



AGENDA



Traffic Safety Committee

Date & Time:	Thursday – September 26, 2024 6:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
<u>Attendees</u>	
T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O'Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Chris Pierce-Traffic Officer
Tony Bevel	Jason Waters-City Engineer
Dorian Libal	Joy Chang-Senior Planner
Lisa Patterson	Sabrina Sharp-Admin Assistant II
Richard Amicci (PAB Liaison)	

This meeting will be live streamed at <https://www.youtube.com/user/CityofSherwood>.

1. Call to Order (Chair)
2. Roll Call (Staff)
3. Approval of Minutes (Chair)
4. Citizen Comments (Chair)

How to Provide Citizen Comments: *Citizen comments may be provided in person or in writing. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. Comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record*

5. Business (Chair)
 - a. New Traffic Safety Requests
 - Request #2024-013: Request for speed bumps on SW Dewey Dr.
 - Request #2024-014: Request for four way stop and crosswalk at Pine St/2nd St intersection.
 - Request #2024-015: Request for right turn only at SW Copper Terrace/ SW Nursery Way, or additional patrols in area during drop off/pick up hours at Ridges Elementary.
 - Request #2024-016: Request for higher visibility crosswalks, crosswalk bump outs, solar powered traffic lights at 3rd St/Pine St & 3rd St/ SW Washington St intersections, or to narrow roadway at SW Washington St with painted lines.
 - b. Pending Traffic Safety Requests
 - Request #2024-001: Requesting no parking signs on one side of the street at SW Woodhaven Dr between Hosler & YMCA, concerns regarding sight distance at three-way intersection of SW Hosler Way, SW Woodhaven Dr, & SW Frederick Ln
(connected to request #2024-001.1)

- Update by City Engineer, committee made motion to recommend parking removal on North side of Woodhaven from Hosler to crosswalk.
- Request #2024-004: Requesting flashing sign at crosswalk on SW Sunset Blvd/SW Myrica Ct (**connected to request #2024-004.1**)
 - Update by City Engineer, item pending until mailboxes are moved.
- Request #2024-005: Request to extend sidewalk south of Edy Rd along Elwert, extend the school zone area to start at Handley heading South, and requesting a right turn only at Handley due to sight distance concerns turning left.
 - Update by City Engineer, committee made a motion for city to contact county to extend the school zone, no action on removal of left turn lane, but to monitor vegetation to ensure it does not affect sight distance.
- Request #2024-008: Request for speed bumps, speed limit signs, or yield sign at Cinnamon Hills Pl/Madrona Ln intersection.
 - Update by Police Captain, item was left pending additional analysis after school was back in session.
- Request #2024-011: Request for a painted center line on Brookman Rd between White Oak Terrace and Robin Hood Place.
 - Update by City Engineer, committee requested city staff reach out to county staff to find out if center line would be feasible.

c. GIS map update by City Engineer

6. Committee Comments (Chair)
7. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Traffic Safety Committee

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<u>Attendees</u>	
T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O’Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Jason Waters-City Engineer
Tony Bevel	Joy Chang-Senior Planner
Dorian Libal	Chris Pierce-Traffic Officer
Lisa Patterson	Sabrina Sharp-Admin Assistant II
Richard Amicci (PAB Liaison)	

This meeting was live-streamed (and recorded) through the City of Sherwood’s YouTube channel.

The video is available for viewing: https://www.youtube.com/watch?v=cu1G_QFyNN4

1. Call to Order

Meeting was called to order at 6:04 pm.

2. Roll Call

Committee Members Present: Chair Jason Wuertz, Vice Chair Tiffany Yandt, Tony Bevel, Dorian Libal, Lisa Patterson (arrived at 6:15 pm) and Richard Amicci

Committee Members Absent: None

City Staff Members Present: Police Captain Dan O’Loughlin, City Engineer Jason Waters, Senior Planner Joy Chang, Traffic Officer Chris Pierce, and Admin Assistant II Sabrina Sharp

3. Approval of Minutes

Mr. Amicci made a motion to approve the August meeting minutes as written. The motion was seconded by Mr. Libal and all present members voted in favor.

4. **Citizen Comments-N/A**

5. **Business (Chair)**

a. **New Traffic Safety Requests**

- **Request #2024-013: Request for speed bumps on SW Dewey Drive. (See Exhibit A)**

This discussion begins at the 2:05 minute mark of the YouTube video.

Captain O’Loughlin stated that Dewey Drive is a heavily traveled residential road and improvements should be made. He added that speed is hard to monitor on this road due to the curve in the road and suggested that a speed trailer be placed at the location to monitor speed. He also explained that this street feeds into the Woodhaven neighborhood, which causes a lot of traffic in the area. He stated that since this is a residential area, the speed limit is 25 mph and explained that parking is only restricted on one side of the street.

Chair Wuertz asked about the accident history at the location. Captain O’Loughlin replied that there is no accident history or data within the last few years. However, there was one accident, which involved a vehicle that flipped over, but that was sometime around 2016 or 2019. Mr. Amicci asked if speed bumps can be placed on the curve of road. Mr. Waters responded that there is not a code compliance issue. However, he stated this could be dangerous to place them there. Captain O’Loughlin added that staff would need to analyze the area and compile more information for the committee. Chair Wuertz indicated that this street could be difficult to speed on based on the road configuration. Mr. Bevel expressed that he does not believe that speed bumps would improve driver behavior.

This item was tabled until next month’s meeting and will remain pending until more information can be obtained by staff.

