City of Sherwood Oregon

Home of the Tualatin River National Wildlife Refuge

CITY COUNCIL MEETING PACKET

FOR

Tuesday, September 16, 2025

Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon

5:30 pm City Council Work Session

7:00 pm City Council Regular Meeting

City Council Executive Session

(Per ORS 192.660(2)(d) Labor Negotiator Consultations, (2)(h) Legal Counsel and (2)(f) Exempt Public Records) (Following the 7:00 pm Regular Council Meeting)

This meeting will be live streamed at
https://www.youtube.com/user/CityofSherwood

City of Sherwood Oregon
Home of the Tualatin River National Wildlife Refuge

AGENDA

SHERWOOD CITY COUNCIL
September 16, 2025

5:30 pm City Council Work Session

7:00 pm City Council Regular Session

City Council Executive Session
(ORS 192.660(2)(d) Labor Negotiator Consultations, (2)(h) Legal Counsel, and (2)(f) Exempt Public Records)
(Following the 7:00 pm Regular Meeting)

Sherwood City Hall
22560 SW Pine Street
Sherwood, OR 97140

This meeting will be live streamed at
https://www.youtube.com/user/CityofSherwood

5:30 PM CITY COUNCIL WORK SESSION

1. **Elementary School Crossing Assessment Study** (Joy Chang, Project Manager)
2. **Washington County Update on Levies (6pm)** (Craig Sheldon, City Manager)
3. **Solid Waste Report** (Craig Sheldon, City Manager)

7:00 PM CITY COUNCIL REGULAR SESSION

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF AGENDA**

5. **CONSENT AGENDA**

   A. **Approval of September 2, 2025 City Council Meeting Minutes** (Sylvia Murphy, City Recorder)
   B. **Resolution 2025-063, Authorizing the City Manager to Execute a Construction Contract for the SW Sunset Boulevard Pavement Rehabilitation Project** (Rich Sattler, Public Works Director)
   C. **Resolution 2025-064, Appointing Alexander Brown to the Sherwood Parks & Recreation Advisory Board** (Kristen Switzer, Assistant City Manager)

6. **CITIZEN COMMENTS**

7. **CITY MANAGER REPORT**

8. **COUNCIL ANNOUNCEMENTS**

9. **ADJOURN TO EXECUTIVE SESSION**

   A. **ORS 192.660 (2)(d) Labor Negotiator Consultations, (2)(h) Legal Counsel and, (2)(f) Exempt Public Records**

10. **ADJOURN**

How to Provide Citizen Comments and Public Hearing Testimony: Citizen comments and public hearing testimony may be provided in person, in writing, or by telephone. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by e-mail to Cityrecorder@Sherwoodoregon.gov and must clearly state either (1) that it is intended as a general Citizen Comment for this meeting or (2) if it is intended as testimony for a public hearing, the specific public hearing topic for which it is intended. To provide comment by phone during the live meeting, please e-mail or call the City Recorder at Cityrecorder@Sherwoodoregon.gov or 503-625-4246 at least 24 hours in advance of the meeting start time in order to receive the phone dial-in instructions. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, “Speakers shall identify themselves by their names and by their city of residence.” Anonymous comments will not be accepted into the meeting record.

How to Find out What's on the Council Schedule: City Council meeting materials and agenda are posted to the City web page at www.sherwoodoregon.gov, generally by the Thursday prior to a Council meeting. When possible, Council agendas are also posted at the Sherwood Library/City Hall and the Sherwood Post Office.

To Schedule a Presentation to the Council: If you would like to schedule a presentation to the City Council, please submit your name, phone number, the subject of your presentation and the date you wish to appear to the City Recorder, 503-625-4246 or Cityrecorder@Sherwoodoregon.gov

ADA Accommodations: If you require an ADA accommodation for this public meeting, please contact the City Recorder's Office at (503) 625-4246 or Cityrecorder@Sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time. Assisted Listening Devices available on site.

City of Sherwood Oregon
Home of the Tualatin River National Wildlife Refuge

SHERWOOD CITY COUNCIL MEETING MINUTES
22560 SW Pine St., Sherwood, Or
September 2, 2025

REGULAR SESSION

1. **CALL TO ORDER:** Mayor Rosener called the meeting to order at 7:01 pm.

2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Keith Mays, Doug Scott (remote), Dan Standke and Taylor Giles. Councilor Renee Brouse was absent.

3. **STAFF AND LEGAL COUNSEL PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, City Attorney Ryan Adams, Police Captain Cory Jentzsch, IT Director Brad Crawford, Community Development Director Eric Rutledge, City Recorder Sylvia Murphy.

4. **APPROVAL OF AGENDA:**

   Mayor Rosener addressed approval of the agenda and asked for a motion.

   MOTION: FROM COUNCIL PRESIDENT YOUNG TO ADOPT THE AGENDA. SECONDED BY COUNCILOR GILES. MOTION PASSED 6:0, ALL PRESENT MEMBERS VOTED IN FAVOR. COUNCILOR BROUSE WAS ABSENT.

   Mayor Rosener addressed the next agenda item and asked for a motion.

