



# MEETING AGENDA



<b>Police Advisory Board</b>	
<b>Date &amp; Time:</b>	Thursday – August 21, 2025 7:00 pm
<b>Location:</b>	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood 97140
<u>Attendees</u>	
<b>P.A.B. Members:</b>	<b>Council Liaison:</b>
Richard Amicci (TSC Liaison) - Chair	Council President Kim Young
Amanda van Arcken – Vice Chair	<b>City Staff:</b>
Brian Dorsey	Chief Ty Hanlon
Diane Foster	Angie Hass-Executive Assistant
Lawrence O’Keefe (TSC Liaison)	
Mike Smith	
Chris West	
Laurie Zwingli	
Vacant	

**This meeting will be live streamed at:**  
<https://www.youtube.com/user/CityofSherwood>

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of May Meeting Minutes (Chair)
4. \*Citizen Comments
5. Board Member Announcements (Chair)
6. Business
  - A. Open PAB Seat Status / Update
  - B. Public Safety Fee, Chief Hanlon
  - C. Policy Updates – Board Review, Chief Hanlon
7. Traffic Safety Committee Update (TSC Liaisons)
8. Councilor News
9. Staff Report(s)
10. Adjourn (Chair)

**\*How to Provide Citizen Comments:** Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to [policeinformation@sherwoodoregon.gov](mailto:policeinformation@sherwoodoregon.gov) and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, “Speakers shall identify themselves by their name and by their city of residence.” Anonymous comments will not be accepted into the meeting record.

**If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or [policeinformation@sherwoodoregon.gov](mailto:policeinformation@sherwoodoregon.gov) at least 48 hours in advance of the scheduled meeting time.**



# Meeting Minutes



<b>Police Advisory Board</b>	
<b>Date &amp; Time:</b>	August 21, 2025 - 7:00 pm
<b>Location:</b>	Sherwood Police Department-Community Room 20495 SW Borchers Drive Sherwood, OR 97140



<b>P.A.B. Members:</b>	<b>Council Liaison:</b>
Richard Amicci (TSC Liaison) - Chair	Councilor Doug Scott
Amanda van Arcken – Vice Chair	<b>City Staff:</b>
Brian Dorsey	Chief Ty Hanlon
Diane Foster	Angie Hass – Executive Assistant
Lawrence O’Keefe (TSC Liaison)	
Mike Smith	
Chris West	
Laurie Zwingli (Zoom)	
Vacant	

***This meeting was recorded and is available for viewing through the City of Sherwood’s YouTube channel:***

**[PAB Meeting Video, 8/21/2025](#)**

## **Meeting Overview**

- The Sherwood School District remains the only one with flat enrollment figures, contrasting with declines in neighboring districts due to birth rate and COVID impacts.
- A public safety fee is being discussed to support the police department, aiming for implementation next year with a focus on long-term financial planning.
- The city’s budget is strained by a 3% cap on revenue growth versus costs rising by 15-20% annually, with state legislative changes exacerbating local budget pressures.
- Recent officer-involved shooting incident resulted in one officer injury and 21 counts filed against the suspect; patrol vehicle was totaled during the event.
- Officer Teran is set to graduate from the police academy and return for field training, while Officer Angelel’s graduation is anticipated in November.
- Approval received for a four-way stop at the Woodhaven and Pinehurst intersection following a traffic study.

- The new ped-bridge opening is scheduled for August 26<sup>th</sup>, showcasing completed projects under budget with innovative light patterns.
- Community outreach efforts include a 9/11 Commemorative Blood Drive on September 11, targeting 100 donors.
- David deBos was recommended for appointment to the Police Advisory Board, pending city council approval next month.
- Social media policy is under review pending a new City of Sherwood Public Communications hire, while the legislation on immigration also requires further assessment.

### **Board Member Announcements & Updates**

- The ped-bridge grand opening is scheduled for the next week with excitement expressed.
- Dr. Aaron Downs has been appointed as the new Sherwood school superintendent. He recently served on the West Side Economic Alliance panel.
- Sherwood is the only school district with flat enrollment among four districts discussed - others are declining due to birth rate decline and COVID impact.
- School District budgets are facing challenges from inflation affecting electricity, supplies, contracts and utilities.
- An SPD social media reminder was posted about e-bike regulations and safety concerns.

### **E-Bike & Electric Vehicle Safety Discussion**

A discussion ensued regarding the various electric vehicles including e-bikes, dirt bikes, electric scooters creating enforcement challenges. Speed-based regulations were also discussed – there is some difficulty identifying legal vs illegal vehicles by appearance. Golf cart regulations within the city limits was mentioned requiring proper street qualifications. The new ped-bridge is expected to increase creative transportation methods for students. Consideration was discussed for potential educational programs with school resource officers for bike safety.

