



Meeting Minutes



Traffic Safety Committee

Date & Time:	Thursday – October 24, 2024 6:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
<u>Attendees</u>	
T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O’Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Chris Pierce-Traffic Officer
Tony Bevel	Joy Chang-Senior Planner
Richard Amicci (PAB Liaison)	Sabrina Sharp-Admin Assistant II

****Due to technical difficulties, this meeting was recorded with audio only. ****

This meeting was recorded through the City of Sherwood’s YouTube channel at:

<https://www.youtube.com/watch?v=rx0-6uDzs4A>

1. Call to Order

The meeting was called to order at 6:29 pm.

2. Roll Call

Committee Members Present: Chair Jason Wuertz, Vice Chair Tiffany Yandt, Tony Bevel (arrived at 6:25 pm), and Richard Amicci

Committee Members Absent: Dorian Libal, and Lisa Patterson

City Staff Members Present: Police Captain Dan O’Loughlin, Traffic Officer Chris Pierce, Senior Planner Joy Chang, and Admin Assistant II Sabrina Sharp

3. Approval of Minutes

A motion was made by Mr. Amicci to approve the September meeting minutes as written and the motion was seconded by Vice Chair Yandt. All present members voted in favor.

4. Citizen Comments

N/A

5. Business (Chair)

a. November & December Meeting Cancellations

The next two meetings will be cancelled due to the upcoming holidays.

b. Review Committee Purpose & Expectations

This discussion begins at the 1:51 minute mark of the YouTube video.

Chair Wuertz wanted to discuss the committee's purpose and asked if the committee was effective in what they set out to do for the community. He added that he wanted both the committee's & city staff's feedback on if the committee makes the city safer or if there was anything the members could do to improve. He also suggested the committee members to make a motion for a TSC representative to meet with staff over the next couple of months to discuss this issue, as the next two meetings will be cancelled. Chair Wuertz reviewed the current city ordinance of the Traffic Safety Committee, (TSC) and added that he would like to better define the role of the committee and its members. **(See Exhibit A)**

Mr. Amicci stated that there is a discussion among council members and city staff about making the committee a direct board under a council member, instead of a subcommittee under the Police Advisory Board (PAB) and discussed what that change would entail. He stated that he believes this change would be a positive thing so that the committee could be more public facing, and therefore increase the community's awareness of the TSC. He added that the PAB nominated another member who would like to join the TSC but was unsure if that other person would be a member of the committee as an additional PAB liaison or just as an alternate for him.

Chair Wuertz asked for feedback from Mr. Bevel as he has been on the TSC since it began. Mr. Bevel replied that he would like city staff to communicate with county staff directly regarding areas with traffic concerns that are outside of the city limits, but still affects city residents. Chair Wuertz stated that the Edy Road improvement project was a county project, however, TSC members drafted a letter to the county asking to get this area improved, which is normally outside of the committee's scope. Mr. Amicci expressed that he likes the current process and thinks that there should be a designated person who receives all the new requests and forwards any that are outside of the committee's scope to the appropriate person or agency. He also stated that the only action the committee could take would be to write a letter to voice their concerns to county, as the TSC does not have the authority to make any decisions on matters outside of the city's jurisdiction.

Chair Wuertz stated that there are currently items on the agenda that are outside of the committee's scope that he would like to remain pending until city staff can reach out to county officials to make the necessary changes. He asked Vice Chair Yandt for her feedback and she stated that she agreed with Mr. Amicci and that one staff member

should have those new requests forwarded to them, and requests that are outside of the scope should be forwarded to someone who can make those changes. She added that she agreed with Chair Wuertz and the TSC should continue the current process and should leave items outside of the scope of the committee on the agenda until they are forwarded to the appropriate party.

Mr. Amicci stated that he doesn't think the committee should close requests if they are still pending. Chair Wuertz discussed the process manual of the TSC that was discussed in a previous meeting a few years ago. **(See Exhibit B)**

Mr. Amicci explained the process of what he does as a PAB liaison and that there is a council member present at those board meetings who receive the information and updates, so that they are aware of what is going on in the city and the traffic concerns the residents have. Chair Wuertz asked how he can be more effective and asked for staff input on how they feel about the committee and if they think they are making a difference in the community.