5. **CONSENT AGENDA:**

   A. **Approval of August 5, 2025 City Council Meeting Minutes**
   B. **Resolution 2025-062, Appointing David deBos to the Sherwood Police Advisory Board**

   MOTION: FROM COUNCIL PRESIDENT YOUNG TO ADOPT THE CONSENT AGENDA. SECONDED BY COUNCILOR MAYS. MOTION PASSED 6:0, ALL PRESENT MEMBERS VOTED IN FAVOR. COUNCILOR BROUSE WAS ABSENT.

   Mayor Rosener addressed the next agenda item.

6. **CITIZEN COMMENTS:**

   No comments were received. Mayor Rosener addressed the next agenda item, and the City Recorder read the public hearing statement.

7. PUBLIC HEARING:

A. Ordinance 2025-004, Amending the Sherwood Zoning and Community Development Code to Add Chapter 16.81 – Annexation Code and Amend Chapter 16.72 Procedures for Processing Development Permits

Community Development Director Eric Rutledge provided a brief presentation for the second hearing (see record, Exhibit A). He noted the only change from the previous hearing was to add a code amendment to require the Planning Commission to review annexations with a recommendation to the City Council. With no questions for staff, Mayor Rosener opened the public hearing.

With no public testimony received Mayor Rosener closed the public hearing. Mayor Rosener asked for Council discussion.

Councilor Mays stated he supported the code amendments and said it would provide certainty for the City and developers.

Councilor Scott noted the Council had an extensive discussion at the first hearing and encouraged interested parties to view the first hearing.

Councilor Giles highlighted the purpose of the annexation code which was to provide the City with tools so it can grow in a controlled manner.

Council President Young referred to the years of planning Sherwood West and said the annexation agreements would be useful for following the concept plan and avoiding surprises.

Mayor Rosener stated this was about creating certainty and holding to the promise we made to the community when we approved the Sherwood West Concept Plan. With no other Council comments, the following motion was stated.

MOTION: FROM COUNCILOR MAYS TO READ CAPTION AND ADOPT ORDINANCE 2025-004, AMENDING THE SHERWOOD ZONING AND COMMUNITY DEVELOPMENT CODE TO ADD CHAPTER 16.81 – ANNEXATION CODE AND AMEND CHAPTER 16.72 PROCEDURES FOR PROCESSING DEVELOPMENT PERMITS. SECONDED BY COUNCILOR GILES. MOTION PASSED 6:0, ALL PRESENT MEMBERS VOTED IN FAVOR. COUNCILOR BROUSE WAS ABSENT.

8. CITY MANAGER REPORT:

City Manager Craig Sheldon announced that Oregon Trail would be closed September 5-6. The Pedestrian Bridge Grand opening was scheduled for Saturday, September 27 from 10 am to noon. He reported that the upcoming Citizen’s University was scheduled to start on October 2 and the course would be six weeks long. He stated that the Citizen’s University would be designed to engage and inform community members about local government. Councilor Standke asked Mr. Sheldon about the debris on the pedestrian bridge and Mr. Sheldon said a video had been forwarded to the contractor regarding the issue. Councilor Standke asked Police Captain Jentzsch about e-bikes and the law. Officer Jentzsch stated there are different levels of bikes and speeds allowed and noted that e-bikes without pedals should not be on sidewalks. Mayor Rosener congratulated Office Jentzsch on his recent promotion and welcomed City Attorney Ryan Adams back from his military deployment.

9. COUNCIL ANNOUNCEMENTS:

Councilor Giles referred to the City's new website and said there was a feature that allowed you to add all the upcoming meetings to your calendar.

Councilor Standke reported that he attended the Traffic Safety Board meeting last Thursday and said he was impressed with the Board and stated they discussed e-bikes on the new pedestrian bridge and previewed the Safe Routes to School preliminary findings.

Councilor Mays commented on the pedestrian bridge opening and thanked all those involved. He reported that he attended the Cultural Arts Commission meeting last week and said they were working on getting the restroom at the Cannery Plaza wrapped and they reviewed the proposals for medallions on the pedestrian bridge.

Councilor Scott reported the Parks Board would meet next week and said he participated in the interviews for the vacant position and said they were close to making a recommendation. He reported that he attended the Police Advisory Board meeting in Councilor Young's absence and said the Board was very dedicated and they discussed the pedestrian bridge.

Councilor Young reported that she attended the dedication of the Meara Boughey Theatre at the Sherwood Center for the Arts and said it was very well attended. She stated that she participated in interviews for the vacancy on the Police Advisory Board. Councilor Giles added that he toured the Family Promise Center in Councilor Young's absence and said it was a refurbished hotel with a commercial kitchen and was a remarkable facility and there were volunteer opportunities.

Mayor Rosener reported on the special session at the Oregon Legislature regarding the Transportation Bill and said the reason it was important to Sherwood was because cities receive funding from the state highway funds and those funds need to be protected from being reduced. He reported that he attended the Oregon Mayor's Association annual conference in Baker and said it had a great downtown. He reminded the Council that the League of Oregon Cities conference was coming up.

10. ADJOURN

Mayor Rosener adjourned the regular session at 7:30 pm.

