



# AGENDA



## Traffic Safety Committee

<b>Date &amp; Time:</b>	Thursday – June 27, 2024 6:00 pm
<b>Location:</b>	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
<u>Attendees</u>	
<b>T.S.C. Members:</b>	<b>City Staff:</b>
Jason Wuertz-Chair	Dan O'Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Chris Pierce-Traffic Officer
Tony Bevel	Jason Waters-City Engineer
Dorian Libal	Joy Chang-Senior Planner
Lisa Patterson	Sabrina Sharp-Admin Assistant II
Richard Amicci (PAB Liaison)	

This meeting will be live streamed at <https://www.youtube.com/user/CityofSherwood>.

1. Call to Order (Chair)
2. Roll Call (Staff)
3. Approval of Minutes (Chair)
4. Citizen Comments (Chair)

**How to Provide Citizen Comments:** *Citizen comments may be provided in person or in writing. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to [policeinformation@sherwoodoregon.gov](mailto:policeinformation@sherwoodoregon.gov) and must clearly state that it is intended as a general Citizen Comment for this meeting. Comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record*

5. Business (Chair)
  - a. New Traffic Safety Requests
    - Request #2024-003: Requesting 25 mph speed limit sign on SW Willamette St & extra speed enforcement at SW Willamette St & SW Norton area.
  - b. Pending Traffic Safety Requests
    - Request #2022-010: Parking concern on Saint Charles Way to pathway, requesting "no parking" signs in area.
      - City Engineer will provide updates.
    - Request #2024-001: Requesting no parking signs on one side of the street at SW Woodhaven Dr between Hosler & YMCA, concerns regarding sight distance at three-way intersection of SW Hosler Way, SW Woodhaven Dr, & SW Frederick Ln **(connected to request #2024-001.1)**
      - Update by City Engineer, committee made motion to recommend parking removal on North side of Woodhaven from Hosler to crosswalk.
    - Request #2024-002: Requesting painted curb of at least 8 ft in each direction on SW Fitch Ct, and a "no turn around" sign added at the beginning of Fitch Ct.
      - Update by City Engineer, pending sign installation for no outlet.

- Committee denied restricting parking on Pinehurst.
- c. City Engineer update on pending City projects (GIS map)
- Presentation of GIS map by City Engineer.
- d. No Action Required
- Request #2023-005: Requesting improvements to Villa Rd (road repavement, speed limit signs, painted lines, etc.) **(connected to request #2023-005.1)**
    - Item will remain on list until GIS mapping is completed.
  - Request #2023-007: Requesting no parking on one side of Smith Ave between Meinecke & Vintner
    - Item will remain on list until GIS mapping is completed.
6. Committee Comments (Chair)
7. Adjourn (Chair)

***If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or [policeinformation@sherwoodoregon.gov](mailto:policeinformation@sherwoodoregon.gov) at least 48 hours in advance of the scheduled meeting time.***



# Meeting Minutes



## Traffic Safety Committee

<b>Date &amp; Time:</b>	Thursday – June 27, 2024 6:00 pm
<b>Location:</b>	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
<u>Attendees</u>	
<b>T.S.C. Members:</b>	<b>City Staff:</b>
Jason Wuertz-Chair	Dan O’Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Chris Pierce-Traffic Officer
Tony Bevel	Jason Waters-City Engineer
Dorian Libal	Sabrina Sharp-Admin Assistant II
Lisa Patterson	
Richard Amicci (PAB Liaison)	

*This meeting was live-streamed (and recorded) through the City of Sherwood’s YouTube channel.*

*The video is available for viewing: <https://www.youtube.com/watch?v=Yw-B4yFdzAc>*

### 1. Call to Order

Chair Jason Wuertz called the meeting to order at 6:08 pm.

### 2. Roll Call

**Committee Members Present:** Chair Jason Wuertz, Vice Chair Tiffany Yandt, Tony Bevel, Lisa Patterson, and Richard Amicci

**Committee Members Absent:** Dorian Libal

**City Staff Members Present:** Police Captain Dan O’Loughlin, Traffic Officer Chris Pierce, City Engineer Jason Waters, and Admin Assistant II Sabrina Sharp

### 3. Approval of Minutes

A motion was made by Mr. Amicci and seconded by Vice Chair Yandt to approve the May meeting minutes. All present committee members voted in favor.

#### 4. Citizen Comments

Lisa Kortis submitted a comment regarding the danger of the four way stop sign at the intersection of Division and Pine.