### **New Board Member Selection**

David deBos was recommended for board appointment after an extensive interview process with multiple qualified candidates. The recommendation will be going to the city council for approval. It is expected that Mr. deBos will be able to attend the board meeting as a member the following month. The interview process was described as a positive experience, highlighting community engagement.

### **Public Safety Fee Discussion**

There are ongoing discussions about a public safety fee to support the police department and public safety operations. The goal will be to have on the ballot next year, with adequate time for messaging and preparation. There will be an emphasis on long-term planning for 5-7-10 years rather than a short-sighted approach. All agencies are facing similar financial circumstances requiring public support. The city council is showing strong support with a preference for a larger fee amount over a smaller incremental approach.

### **Budget & Funding Challenges**

There is a fundamental problem with having a 3% cap on revenue growth while costs increase 15-20% annually. There is a historical reliance on growth to offset budget gaps, but growth has slowed. State legislative changes are limiting local control creating additional budget pressures. The Sheriff's levy example was cited as a similar approach focusing on getting ahead rather than sustaining.

### **Policy Updates (See Exhibit "A")**

Chief Hanlon had three policies tabled for further review: immigration policy, social media policy, pursuit policy. The immigration policy is under review due to the evolving federal landscape – there will be no operational changes for the department. Updating the social media policy is postponed pending the work session and the new public communications hire. The vehicle pursuit policy comparison with Lexipol recommendations is postponed for detailed review. The Lexipol policy manual updates are reviewed with minimal customizations required. The board approved the recommended updates to the current policies presented. Chief Hanlon will present to the City Council for final approval.

### **Technology & Equipment Updates**

- The body-worn camera system features automatic activation when drawing weapons or activating lights.
- The Urban SDK traffic monitoring system will provide 365-day traffic data at \$10,000 annually.
- There was a discussion of mobile photo enforcement options and license plate reader technology.
- The drone first responder program is being explored for enhanced emergency response.

### **Recent Incidents & Operations**

There was an officer-involved shooting on Langer with three officers involved. One officer was injured when the suspect rammed / backed into the patrol car. The suspect fired approximately 20 rounds at officers and civilians before surrendering. Twenty-one counts have been filed against the suspect. The patrol vehicle is totaled.

### **Personnel Updates**

Officer Teran is graduating from the academy after 16 weeks. She will be returning the following week for field training. Officer Angelel is currently at the academy. He is due to graduate in November with road deployment March/April.

Captain O'Laughlin accepted an interim chief position, which is set to end October 1st.

The PD currently has four reserve officers with recruitment ongoing.

### **Ped-Bridge & Infrastructure Updates**

The new ped-bridge opening is scheduled for August 26<sup>th</sup>, before school starts. There are 24 different light patterns programmed. The grand opening ceremony and ribbon cutting is scheduled for September 27<sup>th</sup>. The project was completed on time and under budget using grants, urban renewal funds, and water fund loan. There is a 10-year repayment schedule for the water fund loan with interest paid to city.

### Traffic Safety Board Updates

- The Traffic Safety Committee is now an official board, effective July 1<sup>st</sup>. Counselor Dan Stanke will be the city council liaison.
- The Woodhaven and Pinehurst intersection has been approved for four-way stop signs, as a result of a traffic study.
- The Sunset / Timbrel project has been delayed due to soil conditions. A restart is planned for September/October.
- There are ongoing speeding concerns on Meinecke between Washington and Stella Olson.

### Community Outreach

**National Night Out** was a success with 320 hot dogs served and new dunk tank feature.

**The 9/11 Commemorative Blood Drive** is scheduled for September 11<sup>th</sup> from 8 a.m. - 6:30 p.m. They are seeking 100 donors.

The long anticipated Student Youth Advisory Board has been officially launched with seven high school members appointed.

A new communications director has been hired by the City of Sherwood, to manage citywide messaging and social media.

The meeting was adjourned at 8:50 pm.

**The next meeting is scheduled for September 18<sup>th</sup> at 7 p.m.**

Minutes Approved: 10/16/2025  
Date

Initials: adh

Policy	Priority
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**Chapter 2 – Organization and Administration**

Training

Major

**Chapter 3 – General Operations**

Child Abuse

Major

**Chapter 8 – Support Services**

Property and Evidence

Major

Records Bureau

Major

Total: 4

## Chapter 2 – Organization and Administration

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### Training

This policy has been updated to address Northwest Accreditation Alliance standards. Changes to this policy include:

- **CAREER DEVELOPMENT PROGRAM** has been added as a new subsection in **TRAINING PLAN** to address standard 1.5.16, which requires an agency to have a career development program for officers.

