



Meeting Minutes



Police Advisory Board	
Date & Time:	May 15, 2025 - 7:00 pm
Location:	Sherwood Police Department-Community Room 20495 SW Borchers Drive Sherwood, OR 97140



P.A.B. Members:	Council Liaison:
Brian Dorsey – Chair (<i>absent</i>)	Council President Kim Young
Richard Amicci (TSC Liaison) - Vice Chair	City Staff:
Diane Foster (<i>absent</i>)	Chief Ty Hanlon
Lawrence O’Keefe (TSC Liaison)	Sabrina Sharp – Admin Assistant II
Mike Smith	
Amanda van Arcken	
Chris West	
Laurie Zwingli	
<i>Vacant</i>	

This meeting was recorded and is available for viewing through the City of Sherwood’s YouTube channel: [5/15/25 Police Advisory Board Meeting](#)

Overview

The Police Advisory Board meeting was called to order by Vice Chair Richard Amicci at 7:01 pm with all members present except Chair Brian Dorsey & Diane Foster. The minutes from the April meeting were approved, and members discussed various announcements, including community events and the recent volunteer appreciation dinner. A new chair and vice chair were elected, with policy updates set for the July meeting. The Chief presented challenges regarding the sustainability of police funding, proposing a \$12 monthly public safety fee on water bills, which could generate approximately \$900,000 annually. The board deliberated on potential implementation timelines and the necessity of community education regarding the fee's impact. After extensive discussion on funding mechanisms, the board unanimously recommended the fee to the city council. Updates on traffic safety issues and city council developments were also shared, highlighting the ongoing commitment to public safety and community engagement.

Approval of Minutes

Mr. O’Keefe made a motion to approve the April meeting minutes as presented and Ms. Zwingli seconded the motion. All present board members voted in favor of approval.

Citizen Comments-N/A

Board Member Announcements

- Mike Smith apologized for missing the last meeting as he was traveling in Ireland.
- Chris West stated that he attended the Boots & Bling Fundraiser and really enjoyed himself.
- The Isaac Schweitzer cemetery cleanup was scheduled for the upcoming Saturday, May 17th from 10am-12pm.
- Chris West spoke on the public ethics meeting that was recently held at the Arts Center and was surprised that all notes must be kept for 15 years.
- Richard Amicci announced that the next two sections of the bridge are being installed this weekend. He also asked if any other board members attended the recent volunteer appreciation dinner.

Board Leadership Selection

- A discussion ensued between all the present board members regarding chair and vice chair selections. As the current Chair, Brian Dorsey, wished to step down, a new chair needed to be selected.
- Richard Amicci was nominated as the new Chair and Amanda van Arcken was nominated as the new Vice Chair.
- The policy update review was postponed until the July meeting as the June meeting will be cancelled due to Juneteenth.

Police Funding Sustainability Discussion (See Exhibit "A")

- Chief Hanlon presented information about sustainability challenges for police funding. He stated that police services are completely funded by the general fund, which is approximately 40% of the city's budget.
- Various cities use public safety fees on utility bills.
- The proposal discussed a \$12 monthly fee on water bills (\$144/year per meter).
- There are 6,175 water meters in Sherwood that would generate approximately \$900,000 annually, and would help sustain current police staffing levels, which is equivalent to six officers.

Financial Fee Details Discussion

- Fee versus levy options discussed
- Any new fee or increase above 2% would require voter approval.
- The November ballot would be better than the May ballot due to voting requirements.
- The board raised questions about how this fee would apply to apartment complexes vs. single-family homes and discussed the current economic challenges and budget constraints.

Public Safety Fee Implementation

- The timing of implementation (January if approved in November) was discussed.
- The City faces an increasing gap between revenue and expenses.
- \$12/month would cover sustainability but may not account for future cost increases.

- The board discussed their role in recommending specifics versus general concept.
- Chief Hanlon will present the Police Advisory Board's recommendation to the City Council at the May 20th meeting.

Board Recommendation Formation

- Discussion around whether the board should recommend a specific amount or just the concept.
- The board's role is to represent the community's perspective on police services.
- Questions about apartment complexes and ensuring all citizens contribute equally.
- Concern about ensuring the fee would apply to all households/residents.
- Several funding mechanism options discussed (fee, levy, bond).

Motion and Vote on Fee Recommendation

- The board voted to recommend to the city council to consider a fee to maintain Sherwood public safety.
- The motion passed unanimously.
- The Chief expressed his appreciation for the board's support.
- Discussion about how to properly educate the community (versus promotion).
- The Chief noted that public education on social media about police services is permitted.

Traffic Safety Committee Updates

- Chick-fil-A development will include traffic improvements.
- Issues with Brookman Road discussed (multiple jurisdictions, speed limits, safety concerns).
- The highest traffic safety area is currently Meineke from the roundabout to Stella Olson Park.
- The Traffic Safety Committee is becoming a full board and may be adding two additional members. In addition, a City Councilor will be appointed to the Traffic Safety Board starting on July 1st.