Cyra Thomson submitted a comment regarding the lack of sidewalks and crosswalks on Murdock and Oregon Street.

#### 5. Business (Chair)

##### a. New Traffic Safety Requests

- **Request #2024-003: Requesting 25 mph speed limit sign on SW Willamette St & extra speed enforcement at SW Willamette & SW Norton area. (See Exhibit A)**

*This discussion begins at the 4:31 minute mark of the YouTube video.*

Traffic Officer Pierce discussed his analysis of the area and indicated that he did not notice a speeding issue at the complaint location. He added that out of the 15–20-minute blocks of observation, he only saw 5 out of 63 vehicles that were exceeding the speed limit of 25 mph, and the fastest was traveling at 31 mph. He also indicated that he drives an unmarked vehicle so that he can observe driver behavior without being in an obvious patrol car.

Mr. Amicci stated that he noticed that this is a through street and added that he felt this street was mainly utilized by people who live in the neighborhood. He added that since residential neighborhoods already have a speed limit of 25 mph, there is no need for any additional signage.

Captain O’Loughlin expressed that the analysis was completed at different parts of the day and different days of the week to see if the time of day made a difference in driver behavior. He added that he recommended extra patrol for speed enforcement but did not think another speed limit sign was necessary.

Chair Wuertz stated that SW Willamette Street is more of a connecting route through the residential area. He added that while there is more traffic on it than a typical residential street, it is a residential street, which has a speed limit of 25 mph and felt no additional signage was needed.

A motion was made by Mr. Amicci and seconded by Vice Chair Yandt to close request #2024-003, with no action taken regarding more signage, but recommended extra patrol for speed enforcement. All present committee members voted in favor.

***Please refer to the Tracking Sheets (Exhibit “B”) for more information***

***on the requests discussed at this meeting.***

**b. Pending Traffic Safety Requests**

- **Request #2022-010: Parking concern on Saint Charles Way to pathway, requesting “no parking” signs in area.**

*This discussion begins at the 11:23 minute mark of the YouTube video.*

Mr. Waters stated that he received feedback about the crosswalk closed barricades preventing wheelchair access, so it was modified to a single bollard instead. He also added that he did not have time to drive by to check if it was installed yet, so he thought it should remain pending until installation can be confirmed. Vice Chair Yandt added that she saw the sign earlier today and confirmed the crosswalk closed sign was placed on top of a bollard. Therefore, the item can be closed and removed from the pending list.

A motion was made by Mr. Amicci and seconded by Ms. Patterson to close request #2022-010 as the signage was installed. All present committee members voted in favor.

- **Request #2024-001: Requesting no parking signs on one side of street at SW Woodhaven Dr between Hosler & YMCA, concerns regarding sight distance at three-way intersection of SW Hosler Way, SW Woodhaven Dr, & SW Frederick Ln (connected to request #2024-001.1)**

*This discussion begins at the 13:39 minute mark of the YouTube video.*

Mr. Waters stated that no parking signs should be installed by August 1<sup>st</sup> restricting parking on one side of the street. He added that he doesn't recommend painted curbs at this time but expects to close this item at the August meeting. This item will remain pending until no parking signs are installed.

- **Request #2024-002: Requesting painted curb of at least 8 feet in each direction on SW Fitch Ct, and “no turn around” sign added to Fitch Ct.**

*This discussion begins at the 16:37 minute mark of the YouTube video.*

Mr. Waters explained that he did not recommend any curb painting or restricting any parking at this location. However, he did state that the no turn around sign was installed by city staff.

A motion was made by Ms. Patterson and seconded by Mr. Amicci to close request #2024-002 as the requested signage was installed. All present committee members voted in favor.

**c. City Engineer update on pending City projects (GIS map)**

Mr. Waters stated that the city has hired new staff members to help put together the GIS map and he should have a presentation ready to present at the August meeting.

#### d. No Action Required

- **Request #2023-005: Requesting improvements to Villa Rd (road repavement, speed limit signs, painted lines, etc.) (connected to request #2023-005.1)**

This item will remain on the list until GIS map is completed.