Captain O'Loughlin expressed that he can only speak on it from a police perspective as the City Engineer was not present at the meeting. He added that the aspects of what the TSC does is beneficial, and he spoke with Police Chief Hanlon about the TSC and added that this committee holds the PD accountable and gives the public a voice on traffic issues within the city. He stated that elevating the committee to have a bigger say and input on traffic issues, is a good idea, but that is something that the city needs to have the discussions with council about. He added that if the TSC was an official board, it would have a council member at the meetings. He added that staff is looking into this, but no official decision has been made yet.

Captain O'Loughlin stated that the two month break from meetings will give staff more time to have more discussions and spoke on the Archer Glen traffic issue, and the larger projects that need to be placed on CIP lists. He spoke on the increase in workload for staff and added that that the city does not have the resources available to have a designated person to manage the extra workload. Chair Wuertz stated that he wanted high priority requests to be moved to a higher level to get to the City Council for consideration and wondered what the procedure would be for that to happen. Captain O' Loughlin expressed that these complaints could be recommended to be added to the City's CIP list.

Ms. Chang explained the process of adding a project onto the CIP list and what criteria needs to be met in order to accomplish this. She stated that there are so many other factors that come into play to get projects elevated onto the CIP list. She also added that there are many other factors that go into the decision-making process, and that the city is limited if the complaint location is not within city limits. Chair Wuertz volunteered to continue this conversation with committee members to ensure that they are all on the

same page. Mr. Amicci stated that since he is a new member, he would like to volunteer but only if no other members wished to.

Captain O'Loughlin stated that maybe the committee could draft a list of items that are going on the CIP list in order of priority on the agenda, which could change as more requests come in which could go on the year-end report. Chair Wuertz stated that there should be a motion in place allowing a committee member or two to act as a TSC representative(s) in an official capacity outside of the scheduled meetings, as the next two meetings will be cancelled. Mr. Amicci nominated Chair Wuertz and Vice Chair Yandt as TSC representatives to perform work sessions with city staff outside of the scheduled meetings and all present members voted in favor.

c. New Traffic Safety Requests

- **Request #2024-017: Request for no parking & extra parking enforcement on both sides of SW Villa Rd. (See Exhibit C)**

This discussion begins at the 58:00-minute mark of the YouTube video.

Captain O'Loughlin stated that there have been other requests regarding traffic issues on Villa Rd and explained that the other request was specifically requesting a speed limit reduction, which was addressed through shared pathway signs. He added that even though this is the same area as a previous request, this is a different type of request and therefore, was assigned a different number. He added that he would not recommend restricting parking as this would affect the residents on this road. He stated that he agreed with the City Engineer, Jason Waters, and they did not think that removing parking would be a good idea. Mr. Amicci stated that this area does not seem like parked cars would impede the traffic flow for the residents nearby. Chair Wuertz added that based on the road configuration it does not appear that speeds would be an issue on this street. Captain O'Loughlin added that the complainant is stating that there are issues with cars parking on both sides of the street.

Mr. Amicci stated that this a low traffic road as this is not a main roadway. Chair Wuertz asked if there was an issue of people parking in the neighborhood to access the nearby park. Ofc. Pierce replied that he has not seen any issues with parking in the area and Captain O'Loughlin added that staff has already addressed this location in a previous complaint. Mr. Amicci stated that this request is part of a long-term improvement project and should be moved to the GIS map as there is nothing else that can be done at this time.

Mr. Amicci made a motion to close the request with no action taken and acknowledged that this street will be improved as part of a larger city project. The motion was seconded by Vice Chair Yandt and all present members voted in favor.

Please refer to the Tracking Sheets (Exhibit “E”) for more information on the requests discussed at this meeting.

d. Pending Traffic Safety Requests

- **Request #2024-001: Requesting no parking signs on one side of the street at SW Woodhaven Dr between Hosler & YMCA, concerns regarding sight distance at three-way intersection of SW Hosler Way, SW Woodhaven Dr, & SW Frederick Ln. (Connected to Request #2024-001.1)**

This discussion begins at the 1:08:58 minute mark of the YouTube video.

