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20495 SW Borchers Drive
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Traffic Safety Request Form

2025-003
Exhibit D

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

Completed forms shall be submitted to:

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20495 SW Borchers Drive ■ Sherwood, OR 97140
policeinformation@sherwoodoregon.gov

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Date form submitted: 11/14/2024

2. Please identify the specific location/intersection of concern:

SW Main St. and SW Division St. intersection

3. Please describe the nature of the traffic problem which concerns you:

Vehicles regularly drive above the speed limit and do not stop for pedestrians trying to cross at the crosswalk.

Visibility of the intersection and crosswalk on Main St. is poor, especially at night due to lack of lighting and the trees blocking what little lighting is there. The school bus picks up/drops off at this intersection so there are lots of children crossing here and I've seen several close calls even during daylight hours. The night of 11/13/24 is what prompted me to finally submit this form as there was a hit and run where a gentleman and his dog were hit while crossing Division St. at this intersection.

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

Improved lighting of the area. A flashing crosswalk light similar to what is at Main St. and Railroad St.

A speed indicator sign positioned on Main St. near Madrona Ln. for vehicles heading North on Main St.

to encourage them to slow down as they come down the slight hill and approach the area where there is heavy pedestrian traffic.

There is a speed indicator sign positioned on Main St between Columbia St. and Railroad St. which is nice but it doesn't help with the issues further South of there. Another option would be to add stop signs and make Main St. and Division St and 4 way stop.

Please attach any photographs and/or diagrams that document the problem.



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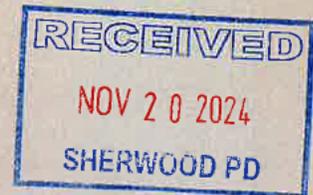
Traffic Safety Request Form

2025-003.1
Exhibit E

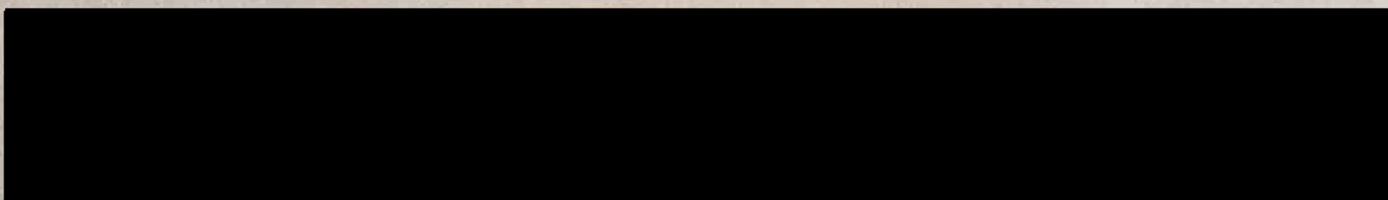
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20495 SW Borchers Drive ■ Sherwood, OR 97140
policeinformation@sherwoodoregon.gov



Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.



Date form submitted: 11/19/24

2. Please identify the specific location/intersection of concern:

SW Main St + Division St, Sherwood

3. Please describe the nature of the traffic problem which concerns you:

poorly lit crosswalk on Main + poorly lit on Division for those turning onto Division. Lack of appropriate traffic control devices for cars travelling much faster than the 25 mph speed limit.

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

Flashing lights/button to cross Main St at the crosswalk or stop signs at main + Division. Improved lighting conditions.

Please attach any photographs and/or diagrams that document the problem.