- **Request #2023-007: Requesting no parking on one side of Smith Ave between Meinecke & Vintner**

*This discussion begins at the 19:48 minute mark of the YouTube video.*

**\*\*Item was moved from no action required list as additional discussion was necessary.\*\***

Captain O'Loughlin stated that he and Mr. Waters went out to the location and determined that while it is a narrow street and doesn't allow two cars to drive in the opposite direction without one moving over, that is the same situation for many of the nearby neighborhoods as well. He added that if they were to restrict parking on one side of the street, it would have to be done to all the residential neighborhoods nearby as well. Mr. Waters indicated that parking would be restricted on one side of the street for new projects, but not typically for existing streets with narrow roadways. He added that he would like to keep this request on the pending list until he can check with the Fire Marshall at Tualatin Valley Fire and Rescue (TVF&R) to find out more about the necessary measurements needed to access residential streets. He also expressed that he wanted to check with the City Manager on this request and can give an update at the August meeting.

Mr. Amicci asked what time of day the analysis was completed. Captain O'Loughlin replied that the analysis was performed during the day, but he did not see any traffic issues at the location. He added that if parking was restricted on one side of Smith, then staff would need to re-evaluate all residential areas within the city as well. Mr. Amicci expressed that he did not see an issue either as he does not see much traffic on this street from his observations. Captain O'Loughlin expressed that just because they are not going to be restricting parking at this location, that does not mean it would be a blanket denial for all streets, but it would be a case-by-case basis and several factors would have to be considered.

Chair Wuertz asked what the width of the road was, and Mr. Waters replied and stated that this road was 20 feet, but that the request needs more analysis and will have to discuss with upper management for further direction. Ms. Patterson asked if the request should just be moved to the GIS map when complete or if they need to move it back to pending items. Captain O'Loughlin indicated that

this case could be closed out but would need a motion or the committee could leave this as pending instead of no action required. Chair Wuertz expressed that he wanted to leave this request as pending until Mr. Waters receives a response back from TVF&R to ensure that emergency vehicles can fit on the street with cars parked on both sides of Smith.

## 6. Committee Comments

Ms. Patterson asked if tagging or categorization of request can be added to each case file once the GIS map is completed. Mr. Waters replied that this can be added to the map under attributes and will ask for more feedback from the committee at the next meeting. Captain O'Loughlin stated that it would be helpful for PD staff as well to see which areas are trending, so that staff can provide extra speed enforcement in areas where speeding is a constant issue.

Mr. Amicci spoke on his experience at Cruisin' Sherwood and asked if residents complain about people parking in front of their house during this event. Captain O'Loughlin replied that the PD always gets parking complaints during city events and added that the city does not currently have a city ordinance to tow vehicles that are parked in temporary no parking areas. He also spoke on the police department's towing policy and Officer Pierce discussed what the typical protocol is for towing vehicles. Officer Pierce added that it could be beneficial for the city to partner with a local towing company to tow vehicles to a designated area where the owner would not incur any storage fees. Mr. Amicci asked if there are different tiers of no parking violations or if it is a blanket violation. Ms. Patterson asked if the PD could partner with whoever is hosting the event to find a spot where cars could be taken so they are not taken to a tow lot. Captain O'Loughlin replied that there is no city parking ordinance specifically addressing temporary no parking areas. However, he added that the police department must adhere to a certain code whether it be Municipal Code or state statutes to enforce those laws.

Mr. Amicci asked for clarification on the city's towing policy. Captain O'Loughlin spoke on compliance versus enforcement in the city. He also discussed the social media blast that the committee requested to get the word out about the TSC, and informed the committee that staff was inundated with many new requests from the public. He added that while many requests were received, staff needs to analyze each request to find out which ones are valid TSC requests, which ones are outside of the city's jurisdiction, which ones can be handled by other city departments, and which ones can be resolved through extra PD enforcement. Mr. Amicci stated that the social media post about the TSC was very successful and thanked staff for the extra work. Chair Wuertz also thanked city staff and stated that he was glad that the public is more aware of the committee. He also informed the committee that the Edy Road improvement project was approved earlier this month and was excited for that to begin.

successful and thanked staff for the extra work. Chair Wuertz also thanked city staff and stated that he was glad that the public is more aware of the committee. He also informed the committee that the Edy Road improvement project was approved earlier this month and was excited for that to begin.

7. **Adjourn**

With nothing further to discuss, the meeting was adjourned at 7:00 pm.