## Chapter 3 – General Operations

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### Child Abuse

This policy has been updated because regulatory action impacts its content. The update should be accepted and implemented as soon as possible. OAR 413-015-0305 has been amended to enhance clarity and align rules with current practices and terminology. The regulatory action also removed the requirement relating to law enforcement's role in cross-reporting due to jurisdictional concerns. Changes to this policy include:

- In **NOTIFICATION PROCEDURE**, content has been updated to align with the changes to the law.

## Chapter 8 – Support Services

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### Property and Evidence

This policy has been updated to address Northwest Accreditation Alliance standards. Changes to this policy include:

- In **INSPECTIONS OF THE EVIDENCE ROOM**, content has been updated to address standard 3.3.10(e) regarding documentation requirements pertaining to evidence room inspections, audits, and inventories, and a typo has been corrected.

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### Records Bureau

This policy has been updated for clarity to meet Northwest Accreditation Alliance standards. Standard 1.10.2 requires an agency to submit data to the National Incident-Based Reporting System (NIBRS). Changes to this policy include:

- In **RECORDS BUREAU**, content has been updated to require NIBRS data to be reported. The subsection name is based on a text entity and may vary depending on how you answered the General Information Questionnaire.

# May 2025

## Policy

## Priority

### Chapter 3 – General Operations

Handcuffing and Restraints		Major
Information Technology Use		Major
Communications with Persons with Disabilities	<u>Deleted Policy</u>	Major
Service Animals	<u>Deleted Policy</u>	Major
Department Use of Social Media		Major
ADA Compliance	<u>New Policy</u>	Major
Service Animals	<u>New Policy</u>	Major

### Chapter 4 – Patrol Operations

Civil Commitments		Major
Mobile Digital Terminal Use		Major
Medical Aid and Response		Major

### Chapter 7 – Equipment

Vehicle Use		Major
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### Chapter 8 – Support Services

Protected Information		Major
Jeanne Clery Campus Security Act		Major
CJIS Access, Maintenance, and Security	<u>New Policy</u>	Major

### Chapter 9 – Custody

Temporary Custody of Adults		Major
Custodial Searches		Major
Transporting Persons in Custody	<u>New Policy</u>	Major

### Chapter 10 – Personnel

Special Assignments and Promotions		Major
Safety Belts		Major

Total: 19

## Chapter 3 – General Operations

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### Handcuffing and Restraints

This policy has been updated because a new **Transporting Persons in Custody Policy** has been added to your manual. Changes to this policy include:

- In **POLICY**, a policy reference and a serial comma have been added.
- In **RESTRAINT OF PREGNANT PERSONS**, content has been updated for clarity, a policy reference has been added, and punctuation has been corrected.
- **NOTIFICATIONS** has been deleted in its entirety and content has been relocated to the **Transporting Persons in Custody Policy**.
- In **GUIDELINES FOR USE OF LEG RESTRAINTS**, some content has been deleted because it is now addressed in the **Transporting Persons in Custody Policy**, and gendered pronouns have been removed.

Unrelated to the new policy update, additional changes include:

- In **APPLICATION OF AUXILIARY RESTRAINT DEVICES**, terminology has been updated, and serial commas have been added.
- In **TRAINING**, content and terminology has been updated, and best practice content has been added.

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### Information Technology Use

This policy has been updated because a new **CJIS Access, Maintenance, and Security Policy** has been added to your manual. Changes to this policy include:

- In **PROTECTION OF SYSTEMS AND FILES**, a reference to the new policy has been added.

Unrelated to the new policy update, additional changes include:

- In **DEFINITIONS**, terminology has been updated, and **MONITORING CONTENT** punctuation has been corrected.
- In **INTERNET USE**, content has been updated for clarity.

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### Communications with Persons with Disabilities

#### Deleted Policy

Lexipol recommends that this policy be deleted in its entirety. Relevant content related to persons with disabilities has been moved to the **ADA Compliance Policy**. By accepting this update, you will be permanently removing this policy from your manual.

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## Service Animals

### Deleted Policy

Lexipol recommends that this policy be deleted in its entirety. Relevant content related to service animals has been moved to a new **Service Animals Policy**. By accepting this update, you will be permanently removing this policy from your manual.

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## Department Use of Social Media

This policy has been updated to address FBI CJIS Security Policy requirements regarding the review of information included in or to be posted on publicly accessible systems. Changes to this policy include:

- In **AUTHORIZED CONTENT**, content has been added to require the review of content prior to posting it on social media to ensure that prohibited information is not included, grammar and terminology have been updated, and serial commas have been added.
- In **MONITORING CONTENT**, content has been added to require a quarterly review of the agency's social media for prohibited content and the removal of such information if discovered, and a serial comma has been added.