Captain O’Loughlin stated that the no parking signs have been installed and curbs have been painted by staff, therefore, this item can be closed out. Mr. Amicci made a motion to close request #2024-001 as it has been completed and the motion was seconded by Vice Chair Yandt. All present members voted in favor.

- **Request #2024-004: Requesting flashing crosswalk at SW Sunset Blvd/SW Myrica Ct (Connected to Request #2024-004.1)**

This discussion begins at the 1:10:10 minute mark of the YouTube video.

Captain O’Loughlin stated that the mailbox at the location is set to be moved the first week of November. He also informed the committee that the City Manager directed staff to have a consultant come out and complete a traffic assessment of the Archer Glen school zone. He added that this request needs more discussion and expressed that the signage in the middle of the roadway that was removed, was put back in place after the repaving was completed.

Chair Wuertz added that if the traffic study states that a rapid flashing beacon (RFB) is needed at the location, then he pointed out that the enhanced crosswalk at the intersection of Murdock and Willamette has warning signs along with a push button RFB that are not necessary. He asked if it would be possible to relocate those warning signs to the complaint location instead.

Captain O’Loughlin suggested to table the discussion on this item until the City Engineer is present and can offer feedback at the next meeting.

- **Request #2024-008: Request for speed bumps, speed limit signs, or yield sign at Cinnamon Hills Pl/ Madrona Lane intersection.**

This discussion begins at the 1:14:14 minute mark of the YouTube video.

Officer Pierce spoke on this item and stated that most of the traffic was traveling at an average speed of 18 mph and the highest speed was 22 mph, which is under the speed limit. He added that he never saw an excess of traffic on

Cinnamon Hills Place and the most traffic he saw was two vehicles backed up at the stop sign waiting to turn onto Sunset. He also explained that most of the traffic he observed was on SW Orchard Heights and people coming up Madrona onto Cinnamon Hills. He stated that half of the drivers were residents and half were drivers who were cutting through the complaint location from Main Street to avoid school traffic. He expressed that he was monitoring the area during school drop off hours in the morning and pick up hours in the afternoon.

Captain O'Loughlin stated that the Engineering Department did not support speed bumps due to the slope of the road, and both PD and Engineering do not see a need for speed cushions or any additional speed limit signs. He stated that due to the data compiled, he believes this request is unfounded as no traffic or safety hazards were observed at the location.

A motion was made by Mr. Amicci to close request #2024-008 with no action taken and the motion was seconded by Vice Chair Yandt. All present committee members voted in favor.

- **Request #2024-013: Request for speed bumps on SW Dewey Drive.**

This discussion begins at the 1:18:54 minute mark of the YouTube video.

Captain O'Loughlin spoke on this request and added that this road directly feeds into Highway 99 and is a heavily traveled road. He stated that the Engineering Department completed an analysis of Dewey Drive from September 30th-October 7th and found that out of the total 20,138 vehicles who drove on this road, 2,043 of those vehicles had enforceable violations, which is approximately 10% of enforceable violations. He added that the average speed of drivers was 21 mph, the fastest speed was 38 mph, and the slowest speed was 1 mph. **(See Exhibit D)**

He stated that while Engineering staff does not recommend speed cushions, the PD recommends extra enforcement and would need substantial resources to obtain compliance. He added that the extra patrol would be pushed to all shifts as speeding occurred at all hours of the day. Mr. Amicci asked what the enforceable speed was for violations, and if citations are issued if someone is traveling 6 mph over the speed limit. Officer Pierce replied that it is up to the officer's discretion, whether they issue a citation or a warning during a traffic stop, and drivers can be pulled over going 1 mph over the speed limit. He also added that he thinks that a 25-mph speed limit is too fast for Dewey Drive as it is too narrow of a street. Mr. Amicci asked what the alternative to speed bumps would be since the Engineering Department did not support them.

Captain O'Loughlin replied that it would be extra enforcement, and he added that he spoke with the City Engineer about what technology can be utilized to catch speeders. The City Engineer replied that the technology would be similar to the photo enforcement camera system on Highway 99. Captain O'Loughlin added that staff is looking into other resources and solutions to improve the roadway at the complaint location. He added that tubes were placed on two parts of Dewey Drive to get the presented data, which is stored by the City Engineer.