**The next meeting is scheduled for August 22, 2024 at 6 p.m.**

**Approval of Minutes:**



Chair Jason Wuertz

8/22/2024

Date

**Attest:**



Sabrina Sharp-Admin. Asst II

8/22/24

Date



**Sherwood Police Department**  
20495 SW Borchers Drive  
Sherwood, OR 97140  
Ph: 503-625-5523 ♦ Fax: 503-925-7159



## Traffic Safety Request Form

**2024-003**  
**Exhibit A**

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

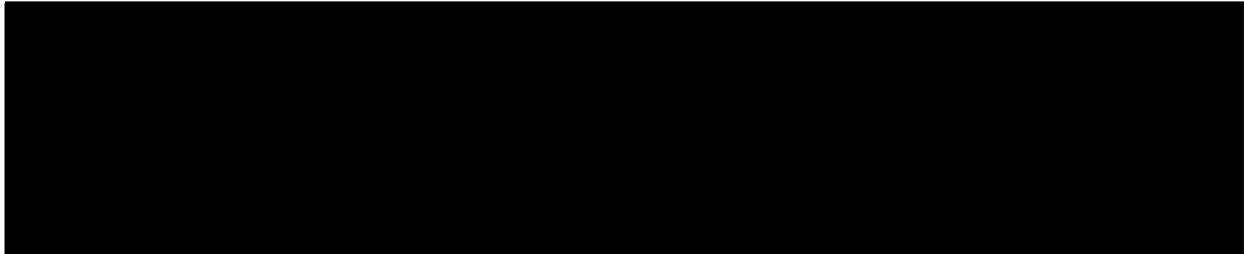
Completed forms shall be submitted to:

Sherwood Traffic Safety Committee  
c/o Sherwood Police Department  
20495 SW Borchers Drive ■ Sherwood, OR 97140  
[policeinformation@sherwoodoregon.gov](mailto:policeinformation@sherwoodoregon.gov)



Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.

1.



2. Please identify the specific location/intersection of concern:

SW WILLAMETTE + SW Norton from Lincoln to Hall

3. Please describe the nature of the traffic problem which concerns you:

FOR the past 19 years I have at this location and have witnessed people speeding through this neighborhood. Very young children live here!

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

and 25 MPH signs *policing*  
**PLEASE**

Please attach any photographs and/or diagrams that document the problem.

P.S. I don't want to witness a young child getting hurt!

# TRAFFIC SAFETY COMPLAINTS / REQUESTS

Exhibit B

## TRAFFIC SAFETY COMMITTEE - 2022

### CITY OF SHERWOOD

Project #	Brief Description of Request	*Status	Date Rec'd	Notes
2022-001	Complaint received by the City of Sherwood in 2019 - forwarded to the TSC for review: Concern regarding pedestrians crossing at Handley & Roellich.	<b>C</b>	Received by City Staff-March 2019 / Forwarded to TSC 1/13/2022	Complaint was received by Mayor Mays and then reviewed by the City Engineer in March of 2019. 1/5/2022-New City Manager requested the TSC to review information gathered at the 1/27/2022 meeting. 1/27/2022-Captain Carlson to increase police presence on Handley to see if there is still an issue. Then go from there. 3/24/2022-Capt Carlson reported that no issues were observed by officers when conducting a focused patrol (1/13-3/15/2022, 4.6 hours total). Will send update to City Manager. TSC voted to close out request.
2022-002	Corners in Old Town at Attrells & Park. Cars park on corners, making it difficult to see pedestrians, especially children. Would like "no parking" stripes on each corner of side streets in Old Town.	<b>C</b>	12/15/2021	1/27/2022-The PD and City will help to educate drivers regarding parking in Old Town, in part, with social media posts. Police will help to educate with warnings. Will revisit after a month. 4/28/2022-Capt Carlson met with Public Works. Per state statute, you are not supposed to park within 20 feet of a crosswalk. It was determined that some of the parking spaces do not meet that statute. Public Works is working on a way to meet the requirements without eliminating too many parking spaces. 5/26/2022-Public Works is still working out how best to make updates. SPD will be putting out a PSA soon regarding enforcement and education. 6/23/2022-Public Works removed striping for some of the parking spaces. Removing parking spaces created buffer for busses when turning on the tight corners.7/28/2022-Some parking spaces had been removed. Parking spaces laid with brick cannot be removed. Mr. Galati will work up some potential plans for the committee. 9/22/2022-A social media post will be sent out by the PD reminding drivers of parking laws by stop signs. This request was closed out with a recommendation to the City Manager to add striping, signage and physical barriers where parking is not allowed.