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2024
CITY OF SHERWOOD

Exhibit F

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2024-001	Requesting no parking signs on one side of the street between SW Hosler Way & YMCA, concerns regarding sight distance	C	1/29/2024	5/24/24-Sight distance issue was founded and motion was made to recommend the City to remove parking from Hosler to path on the north side of the crosswalk on one side & painted curb indicating no parking, City Engineer to bring request to City Manager for approval, pending until request is approved 6/27/24-City Engineer stated no parking signs on one side of Woodhaven would be installed by 8/1, does not recommend painted curbs at this time, item will remain pending until signs are up 8/22/24-Item was tabled until September meeting. 9/26/24-Notices have been mailed to residents, no parking signs to be installed soon, item pending until signs are up. 10/24/24-No parking signs were installed and yellow curbs were painted at location, therefore, motion was made to close item.
2024-001.1	Requesting no parking signs on both sides of SW Woodhaven Dr from crosswalk to the intersection of Woodhaven & Frederick, or restricting parking on Woodhaven south of Frederick to west side of street, or no parking on both sides	C	3/21/2024	5/24/24-Sight distance issue was founded and motion was made to recommend the City to remove parking from Hosler to path on the northside of the crosswalk on one side & painted curb indicating no parking, will not restrict parking on both sides of street, City Engineer to bring request to City Manager for approval, pending until request is approved. 6/27/24-City Engineer stated no parking signs on one side of Woodhaven would be installed by 8/1, does not recommend painted curbs at this time, item will remain pending until signs are up. 8/22/24-Item was tabled until September meeting. 9/26/24-Notices have been mailed to residents, no parking signs to be installed soon, item pending until signs are up. 10/24/24-No parking signs were installed and yellow curbs were painted at location, therefore, motion was made to close item.
2024-002	Requesting painted curb at least 8 ft in each direction on SW Fitch Ct/Pinehurst to restrict parking on both sides due to sight distance issues, and a "no turn around" sign added at the beginning of Fitch Ct	C	3/25/2024	5/24/24-Captain O'Loughlin stated that while the view is somewhat obstructed in area, there is plenty of room to turn, supports "no outlet" sign in cul de sac, City Engineer does not recommend curb painting as it is too costly, Motion made to take no action to restrict any parking, but recommends for City to add "no outlet" sign on SW Fitch Ct. 6/27/24- "No outlet" signs were installed on Fitch Ct and motion was made to close item.
2024-003	Requesting 25 speed limit sign on SW Willamette St & extra speed enforcement at SW Willamette/SW Norton from Lincoln to Hall	C	5/29/2024	6/27/24-PD staff did not notice any speeding issues at location, committee agreed to take no action and would not recommend additional speed limit signs as residential areas are already 25 mph zones, but would like extra speed enforcement in area, Motion was made to close item.
2024-004	Requesting flashing sign at crosswalk on SW Sunset Blvd/ SW Myrica Ct	P	6/20/2024	8/22/24-Chair Wuertz stated that enhanced crossing with a rapid flashing beacon would be beneficial for this location, City Engineer stated that this request will be added to the GIS map to keep track of its progress, and would be a long term project as an RFB would be costly for the city. Mailbox will be moved further down the road, so pedestrians walking along Sunset will be more visible to drivers on Sunset. Motion was made to tag location onto TSP plan and to inform requester area is a part of a long term project. Item will remain pending until mailboxes are moved.
2024-004.1	Requesting flashing sign at crosswalk in front of Archer Glen Elementary	P	7/15/2024	8/22/24-Chair Wuertz stated that enhanced crossing with a rapid flashing beacon would be beneficial for this location, City Engineer stated that this request will be added to the GIS map to keep track of its progress, and would be a long term project as an RFB would be costly for the city. Mailbox will be moved further down the road so pedestrians walking along Sunset are more visible to drivers. Motion was made to tag location onto TSP plan and to inform requester area is a part of a long term project. Item will remain pending until mailboxes are moved.

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2024

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2024-005	Request to extend sidewalk south of Edy Rd along Elwert, extend school zone area to start at Handley heading South, and requesting right turn only at Handley due to sight distance concerns turning left	C	6/20/2021	8/22/24-Sherwood West plan still being evaluated by management, Elwert Road improvement plan is a long term project and is outside of the TSC scope, Committee would like vegetation to be monitored so sight distance is not obstructed and requests city staff contact county to work on getting the school zone area extended further out. Motion was made to recommend sidewalk improvements on Elwert Rd, have city staff work on getting county to extend the school zone further out, no action on removal of the left turn lane on Handley, and to have staff trim the vegetation to improve sight distance , item will remain pending until action items are complete. 9/26/24-Item was closed out by committee as Elwert is within county jurisdiction and outside of TSC scope.
2024-006	Concerns regarding speeding on Sunset at evening hours, requesting flashing stop sign or traffic signal on Sunset/Pinehurst	C	6/24/2024	8/22/24-Committee made a motion to respond to citizen and recommended extra speed enforcement in the area, asked PD to put speed trailer at complaint location, no action on flashing stop sign. Motion to close item.
2024-006.1	Request for flashing stop sign at Sunset/Pinehurst intersection	C	6/26/2024	8/22/24-Committee made a motion to respond to citizen and recommended extra speed enforcement in the area, asked PD to put speed trailer at complaint location, no action on flashing stop sign. Motion to close item.
2024-007	Request for painted curb indicating no parking 10 ft from stop sign at Sunset/Pinehurst intersection	C	6/26/2024	8/22/24-Committee requested extra patrol to observe any drivers parking too close to stop sign, and educate drivers on ORS of not parking within 50 feet of stop sign, no action taken on painting curbs
2024-008	Request for speed bumps, speed limit signs, or yield sign at Cinnamon Hill/Madrona intersection	C	6/27/2024	8/22/24- Item will be tabled until next month's meeting when school is back in session, PD will perform extra speed enforcement to compile more information for TSC. 9/26/24-Item will remain pending until PD staff can analyze area and will report back with findings at October meeting. 10/24/24-Location was analyzed and data was compiled by staff, did not see any speeding issues or traffic concerns, Engineering Dept did not recommend speed bumps or speed cushions, motion was made to close item with no action taken.
2024-009	Request for 3 way stop at Pine/Railroad intersection	C	6/27/2024	8/22/24- Committee decided to close item with no action taken as a stop sign cannot be placed at complaint location due to the proximity of the railroad tracks.
2024-010	Requesting flashing lights at crosswalk on SW Terrapin Dr/Edy Rd	C	7/12/2024	8/22/24-Area is included in the Edy Road improvement plan and is outside of the TSC scope, committee moved to close out item.
2024-011	Request for a painted center line on Brookman Rd between White Oak Terr and Robin Hood Pl	C	7/16/2024	8/22/24-Brookman Rd is within county jurisdiction and would be outside of the TSC scope, City Engineer to contact county staff to see if striping on Brookman would be feasible. Committee requested to leave item pending until staff receives response from WACO staff. 9/26/24-Committee decided to close item as Brookman is within county jurisdiction and outside of TSC scope.
2024-012	Request for crosswalk from pathway on SW Sunset Blvd next to Richen Park Circle to Woodhaven Park	C	7/16/2024	8/22/24-Committee made a motion to take no action as this is not a legal designated crosswalk, pathway is not meant for public usage and is intended as a maintenance road for park employees.
2024-013	Request for speed bumps on SW Dewey Drive	P	8/12/2024	9/26/24-Item to remain pending as additional analysis and discussion is needed from city staff. 10/24/24-More analysis needed pending extra patrol and enforcement by PD.