Mr. Amicci made a motion to keep Request #2024-013 pending until additional enforcement can be completed and Vice Chair Yandt seconded the motion. All present members voted in favor.

e. City Engineer update on pending City projects (GIS Map)

There were no updates to report as the City Engineer was not present at the meeting.

6. Committee Comments

Mr. Amicci asked if the crosswalks on Highway 99 were going to be removed when the new pedestrian bridge is complete. Ms. Chang replied that they would most likely stay because it is an ODOT facility.

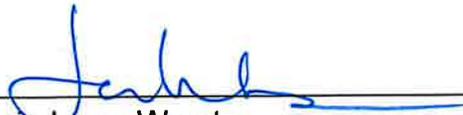
Chair Wuertz asked Ms. Chang if she is familiar with the federal grant program, Safe Streets for All, and summarized the program for the committee members. He added that there are two years left in the program and thinks that it would be a great program for the city to utilize to fund long-term projects. He added that the City of Eugene has a safe crosswalks program, which is a GIS map that is accessible to the community where they can submit their own crosswalk complaints. He stated that he thinks that it is good to get feedback from the community and would like to prioritize any new requests that come in. Captain O'Loughlin elaborated on how staff processes new requests.

7. Adjourn

With nothing further to discuss, the meeting was adjourned at 8:07 pm.

The next meeting is scheduled for January 23, 2025 at 6 p.m.

Approval of Minutes:



Chair Jason Wuertz

1/23/25

Date

Attest:



Sabrina Sharp-Admin. Asst II

1/23/25

Date

- A. Purpose. The Sherwood Traffic Safety Committee is hereby established for the purpose of promoting traffic safety through investigation, study, and analysis of traffic safety programs; educating the community regarding traffic safety; reviewing and responding to traffic safety complaints; and advising the city council and city manager on traffic safety related issues.
- B. Composition.
 1. The committee shall consist of seven members.
 2. Two of the committee members shall be members of the police advisory board, selected by the police advisory board each year for one-year terms at the same time and in the same manner as the chair and vice-chair of the police advisory board.
 3. The remaining five committee members shall be Sherwood residents selected in accordance with this chapter.
- C. Duties and responsibilities. The committee shall:
 1. Receive complaints from the community regarding traffic safety concerns in the city.
 2. Investigate and review each complaint and consult with city staff and outside agencies as the committee deems necessary in connection with its review.
 3. Make recommendations, as the committee deems necessary and appropriate, regarding solutions to complaints received. Recommendations shall be made to the person(s) with the authority to implement the recommended solution (e.g. police chief, city manager, city council).
 4. Provide a response to each person who submits a traffic safety complaint to the committee.
 5. In response to requests from the city manager or the city council, provide review and recommendations regarding other traffic safety related issues.
 6. Educate the community regarding traffic safety.

(Ord. No. 2019-015, § 1, 11-19-2019)



City of Sherwood Police Department
20495 SW Borchers Drive
Sherwood, OR 97140
Ph: 503-625-5523 ♦ Fax: 503-925-7159



Sherwood Traffic Safety Committee

Exhibit B

Process Manual & Menu of Traffic Safety Options

In accordance with Sherwood Municipal Code, the Sherwood Traffic Safety Committee (STSC) is established for the purpose of promoting traffic safety through investigation, study and analysis of traffic safety programs; educating the community regarding traffic safety; reviewing and responding to traffic safety complaints; and advising the city council and city manager on traffic safety related issues.

The STSC will receive complaints from the community regarding traffic safety concerns in the city. The committee will address complaints regarding existing traffic conditions involving the movement and operation of motor vehicles upon city streets. The committee will not be involved with issues related to development or any regulatory and/or compliance issues.