**TRAFFIC SAFETY COMPLAINTS / REQUESTS**  
**TRAFFIC SAFETY COMMITTEE - 2022**  
**CITY OF SHERWOOD**

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-003	No stop signs and poor visibility due to parked cars at SW Park and 1st Street in Old Town.	<b>C</b>	12/20/2021	1/27/2022-As this is similar to 002-this will be revisited after the feedback is received for 002. 4/28/2022-Public Works will be looking at this one at the same time they look into 2022-002. 5/26/2022-Public Works is still working out how best to make updates. SPD will be putting out a PSA soon regarding enforcement and education. 6/23/2022-Captain Carlson reported that there had been no crashes reported over the last 10 years at that intersection or in that area. Decision to close with recommendation for continued patrol.
2022-004.1 & .2	Exit lanes from Walmart main entrance onto Langer Farms. Request to make right or left turn only-no straight through to Target option.	<b>C</b>	2/21/2022	3/24/2022-TSC requests to review previous traffic studies for this location at next meeting. 4/28/2022-Several studies and analysis have been done for this area. Does not make sense to re-open. Decision to get education to drivers regarding stop bars and pedestrians to stop, look and listen before walking into street. Will look into getting copies of previous reports to TSC members for review. 5/23/2022-TIA e-mailed to all TSC members by Julia Hajduk. 6/23/2022-As all committee members hadn't yet had a chance to review the TIA report, this request will remain opened. 9/22/2022-City staff have been working on coming up with a solution and will soon present it to the City Manager. The committee will wait for Chair Wuertz to present his ideas, before closing this request out. 2/17/23-added to Feb agenda 2/27/23- As Feb mtg. was cancelled, complaint will be discussed at March mtg. <i>3/23/23- Mr. Waters came up with some solutions by removing stop bar and restriping area to prevent confusion, will be on CIP list, out of TSC scope</i>

**TRAFFIC SAFETY COMPLAINTS / REQUESTS**  
**TRAFFIC SAFETY COMMITTEE - 2022**  
**CITY OF SHERWOOD**

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-005 .1, .2, .3 & (.4-New for 4/28)	Edy Road - Requests to lower speed, add more lighting, sidewalks, bike lanes & crosswalks.	<b>C</b>	2/21 & 22/2022 & 3/24/2022	3/24/2022-City Engineer still waiting for results from traffic study. Will revisit at April meeting. 4/28/2022-Ms. Hajduk to submit MSTIP application for improvements to Edy. City Engineer still working on traffic study for this and 2022-006. Application submitted to the state to reduce speeds on Edy and Elwert from 40 to 35. TSC to write letter of support to submit with the MSTIP application. Ms. Hajduk will work with Chair Wuertz to draft a letter and present at the May meeting. 5/26/2022-City Engineer presented a Traffic Volume / Speed Count Analysis. Has submitted letter to county to lower speed to 35. County has approved and now needs the state's approval. Mobile speed sign with blue and red lights will be moved from Sunset to Edy Rd soon. Public outreach and speed enforcement will help with speeding. 6/23/2022-Mr. Galati forwarded the MSTIP letter. Data has been collected by the State. Recommendations have been forwarded to ODOT. 7/28/2022-No updates to report. 4/27/23-Speed study to be approved within the next couple of months, will be on CIP list and item will remain pending until speed limit signs have been changed to 35 mph 6/27/23- Speed limit change has been approved by state, awaiting installation 10/26/23-City Engineer to follow up with Washington County to find out when speed limit signs will be installed. <b>1/25/24-City Engineer stated there was a speed limit sign missing at Edy/Borchers and item will remain pending until sign is put back up Motion needed to close</b> <b>5/24/24- Missing speed limit sign was replaced at Edy/Borchers and committee voted to close item.</b>