Attest:

______________________________	______________________________
Sylvia Murphy, MMC, City Recorder	Tim Rosener, Mayor

City Council Meeting Date: September 16, 2025

Agenda Item: Consent Agenda

TO: Sherwood City Council

FROM: Rich Sattler, Public Works Director
Through: Craig Sheldon, City Manager and Ryan Adams, City Attorney

SUBJECT: Resolution 2025-063, Authorizing the City Manager to Execute a Construction Contract for the SW Sunset Boulevard Pavement Rehabilitation Project

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Issue: Should City Council authorize the City Manager to execute a construction contract with the lowest responsive bidder for the construction of pavement rehabilitation within SW Sunset Blvd?

Background: SW Sunset Boulevard (from SW Main St. to SW Cinnamon Hills Pl.), currently has deficient pavement in need of replacement. The proposed street work for SW Sunset Blvd will consist of grinding the existing surface and overlaying a new asphalt surface.

Full depth pavement rehabilitation will occur in areas showing greater deterioration. Grind and inlay were chosen to provide a smooth driving surface at a lower cost than a full pavement removal and cement treatment.

The City solicited competitive bids from contractors and opened bids on September 4, 2025, to determine the lowest responsive bid. The lowest responsive bidder was Brix Paving Northwest Inc. with a total bid of $240,890.00. The required seven (7) day protest period has been completed.

Work is expected to begin September 2025, with completion in November 2025. City staff provided notification to area residents of the upcoming project. The grind and inlay portion of the work will likely be completed in one day between 8:30am and 4:30pm to minimize peak traffic impacts.

Financials: Construction of these street improvements has a budgeted Base Contract Amount of $240,890.00 with an additional 15% added for contingency ($36,133.50). Funding for the project is included in the FY25-27 budget.

Recommendation: Staff respectfully requests City Council adoption of Resolution 2025-063, Authorizing the City Manager to Execute a Construction Contract for the SW Sunset Boulevard Pavement Rehabilitation Project.

City of Sherwood Oregon
Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2025-063

AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSTRUCTION CONTRACT FOR THE SW SUNSET BOULEVARD PAVEMENT REHABILITATION PROJECT

WHEREAS, the City has identified the pavement on SW Sunset Boulevard (from SW Main Street to SW Cinnamon Hills Place) to be deficient; and

WHEREAS, the City completed the design, produced bid documents and solicited contractors using a competitive bidding process per ORS 279C, OAR 137-049; and

WHEREAS, the City opened bids on September 4, 2025 and issued the Notice of Intent to Award with the mandatory seven (7) day protest period being completed; and

WHEREAS, Brix Paving Northwest, Inc. has been identified by City staff as the lowest responsive bidder; and

WHEREAS, the City has budgeted for the construction cost of this project within the FY2025/FY2027 budget.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1: The City Manager is hereby authorized to execute a construction contract with Brix Paving Northwest in a base contract amount of $240,890.00 with construction contingency of $36,133.50 (15%) of the base contract amount for the SW Sunset Boulevard Pavement Rehabilitation Project.

Section 2: This Resolution shall be in effect upon its approval and adoption.

Duly passed by the City Council, this 16th day of September 2025.

____
Tim Rosener, Mayor

Attest:

____
Sylvia Murphy, MMC, City Recorder

City Council Meeting Date: September 16, 2025

Agenda Item: Consent Agenda

TO: Sherwood City Council

FROM: Kristen Switzer, Assistant City Manager
Through: Craig Sheldon, City Manager

SUBJECT: **Resolution 2025-064, Appointing Alexander Brown to the Sherwood Parks & Recreation Advisory Board**

Issue:
Should the Council appoint Alexander Brown to the Sherwood Parks & Recreation Advisory Board?

Background:
A vacancy exists on the Parks & Recreation Advisory Board, position #8. The City advertised the vacancy and received 2 applications. Alexander Brown submitted an application for consideration of appointment and was interviewed by the interview panel. The interview panel consisted of Doug Scott, City Council Liaison, David Scheirman, Chair and Kristen Switzer, Staff Liaison. The panel unanimously recommended appointment of Alexander Brown to fill position #8, which will expire in June 2028. The Mayor has recommended this appointment to Council. In accordance with City Council Rules of Procedure, all such appointments are subject to the approval of City Council by resolution.

Financial Impacts:
There are no financial impacts from this proposed action.

Recommendation:
Staff respectfully recommends City Council adoption of Resolution 2025-064, Appointing Alexander Brown to the Sherwood Parks & Recreation Advisory Board.

City of Sherwood Oregon
Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2025-064

APPOINTING ALEXANDER BROWN TO THE SHERWOOD PARKS & RECREATION ADVISORY BOARD

WHEREAS, a vacancy exists, position #8 on the Parks & Recreation Advisory Board; and

WHEREAS, the City advertised the vacancy on the City website, The Archer, and social media, and

WHEREAS, Alexander Brown applied to be appointed and was interviewed by Doug Scott, City Council Liaison, David Scheirman, Chair and Kristen Switzer, Staff Liaison; and

WHEREAS, the interview panel considered all the applicants and recommended to the Mayor that Alexander Brown be appointed to fill the vacancy; and

WHEREAS, the Mayor has recommended to Council that Alexander Brown be appointed; and

WHEREAS, in accordance with Council Rules of Procedure, all such appointments are subject to the approval of the City Council by resolution.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Sherwood City Council hereby appoints Alexander Brown to position #8 on the Sherwood Parks & Recreation Advisory Board for a term expiring at the end of June 2028.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 16th day of September 2025.