- **Request #2024-014: Request for four way stop and crosswalk at Pine/2nd Street intersection. (See Exhibit B)**

This discussion begins at the 8:39 minute mark of the YouTube video.

Captain O’Loughlin explained that PD staff analyzed the area and did not see any evidence of speeding or pedestrian safety issues at the complaint location. He added that the analysis was collected covertly so officers could monitor the location for any hazards or speeding issues. Mr. Libal stated that there is a possibility that pedestrians may think that cars appear to be driving faster than they actually are since they are standing still. Captain O’Loughlin agreed and added that with the new buildings there, it could seem like cars are driving faster than they are. He also indicated that there is no accident data for this location either.

Mr. Amicci stated that since there is already an existing crosswalk at First Street, he didn't think a crosswalk was also necessary at Second Street. Mr. Libal expressed that since there is no data, then he didn't think the committee needed to take any action at this point.

Mr. Amicci made a motion to close Request #2024-014 as unfounded as there is not enough data to make any changes and to move the request to the GIS map. The motion was seconded by Vice Chair Yandt, and all members voted in favor.

- **Request #2024-015: Request for right turn only at SW Copper Terrace/SW Nursery Way, or additional patrols in area during drop off/pick up hours at Ridges Elementary. (See Exhibit C)**

This discussion begins at the 13:36 minute mark of the YouTube video.

Captain O'Loughlin stated that the map shows Nursery Way is at the North end of the school and is only utilized for people dropping off or picking up students. He added that a covert analysis was completed, and there was no evidence of any speeding issues at the complaint location. He stated that PD staff compiled a substantial amount of data and discovered that out of 200 cars, approximately 16% of them coming out of Nursery Way turned left onto Copper Terrace, and the rest turned right. He added that during the observation period, officers did not see any evidence of hazards or any safety concerns for pedestrians at the crosswalk for cars turning either direction. He stated that there is also a crossing guard at the crosswalk at the location to help kids cross the street.

Mr. Amicci stated that everyone who travels the road knows about the school zones. Chair Wuertz asked if anyone spoke with the crossing guards about any speeding or safety concerns. Captain O'Loughlin replied that no one did as the analysis was being completed covertly and any issues would be arisen by the School Resource Officers. Ms. Patterson asked if city staff knew what hours the crossing guards get to the crosswalk to start helping kids cross the street. Officer Pierce responded that crossing guards are at the crosswalk approximately 20 minutes before school starts and ends. Captain O'Loughlin expressed that there was also no crash data for the location either.

Mr. Amicci made a motion to close Request #2024-015 with no action taken based on the data and to add to the GIS map. Mr. Libal seconded the motion, and all members voted in favor. Mr. Waters stated that all requests will automatically be added to the GIS map, and a motion will not be necessary.

- **Request #2024-016: Request for higher visibility crosswalks, crosswalk bump outs, solar powered traffic lights at Pine/ 3rd Street & 3rd Street/ Washington Street intersections, or to narrow roadway at SW Washington Street with painted lines. (See Exhibit D)**

This discussion begins at the 22:23 minute mark of the YouTube video.

Captain O'Loughlin indicated that officers performed both covert and overt observations at the location and while stop sign violations have been noticed, speeding, and pedestrian safety does not seem to be an issue. He added that this request is similar to another request that staff received but was not assigned a number. He explained that the average speed of cars was 15-20 mph, therefore, the speeding issue was unfounded. However, officers heard some vehicles traveling on Third Street with heavy acceleration sounds, which could be perceived as speeding to pedestrians. He stated that there were two cars that were traveling at 25 mph, but none above that.

Captain O'Loughlin explained that there were certain days that there was limited crossing at Third and Pine and some days there were many pedestrians trying to cross the road, which was most likely due to school hours. He added that there was a substantial amount of stop sign violations at Pine and Third of vehicles who were not fully stopping and making a "rolling stop" at this intersection. He recommended more traffic enforcement and education for this area. Chair Wuertz asked if the area is not heavily traveled by pedestrians and Captain O'Loughlin replied that there was a lot of pedestrian traffic on Pine Street, but not many crossing on Third Street. Officer Pierce explained that he is currently on swing shift, but is switching to day shift next week. He added that last year when he was on day shift, he observed that most pedestrians were coming out of Old Town on the side of Hawks View Elementary School, and those on the other side of the road utilized the marked crosswalk with a signal as it is a safer route.

Captain O'Loughlin explained the driving pattern on Third Street, and stated that there was an accident in May 2024, but he cannot determine if speed was a factor in that accident as it was a result of a medical emergency. Mr. Libal asked if officers also monitored the Washington and Third Street intersection as well and Captain O'Loughlin replied that they did observe it covertly, but did not see any evidence of a speeding issue at either intersection. Vice Chair Yandt stated that many kids cross at Third and Washington to get to the middle school, so it can be a little pedestrian heavy. Mr. Waters explained that the striping can be improved on Pine and Third by moving the stop bars. He also added that there are also two undeveloped lots nearby and staff will reevaluate the area when those lots are fully developed.

Chair Wuertz stated that one of those lots is owned by the city so they have control on what this lot could turn into and what could be built there. He asked if

Third Street gets a lot of traffic and Officer Pierce responded that it can be backed up with traffic during pick up/drop off hours at the school. Captain O'Loughlin stated that he does not think the proposed solutions from the requester are necessary as there is not a speeding issue or pedestrian safety concern. Ms. Patterson asked for clarification on what the complainant was referring to as far as the accident mentioned in their request form. Captain O'Loughlin replied that he thinks it could be the crash that occurred in May 2024 that involved three vehicles. However, that could be mistaken for multiple crashes as there was more than one car involved.