**TRAFFIC SAFETY COMPLAINTS / REQUESTS**  
**TRAFFIC SAFETY COMMITTEE - 2022**  
**CITY OF SHERWOOD**

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-006	SW Elwert & Haide-lower speed limit, speed bumps on north and southbound on Elwert - OR - stop signs with flashing lights.	<b>C</b>	3/4/2022	4/28/2022-See above. 5/26/2022-See above. 6/23/2022-See above. Committee will wait until decision has been made regarding speed reduction from the State, before closing this request. 4/27/23-Speed study to be approved within the next couple of months, will be on CIP list and item will remain pending until speed limit signs have been changed to 35 mph 6/27/23-Speed limit change has been approved by state, awaiting installation 10/26/23-City Engineer to follow up with Washington County to find out when speed limit signs will be installed . <b>1/25/24- Speed limit signs have been installed and committee moved to close request #2022-006</b>
2022-007	Request for flashing lights @ crosswalk located at Cedar Brook Way & Meinecke Pkwy.	<b>C</b>	3/17/2022	4/28/2022-A similar request had already been submitted to the City, prior to the formation of the TSC. At that time, trees were cut down to improve sightline and parking spaces were moved back from crosswalk. This is also similar to TSC request #'s 2020-13 & 2020-14. Will reach out to HOA for clarification on specifics. 5/26/2022-HOA not available to provide clarification. 6/23/2022-Angie will check back in with HOA. 7/28/2022-HOA Board Member provided in person clarification of concerns. TSC moved that since modifications had already been made with trees and parking spaces removed, suggestion to the HOA for education piece to residents, setting up crossing guard schedule w/in community and possibly use orange cones and flags during school hours.
2022-008 (new #: 2022-004.2)	Concerns for <b>Intersection at Walmart &amp; SW Langer Farms Pkwy</b> -Possible solution could be traffic light. Suggested going back to DKS for review. <b>Pedestrian Crossing</b> is confusing for drivers. Looks like 4-way stop-suggest different signage / striping.	<b>C</b>	7/4/2022	7/28/2022: See 2022-004.2

**TRAFFIC SAFETY COMPLAINTS / REQUESTS**  
**TRAFFIC SAFETY COMMITTEE - 2022**  
**CITY OF SHERWOOD**

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-009 & 2021-008	Concerns for ped crossing at <b>Woodhaven and Sunset</b> . Suggestion to add crossing beacons and change double left hand turn lane to single turn lane.	<b>C</b>	7/18/2022	As this request is so similar to #2021-008, the two will share the same agenda item number in moving forward. 10/27/22- TSC closed out 2021-008-ped crossing signs have been installed, crossing beacon request is a capital project and is still pending 2022-009 will remain open and is currently pending installation of crossing beacons, <i>4/19/23- on CIP list as request is an extensive city project and is outside of the TSC scope</i>
2022-010	Parking concern on Saint Charles Way to pathway. Visibility issue in busy area. Propose "No Parking" signs.	<b>P</b>	9/7/2022	9/22/2022-The TSC recommended that a mid-block crosswalk, striping and signage be added on Saint Charles Way. Mr. Galati offered to type everything up and send the recommendation to City Manager, Keith Campbell, for review and approval. 4/27/23- Mr. Waters needs to compile more information and will give update at next meeting, keep pending 6/27/23-No updates, need additional info from PW and approval for signage 7/27/23-No updates, City Engineer will conduct additional research 8/24/23- <b>Motion to look into near term options such as signage, barricades, road closure, and additional analysis for crossing sight distance, also discuss options w/ school district</b> 10/26/23-City Engineer suggested <b>barricades for area, item will remain pending</b> 1/25/24- PW Director agreed with recommendation, item will remain pending until barricades have been installed <b>Motion needed to close</b> 5/24/24-Crosswalk closure signs will be installed, item will remain pending until signs are installed.
2022-011	Parking along Murdock Rd near Fair Oaks Drive-Intersection. Parked cars impair visibility when drivers exit Fair Oaks subdivision.	<b>C</b>	10/4/2022	10/27/2022- TSC closed out request, but awaiting compliance notice from Dan Miller stating homeowner trimmed trees blocking visibility along Murdock Rd 12/19/2022- Received notice from Dan Miller, homeowner trimmed trees/shrubbery and visibility issue has been resolved. Complainant has been contacted and request closed out.
2022-012	Driveway of 14175 SW Galbreath Drive-Request to make both sides of driveway "No Parking" zones as well as other side of street.	<b>C</b>	10/10/2022	10/27/2022- TSC closed out request, not necessary to add extra no parking zones as drivers have an alternate route out of the driveway and are able to turn out of the driveway without adding extra no parking zones