Unrelated to the CJIS update, additional changes include:

- In **DEFINITIONS**, capitalization has been corrected.
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## ADA Compliance

### New Policy

This new policy has been developed to replace the **Communications with Persons with Disabilities Policy**. It is more comprehensive, providing guidance regarding agency responsibilities under Title II of the Americans with Disabilities Act (ADA). Relevant content from the **Communications with Person with Disabilities Policy** has been relocated to this policy. Content related to service animals remains in the **Service Animals Policy**. Highlights include:

- **ADA COORDINATOR RESPONSIBILITIES** delegates certain responsibilities to a coordinator within your agency.
- **REQUESTS** outlines how to process requests for modifications.
- **COMMUNICATIONS WITH PERSONS WITH DISABILITIES** identifies steps your members should take to establish effective communication with individuals with disabilities.
- **FIELD ENFORCEMENT CONSIDERATIONS** provides assessment factors to assist your members with communication issues and accommodations in the field.

Additionally, this policy has been updated because federal regulations impact its content. A new regulation subpart, titled H. Web and Mobile Accessibility, requires public entities to ensure that web content and mobile applications are accessible and usable for individuals with disabilities. Although the regulation is in effect now, the regulation provides future dates when a public agency is to comply with the regulation. This update is being released now to give your agency time in which to comply. Refer to the Guide Sheet for additional information. Changes to this policy include:

- In **ADA COORDINATOR RESPONSIBILITIES**, an additional responsibility and a citation have been added.
- In **WEBSITE ACCESS**, citations have been added, and the Edit Level has been changed from "Best Practice" to "Federal."

Lexipol suggests moving this new policy to the same location as your previous **Communications with Persons with Disabilities Policy** within Chapter 3 of your policy manual. To move this policy to the location Lexipol recommends, follow these instructions:

- In the manual's Table of Contents, left-click the new policy and slightly drag it. A message will appear, stating "Drag and drop to renumber or move."
- Drag the policy title and drop it in the desired location in the Table of Contents (below the **Limited English Proficiency Services Policy**).
- Once the policy is at the desired location, release the left-click. A pop-up will appear asking to confirm moving the policy. Select "OK" to complete the process, or "Cancel" to terminate the process.

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## Service Animals

### New Policy

As part of ongoing quality maintenance of policy content, this new policy has been developed to replace the existing **Service Animals Policy**. The new policy is more comprehensive and based on federal standards. Relevant content from the previous policy has been relocated to this policy. The existing **Service Animals Policy** should be deleted in its entirety, and this new **Service Animals Policy** should be accepted in its place. Highlights include:

- **PURPOSE AND SCOPE** establishes equal access to services, programs, and activities of your agency to persons with service animals.
- **IDENTIFICATION AND USE OF SERVICE ANIMALS** provides guidance for identifying service animals.
- **REMOVAL OF SERVICE ANIMALS** provides considerations for removing a service animal from a business.

Lexipol suggests moving this new policy to the same location as your previous **Service Animals Policy** within Chapter 3 of your policy manual. To move this policy to the location Lexipol recommends, follow these instructions:

- In the manual's Table of Contents, left-click the new policy and slightly drag it. A message will appear, stating "Drag and drop to renumber or move."
- Drag the policy title and drop it in the desired location in the Table of Contents (below the **Child and Dependent Adult Safety Policy**).
- Once the policy is at the desired location, release the left-click. A pop-up will appear asking to confirm moving the policy. Select "OK" to complete the process, or "Cancel" to terminate the process.

## Chapter 4 – Patrol Operations

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### Civil Commitments

This policy has been updated because a new **Transporting Persons in Custody Policy** has been added to your manual. Changes to this policy include:

- In **TRANSPORTATION**, content has been relocated to the **Transporting Persons in Custody Policy**, and a reference to the new policy has been added.
- **CLEARANCE REQUIRED** has been deleted in its entirety, and relevant content has been relocated to the **Transporting Persons in Custody Policy**.

Unrelated to the new policy update, additional changes include:

- In **AUTHORITY**, content has been updated for clarity, gendered pronouns have been removed, and a serial comma has been added.
- In **EXTREMELY DANGEROUS PERSONS, REQUIREMENTS, and TRAINING**, content has been updated for clarity, and punctuation has been corrected.