Chair Wuertz clarified that no action would be taken. However, additional enforcement would be recommended. Mr. Waters stated that higher visibility crosswalks could be addressed with a future paving project. Captain O'Loughlin stated that the excessive stop sign violations need to be enforced at this location. Officer Pierce added that the percentage of drivers who actually stop at the stop sign on Third Street is very low. Captain O'Loughlin expressed that officers don't want to automatically cite everyone, and a piece of enforcement is also education. He stated that by informing drivers that you must completely stop at a stop sign, instead of citing all drivers, it adds an extra piece of community and awareness.

A motion was made by Mr. Amicci to recommend extra police enforcement at complaint location to educate stop sign violators on traffic compliance, and to close Request #2024-016 with no further action. The motion was seconded by Ms. Patterson and all members voted in favor.

Please refer to the Tracking Sheets (Exhibit "E") for more information on the requests discussed at this meeting.

b. Pending Traffic Safety Requests

- **Request #2024-001: Requesting no parking signs on one side of the street at SW Woodhaven Dr between Hosler & YMCA, concerns regarding sight distance at three-way intersection of SW Hosler Way, SW Woodhaven Dr, & SW Frederick Ln. (Connected to Request #2024-001.1)**

This discussion begins at the 45:13-minute mark of the YouTube video.

Mr. Waters stated that the signs are not up yet, but he is working with the Interim Public Works Director to get the curbs painted as well, and the signs should be up within the next 30 days. He added that residents were notified of the change in August. This item will remain pending until the no parking signs are up, and the curbs are painted.

- **Request #2024-004: Requesting flashing crosswalk at SW Sunset Blvd/SW Myrica Ct (Connected to Request #2024-004.1)**

This discussion begins at the 47:02-minute mark of the YouTube video.

Mr. Waters stated that he got ahold of the postmaster, but moving the mailboxes also brings a lot of ADA compliant issues as well. He added that the concrete should be done within next 30 days and it has been decided that the mailboxes will be moved further down the road. Mr. Amicci stated that he drove East after school started at 8:00 am and added that the mailboxes are a problem, as it makes it difficult for drivers to see pedestrians crossing. He added that this is especially difficult during the day as the sun would be blinding drivers as well.

He also suggested that a sign or bollard to be placed in the crosswalk to let drivers know that pedestrians cross there. Officer Pierce replied that there was a reflective sign placed in the crosswalk in the past, but it did not remain there long as it keep getting hit by car mirrors or drivers kept crashing into it. Mr. Waters suggested a concrete island at the location; however, all these suggestions and enhancements would be costly. Mr. Libal added that from his experience, he has noticed that any signage that is placed in the road, will be damaged, as drivers will crash into it at some point.

Chair Wuertz stated that he doesn't think the mailbox obstruction is the full issue, but that there is a larger issue as Sunset is a wide road. He suggested two crossing guards for each lane but thinks the intersection in general needs more improvements. Vice Chair Yandt expressed that the intersection is dangerous even with a crossing guard and Captain O'Loughlin stated that an extra analysis would result in an even bigger project.

Officer Pierce added that one thing that could drive the complaints is the pedestrian crossing law, which he explains in the **1:01:24 minute mark** of the YouTube meeting video. A brief discussion on the Sunset/Timbrel intersection ensued. This item will remain pending on the committee's agenda until the mailboxes are moved, as the other issues will need to be addressed by larger city projects, which will take a lot of time and will be beyond the committee's scope.

- **Request #2024-005: Request to extend sidewalk south of Edy Rd along Elwert, extend school zone area to start at Handley heading South, and requesting right turn only at Handley due to sight distance concerns turning left.**

This discussion begins at the 1:08:46 minute mark of the YouTube video.

Mr. Waters stated that he looked into the school zone explanation and county indicated that county school zones are excluded from traffic signals, which is why Sherwood High School had those specific school zone boundaries

established. He added that the city is going to take over Haide Road so the city will be able to turn that street into a school zone. Officer Pierce added that he also contacted Washington County staff about the school zone boundaries, but he also received the same response. Officer Pierce asked once the city takes over jurisdiction of Haide, if the speed limit will also be lowered to 20 mph as well. Mr. Waters replied that it would, and Ms. Patterson asked when that would be taking place. Mr Waters explained that the transfer of jurisdiction of Haide Road from county to city should be taking place at the end of the fiscal year in June 2025.

Mr. Libal stated that traffic engineers think that it may be confusing if there is a traffic signal and a flashing beacon in the same location, as the lights are conflicting. Officer Pierce stated that he understands why the school zone is intermittent when the beacon is flashing, as he does not feel it would be necessary to have Elwert at school zone speed limits all the time. However, he added that he does not think it is safe that the school zone ends after the roundabout, as drivers speed down this stretch of road all the time. Mr. Amicci expressed that it would be best to close this item with no action taken as this is a county road and outside of the city's jurisdiction.

A motion was made by Mr. Libal to close Request #2024-005 with no action taken as this is a county road and the motion was seconded by Mr. Amicci. All members voted in favor.

- **Request #2024-008: Request for speed bumps, speed limit signs, or yield sign at Cinnamon Hills Pl/ Madrona Lane intersection.**

This discussion begins at the 1:19:41 minute mark of the YouTube video.

Captain O'Loughlin stated that more analysis needs to be done at the location, which will be completed when Officer Pierce is back on day shift. Mr. Amicci asked if the speed trailer would be placed at the complaint location or if the data was going to be strictly officer observation. Officer Pierce replied that the speed trailer is currently at another location, therefore, it would not be available. Vice Chair Yandt stated that there is a lot of school traffic by the Sherwood Charter School during drop off and pick up hours. This item will remain pending until next month's meeting so that staff can compile more information.

