



MEETING AGENDA



Police Advisory Board	
Date & Time:	Thursday – May 16, 2024 7:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood 97140
<u>Attendees</u>	
P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Council President Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Richard Amicci (TSC Liaison)	Chief Ty Hanlon
Diane Foster	Angie Hass-Executive Assistant
Brandi Morton	
Lawrence O'Keefe	
Mike Schultz	
Amanda van Arcken	
Chris West	

This meeting will be live streamed at:

<https://www.youtube.com/user/CityofSherwood>

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of March Meeting Minutes (Chair)
4. *Citizen Comments
5. Board Member Announcements (Chair)
 - A. Charter Review Committee Update, Chris West
6. Business
 - A. Term Expirations: July 1st
 1. Diane Foster, Mike Schultz & Richard Amicci
 2. Chair & Vice Chair
 3. TSC Liaison(s)
7. Traffic Safety Committee Update (TSC Liaison)
8. Councilor News
9. Staff Report(s)
10. Adjourn (Chair)

***How to Provide Citizen Comments:** Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Police Advisory Board	
Date & Time:	May 16, 2024 - 7:00 pm
Location:	Sherwood Police Department-Community Room 20495 SW Borchers Drive Sherwood, OR 97140



P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Council President Kim Young (Absent)
Laurie Zwingli - Vice Chair	City Staff:
Richard Amicci (TSC Liaison)	Jon Carlson-Captain (for Chief Hanlon)
Diane Foster	Angie Hass – Executive Assistant
Brandi Morton	
Lawrence O’Keefe	
Mike Schultz	
Chris West	
Amanda van Arcken	

This meeting was recorded and is available for viewing through the City of Sherwood’s YouTube channel:

<https://www.youtube.com/watch?v=laKsmmxaby0>

1. Call to Order

Chair Dorsey called the meeting to order at 7:00 p.m.

2. Roll Call

Board Members Present: Chair Brian Dorsey, Vice Chair Laurie Zwingli, Richard Amicci, Brandi Morton, Lawrence O’Keefe, Amanda van Arcken and Chris West

Board Members Absent: Diane Foster and Mike Schultz

Staff Present: Captain Carlson and Executive Assistant-Angie Hass (Council President Young and Chief Hanlon were attending a Budget Meeting.)

3. Approval of Minutes- March 21, 2024 Meeting Minutes

Mr. O’Keefe moved that the March meeting minutes be approved as presented and Vice Chair Zwingli seconded the motion. All present board members voted in favor of approval.

4. Citizen Comments

N/A

5. Board Member Announcements (Chair)

Mr. Amicci shared that he had seen a Sherwood Community Group Facebook post showing a photo of a bear on their property. Captain Carlson stated that the Sherwood PD had heard about the post when it first came out, but they hadn't heard anything since.

Mr. O'Keefe said that it was a pleasure to attend the Volunteer Appreciation Banquet. It was really fun.

Ms. van Arcken announced that Middleton Pioneer Cemetery was having its annual clean up day that Saturday from 10-12 in honor of Isaac Schweitzer who passed away four years ago.

Vice Chair Zwingli reported that the Sherwood Police Foundation Gala took place the month before and was a roaring success. The Foundation netted \$88,000, which was a \$21,000 increase from the year before. She thanked the Sherwood community. The Foundation's next fundraising event is Bowling with a Cop at Langer's Entertainment Center. It will be held on the upcoming Monday, May 20th. Profits from renting the bowling lanes and shoes will go to the Foundation during the hours of 11 a.m. – 8 p.m. Officers will be there from 4-8 p.m.

Vice Chair Zwingli shared that Sherwood High School had opened their FFA sale to the public and there are still a bunch of plants left. Prices are comparable and fair. It is a great way to support the kids.

Mr. West said that the gala was a great time and the food was good.