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### Mobile Digital Terminal Use

This policy has been updated because a new **CJIS Access, Maintenance, and Security Policy** has been added to your manual. Changes to this policy include:

- In **PURPOSE AND SCOPE**, terminology has been updated, and a reference to the new policy and serial commas have been added.
  - In **RESTRICTED ACCESS AND USE**, a reference to the new policy and serial commas have been added, some content that is already covered in the **Protected Information Policy** has been removed, grammar has been updated, and gendered pronouns have been removed.
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## Medical Aid and Response

This policy has been updated because a new **Transporting Persons in Custody Policy** has been added to your manual. Changes to this policy include:

- In **TRANSPORTING ILL AND INJURED PERSONS**, some content has been moved to the **Transporting Persons in Custody Policy**, content has been updated for clarity, and a policy reference has been added.
- In **SICK OR INJURED ARRESTEE**, some content has been moved to the **Transporting Persons in Custody Policy**, content has been updated for clarity, and gendered pronouns have been removed.

Unrelated to the new policy update, additional changes include:

- **HOSPITAL SECURITY AND CONTROL** has been added as a new subsection in **SICK OR INJURED ARRESTEE** to address procedures to follow at medical facilities.
- In **AED USER RESPONSIBILITY**, content has been updated for clarity.
- **FIRST AID TRAINING** has been renamed **FIRST-AID TRAINING**, content has been updated for clarity, and punctuation has been corrected.
- The Guide Sheet has been updated.

## Chapter 7 – Equipment

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### Vehicle Use

This policy has been updated because a new **Transporting Persons in Custody Policy** has been added to your manual. Changes to this policy include:

- In **PURPOSE AND SCOPE**, a policy reference has been added.
- In **INSPECTIONS**, content has been removed and relocated to the **Transporting Persons in Custody Policy**, and a serial comma has been added.

## Chapter 8 – Support Services

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### Protected Information

This policy has been updated because a new **CJIS Access, Maintenance, and Security Policy** has been added to your manual. Changes to this policy include:

- In **RESPONSIBILITIES**, a reference to the new policy has been added, and an agency name has been updated.

- In **ACCESS TO PROTECTED INFORMATION**, a reference to the new policy and a serial comma have been added.
  - In **SECURITY OF PROTECTED INFORMATION**, a reference to the new policy has been added, and punctuation has been corrected.
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### **Jeanne Clery Campus Security Act**

This policy has been updated because legislative action impacts its content. The update should be accepted and implemented as soon as possible. Public Law 118-173 [HR 5646] renamed the Jeanne Clery Campus Security Act to the Jeanne Clery Campus Safety Act (Clery Act) and amended the Clery Act to include hazing as a reportable incident. Definitions for "hazing" and "student organization" have been established specifically for statistical reporting purposes related to hazing cases. Additionally, educational institutions are required to develop new policy statements that outline the process for reporting and investigating hazing incidents, provide information on relevant local, state, and tribal hazing laws, and develop prevention and awareness programs. Furthermore, a Campus Hazing Transparency Report must be created by the institution to summarize findings of responsibility for hazing violations by recognized student organizations, which will require statistical data to be collected beginning July 1, 2025. Changes to this policy include:

- The policy title has been changed from the **Jeanne Clery Campus Security Act** to the **Jeanne Clery Campus Safety Act**.
  - In **PURPOSE AND SCOPE**, the name of the Clery Act has been updated.
  - **POLICY, PROCEDURE AND PROGRAM DEVELOPMENT** has been renamed **POLICY, PROCEDURE, AND PROGRAM DEVELOPMENT**, content has been updated for clarity and to include the appointment of a designee to assist in the development of prevention and awareness programs related to hazing, and punctuation has been corrected.
  - In **RECORDS COLLECTION AND RETENTION**, content has been updated for clarity and to include hazing as a criminal offense that requires statistical information to be compiled, citations have been updated and reformatted, punctuation has been corrected, and gendered pronouns have been removed.
  - In **INFORMATION DISSEMINATION**, content has been updated to include additional Clery Act disclosures, citations have been updated and reformatted, and punctuation has been corrected.
  - The Guide Sheet has been updated.
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### **CJIS Access, Maintenance, and Security**

#### New Policy

This new policy has been developed to address the use, maintenance, and security of systems that access Criminal Justice Information (CJI), and to provide agency-level guidelines for achieving and maintaining compliance with the FBI Criminal Justice Information Services (CJIS) Security Policy requirements. Highlights include:

- **CJIS COORDINATOR** designates a coordinator responsible for agency compliance with the FBI CJIS Security Policy.
- **CJIS COORDINATOR RESPONSIBILITIES** outlines the coordinator's responsibilities, including but not limited to the development of agency-specific procedures; the management of member accounts; the maintenance and security of agency systems that access CJJ; incident response planning; and the provision of security awareness training.
- **MEMBER RESPONSIBILITIES** explains that CJIS security is the responsibility of all members.
- **MEDIA PROTECTION** and **MEDIA DISPOSAL AND RELEASE** provide guidelines for the protection, disposal, and release of digital and non-digital media that contain CJJ.