____
Tim Rosener, Mayor

Attest:

____
Sylvia Murphy, MMC, City Recorder

Sherwood City Council Meeting

Date: September 16, 2025

List of Meeting Attendees: ✓

Request to Speak Forms: N/A

Documents submitted at meeting:

Work Session

4.1 Sherwood School Zone Crossing Assessment - Exh A

4.2.a Proposed Levy for Countywide Library Services - Exh B

4.2.a Handout re: levy revenue projections - Exh C

4.2.b Presentation Measure 34-346 Public Safety Levy - Exh D

4.2.b Handout on Measure 34-346 - Exh E

4.3 Solid Waste & Recycling Collection Rates Presentation - Exh F

4.3 Email from Craig Sheldon re: Solid Waste Presentation - Exh G

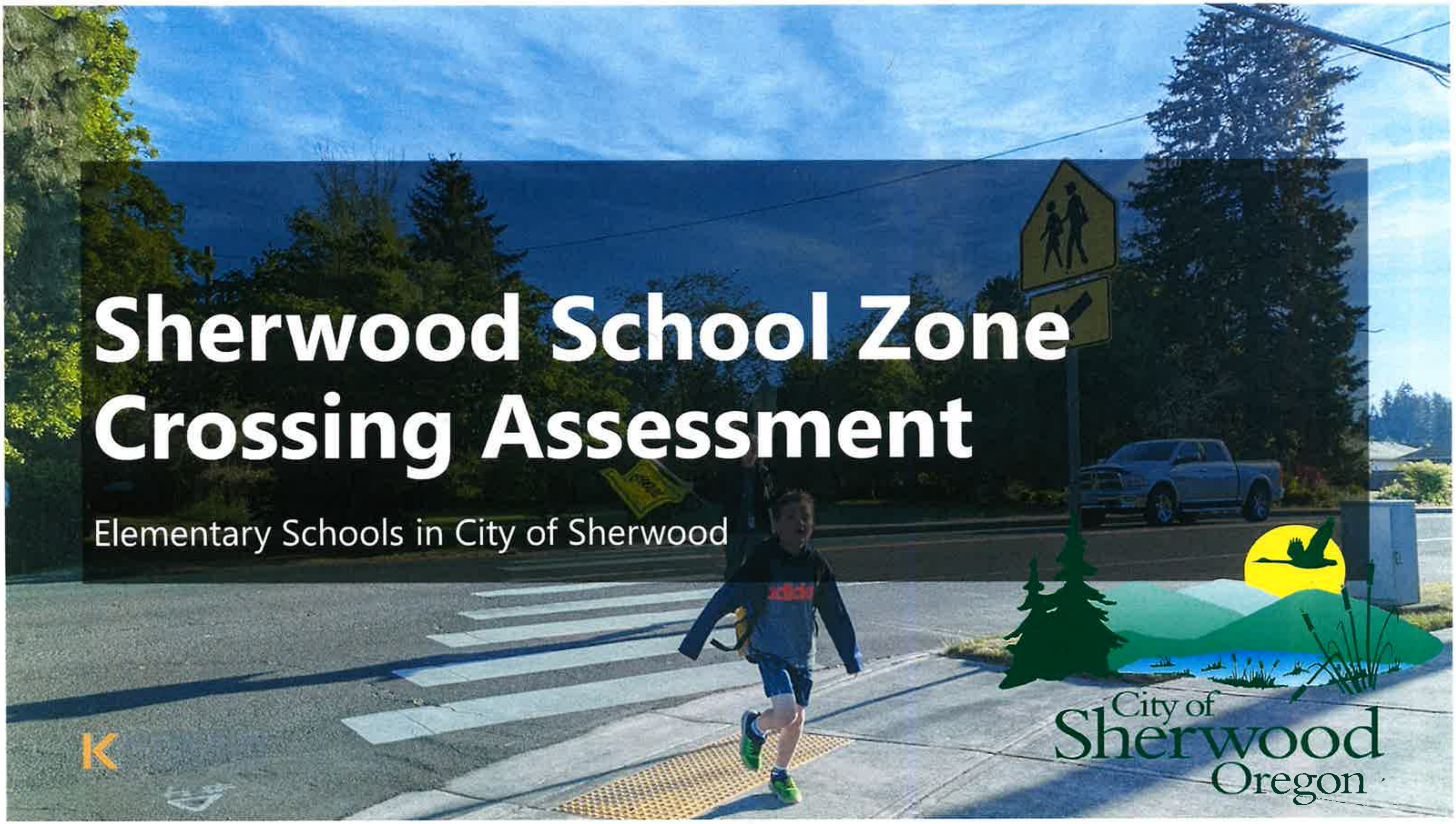
Sherwood City Council Meeting Date: September 16, 2025