A. Charter Review Committee Update, Chris West

Mr. West provided an update from his time on the Charter Review Committee. The night before was the third and possibly the final meeting for possibly six months. There was representation from all of the City boards and commissions, plus two or three at large. Councilor Mays served as the City Council Liaison. The Assistant City Manager, City Council and the City Recorder were in attendance. He explained that per the City Charter, the City Charter has to be reviewed every six years. A couple issues were raised. One had to do with the fact that the City Council members are not compensated. Other cities have started compensating, so they asked City staff to do a review. More importantly, it also deals with reimbursement for when someone has to travel. There have been some determinations set at the State level that if a Council member uses a rewards credit card (for miles) and they get reimbursed, then there's an issue. Through the discussions of the committee, they passed a motion to recommend some language change to provision 37, which deals with the reimbursement issue. It was recommended that they follow

the City employee manual/handbook for this issue. The way it works is the Charter Review Committee makes recommendations to the City Council and then the Council decides the next steps and whether or not to put something on the ballot for citizens to vote on.

Mr. West stated that the big issue they wrestled with had to do with a citizen initiative that passed in 2015 or 16 that limited fee increases, mostly on water, to 2% annually. There are some pretty rigorous requirements with regards to 50% of the people who are registered to vote to pass a change for that initiative. This was being discussed that night by the Budget Committee. There are some sewer investments that need to be made to the tune of \$600,000.00. The 2% cap hasn't allowed for them to be able to bank enough to cover that. As a result, money is being loaned out of the City's budget to whatever budget item, in order to get those repairs done. There was a lot of discussion of what was included in that 2% cap. Clean Water Services passes through and they aren't bound by the 2%.

Mr. West said that there was some public comment the night before. Some of the individuals who spoke said that they didn't want the 2% changed. Things got a little tense. What came out in their discussion is that City staff needs to do some more homework and assessment. Both on what the budget implications are and what is covered or limited by that 2%, including what outlooking investments is the City going to have to make. The Charter Review Committee's recommendation, that the City Attorney is carrying forward, is that the City needs to do an assessment. If the Council wants them to relook at a particular provision, then they can call the Committee back together.

Mr. West shared that on the next Tuesday's ballot, the City of Tigard is increasing their City Council size, changing some things with regard to mass transit and some other things all in one charter amendment. The City of Wilsonville has four different amendments being put on the ballot, individually. Sherwood will see how those go before making decisions. Chair Dorsey thanked him for serving on the Charter Review Committee.

Vice Chair Zwingli shared that she'd had an opportunity to take a class through the Oregon Police Officers Association. It was a presentation on trauma and how to reduce the trauma that a police officer's presence will inflict on people who have traumatic histories. She came out of the meeting with a really renewed understanding of what officers deal with on a cumulative bases. She read aloud, some of the things that were listed on one of the slides titled, "The Health Impact of Allostatic Load". She explained that "allostatic load" refers to the cumulative effects. There is the cumulative trauma and the secondary trauma that the officers have to deal with, which can build up over time and how it affects them. That specific slide pertained to cumulative physical and mental wear and tear due to chronic exposure to stressors, which our officers deal with every day. The physiological load includes the development of hypertension, high blood pressure, immune dysfunction, thyroid dysregulation and metabolic dysregulation. The psychological load includes mood disorders, cognitive decline, substance abuse and sleep disorders. The emotional load includes fear, worry anxiety, emotional reactivity, decreased

resilience and emotional dysregulation. Vice Chair Zwingli wanted to point these things out so that folks know that this is what our wonderful police department deals with day in and day out, yet they are still such wonderful people. We have such a great relationship them and they are so good with our community members. She feels that what our officers deal with gets lost in the shuffle for a lot of people. The Sherwood Police Foundation tries to help with some of this, by helping to develop and support their Wellness Program. They are in the process of trying to fund a shed, which would be a rest area for them. If an officer works the night shift and has court first thing in the morning, the rest area option is currently in a closet.

Chair Dorsey acknowledged that week was National Police Week. National Police Week is an opportunity to show appreciation, as a community, to our Officers, which he thinks folks in Sherwood do a great job of. On behalf of the Police Advisory Board, he asked Captain Carlson to please let all officers and staff know how much they're appreciated.