- **Request #2024-011: Request for painted center line on Brookman Rd between White Oak Terrace and Robin Hood Place.**

This discussion begins at the 1:23:08 minute mark of the YouTube video.

Mr. Waters indicated that Brookman Road is outside of the City's jurisdiction and would therefore, be outside of the committee's scope. He stated that county wasn't planning on striping as they do not have the resources or traffic for restriping, but that it is outside of the city's scope.

A motion was made by Ms. Patterson to close request #2024-011 with no action taken as Brookman is a county road and the motion was seconded by Vice Chair Yandt. All members voted in favor.

c. City Engineer update on pending City projects (GIS Map)

No updates to report.

6. Committee Comments

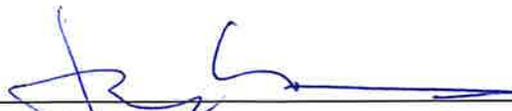
Mr. Amicci reminded everyone to check their windshield wipers and ensure your tires are inflated since the rainy weather was coming.

7. Adjourn

With nothing further to discuss, the meeting was adjourned at 7:34 pm.

The next meeting is scheduled for October 24, 2024 at 6 p.m.

Approval of Minutes:



Chair Jason Wuertz

10/24/24

Date

Attest:



Sabrina Sharp-Admin. Asst II

10/24/24

Date



Sherwood Police Department
20495 SW Borchers Drive
Sherwood, OR 97140
Ph: 503-625-5523 ♦ Fax: 503-925-7159



Traffic Safety Request Form

2024-013
Exhibit A

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

Completed forms shall be submitted to:

Sherwood Traffic Safety Committee
c/o Sherwood Police Department
20495 SW Borchers Drive ■ Sherwood, OR 97140
policeinformation@sherwoodoregon.gov

Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.



Date form submitted: 8/12/2024

2. Please identify the specific location/intersection of concern:

All of dewey dr, especially around the curves, one of them is in front of my house

3. Please describe the nature of the traffic problem which concerns you:

Our cars have been hit many times. We have had a car flip on our street. Cars race down our street. We have had cars not pay attention and blow through school bus stop signs. At the round about there's been people hit in the past and many times I have almost been hit. Drivers blow through that street. It's a main outlet.

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

I have posted on fb to please slow down. I have almost been hit getting the mail across the street. I ask cars and motion to slow down. I get flipped off by people or they go faster. We have small kids all over that street. Other neighbors have mentioned how dangerous our street is. We would like speed bumps.

Please attach any photographs and/or diagrams that document the problem.



Sherwood Police Department
20495 SW Borchers Drive
Sherwood, OR 97140
Ph: 503-625-5523 ♦ Fax: 503-925-7159



Traffic Safety Request Form

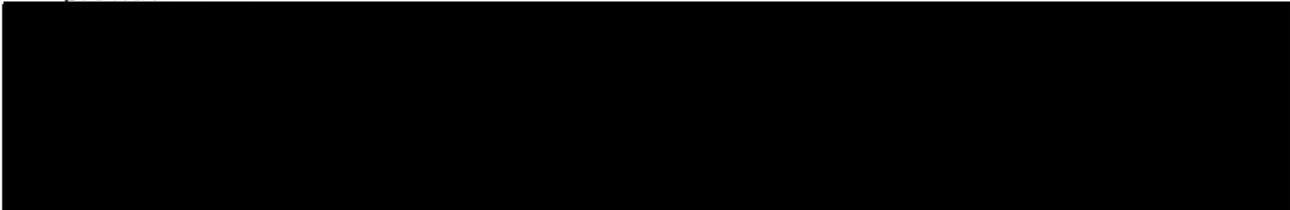
2024-014
Exhibit B

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

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Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.



Date form submitted: 5 September 2024

SHERWOOD PD

2. Please identify the specific location/intersection of concern:

Intersection of 2nd and Pine Street—Old Town Sherwood

3. Please describe the nature of the traffic problem which concerns you:

Many drivers traveling between 3rd and 1st street take the opportunity to drive as fast and loud as possible. This causes a major safety issue as many pedestrians cross the street at the intersection of 2nd and Pine. Also, especially with the new building, visability has greatly decreased. I see this mostly in the morning when drivers are contending with pedestrians and other cars trying to turn on to pine street to take their kids to school. It is also difficult to safely cross or enter Pine street during these times. We stay open late on Friday nights—the ammount of drivers speeding in this area is very concerning .

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

The only interesection (not adjacent to rail road tracks) in Old town that is not 4 way stop with marked cross walks is 2nd and Pine. Safety would greatly increase if we created a barrier to speeding in Old Town—vehicle noise would reduce, and pedestrians would be safer if crossing on marked crosswalks with a 4 way stop.

Please attach any photographs and/or diagrams that document the problem.



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2024-015

Traffic Safety Complaint/Request Form Exhibit C

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

Completed forms shall be submitted to:

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 c/o Sherwood Police Department
 20495 SW Borchers Drive ■ Sherwood, OR 97140
policeinformation@sherwoodoregon.gov



Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.



Date form submitted: 9/9/2024

2. Please identify the specific location/intersection of concern:
SW Copper/ SW Nursery

3. Please describe the nature of the traffic problem which concerns you:
Cars not paying enough attention to crosswalks, making dangerous left turns when peds present.