ATTENDANCE SHEET

NAME	ADDRESS	PHONE
9/16/25		
alexander Brown	17918 SW Reisner Ln	8038714246

Sherwood School Zone Crossing Assessment

Elementary Schools in City of Sherwood



9/16/25 Date | CC WS Gov. Body

4.1 Agenda Item | A Exhibit #

(1)

Study Sites

1. Archer Glen Elementary School,
   SW Sunset Blvd

2. Hawks View Elementary School,
   SW Sherwood Blvd

3. Ridges Elementary School,
   SW Copper Terrace Rd

2

Assessment Methodology

City of Sherwood Oregon

Background review of existing conditions & crash history

Walk audit conducted on May 6, 2025, at the three schools

Input from City, School, and School District staff

Public feedback and safety concerns received by the city traffic safety committee reviewed

Guidance from FHWA's Guide of Countermeasure Matrix Improving Pedestrian Safety at Uncontrolled Crossing Locations based on speed, traffic volume, roadway configuration

Proposed improvements consider coordination with planned transportation projects

Implementation Phasing of Near-term and long-term solutions

1

Archer Glen Elementary School

SW Sunset Boulevard, Sherwood, OR

Issues & Safety Concerns

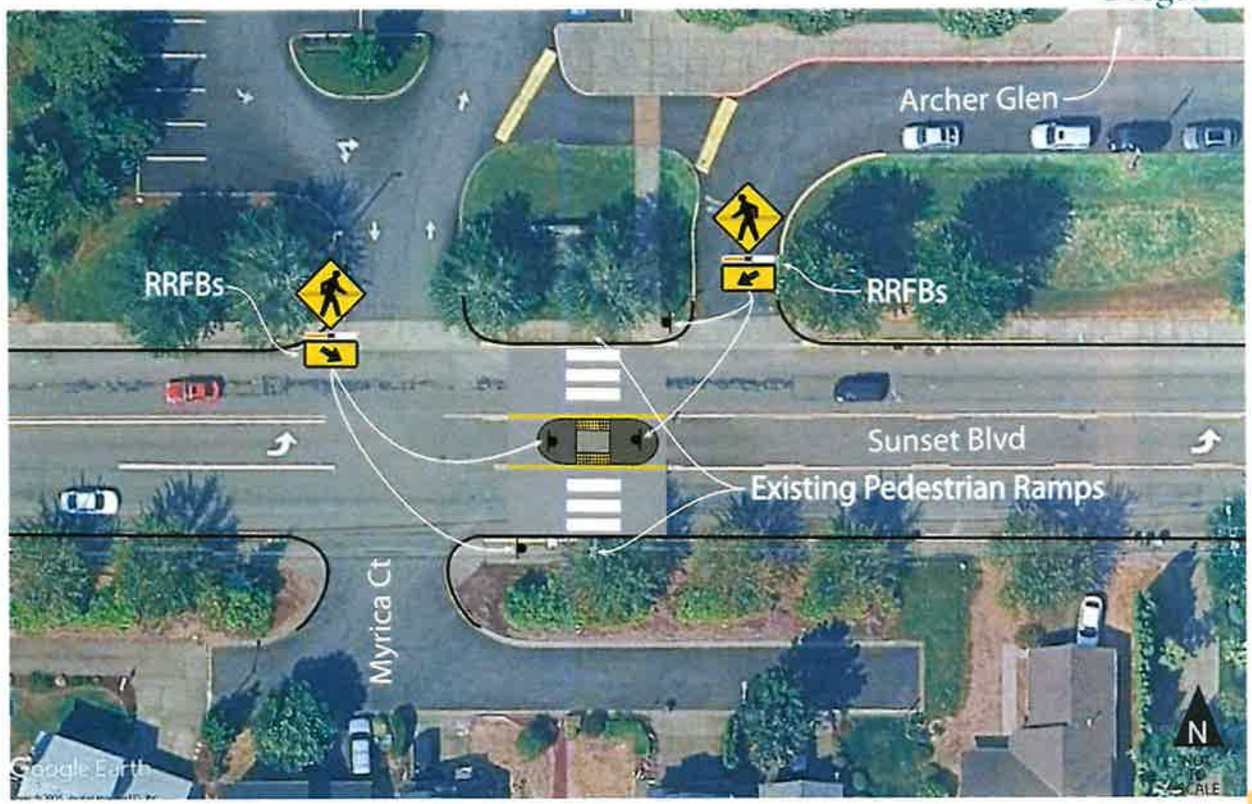
- Drivers often fail to yield to crossing guards and pedestrians
- Mailbox obstructs pedestrian visibility at Sunset Blvd crossing
- High vehicle volumes and driver impatience during arrival/dismissal
- Lack of marked pedestrian space in pick-up/drop-off area
- Parents and students crossing Sunset Blvd outside crosswalks

Conceptual Treatments

City of Sherwood Oregon

Midblock Crossing (Sunset Blvd in front of school):