Every traffic safety complaint that is received will first be reviewed by city staff to insure it is appropriate for the committee and falls within their purview. Issues and/or complaints deemed to be outside the purview of, or deemed inappropriate for the committee will be handled by city staff. Examples of issues that *will not* be handled by the committee may include;

- Design and development standards
- Regulatory issues such as ADA compliance
- Roadway designations (i.e. arterial, collector, local)
- Concerns/issues not related to vehicular traffic
- Previously identified concerns that are being addressed through other means

Examples of issues that *will* be handled by the committee may include;

- Vehicles speeding in a neighborhood
- Vehicles not stopping at stop signs
- Vehicle movement that requires control measures, such as stop signs
- Vehicle parking issues

It is important to consider reasonable timelines when responding to traffic complaints. Depending on the amount of staff input and information required and/or requested, complaints may take as little as one (1) month, to as many as several months to process and complete. Expectations of timelines should include the fact that city staff are also working on other projects and priorities, particularly during the summer months.

In general, each complaint will be processed as follows (with estimated timelines);

- Initial review by city staff to determine appropriate course of action. This is an important step because “new” complaints are often being addressed in some way already and it would be inefficient to forward to the STSC, and some complaints deal with issues that aren’t within the scope of the STSC (2-3 weeks)

- Technical review by city staff. Any complaints that are deemed appropriate for the STSC will be forwarded to the appropriate staff member (i.e. police department or engineering department) for technical review and preliminary analysis (4-8 weeks)
- Initial review by the STSC. During this initial review, the committee will also review the technical analysis, determine the validity of the complaint and determine if the complaint needs additional review and/or technical data before a decision can be made. The committee will consult with city staff, and outside agencies as the committee deems necessary, in connection with its review. (1-2 meetings depending on volume)
- Additional technical data and reporting by staff, as requested and/or required by the STSC and based on the nature of the complaint. (2-12 weeks, or longer for complex issues; dependent on staff capacity)
- Final review by the STSC. This review will include any additional data received by the committee and will include the committee's final recommendation. Any and all recommendations must be vetted by city staff to insure they are legal and in accordance with best practice and accepted standards. The committee will make recommendations regarding solutions to the person(s) with the authority to implement the solution. Committee recommendations may include;
 - Approve the action requested in the complaint
 - Deny the action requested in the complaint
 - Modify the action requested in the complaint
 - Recommend a completely different action

When the committee decides to take a particular action in response to a complaint, they will recommend something from the approved 'menu of traffic safety options'. The following menu includes several options that may be considered by the committee. The options are listed in order of preference, meaning the optimum response should be the lowest level appropriate for the particular complaint. As a general rule, the options are also listed based on cost, meaning most engineering options *generally* tend to incur far greater costs than educational and enforcement options.

Education-changing the way a driver thinks and feels:

- *School-Based Youth Programs.* These include formal classroom presentations as well as safe driving reminders through daily interactions with students.
- *Social Media Messaging.* This includes consistent and direct messaging through social media regarding both general traffic safety messages/reminders and information regarding specific problem areas in the community.
- *Community Education.* This would include meetings and/or educational sessions for members of the community to attend. These could include guest presenters or city staff.
- *Yard Sign Messaging.* This includes an ongoing yard sign campaign aimed at keeping clear, concise and consistent messages in front of residents in their neighborhoods.
- *Electronic Display Boards.* This includes utilizing the city's text display reader boards to display both general traffic safety messages as well as specific messaging in response to specific concerns and problems, as well as the police department's speed display signs to remind and educate drivers about their speed.

Enforcement-changing the way a driver behaves:

- *Stationary Police Cars.* This includes parking a marked police car in an area to create the illusion that there is a police officer monitoring passing traffic.
- *Extra Police Patrols.* These include focused patrolling in an area of concern, to modify driver behavior. These patrols could result in either warning or citation.
- *Warnings.* This is a corrective action that carries no monetary fine.
- *Citation.* This is a punitive corrective action that includes adjudication in a court of law and possible fine.