4. Please describe what actions (if any) you feel would reduce your traffic concerns:
Would love to see this become a RIGHT turn only (except busses or emergency vehicles) if that's an option. I watched a car cut off a pedestrian this morning at drop offs before the crossing guard was able to make it into the middle of the street. If no right turn only, if there could be additional patrols or the patrol car parked there during drop off/pick ups.

Please attach any photographs and/or diagrams that document the problem.



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 Sherwood, OR 97140
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Traffic Safety Request Form

2024-016
Exhibit D

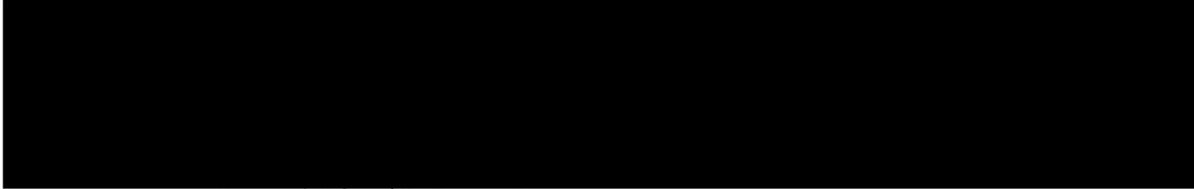
In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

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Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.



Date form submitted: 9/10/24

2. Please identify the specific location/intersection of concern:
3rd st. & Washington st. also 3rd st. and Pine st.

3. Please describe the nature of the traffic problem which concerns you:

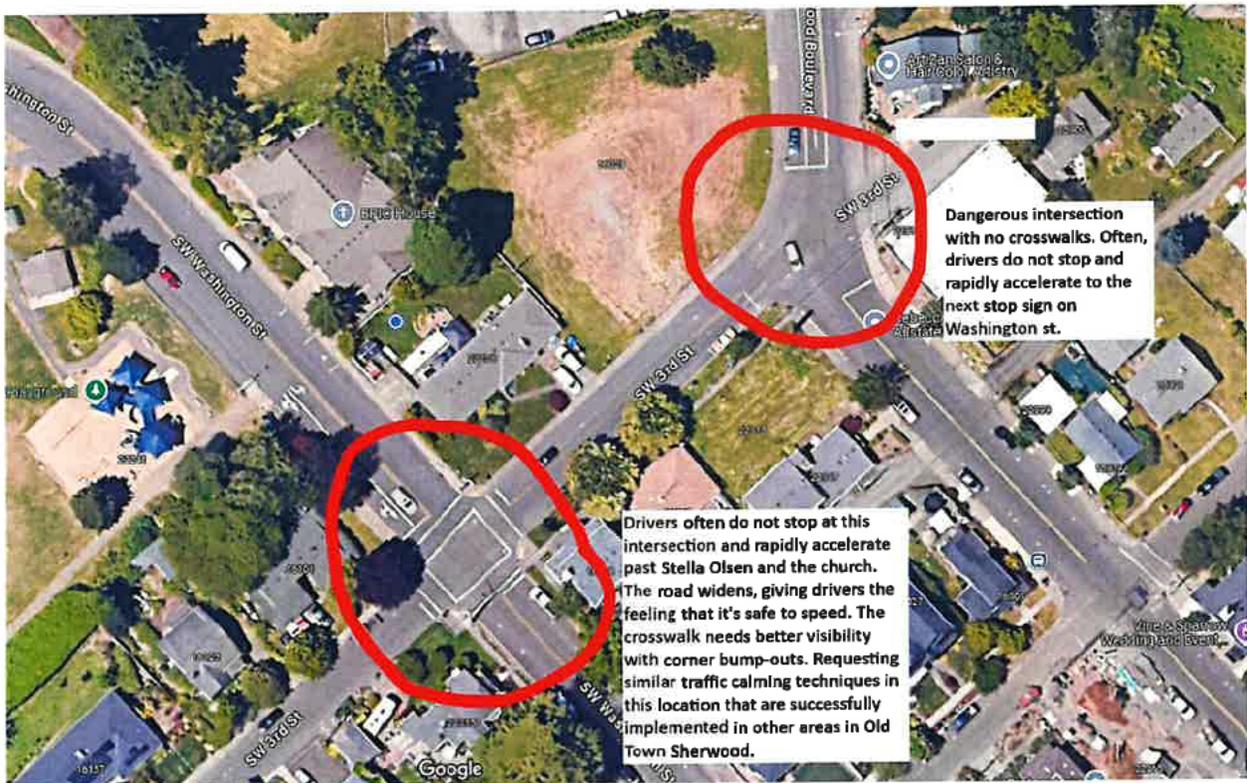
Traffic speed is unsafe on Third St. from Pine St to Washington St. Since moving to Sherwood in 2012, we have witnessed uncountable amounts of near misses, with vehicles almost hitting pedestrians attempting to cross the street at 3rd st and Washington and 3rd and Pine St. Furthermore, within the last few years, I've had my fence collided with and destroyed by a suv. A 5-year-old child was hit by a vehicle at 3rd and Washington. Within the last eight months, I've had four cars hit while parked or backing out of the driveway along this section of the road. My neighbors have experienced similar vehicle accidents and near misses. Almost daily, vehicles are doing burnouts and excessively speeding. During the school year, parents who park along this section walking their children to the elementary school must use extreme caution to cross the road, again with near misses. I've contacted Sherwood police multiple times, asking for help. They always oblige and bring out officers for a while, but traffic returns to unsafe speeds once

they leave. Let me be clear: The unsafe traffic situation does not reflect the Sherwood Police Department. The Sherwood Police Department does a fantastic job protecting and serving our City. However, the City is growing and we need to do more to calm traffic in these high pedestrian-use zones. Both the Church behind my house and Stella Olsen Park have lots of children who play and cross the street; I'm concerned for their safety and the safety of Sherwood citizens.