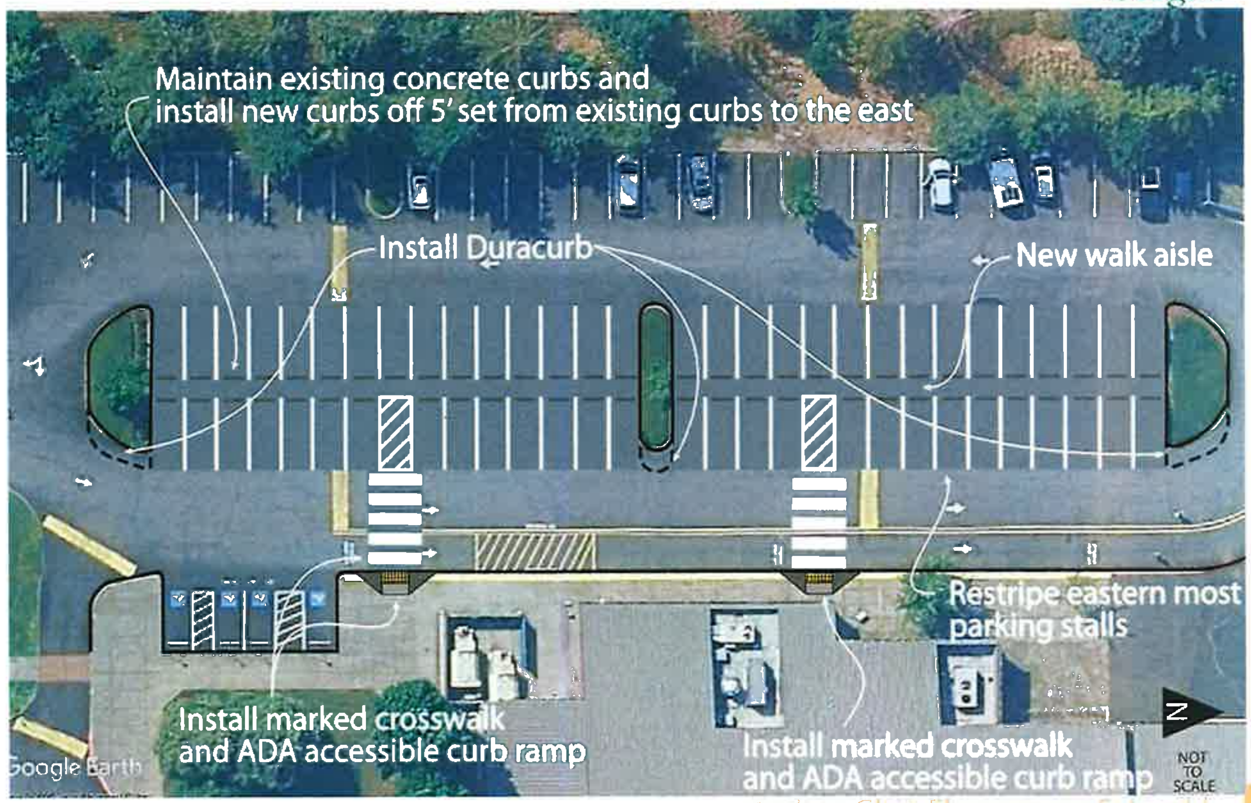
- Install pedestrian refuge island with RRFBs
- Advance 'Yield Here to Pedestrians' signage and markings



Conceptual Treatments

City of Sherwood Oregon

- **Pick-up/Drop-off Parking Area:**
  - Add 5-ft walking aisle with curbs to separate pedestrians from vehicles
  - Marked crosswalks and ADA-compliant curb ramps



Cost Summary

$199,765	• Midblock Crossing Improvements
$116,243	• Pick-up/Drop-off Parking Area Improvements
$5,000–$10,000	• Sunset Blvd/Main St Intersection Control Study

Estimates are planning-level; no detailed engineering completed

2

Hawks View Elementary School

SW Sherwood Boulevard, Sherwood, OR

Issues & Safety Concerns

City of Sherwood Oregon

- Midblock Crossing at Hawks View
  - Outdated flashing beacons need modernization
  - High pedestrian volumes to main entrance
- School Parking Lot Driveways
  - Northern driveway: High vehicle/pedestrian conflicts during arrival/dismissal
  - Southern driveway: Closed to vehicles during school hours, high pedestrian use
  - Turning movement conflicts with crossing guards

Issues & Safety Concerns

City of Sherwood Oregon

- 3rd Street/Pine Street/Sherwood Blvd: No crosswalks at all-way stop intersection
- Half-Signal at District Office: Outdated crossing infrastructure from former school
- Cedar Creek Trail Access: New trail connection increases pedestrian activity
- Crash History: 9 pedestrian/cyclist crashes in walk zone (2019-2023), including 3 fatal/serious

Conceptual Treatments

Midblock Crossing at Hawks View

- Replace outdated beacons with RRFBs
- Modernize pedestrian refuge island with extended platforms
- Install curb extensions to reduce crossing distance
- Upgrade curb ramps for ADA compliance

School Parking Lot Driveway (South

- Install raised crosswalk across driveway
- Upgrade sidewalks and curb ramps for ADA compliance