**TRAFFIC SAFETY COMPLAINTS / REQUESTS**  
**TRAFFIC SAFETY COMMITTEE - 2023**  
**CITY OF SHERWOOD**

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-001	Complaint received by the City of Sherwood in 2022 - forwarded to the TSC for review: Concern regarding SHS parking lot causing overflow onto Haide Rd & Elwert Rd	<b>C</b>	Received by City Staff- Dec 2022 / Forwarded to TSC	<p>Complaint was received by WACO staff and forwarded to City Staff on 12/15/22, added to TSC agenda for 1/26/23 mtg. 1/26/23-TSC discussed complaint and PD staff needs to complete additional analysis, will be tabled until Feb 2/23 mtg. 2/27/23-As Feb mtg. was cancelled, complaint will be discussed at March mtg. 3/27/23-Item will be left as pending until issues have been brought to school district board for action 6/27/23-still awaiting response from school district, no new motions</p> <p><b>Motion from 3/23 mtg-leave request open with the recommendation that staff discuss proposed solutions with school district</b></p> <p><b>Motion from 4/27 mtg-leave request on pending list until school district responds with their input</b></p> <p style="text-align: right;">8/24/23-</p> <p>Request has been elevated to City Manager level, will leave as pending until school district responds or provides input on proposed solutions to alleviate traffic flow. Speed limit/school zone signs will be installed as well to reduce speeding at location 10/26/23-No stopping/standing signs have been installed at Haide, Orchard Hill, and Fisk Terr. Response received from school district, school will not open Krueger Rd to public traffic, but will be opening an additional drop off area,</p> <p><b>Motion from 10/26/23-Recommended that the school district &amp; PD have joint messaging announcing change, however, the committee wanted the item to remain pending on tracking sheet until changes have been implemented.</b> 1/25/24-</p> <p>School district notified parents to utilize additional drop off area in the Fall, but PD staff noticed that there was no change in the traffic flow, SSD will send out another notification and PD would also post on social media to inform the public of the change 5/24/24-School notified parents of change in parking on 2/9/24 &amp; PD posted change on social media, no further action from city staff on restriping Elwert as it is outside of jurisdiction, <b>Motion made by committee to close item.</b></p>

**TRAFFIC SAFETY COMPLAINTS / REQUESTS**  
**TRAFFIC SAFETY COMMITTEE - 2023**  
**CITY OF SHERWOOD**

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-001.1	Concern regarding traffic flow issues at SHS-residents of Haide Rd neighborhood have safety concerns & request additional traffic measures	<b>C</b>	Received 2/23/23	Additional complaint received by City staff on 2/23/23, related to existing request 2023-001 3/27/23-Item will be left as pending until issues have been brought to school district board for action 6/27/23-still awaiting response from school district, no new motions <b>Motion from 3/23 mtg-leave request open with the recommendation that staff discuss proposed solutions with school district</b> <b>Motion from 4/27 mtg-leave request on pending list until school district responds with their input</b> 8/24/23-Request has been elevated to City Manager level, will leave as pending until school district responds or provides input on proposed solutions to alleviate traffic flow.No stopping, standing, or parking signs to be installed on Haide Rd. by City staff 10/26/23-No stopping/standing signs have been installed at Haide, Orchard Hill, and Fisk Terr. Response received from school district, school will not open Kruger Rd to public traffic, but will be opening an additional drop off area. <b>Motion from 10/26/23- Recommended school district &amp; PD have joint messaging announcing change, however, the committee wanted the item to remain pending on tracking sheet until changes have been implemented.</b> 1/25/24-School district notified parents to utilize additional drop off area in the Fall, but PD staff noticed that there was no change in the traffic flow, SSD will send out another notification and PD would also post on social media to inform the public of the change 5/24/24-School notified parents of change in parking on 2/9/24 & PD posted change on social media, no further action from city staff on restriping Elwert as it is outside of jurisdiction, <b>Motion made by committee to close item.</b>
2023-002	Complaint received in 2021-deemed not in TSC scope, but requester asked for additional items not addressed at SW Kathy St crosswalk area leading to Murdock Park	<b>C</b>	Received by City Staff- Jan 2023 / Forwarded to TSC	Complaint was received by City staff and forwarded to City Engineer-crosswalks installed, requester would like additional signage & flashing lights, added to TSC agenda for 2/23/23 mtg.2/27/23- As Feb mtg. was cancelled, complaint will be discussed at March mtg. 3/23/23- Item will be closed out on TSC side, but will be put on ADA transition plan regarding the ramp not in compliance with ADA standards <b>Motion from 3/23 mtg-Close request on TSC, but add to ADA transition plan to fix ramp and keep on City's radar</b>