## Chapter 9 – Custody

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### Temporary Custody of Adults

This policy has been updated because a new **Transporting Persons in Custody Policy** has been added to your manual. Changes to this policy include:

- In **PURPOSE AND SCOPE**, a policy reference has been added.
- In **RELEASE AND/OR TRANSFER**, content has been removed and relocated to the **Transporting Persons in Custody Policy**, serial commas have been added, and gendered pronouns have been removed.

Unrelated to the new policy update, additional changes include:

- In **ATTEMPT, DEATH OR SERIOUS INJURY**, a text entity has been corrected.

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### Custodial Searches

This policy has been updated because a new **Transporting Persons in Custody Policy** has been added to your manual. Changes to this policy include:

- In **PURPOSE AND SCOPE**, a policy reference and serial commas have been added.
  - **FIELD AND TRANSPORTATION SEARCHES** has been deleted in its entirety, and content has been relocated to the **Transporting Persons in Custody Policy**.
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## Transporting Persons in Custody

### New Policy

This new policy has been developed to provide guidance on relevant issues concerning transporting persons in custody and to combine related content from multiple policies throughout your manual into a single policy. Highlights include:

- **POLICY** communicates your agency's commitment to safe, secure, and humane transportation of persons in custody.
- **OFFICER RESPONSIBILITIES** and **TRANSPORT RESTRICTIONS** identify the responsibilities of members transporting persons in custody. One of the section names is based on a text entity and may vary depending on how you answered the General Information Questionnaire.
- **TRANSPORTING PERSONS IN CUSTODY WHO HAVE A DISABILITY, TRANSPORTING ILL OR INJURED PERSONS IN CUSTODY**, and **TRANSPORTING PREGNANT PERSONS IN CUSTODY** provide guidance for transporting in-custody persons in various circumstances.
- **INTERRUPTION OF TRANSPORT** and **EXTENDED TRANSPORTS** provide guidance on instances when transport is disrupted and on routine stops for longer transports.
- **ESCAPES** provides direction in the event that a person in custody escapes.

## Chapter 10 – Personnel

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### Special Assignments and Promotions

This policy has been updated to address FBI CJIS Security Policy guidelines. Changes to this policy include:

- In **SPECIAL ASSIGNMENT POSITIONS**, content has been added to include two special assignment positions related to CJIS Security Policy compliance, and a text entity has been corrected.
- The Guide Sheet has been updated.

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### Safety Belts

This policy has been updated because a new **Transporting Persons in Custody Policy** has been added to the manual. Changes to this policy include:

- In **PURPOSE AND SCOPE**, policy references have been added.
- **TRANSPORTING SUSPECTS, PRISONERS OR ARRESTEES** has been deleted in its entirety and its relevant content moved to the **Transporting Persons in Custody Policy**.

# June 2025

## Policy

## Priority

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### Chapter 3 – General Operations

Vehicle Pursuits

Deleted Policy Major

Vehicle Pursuits

New Policy Major

### Chapter 4 – Patrol Operations

Immigration Violations

Major

Mobile Audio Video

Major

Body-Worn Cameras

Major

### Chapter 8 – Support Services

Records Bureau

Major

### Chapter 10 – Personnel

Recruitment and Selection

Major

Total: 7

## Chapter 3 – General Operations

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### Vehicle Pursuits

#### Deleted Policy

Lexipol recommends that this policy be deleted in its entirety. Relevant content related to vehicle pursuits has been moved to a new **Vehicle Pursuits Policy**. By accepting this update, you will be permanently removing this policy from your manual.

We suggest creating a PDF of this policy from your issued manual to preserve any customizations, allowing you to reference them or carry them over to the new policy if needed.

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### Vehicle Pursuits

#### New Policy

As part of ongoing quality maintenance of policy content, this new policy has been developed to replace the existing **Vehicle Pursuits Policy**. This new policy is more comprehensive and based on best practices from across the nation. Relevant content from the previous policy has been relocated to this policy. The existing **Vehicle Pursuits Policy** should be deleted in its entirety, and this new **Vehicle Pursuits Policy** should be accepted in its place. We suggest creating a PDF of the existing policy before deleting it to preserve any customizations, allowing you to reference or carry them over to the new policy if needed. Highlights include:

- **INITIATING A PURSUIT** outlines who is authorized to initiate a vehicle pursuit and under what circumstances they are authorized to do so.
- **PURSUIT UNITS** provides guidelines on how many vehicles are authorized to be involved in a pursuit.
- **PRIMARY UNIT** outlines the responsibilities for the initial pursuing officer.
- **SECONDARY UNIT** outlines the responsibilities for the second officer involved in the pursuit.
- **AIR UNITS** explains when an air unit should be requested.
- **PURSUIT DRIVING** provides factors to be considered for the use of specific driving tactics.
- **PURSUIT INTERVENTION** and its subsections detail considerations for each intervention device.
- **REPORTING REQUIREMENTS** provides direction for the completion of reports.