Conceptual Treatments

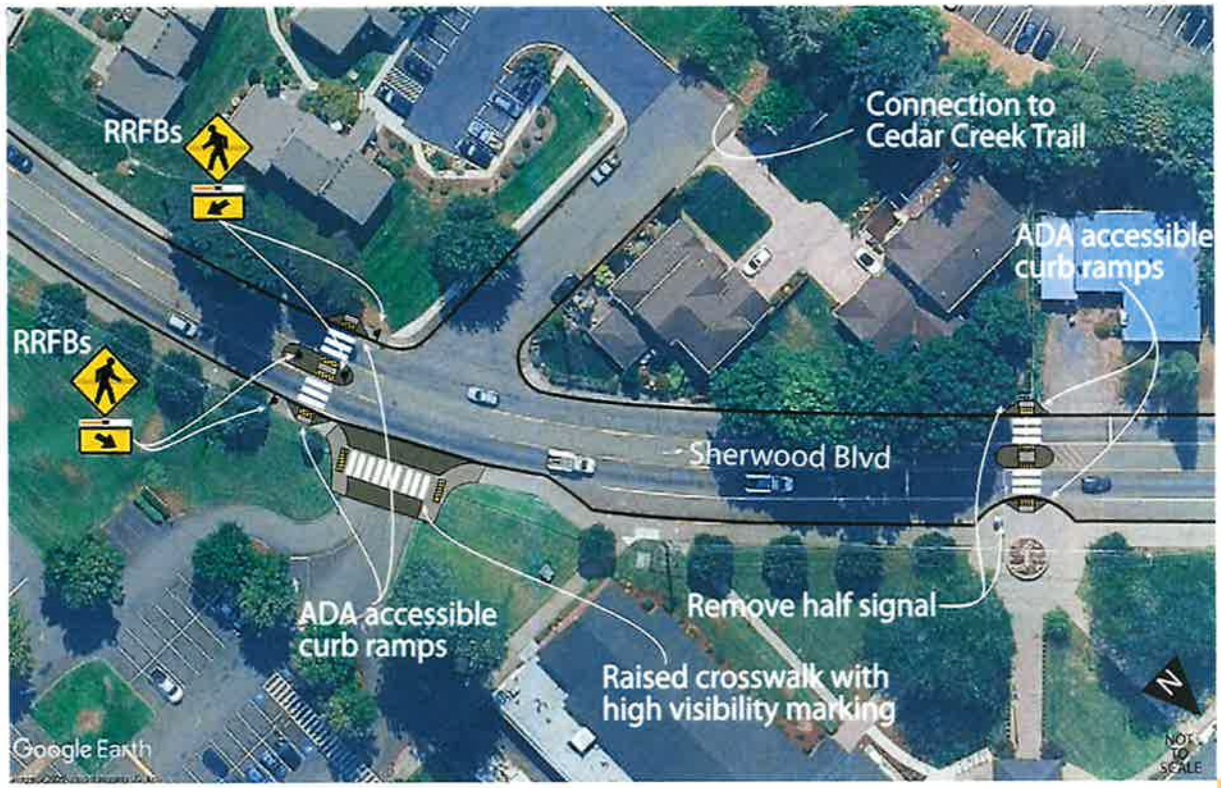
City of Sherwood Oregon

School Parking Lot Driveway (North)

- Install refuge island with RRFBs on Sherwood Boulevard
- Add raised crosswalk across driveway
- Upgrade traffic control and lighting systems

School District Office Midblock Crossing

- Remove outdated half-signal
- Modernize refuge island with in-street signage
- Install new ADA-compliant curb ramps



Conceptual Treatments

City of Sherwood Oregon

3rd Street/Pine/Sherwood Blvd Intersection

- Install high-visibility crosswalks on southern legs
- Conduct intersection control evaluation study

Cost Summary

City of Sherwood Oregon

$300,775	• Midblock Crossing at Hawks View
$147,703	• School Parking Lot Driveway (South)
$373,227	• School Parking Lot Driveway (North)
$123,394	• School District Office Midblock
$5,000- $10,000	• 3rd Street Intersection Study