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

Based on the amount of traffic and accidents at the 3rd ST & Pine intersections and 3rd St & Washington St., traffic calming/ calming measures need to be taken. Many low-cost traffic calming techniques, similar to those in other parts of Old Town Sherwood, can be implemented, such as higher visibility of crosswalks, crosswalk bump outs, narrowing Washington ST. with painted lines, and solar-powered traffic speed signs.

Please attach any photographs and/or diagrams that document the problem.



TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2023
CITY OF SHERWOOD

Exhibit E

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-001	Complaint received by the City of Sherwood in 2022 - forwarded to the TSC for review: Concern regarding SHS parking lot causing overflow onto Haide Rd & Elwert Rd	C	Received by City Staff- Dec 2022 / Forwarded to TSC	<p>Complaint was received by WACO staff and forwarded to City Staff on 12/15/22, added to TSC agenda for 1/26/23 mtg. 1/26/23-TSC discussed complaint and PD staff needs to complete additional analysis, will be tabled until Feb 2/23 mtg. 2/27/23-As Feb mtg. was cancelled, complaint will be discussed at March mtg. 3/27/23-Item will be left as pending until issues have been brought to school district board for action</p> <p>6/27/23-still awaiting response from school district, no new motions</p> <p><i>Motion from 3/23 mtg-leave request open with the recommendation that staff discuss proposed solutions with school district</i></p> <p><i>Motion from 4/27 mtg-leave request on pending list until school district responds with their input</i> 8/24/23-</p> <p>Request has been elevated to City Manager level, will leave as pending until school district responds or provides input on proposed solutions to alleviate traffic flow. Speed limit/school zone signs will be installed as well to reduce speeding at location</p> <p>10/26/23-No stopping/standing signs have been installed at Haide, Orchard Hill, and Fisk Terr. Response received from school district, school will not open Krueger Rd to public traffic, but will be opening an additional drop off area,</p> <p><i>Motion from 10/26/23-Recommended that the school district & PD have joint messaging announcing change, however, the committee wanted the item to remain pending on tracking sheet until changes have been implemented.</i> 1/25/24-</p> <p>School district notified parents to utilize additional drop off area in the Fall, but PD staff noticed that there was no change in the traffic flow, SSD will send out another notification and PD would also post on social media to inform the public of the change</p> <p>5/24/24-School notified parents of change in parking on 2/9/24 & PD posted change on social media, no further action from city staff on restriping Elwert as it is outside of jurisdiction, <i>Motion made by committee to close item.</i></p>

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TRAFFIC SAFETY COMMITTEE - 2023
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-001.1	Concern regarding traffic flow issues at SHS- residents of Haide Rd neighborhood have safety concerns & request additional traffic measures	C	Received 2/23/23	Additional complaint received by City staff on 2/23/23, related to existing request 2023-001 3/27/23-Item will be left as pending until issues have been brought to school district board for action 6/27/23-still awaiting response from school district, no new motions Motion from 3/23 mtg-leave request open with the recommendation that staff discuss proposed solutions with school district Motion from 4/27 mtg-leave request on pending list until school district responds with their input 8/24/23-Request has been elevated to City Manager level, will leave as pending until school district responds or provides input on proposed solutions to alleviate traffic flow.No stopping, standing, or parking signs to be installed on Haide Rd. by City staff 10/26/23-No stopping/standing signs have been installed at Haide, Orchard Hill, and Fisk Terr. Response received from school district, school will not open Kruger Rd to public traffic, but will be opening an additional drop off area. Motion from 10/26/23- Recommended school district & PD have joint messaging announcing change, however, the committee wanted the item to remain pending on tracking sheet until changes have been implemented. 1/25/24-School district notified parents to utilize additional drop off area in the Fall, but PD staff noticed that there was no change in the traffic flow, SSD will send out another notification and PD would also post on social media to inform the public of the change 5/24/24-School notified parents of change in parking on 2/9/24 & PD posted change on social media, no further action from city staff on restriping Elwert as it is outside of jurisdiction, Motion made by committee to close item.
2023-002	Complaint received in 2021-deemed not in TSC scope, but requester asked for additional items not addressed at SW Kathy St crosswalk area leading to Murdock Park	C	Received by City Staff- Jan 2023 / Forwarded to TSC	Complaint was received by City staff and forwarded to City Engineer-crosswalks installed, requester would like additional signage & flashing lights, added to TSC agenda for 2/23/23 mtg.2/27/23- As Feb mtg. was cancelled, complaint will be discussed at March mtg. 3/23/23- Item will be closed out on TSC side, but will be put on ADA transition plan regarding the ramp not in compliance with ADA standards Motion from 3/23 mtg-Close request on TSC, but add to ADA transition plan to fix ramp and keep on City's radar