Lexipol suggests moving this new policy to the same location as your previous **Vehicle Pursuits Policy** within Chapter 3 of your policy manual. To move this policy to the location Lexipol recommends, follow these instructions:

- In the manual's Table of Contents, left-click the new policy and slightly drag it. A message will appear, stating "Drag and drop to renumber or move."
- Drag the policy title and drop it in the desired location in the Table of Contents (below the **Firearms Policy**).

- Once the policy is at the desired location, release the left-click. A pop-up will appear asking to confirm moving the policy. Select "OK" to complete the process, or "Cancel" to terminate the process.

## Chapter 4 – Patrol Operations

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### Immigration Violations

This policy has been updated because legislative action impacts its content. The update should be accepted and implemented as soon as possible. 2025 OR SB 277 amended ORS 181A.823 and 181A.826 related to immigration. Unrelated to the legislative update, this policy is also being updated to align more closely with state law.

Since the 2021 passage of additional restrictions on the cooperation of state law enforcement agencies with federal immigration enforcement efforts, this policy has been a balance of state law and federal law. This balance was precarious, given facial conflicts between Oregon and federal law and the lack of guidance from the courts or the Oregon Attorney General on how to resolve such conflicts. Four years later, this remains the status quo.

Recently, the Oregon Law Center (OLC) brought a lawsuit against an Oregon law enforcement agency for violating Oregon sanctuary law and informed another agency that it was auditing the immigration policies and practices of several other Oregon law enforcement agencies. OLC has specifically found fault with this Lexipol policy. Additionally, the Trump administration recently announced that it intends to withhold federal funding from jurisdictions upholding sanctuary laws or policies that support them. We understand that Oregon law enforcement agencies find themselves in a challenging position. However, we believe that the policy will be more useful to agencies if it aligns closer with Oregon law by promoting legal compliance, limiting liability, and offering reassurance to communities served by Lexipol clients.

This policy should be thoroughly reviewed by your agency counsel prior to implementation and modified to suit your agency's philosophies and practices. As a reminder, this policy includes a section on training; we suggest that you provide clear direction to all agency personnel who may be involved in arresting persons charged with violating federal criminal immigration law and/or fielding and reporting requests for assistance from federal immigration officials.

Changes to this policy include:

- In **DETENTIONS**, content has been updated to align with the amended laws and has been rearranged for better readability. Additionally, some content from **SUPERVISOR RESPONSIBILITIES** has been included.
- In **IMMIGRATION INQUIRIES PROHIBITED**, an example has been added.
- **SUPERVISOR RESPONSIBILITIES** has been deleted in its entirety, and relevant content has been moved to **DETENTIONS**.
- In **ARREST NOTIFICATION TO IMMIGRATION AND CUSTOMS ENFORCEMENT**, content has been updated for clarity.

- **FEDERAL IMMIGRATION ENFORCEMENT REQUESTS AND DOCUMENTATION** has been deleted as a subsection of **FEDERAL REQUESTS FOR ASSISTANCE** and reincluded as a new section to include content from **FEDERAL REQUESTS FOR ASSISTANCE**, and content relating to international extradition has been added for clarity. KMS automatically adds all new sections to the bottom of the policy so as not to alter any agency-specific customization. To move the new section to the location Lexipol recommends (below **ARREST NOTIFICATION TO IMMIGRATION AND CUSTOMS ENFORCEMENT**), first accept all updates. Then, while in the edit mode, hold the cursor over **FEDERAL IMMIGRATION ENFORCEMENT REQUESTS AND DOCUMENTATION**, right-click for options, and select the option "Move." The section titles will appear. Select **ARREST NOTIFICATION TO IMMIGRATION AND CUSTOMS ENFORCEMENT** and click "Move" once more. You will be prompted to select "Position Above" or "Position Below." Select "Position Below." KMS will refresh, the new section will be in the correct location, and the other sections will be renumbered. Your agency can also accept all updates without relocating the section, but that is not recommended.
- **FEDERAL REQUESTS FOR ASSISTANCE** has been deleted in its entirety, and relevant content has been moved to **FEDERAL IMMIGRATION ENFORCEMENT REQUESTS AND DOCUMENTATION**.
- In **INFORMATION SHARING**, a non-applicable state citation has been removed, content relating to restricted sharing under state law has been removed in order to make this section entirely federal law, and punctuation has been corrected.
- In **IMMIGRATION DETAINERS**, content has been updated to better reflect state law, a citation has been added, and the Edit Level has been changed from "Federal" to "State."
- In **NON-DISCLOSURE OF CERTAIN INFORMATION** and **TRAINING**, content has been updated to better align with state law, and gendered pronouns have been removed.
- In **TRAINING**, content has been updated to include additional training topics that should be covered.
- The Guide Sheet has been updated.