Chair Dorsey talked about his recent experience at the Axon Road Show, held at the Sherwood PD. He explained that Axon provides the tasers and body worn cameras for the officers. He was given the opportunity to see some of the new cameras that they were showcasing. These cameras can read driver's license plates in mass. As an officer is driving down the street in their cruiser, the camera captures all of the license plates they pass. They can get alerts, live and in real time, if they run across a stolen vehicle, for example. Chair Dorsey shared a bit about the newest Taser, which has ten prongs and can shoot out a further distance. He believed it was up to 40 feet. It also emits bright lights. These cool new features help to keep it safer for officers, which is the most important thing.

Chair Dorsey announced that Cruisin' Sherwood is coming up. The SPD will have some of their Reserve Officers, as well as the Tigard PD, helping out.

Mr. West mentioned that Tigard and Gresham both have police and safety levies on their ballots, due that next Tuesday. Tigard's is a renewal and relates to eight officers, SRO's and some others. Gresham's also includes a Fire Department levy. This will be their first levy. Just like everybody, they're in a world of hurt. He felt that it would be a good idea to see how theirs goes, since Sherwood has talked about the possibility of doing something similar here.

6. Business (Chair / Staff)

A. Term Expirations: July 1st

1. Diane Foster, Mike Schultz & Richard Amicci

All three wish to remain on the board and Chief Hanlon has begun the process for their reappointments.

2. Chair & Vice Chair

Chair Dorsey asked everyone to think about taking on one of these roles. Nominations and voting will take place at June meeting.

3. TSC Liaison(s)

Mr. Amicci talked a bit about the Traffic Safety Committee and how he enjoys being part of it. He has been on this committee for less than a year and will continue on for another term. Historically, there has been two liaisons from the PAB. It would be nice if there was a second person as it would help take some of the pressure off if he were unable to attend one of the meetings. Ms. Morton asked when the meetings take place. Mr. Amicci stated that the meetings are held the fourth Thursday of every month and begin at 6 pm, in this same room. The meetings generally last the full two hours as they usually have a pretty full agenda. Ms. Morton and Mr. O'Keefe both expressed an interest in taking on a liaison role with the TSC. Ms. Morton stated that she would plan to attend the May meeting to see if it was something she would be interested in.

7. Traffic Safety Committee (TSC) Update

Mr. Amicci reported that the April meeting had been cancelled, due to the Volunteer Appreciation Dinner falling on the same evening. He spoke a bit about the pedestrian bridge that was starting to go up. He asked folks to be aware that they might see some closures on Elwert in the coming weeks. A brief discussion ensued regarding the bridge.

Chair Dorsey provided a brief update on the proposed Sherwood Costco on the property where the former Regal Cinemas building is. A neighborhood meeting had taken place and word was just starting to get out. Nothing else had happened yet.

Mr. West asked Captain Carlson if the traffic light at A & W / KFC will be going back up. Captain Carlson wasn't sure. Ms. Morton had heard that there may be plans for a Fred Meyer by Al's Garden Center. No one in attendance at the meeting had hear about that.

8. Councilor News

N/A

9. Staff Report(s)

Captain Carlson announced that a new lateral officer, Robert Caraway, was sworn in the day before. He comes to the Sherwood PD from a local agency with about seven years of experience where he was on the Search and Rescue Team. He will be a great addition to the SPD. Once he gets through his field training, he may be able to re-join the Search and Rescue Team. Captain Carlson explained what training looks like when a lateral officer comes on board. The length of training, before they can go out solo, depends a lot on their experience. Officer Caraway is also trained as a Field Training Officer (FTO), which will be helpful for this department.

They do have an officer retiring in July. Vice Chair Zwingli asked who and Captain Carlson stated that the officer didn't want to make a formal announcement quite yet.

Officer Keesee has been promoted to Patrol Sergeant and will assume his new position in July. He has just completed the Sergeants Academy and will finish up his time on the MHRT team soon. The soon to be vacant MHRT position has been opened up to all qualified officers and will close on 5/23. Mr. West asked if Sergeant Keesee will have to resign as President of the Officers Association. Captain Carlson replied that was correct. With Corey Jentsch's promotion to Sergeant, they recently opened up the K-9 Handler position. Officer Lucas Spencer was selected and will become the new K-9 Officer for Miss B. His training will begin the following week.