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2023-003	Requesting speed limit signs, temporary speed trailer, or temporary speed radar signs to be installed on SW Pine St between Division & Sunset	C	Received 2/28/2023	3/23/23-PD will conduct additional patrol regarding stop sign violations, speeding was unfounded, PW will install speed limit signs at location 6/27/23-speed trailer has been installed, awaiting PW to put up speed limit signs at location Motion from 3/23 mtg-Recommend staff to add speed limit signs, provide extra PD patrol, and get ped counts (keep as pending request) Motion from 4/27 mtg-Keep previous motion, but remove ped counts 7/27/23-City Engineer requesting for stop bars to be moved closer, 25 mph speed limit sign, additional warning sign to help with left hand turn to be installed by PW 8/24/23- Motion was made to close request as speed limit signs have been installed.
2023-004	Requesting residential parking district for Orchard Hill Ln & Fisk Terrace, additional patrol 1/2 hr before and after school	C	Received 3/10/2023	3/23/23-PD staff will bring concerns to the school district for action, propose a reduction in student parking fees so residential area is not utilized for parking, Motion from 3/23 mtg- TSC will close request with the recommendation that PD will continue to monitor area to enforce current "no parking" area , out of TSC's purview
2023-005	Requesting improvements to Villa Rd to make it look more like a road rather than a pathway	C	Received 6/12/2023	6/27/23-Item will be left as pending until signage indicating the division between the sidewalk and the road is installed, currently on a Parks Master Plan, item was tabled to future mtg 8/24/23-City Engineer stated it would be an aspirational CIP project, "shared use pathway" signs, striping, or changing road to alley to reduce speed to 15 mph were suggested 10/26/23-No updates to item, City Engineer stated that Villa Rd will have to be repaved and improved. 1/25/24- Item will remain pending until staff receives further direction from upper management. 5/23/24-Item will be on CIP plan, will remain pending until GIS map is complete. 8/22/24-Shared pathway signs have been installed by City staff and motion was made to close item and add it to the GIS map.

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<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-005.1	Requesting to move the park entrance to SW Wildlife Haven Ct	C	Received 7/25/2023	8/24/23-Connected to request #2023-005 since request is similar, City Engineer stated it would be an aspirational CIP project 10/26/23-No updates to item, City Engineer stated that Villa Rd will have to be repaved and improved. 1/25/24- Item will remain pending until staff receives further direction from upper management. 5/23/24-Item will be on CIP plan, will remain pending until GIS map is complete. 8/22/24-Shared pathway signs have been installed by City staff and motion was made to close item and add it to the GIS map.
2023-006	Requesting speed bumps at 3-way stop at Division St & Park Row Ave	C	Received 6/28/2023	7/27/23-City Engineer stated he would review previous records for previous stop signs, review sight distance, researching speed cushions similar to those on Pine St, speed bumps will not be installed, but an additional stop sign would be beneficial to area, need Council approval, TSC requesting for City staff to compile additional data regarding stop sign installation 8/24/23- Motion was made to have resident trim bushes/trees to code, recommend third stop sign provided there is not a past resolution where a third stop sign was removed at complaint location 9/15/23- Trees & bushes have been trimmed and is back in compliance per Dan Miller. 10/26/23-Third stop sign was suggested, City Engineer will need to get additional stop sign approved by upper management. 1/25/24- Item will remain pending until further direction is received by upper management 5/24/24-Stop sign was approved and installed by City staff, therefore, motion was made by committee to close item.
2023-007	Requesting additional parking on Smith Ave, or no parking on one side of Smith Ave between Meinecke and Vintner	C	Received 7/17/2023	7/27/23-Request tabled to next month's meeting 8/24-More information needed from City staff, item will remain pending as more discussion is needed (Re: no parking signs) 10/26/23-No parking signs will need to be approved by City Manager and City Council before any progress can be made on this request. 5/23/24- item will remain pending and will be put on GIS map, will not be restricting any parking at complaint location 8/22/24- No action was taken and item was closed out and moved to GIS map.
2023-008	Requesting paved pathway from Hwy 99 to Cedar Creek Trail, and additional signage routing cyclists from Hwy 99 onto Cedar Creek Trail pathway	C	Received 7/18/2023	7/27/23- Motion was made to install guide signs for bicyclists , Captain O'Loughlin will contact complainant on request
2023-009	Requesting crosswalk on Sunset & Woodhaven	C	Received 10/2/2023	Assigned a project number, but is a duplicate request (#2022-009), item has been added to CIP list and item will be automatically entered on GIS map for records purposes.