**TRAFFIC SAFETY COMPLAINTS / REQUESTS**  
**TRAFFIC SAFETY COMMITTEE - 2023**  
**CITY OF SHERWOOD**

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-003	Requesting speed limit signs, temporary speed trailer, or temporary speed radar signs to be installed on SW Pine St between Division & Sunset	<b>C</b>	Received 2/28/2023	3/23/23-PD will conduct additional patrol regarding stop sign violations, speeding was unfounded, PW will install speed limit signs at location 6/27/23- speed trailer has been installed, awaiting PW to put up speed limit signs at location <b><i>Motion from 3/23 mtg-Recommend staff to add speed limit signs, provide extra PD patrol, and get ped counts (keep as pending request)</i></b> <b><i>Motion from 4/27 mtg-Keep previous motion, but remove ped counts</i></b> 7/27/23- City Engineer requesting for stop bars to be moved closer, 25 mph speed limit sign, additional warning sign to help with left hand turn to be installed by PW 8/24/23- <b><i>Motion was made to close request as speed limit signs have been installed.</i></b>
2023-004	Requesting residential parking district for Orchard Hill Ln & Fisk Terrace, additional patrol 1/2 hr before and after school	<b>C</b>	Received 3/10/2023	3/23/23-PD staff will bring concerns to the school district for action, propose a reduction in student parking fees so residential area is not utilized for parking, <b><i>Motion from 3/23 mtg- TSC will close request with the recommendation that PD will continue to monitor area to enforce current "no parking" area,</i></b> out of TSC's purview
2023-005	Requesting improvements to Villa Rd to make it look more like a road rather than a pathway	<b>P</b>	Received 6/12/2023	6/27/23-Item will be left as pending until signage indicating the division between the sidewalk and the road is installed, currently on a Parks Master Plan, item was tabled to future mtg 8/24/23-City Engineer stated it would be an aspirational CIP project, "shared use pathway" signs, striping, or changing road to alley to reduce speed to 15 mph were suggested 10/26/23-No updates to item, City Engineer stated that Villa Rd will have to be repaved and improved. 1/25/24- Item will remain pending until staff receives further direction from upper management. 5/23/24-Item will be on CIP plan, will remain pending until GIS map is complete. <b>Motion needed to close</b>

**TRAFFIC SAFETY COMPLAINTS / REQUESTS**  
**TRAFFIC SAFETY COMMITTEE - 2023**  
**CITY OF SHERWOOD**

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-005.1	Requesting to move the park entrance to SW Wildlife Haven Ct	<b>P</b>	Received 7/25/2023	8/24/23-Connected to request #2023-005 since request is similar, City Engineer stated it would be an aspirational CIP project 10/26/23-No updates to item, City Engineer stated that Villa Rd will have to be repaved and improved. 1/25/24- Item will remain pending until staff receives further direction from upper management. 5/23/24-Item will be on CIP plan, will remain pending until GIS map is complete. <b>Motion needed to close</b>
2023-006	Requesting speed bumps at 3-way stop at Division St & Park Row Ave	<b>C</b>	Received 6/28/2023	7/27/23-City Engineer stated he would review previous records for previous stop signs, review sight distance, researching speed cushions similar to those on Pine St, speed bumps will not be installed, but an additional stop sign would be beneficial to area, need Council approval, TSC requesting for City staff to compile additional data regarding stop sign installation 8/24/23- <b>Motion was made to have resident trim bushes/trees to code, recommend third stop sign provided there is not a past resolution where a third stop sign was removed at complaint location</b> 9/15/23- Trees & bushes have been trimmed and is back in compliance per Dan Miller. 10/26/23-Third stop sign was suggested, City Engineer will need to get additional stop sign approved by upper management. <b>1/25/24- Item will remain pending until further direction is received by upper management</b> 5/24/24-Stop sign was approved and installed by City staff, therefore, <b>motion was made by committee to close item.</b>
2023-007	Requesting additional parking on Smith Ave, or no parking on one side of Smith Ave between Meinecke and Vintner	<b>P</b>	Received 7/17/2023	7/27/23-Request tabled to next month's meeting 8/24-More information needed from City staff, item will remain pending as more discussion is needed (Re: no parking signs) <b>10/26/23-No parking signs will need to be approved by City Manager and City Council before any progress can be made on this request.</b> 5/23/24- item will remain pending and will be put on GIS map, will not be restricting any parking at complaint location
2023-008	Requesting paved pathway from Hwy 99 to Cedar Creek Trail, and additional signage routing cyclists from Hwy 99 onto Cedar Creek Trail pathway	<b>C</b>	Received 7/18/2023	7/27/23- <b>Motion was made to install guide signs for bicyclists</b> , Captain O'Loughlin will contact complainant on request
2023-009	Requesting crosswalk on Sunset & Woodhaven	<b>C</b>	Received 10/2/2023	Assigned a project number, but is a duplicate request (#2022-009), item has been added to CIP list and item will be automatically entered on GIS map for records purposes.