Sergeant Asla is taking on a new role as well. His new title will be, "Administrative Sergeant". In his new position, he will oversee the Detectives, School Resource Officers, Evidence and the Training Program. Mr. West asked if they previously had an Admin Sergeant. Captain Carlson replied that it is a new position that was funded, approximately, two years ago. Because of staffing issues, it was not filled until now.

They are in the process of getting a couple more Reserve Officers. Interviews will be held in July.

Captain Carlson let the board members know of some upcoming SPD events:

- ★ Sherwood High School prom will be that upcoming weekend. Two officers will be helping out.
- ★ Reserve Officers will help out at the upcoming Airshow in Hillsboro.
- ★ Fishing With a Cop to be scheduled soon. It will be held in the back lot of the SPD.
- ★ Shred & Food Drive Event that Saturday, May 18th, from 9-noon. (Flyers attached to agendas.)
- ★ Bowling with a Cop, Monday, May 20th, from 4-8 @ Langers Entertainment Center.
- ★ SPD will have a table set up at Cruisin' on Saturday, June 15th and the Robin Hood Festival on July 20th.
- ★ Plans for National Night Out are in full swing. National Night Out falls on the first Tuesday of August each year. It will be on August 6th this year. The Foundation will, once again, be providing hot dogs and the GHD Band will be providing live music.

Mr. Amicci asked if there was another Citizens Academy being planned. Captain Carlson stated they don't have one scheduled yet and added that it is a staffing challenge.

Ms. Morton asked how many field officers Sherwood has. Captain Carlson said that, not including sergeants, captains, detectives, etc., there are 19, or so, sworn officers. Mr. West asked if there are three officers and a sergeant on duty, each shift. Captain Carlson replied that, often times, there are only two on duty, per shift – one officer and one sergeant. Ms. Morton asked what the capacity number would be if they were fully staffed. He stated that the Chief may have a different opinion, but in his opinion, three officers plus a sergeant on each shift, would be ideal. Mr. O'Keefe recalled the Chief sharing that his ideal scenario was the same, but with days off, military leaves, maternity / paternity leaves, illnesses, PTO, etc., it was very challenging. Ms. Morton asked about Reserve Officers and their roles. Captain Carlson shared that each Reserve receives training through the Reserve Academy. Once they complete that, they go through the same full curriculum

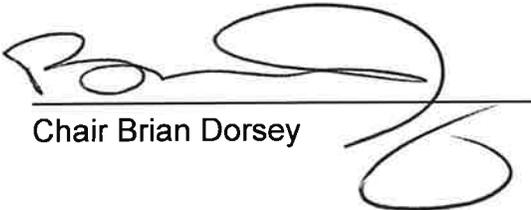
that an officer does. Reserves aren't allowed to go out on the road on their own. They are a great asset with working all of the special events. Ms. Morton asked how many Reserve Officers they normally have. Captain Carlson stated that they currently have two working and two in the academy. They would like to add two to three more. One of the current Reserves is in the hiring process with a couple different agencies, so they may lose that one. Mr. Okeefe asked if a Reserve Officer ends up getting hired on as an officer, do they still have to go to the Police Academy. Captain Carlson stated that they do. Chair Dorsey asked if the Reserves get paid while they are attending the Academy. Captain Carlson said that the program is 100% volunteer. The PD pays for all of their uniform items and necessary gear/equipment.

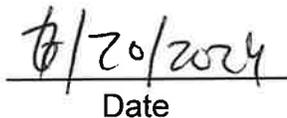
10. Adjourn (Chair)

At 7:53 p.m., Mr. West made a motion to adjourn the meeting and Vice Chair Zwingli seconded the motion. All board members voted in favor.

The next meeting is scheduled for June 20th at 7 p.m.

Approval of Minutes:


Chair Brian Dorsey


Date

Attest:


Angie Hass-Executive Assistant


Date