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<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2024-001	Requesting no parking signs on one side of the street between SW Hosler Way & YMCA, concerns regarding sight distance	P	1/29/2024	5/24/24-Sight distance issue was founded and <i>motion was made to recommend the City to remove parking from Hosler to path on the north side of the crosswalk on one side & painted curb indicating no parking</i> , City Engineer to bring request to City Manager for approval, pending until request is approved 6/27/24-City Engineer stated no parking signs on one side of Woodhaven would be installed by 8/1, does not recommend painted curbs at this time, item will remain pending until signs are up 8/22/24-Item was tabled until September meeting.
2024-001.1	Requesting no parking signs on both sides of SW Woodhaven Dr from crosswalk to the intersection of Woodhaven & Frederick, or restricting parking on Woodhaven south of Frederick to west side of street, or no parking on both sides	P	3/21/2024	5/24/24-Sight distance issue was founded and <i>motion was made to recommend the City to remove parking from Hosler to path on the northside of the crosswalk on one side & painted curb indicating no parking</i> , will not restrict parking on both sides of street, City Engineer to bring request to City Manager for approval, pending until request is approved. 6/27/24-City Engineer stated no parking signs on one side of Woodhaven would be installed by 8/1, does not recommend painted curbs at this time, item will remain pending until signs are up. 8/22/24-Item was tabled until September meeting.
2024-002	Requesting painted curb at least 8 ft in each direction on SW Fitch Ct/Pinehurst to restrict parking on both sides due to sight distance issues, and a "no turn around" sign added at the beginning of Fitch Ct	C	3/25/2024	5/24/24-Captain O'Loughlin stated that while the view is somewhat obstructed in area, there is plenty of room to turn, supports "no outlet" sign in cul de sac, City Engineer does not recommend curb painting as it is too costly, Motion made to take no action to restrict any parking, but recommends for City to add "no outlet" sign on SW Fitch Ct. 6/27/24- "No outlet" signs were installed on Fitch Ct and motion was made to close item.
2024-003	Requesting 25 speed limit sign on SW Willamette St & extra speed enforcement at SW Willamette/SW Norton from Lincoln to Hall	C	5/29/2024	6/27/24-PD staff did not notice any speeding issues at location, committee agreed to take no action and would not recommend additional speed limit signs as residential areas are already 25 mph zones, but would like extra speed enforcement in area, Motion was made to close item.
2024-004	Requesting flashing sign at crosswalk on SW Sunset Blvd/ SW Myrica Ct	P	6/20/2024	8/22/24-Chair Wuertz stated that enhanced crossing with a rapid flashing beacon would be beneficial for this location, City Engineer stated that this request will be added to the GIS map to keep track of its progress, and would be a long term project as an RFB would be costly for the city. Mailbox will be moved further down the road, so pedestrians walking along Sunset will be more visible to drivers on Sunset. <i>Motion was made to tag location onto TSP plan and to inform requester area is a part of a long term project.</i> Item will remain pending until mailboxes are moved.
2024-004.1	Requesting flashing sign at crosswalk in front of Archer Glen Elementary	P	7/15/2024	8/22/24-Chair Wuertz stated that enhanced crossing with a rapid flashing beacon would be beneficial for this location, City Engineer stated that this request will be added to the GIS map to keep track of its progress, and would be a long term project as an RFB would be costly for the city. Mailbox will be moved further down the road so pedestrians walking along Sunset are more visible to drivers. <i>Motion was made to tag location onto TSP plan and to inform requester area is a part of a long term project.</i> Item will remain pending until mailboxes are moved.

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2024-005	Request to extend sidewalk south of Edy Rd along Elwert, extend school zone area to start at Handley heading South, and requesting right turn only at Handley due to sight distance concerns turning left	P	6/20/2021	8/22/24-Sherwood West plan still being evaluated by management, Elwert Road improvement plan is a long term project and is outside of the TSC scope, Committee would like vegetation to be monitored so sight distance is not obstructed and requests city staff contact county to work on getting the school zone area extended further out. <i>Motion was made to recommend sidewalk improvements on Elwert Rd, have city staff work on getting county to extend the school zone further out, no action on removal of the left turn lane on Handley, and to have staff trim the vegetation to improve sight distance,</i> item will remain pending until action items are complete.
2024-006	Concerns regarding speeding on Sunset at evening hours, requesting flashing stop sign or traffic signal on Sunset/Pinehurst	C	6/24/2024	8/22/24-Committee made a motion to respond to citizen and recommended extra speed enforcement in the area, asked PD to put speed trailer at complaint location, no action on flashing stop sign. Motion to close item.
2024-006.1	Request for flashing stop sign at Sunset/Pinehurst intersection	C	6/26/2024	8/22/24-Committee made a motion to respond to citizen and recommended extra speed enforcement in the area, asked PD to put speed trailer at complaint location, no action on flashing stop sign. Motion to close item.
2024-007	Request for painted curb indicating no parking 10 ft from stop sign at Sunset/Pinehurst intersection	P	6/26/2024	8/22/24-Committee requested extra patrol to observe any drivers parking too close to stop sign, and educate drivers on ORS of not parking within 50 feet of stop sign, no action taken on painting curbs
2024-008	Request for speed bumps, speed limit signs, or yield sign at Cinnamon Hill/Madrona intersection	P	6/27/2024	8/22/24- Item will be tabled until next month's meeting when school is back in session, PD will perform extra speed enforcement to compile more information for TSC
2024-009	Request for 3 way stop at Pine/Railroad intersection	C	6/27/2024	8/22/24- Committee decided to close item with no action taken as a stop sign cannot be placed at complaint location due to the proximity of the railroad tracks.
2024-010	Requesting flashing lights at crosswalk on SW Terrapin Dr/Edy Rd	C	7/12/2024	8/22/24-Area is included in the Edy Road improvement plan and is outside of the TSC scope, committee moved to close out item.
2024-011	Request for a painted center line on Brookman Rd between White Oak Terr and Robin Hood Pl	P	7/16/2024	8/22/24-Brookman Rd is within county jurisdiction and would be outside of the TSC scope, City Engineer to contact county staff to see if striping on Brookman would be feasible. Committee requested to leave item pending until staff receives response from WACO staff.
2024-012	Request for crosswalk from pathway on SW Sunset Blvd next to Richen Park Circle to Woodhaven Park	C	7/16/2024	8/22/24-Committee made a motion to take no action as this is not a legal designated crosswalk, pathway is not meant for public usage and is intended as a maintenance road for park employees.
2024-013	Request for speed bumps on SW Dewey Drive	N	8/12/2024	Added to Sept agenda
2024-014	Request for four way stop and crosswalk at Pine St/ 2nd St intersection	N	9/5/2024	Added to Sept agenda
2024-015	Request for right turn only at SW Copper Terrace/ SW Nursery Way or for additional patrols during drop off/pick up times	N	9/10/2024	Added to Sept agenda

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2024-016	Request for higher visibility crosswalks, crosswalk bump outs, solar powered traffic lights at 3rd St/Pine St & 3rd St/Washington intersections and request to narrow Washington St with painted lines	N	9/10/2024	Added to Sept agenda