Engineering-changing what a driver is able to do:

- Chicane
- Choker
- Corner extension/Bulb out
- Diagonal diverter
- Lateral shift
- Median barrier/Focused turn island
- Median island
- Mini roundabout
- On-street parking
- Raised intersection
- Realigned intersection
- Roundabout
- Speed cushion
- Speed hump
- Speed table/Raised crosswalks



Sherwood Police Department
 20495 SW Borchers Drive
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2024-017

Traffic Safety Complaint/Request Form

Exhibit C

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

Completed forms shall be submitted to:

Sherwood Traffic Safety Committee
 c/o Sherwood Police Department
 20495 SW Borchers Drive ■ Sherwood, OR 97140
policeinformation@sherwoodoregon.gov



Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.



Date form submitted: 09/29/2024

2. Please identify the specific location/intersection of concern:
SW Villa Road between SW Park Street and Stella Olsen Park

3. Please describe the nature of the traffic problem which concerns you:
See attached document.

4. Please describe what actions (if any) you feel would reduce your traffic concerns:
No parking signs added to the entirety of SW Villa Rd and actual enforcement of parking regulations both on Villa and more broadly in Old Town.

Please attach any photographs and/or diagrams that document the problem.

There have been ongoing issues with people parking in the roadway, on private property, or in signed no parking zones. The road is functionally a 2-way one lane road with no pedestrian or bicycle infrastructure leading into Stella Olsen Park. With the Sherwood Middle School now back in session there are typically several hundred vulnerable road users on the road surface during school days with good weather. It is only a matter of time until someone is hurt because there is not enough space for a parked car, a pedestrian, and vehicle traffic. There is barely space for trash cans to be left on the road surface, let alone a parked car.