City Council Updates

- Council President Kim Young shared the following updates:
 - State Representative Courtney Neron was appointed to fill the Senate seat of Aaron Woods who passed away.
 - Former City Councilor Linda Henderson passed away unexpectedly. She was a huge proponent of the police department, and instrumental to the development of the Arts Center.
 - Budget committee meetings start next Thursday (May 22nd).

- The intersection improvement contract for Timbrel / Sunset should be approved by June 3rd.
- A discussion about state bills that may impact city housing requirements ensued.

Foundation Updates and Department News

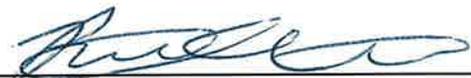
- The Sherwood Police Foundation Gala raised approximately \$122,000 (netted about 85,000).
- A private donation of \$100,000 was received by the Foundation.
- The May 4th 'Star Wars' event (Coffee With The Force) was successful.
- The two new police recruits are progressing well at the academy.
- Two new reserve officers were sworn in two weeks prior.
- The Foundation purchases support extra equipment (rifle-rated plates, drones, K9s).
- Mental health services and rest/recovery rooms are being established.

Adjourn

The meeting was adjourned at 8:34 pm.

The next meeting is scheduled for July 17th at 7 p.m.

Approval of Minutes:



 Chair Richard Amicci

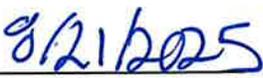


 Date

Attest:



 Angie Hass-Executive Assistant



 Date

Exhibit “A”

Summary Table: Public Safety Fees and Levies in Oregon Cities

<u>City/Agency</u>	<u>Type</u>	<u>Monthly Amount</u>	<u>Funding Purpose & Notes</u>
Washington County SO	Property Levy	~\$22	\$0.83/\$1,000 assessed value; funds enhanced patrol and staffing.
Newberg	Public Safety Fee	\$7	\$4.46 police, \$2.68 dispatch; generates ~\$590K annually.
Tigard	Property Levy	Varies (~\$10-\$15)	\$0.29/\$1,000 assessed value; retains 10 positions (police & support).
Beaverton	Bond Measure	One-time (\$35M)	Funded construction of Public Safety Center; no ongoing monthly fee.
Oregon City	Special Fee	Temporary	Community Safety Advancement Fund for safety building construction.
Gladstone	Property Levy	~\$12	\$0.68/\$1,000 assessed value; police & communications funding.
Hillsboro	Property Levy	~\$25 average	\$1.72/\$1,000 assessed value; supports police, fire, EMS, parks.
Woodburn	General Fund	No dedicated fee	No specific fee or levy; police funded via general fund.
Corvallis	Utility Fee	\$13.04	Public safety fee funding police and fire personnel.
Gresham	Utility Fee & Levy	\$15 fee; ~\$28 levy	Fee (95% police/fire, 5% parks); Levy \$1.50/\$1,000 assessed value.
Hermiston	Proposed Utility Fee	\$5	Proposed to fund three new police positions.
Ashland	Utility Fee	\$1.50 safety	Separate wildfire fee \$3.00; supplements general fund limitations.
Sandy	Public Safety Fee	~\$4.50	Funds two police positions; ~\$520K revenue biennially.
Dallas	Public Safety Fee	\$12.50	Increased to cover budget shortfalls, previously \$4.95.
Medford	Utility Fee	\$12.49	Annual increases scheduled through 2028 to sustain public safety.
Grants Pass	Levy	~\$12 monthly avg.	Levy rate \$1.79/\$1,000 assessed value.

Exhibit “A”

<u>City/Agency</u>	<u>Type</u>	<u>Monthly Amount</u>	<u>Funding Purpose & Notes</u>
Keizer	Public Safety Fee	\$6.90	Supports law enforcement operations.
Salem	Public Safety Fee	\$5.50 residential	Multiple tiers (\$4.40 multi-family; \$26.51 industrial/commercial).
Veneta	Contract Fee	\$4	Paid to Lane County for contracted police services.
Jacksonville	Income-based Fee	\$35 or \$17.50	Based on income; funding police services.
Independence	Public Safety Fee	\$20 (reducing)	Scaled reduction over time, indexed for inflation.
Central Point	Utility Fee	\$2	Minimal fee to supplement public safety budget.
Oakridge	Combined Fee	\$20	50% police, 50% fire/EMS.
Baker City	Fee	\$15 residential	\$50 commercial; supports general public safety services.
Nyssa	Utility Fee	\$8	Direct funding for police services.
Winston	Utility Fee	\$3	Dedicated public safety fee to support police operations.
St. Helens	Utility Fee	\$3	Supports public safety operations.
Albany	Utility Fee	\$9 residential	Different rates based on multi-family, commercial meter sizes.
McMinnville	Public Safety Fee	\$13 residential	\$9.50 multi-family; varying commercial rates.