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### Mobile Audio Video

This policy has been updated to address new Commission on Accreditation for Law Enforcement Agencies (CALEA) standards. Changes to this policy include:

- In **REVIEW OF MAV RECORDINGS**, content has been updated to address standard 41.3.10(e), which requires documented supervisory review of the recordings, punctuation has been corrected, and gendered pronouns have been removed. Additionally, content has been updated for clarity, and text entities have been added.
- **ANNUAL PROGRAM REVIEW** has been added as a new section to address standard 41.3.10(f), which requires an annual administrative review of the MAV system that is reviewed by the agency head. KMS automatically adds all new sections to the bottom of the policy so as not to alter any agency-specific customization. To move the new section to the location Lexipol recommends (above **TRAINING**), first accept all updates. Then, while in the edit mode, hold the cursor over **ANNUAL PROGRAM REVIEW**, right-click for options, and select the option "Move." The section titles will appear. Select **TRAINING** and click "Move" once more. You will be prompted to select "Position Above" or "Position Below." Select "Position Above." KMS will refresh, the new section will be in the correct location, and the other sections will be

renumbered. Your agency can also accept all updates without relocating the section, but that is not recommended.

Unrelated to the CALEA standards update, and as part of ongoing quality maintenance, several updates have been made to this policy. Additional changes include:

- The policy title has been changed from **Mobile Audio Video** to **Mobile Audio/Video**.
- In **PURPOSE AND SCOPE**, grammar has been corrected.
- In **DEFINITIONS**, content has been updated for clarity and the Edit Level has been changed from "State" to "Best Practice."
- In **POLICY, CESSATION OF RECORDING, SUPERVISOR RESPONSIBILITIES, RECORDING MEDIA STORAGE AND INTEGRITY, SYSTEM OPERATIONAL STANDARDS**, and **MAV TECHNICIAN RESPONSIBILITIES**, content has been updated for clarity.
- In **OFFICER RESPONSIBILITIES**, an initialism has been defined and a serial comma has been added. The section name is based on a text entity and may vary depending on how you answered the General Information Questionnaire.
- In **REQUIRED ACTIVATION OF THE MAV**, an initialism has been defined, terminology has been updated for clarity, grammar has been corrected, and some content from **SURREPTITIOUS RECORDING** has been added.
- **WHEN ACTIVATION IS NOT REQUIRED** has been renamed **SURREPTITIOUS RECORDING**, and some content has been moved to **REQUIRED ACTIVATION OF THE MAV**.
- In all updated sections/subsection, text entities have been added, punctuation has been updated, and gendered pronouns have been removed as applicable.

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### Body-Worn Cameras

This policy has been updated to address new Commission on Accreditation for Law Enforcement Agencies (CALEA) standards. Standard 41.3.10 requires an annual administrative review of the body-worn camera program and review by the agency head. As a reminder, agencies not currently using body-worn cameras (BWCs) should retain this policy in your draft manual and accept the updates to ensure it remains current. Please see the Release Notes for the November 2024 update for additional details. Changes to this policy include:

- In **BWC COORDINATOR RESPONSIBILITIES**, an additional responsibility has been added.

Unrelated to the CALEA standards update, additional changes include:

- In **BWC USE**, content has been updated for clarity.

## Chapter 8 – Support Services

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### Records Bureau

This policy has been updated because a Presidential Executive Order impacts its content. The update should be accepted and implemented as soon as possible. Executive Order 14148 deactivated the National Law Enforcement Accountability Database (NLEAD). Changes to this policy include:

- In **RECORDS BUREAU**, a reference to NLEAD has been removed. The subsection name is based on a text entity and may vary depending on how you answered the General Information Questionnaire.
- The Guide Sheet has been updated.

## Chapter 10 – Personnel

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### Recruitment and Selection

This policy has been updated because a Presidential Executive Order impacts its content. The update should be accepted and implemented as soon as possible. Executive Order 14148 deactivated the National Law Enforcement Accountability Database (NLEAD). Changes to this policy include:

- In **SELECTION PROCESS**, a requirement to review and verify information in NLEAD has been removed.