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2024
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2024-014	Request for four way stop and crosswalk at Pine St/ 2nd St intersection	C	9/5/2024	9/26/24-Committee decided to close request with no action taken as there is a crosswalk on Pine/3rd St and did not see a need for an additional crosswalk.
2024-015	Request for right turn only at SW Copper Terrace/ SW Nursery Way or for additional patrols during drop off/pick up times	C	9/10/2024	9/26/24-Committee decided to close request with the recommendation for extra patrols during pick up and drop off school hours. No action taken on right turn only request.
2024-016	Request for higher visibility crosswalks, crosswalk bump outs, solar powered traffic lights at 3rd St/Pine St & 3rd St/Washington intersections and request to narrow Washington St with painted lines	C	9/10/2024	9/26/24- PD staff conducted covert enforcement in the area and noticed a substantial amount of stop sign violations at Pine/3rd intersection, but did not observe any evidence of a speed or pedestrian safety issue at crosswalk. On certain days, staff observed limited crossing at Pine/3rd crosswalk during school hours, but no safety concerns with peds crossing. Many kids cross at Washington/3rd intersection to get to Sherwood Middle School, so traffic gets backed up at those times. <i>Motion made to recommend extra enforcement at location and close with no further action as crosswalk improvements will be addressed in a larger City project.</i>
2024-017	Request for no parking & extra parking enforcement on SW Villa Rd.	C	9/30/2024	10/24/24-Speed limit reduction request was addressed in previous request (#2023-005) through shared pathway signs, staff did not recommend restricting parking at location. <i>Motion made to close request with no action taken, as road improvements are a part of a long term project.</i>
2024-018	Requesting for speed limit sign on TS/Hwy 99 Southbound (45 mph ahead) to be moved as it is currently being blocked by a tree & construction sign	C	10/14/2024	Not a TSC issue, county jurisdiction, complaint sent to PW for review and is being addressed by PW and other departments to rectify sign obstruction.
2024-019	Request for extra patrol or speed bumps at Sunset/Aldergrove by Snyder Park	C	9/20/2024	Not a TSC issue, extra patrols already in effect at location
2024-020	Request for extra patrol or speed cameras at Sunset/Aldergrove by Snyder Park	C	11/7/2024	Not a TSC issue, extra patrols already in effect at location
2024-021	Requesting "not a through street" signage at Lynnly/Houston intersection	C	11/12/2024	Not a TSC issue, "not a through street" signage is already posted at Lynnly/Roy Rogers & Houston/Edy Rd intersections
2024-022	Request for a left turn lane at 12th/ Sherwood Blvd	C	11/12/2024	Not a TSC issue, road configuration changes are an Engineering/Planning Dept issue to address or possibly a County or ODOT issue

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2025
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2025-001	Requesting 4 way stop notation on all stop signs at Handley/Copper Terrace intersection	N	10/21/2024	Added to January agenda
2025-002	Request for speed humps on Willow Dr between Ladd Hill & Cascara Terrace	N	11/7/2024	Added to January agenda
2025-003	Request for street improvements at Main/Division intersection including: improved lighting, flashing lights at crosswalk, four way stop signs, or speed indicator signs	N	11/14/2024	Added to January agenda
2025-003.1	Request for flashing crosswalk at Main St, stop signs, and improved lighting at Main/Division intersection	N	11/20/2024	Added to January agenda