City of Sherwood
 Engineering Dept
 22560 SW Pine St
 Sherwood, OR 97140

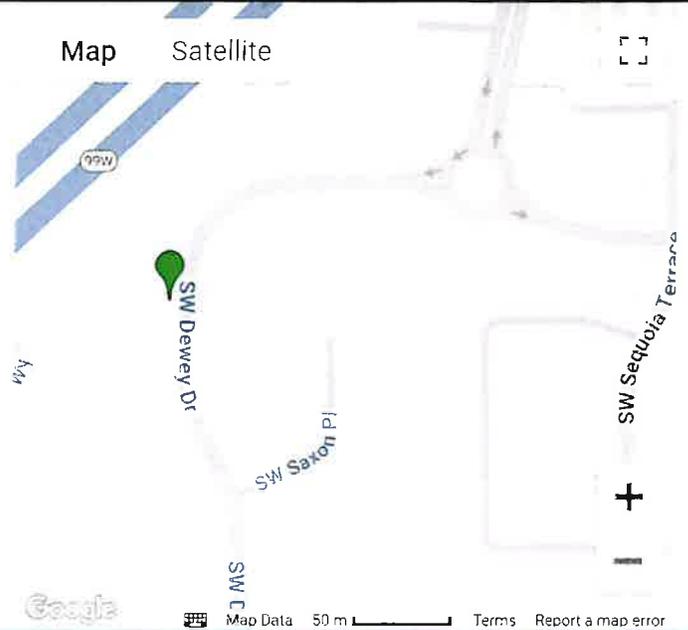
Exhibit D

SPEED DATA ANALYSIS

Location



9/30/2024
 10/7/2024
 Latitude: 45.358407
 Longitude: -122.858533



Analysis Time Period



Start	End
9/30/202	10/7/202
4	4

Vehicles Analyzed



20,138

Speed Limit



25

Total Enforceable Violations



2,043

Average Speed



21

% Enforceable Violations



10%

Fastest Speed



38

Enforcement Rating

MEDIUM

Slowest Speed



1

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2024

CITY OF SHERWOOD

Exhibit E

Project #	Brief Description of Request	*Status	Date Rec'd	Notes
2024-001	Requesting no parking signs on one side of the street between SW Hosler Way & YMCA, concerns regarding sight distance	P	1/29/2024	5/24/24-Sight distance issue was founded and <i>motion was made to recommend the City to remove parking from Hosler to path on the north side of the crosswalk on one side & painted curb indicating no parking</i> , City Engineer to bring request to City Manager for approval, pending until request is approved 6/27/24-City Engineer stated no parking signs on one side of Woodhaven would be installed by 8/1, does not recommend painted curbs at this time, item will remain pending until signs are up 8/22/24-Item was tabled until September meeting. 9/26/24-Notices have been mailed to residents, no parking signs to be installed soon, item pending until signs are up.
2024-001.1	Requesting no parking signs on both sides of SW Woodhaven Dr from crosswalk to the intersection of Woodhaven & Frederick, or restricting parking on Woodhaven south of Frederick to west side of street, or no parking on both sides	P	3/21/2024	5/24/24-Sight distance issue was founded and <i>motion was made to recommend the City to remove parking from Hosler to path on the northside of the crosswalk on one side & painted curb indicating no parking</i> , will not restrict parking on both sides of street, City Engineer to bring request to City Manager for approval, pending until request is approved. 6/27/24-City Engineer stated no parking signs on one side of Woodhaven would be installed by 8/1, does not recommend painted curbs at this time, item will remain pending until signs are up. 8/22/24-Item was tabled until September meeting. 9/26/24-Notices have been mailed to residents, no parking signs to be installed soon, item pending until signs are up.
2024-002	Requesting painted curb at least 8 ft in each direction on SW Fitch Ct/Pinehurst to restrict parking on both sides due to sight distance issues, and a "no turn around" sign added at the beginning of Fitch Ct	C	3/25/2024	5/24/24-Captain O'Loughlin stated that while the view is somewhat obstructed in area, there is plenty of room to turn, supports "no outlet" sign in cul de sac, City Engineer does not recommend curb painting as it is too costly, Motion made to take no action to restrict any parking, but recommends for City to add "no outlet" sign on SW Fitch Ct. 6/27/24- "No outlet" signs were installed on Fitch Ct and motion was made to close item.
2024-003	Requesting 25 speed limit sign on SW Willamette St & extra speed enforcement at SW Willamette/SW Norton from Lincoln to Hall	C	5/29/2024	6/27/24-PD staff did not notice any speeding issues at location, committee agreed to take no action and would not recommend additional speed limit signs as residential areas are already 25 mph zones, but would like extra speed enforcement in area, Motion was made to close item.
2024-004	Requesting flashing sign at crosswalk on SW Sunset Blvd/ SW Myrica Ct	P	6/20/2024	8/22/24-Chair Wuertz stated that enhanced crossing with a rapid flashing beacon would be beneficial for this location, City Engineer stated that this request will be added to the GIS map to keep track of its progress, and would be a long term project as an RFB would be costly for the city. Mailbox will be moved further down the road, so pedestrians walking along Sunset will be more visible to drivers on Sunset. <i>Motion was made to tag location onto TSP plan and to inform requester area is a part of a long term project.</i> Item will remain pending until mailboxes are moved.
2024-004.1	Requesting flashing sign at crosswalk in front of Archer Glen Elementary	P	7/15/2024	8/22/24-Chair Wuertz stated that enhanced crossing with a rapid flashing beacon would be beneficial for this location, City Engineer stated that this request will be added to the GIS map to keep track of its progress, and would be a long term project as an RFB would be costly for the city. Mailbox will be moved further down the road so pedestrians walking along Sunset are more visible to drivers. <i>Motion was made to tag location onto TSP plan and to inform requester area is a part of a long term project.</i> Item will remain pending until mailboxes are moved.

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2024
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2024-005	Request to extend sidewalk south of Edy Rd along Elwert, extend school zone area to start at Handley heading South, and requesting right turn only at Handley due to sight distance concerns turning left	C	6/20/2021	8/22/24-Sherwood West plan still being evaluated by management, Elwert Road improvement plan is a long term project and is outside of the TSC scope, Committee would like vegetation to be monitored so sight distance is not obstructed and requests city staff contact county to work on getting the school zone area extended further out. Motion was made to recommend sidewalk improvements on Elwert Rd, have city staff work on getting county to extend the school zone further out, no action on removal of the left turn lane on Handley, and to have staff trim the vegetation to improve sight distance , item will remain pending until action items are complete. 9/26/24-Item was closed out by committee as Elwert is within county jurisdiction and outside of TSC scope.
2024-006	Concerns regarding speeding on Sunset at evening hours, requesting flashing stop sign or traffic signal on Sunset/Pinehurst	C	6/24/2024	8/22/24-Committee made a motion to respond to citizen and recommended extra speed enforcement in the area, asked PD to put speed trailer at complaint location, no action on flashing stop sign. Motion to close item.
2024-006.1	Request for flashing stop sign at Sunset/Pinehurst intersection	C	6/26/2024	8/22/24-Committee made a motion to respond to citizen and recommended extra speed enforcement in the area, asked PD to put speed trailer at complaint location, no action on flashing stop sign. Motion to close item.
2024-007	Request for painted curb indicating no parking 10 ft from stop sign at Sunset/Pinehurst intersection	C	6/26/2024	8/22/24-Committee requested extra patrol to observe any drivers parking too close to stop sign, and educate drivers on ORS of not parking within 50 feet of stop sign, no action taken on painting curbs
2024-008	Request for speed bumps, speed limit signs, or yield sign at Cinnamon Hill/Madrona intersection	P	6/27/2024	8/22/24- Item will be tabled until next month's meeting when school is back in session, PD will perform extra speed enforcement to compile more information for TSC. 9/26/24-Item will remain pending until PD staff can analyze area and will report back with findings at October meeting.
2024-009	Request for 3 way stop at Pine/Railroad intersection	C	6/27/2024	8/22/24- Committee decided to close item with no action taken as a stop sign cannot be placed at complaint location due to the proximity of the railroad tracks.
2024-010	Requesting flashing lights at crosswalk on SW Terrapin Dr/Edy Rd	C	7/12/2024	8/22/24-Area is included in the Edy Road improvement plan and is outside of the TSC scope, committee moved to close out item.
2024-011	Request for a painted center line on Brookman Rd between White Oak Terr and Robin Hood Pl	C	7/16/2024	8/22/24-Brookman Rd is within county jurisdiction and would be outside of the TSC scope, City Engineer to contact county staff to see if striping on Brookman would be feasible. Committee requested to leave item pending until staff receives response from WACO staff. 9/26/24-Committee decided to close item as Brookman is within county jurisdiction and outside of TSC scope.
2024-012	Request for crosswalk from pathway on SW Sunset Blvd next to Richen Park Circle to Woodhaven Park	C	7/16/2024	8/22/24-Committee made a motion to take no action as this is not a legal designated crosswalk, pathway is not meant for public usage and is intended as a maintenance road for park employees.
2024-013	Request for speed bumps on SW Dewey Drive	P	8/12/2024	9/26/24-Item to remain pending as additional analysis and discussion is needed from city staff.

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2024
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2024-014	Request for four way stop and crosswalk at Pine St/ 2nd St intersection	C	9/5/2024	9/26/24-Committee decided to close request with no action taken as there is a crosswalk on Pine/3rd St and did not see a need for an additional crosswalk.
2024-015	Request for right turn only at SW Copper Terrace/ SW Nursery Way or for additional patrols during drop off/pick up times	C	9/10/2024	9/26/24-Committee decided to close request with the recommendation for extra patrols during pick up and drop off school hours. No action taken on right turn only request.
2024-016	Request for higher visibility crosswalks, crosswalk bump outs, solar powered traffic lights at 3rd St/Pine St & 3rd St/Washington intersections and request to narrow Washington St with painted lines	C	9/10/2024	9/26/24- PD staff conducted covert enforcement in the area and noticed a substantial amount of stop sign violations at Pine/3rd intersection, but did not observe any evidence of a speed or pedestrian safety issue at crosswalk. On certain days, staff observed limited crossing at Pine/3rd crosswalk during school hours, but no safety concerns with peds crossing. Many kids cross at Washington/3rd intersection to get to Sherwood Middle School, so traffic gets backed up at those times. <i>Motion made to recommend extra enforcement at location and close with no further action as crosswalk improvements will be addressed in a larger City project.</i>
2024-017	Request for no parking & extra parking enforcement on SW Villa Rd.	N	9/30/2024	Added to October agenda
2024-018	Requesting for speed limit sign on TS/Hwy 99 Southbound (45 mph ahead) to be moved as it is currently being blocked by a tree & construction sign	C	10/14/2024	Not a TSC issue, county jurisdiction