Estimates are planning-level; no detailed engineering completed

3

Ridges Elementary School

SW Copper Terrace Rd, Sherwood, OR

Issues & Safety Concerns

City of Sherwood Oregon

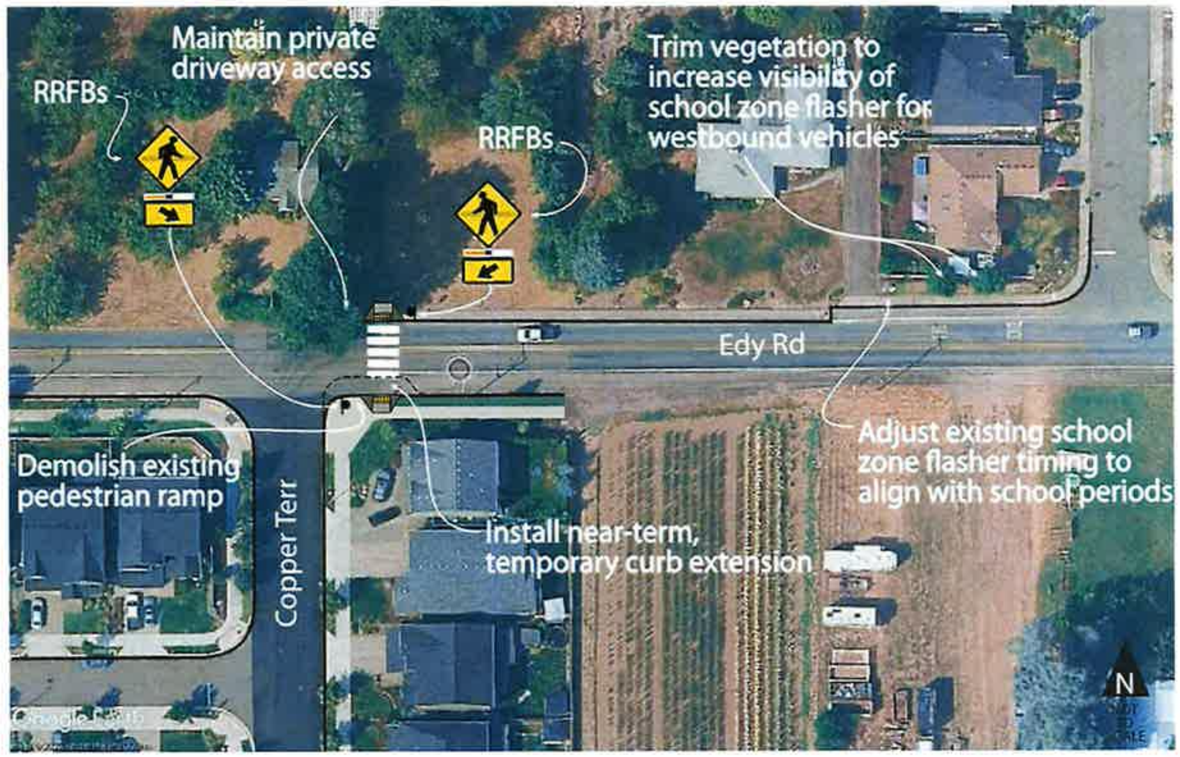
- Copper Terrace/Edy Road Crossing
  - Two-lane arterial, 40 mph posted speed (20 mph school zone)
  - Crossing distance: 40 feet curb-to-curb at skewed angle
  - Frequent speeding, low compliance with crossing guards
  - Beacon timing not aligned with school periods
  - Vegetation blocking flasher visibility
- Parents parking in restricted zones, causing midblock crossings
- One fatal crash in walk zone (2019-2023)
- Left-turn conflicts at Nursery Way/Copper Terrace
- Tree obstruction of traffic control devices

Conceptual Treatments

City of Sherwood Oregon

Crossing at Edy Rd & Copper Terrace Rd:

- Long-term: Coordinated with Edy Road Widening Project
  - Pedestrian refuge island with RRFBs
  - Coordinated with 3-lane roadway cross-section upgrade
- Near-term: Quick Build
  - Temporary curb extension (southeast corner)



Conceptual Treatments

City of Sherwood Oregon

Operational Improvements in school zone:

- Vegetation maintenance
- Beacon timing coordination with Washington County
- High-visibility crosswalk markings
- Parking restrictions near crosswalk approaches
- Improved nighttime lighting
- Updated crosswalk warning signage

Timeline Coordination:

- Align with Edy Road improvements
- Coordinate with Elwert/Edy roundabout project

Cost Summary

City of Sherwood Oregon

$88,598	• Midblock Crossing Improvements

Estimates are planning-level; no detailed engineering completed.

Enhanced Crossing Type Review

City of Sherwood Oregon

- Rectangular Rapid Flashing Beacon (RRFB)
- More common in Oregon
- Commonly used when crossing 1 travel lane in each direction
- Cost is typically $50k-$100k

- Pedestrian Hybrid Beacon (PHB)
- Less common in Oregon
- Commonly used when crossing 2 travel lanes in each direction
- Cost is 4-6x more than RRFBs

K

Traffic Safety Board - Summary

Presented the findings to the Traffic Safety Board on August 28, 2025

- Overall support by the TSB
- Question on type of Public Engagement (past and future)

Additional Feedback (obtained after the meeting)

- Ongoing Maintenance cost - not address within the report
- Phasing and Prioritization - if funding is constrained, need a clearer prioritization based on risk assessment and potential funding

Next Steps

City of Sherwood Oregon

Near Term

- Finalize the Report (Council and Traffic Safety Board input)
- Take the Conceptual Treatments (in the public rights-of-way) and include them as part of the TSP Update pedestrian system needs inventory

Future

- Identify grants or other funding opportunities for the conceptual treatments

Proposed Levy for Countywide Library Services

Measure 34-345 on Nov. 4, 2025 Ballot

This information was reviewed by the Oregon Elections Division for compliance with ORS 260.432.

Washington County
Cooperative Library Services

9/16/25	City Council WS
Date	Gov. Body
4.2.a	B
Agenda Item	Exhibit #

Agenda

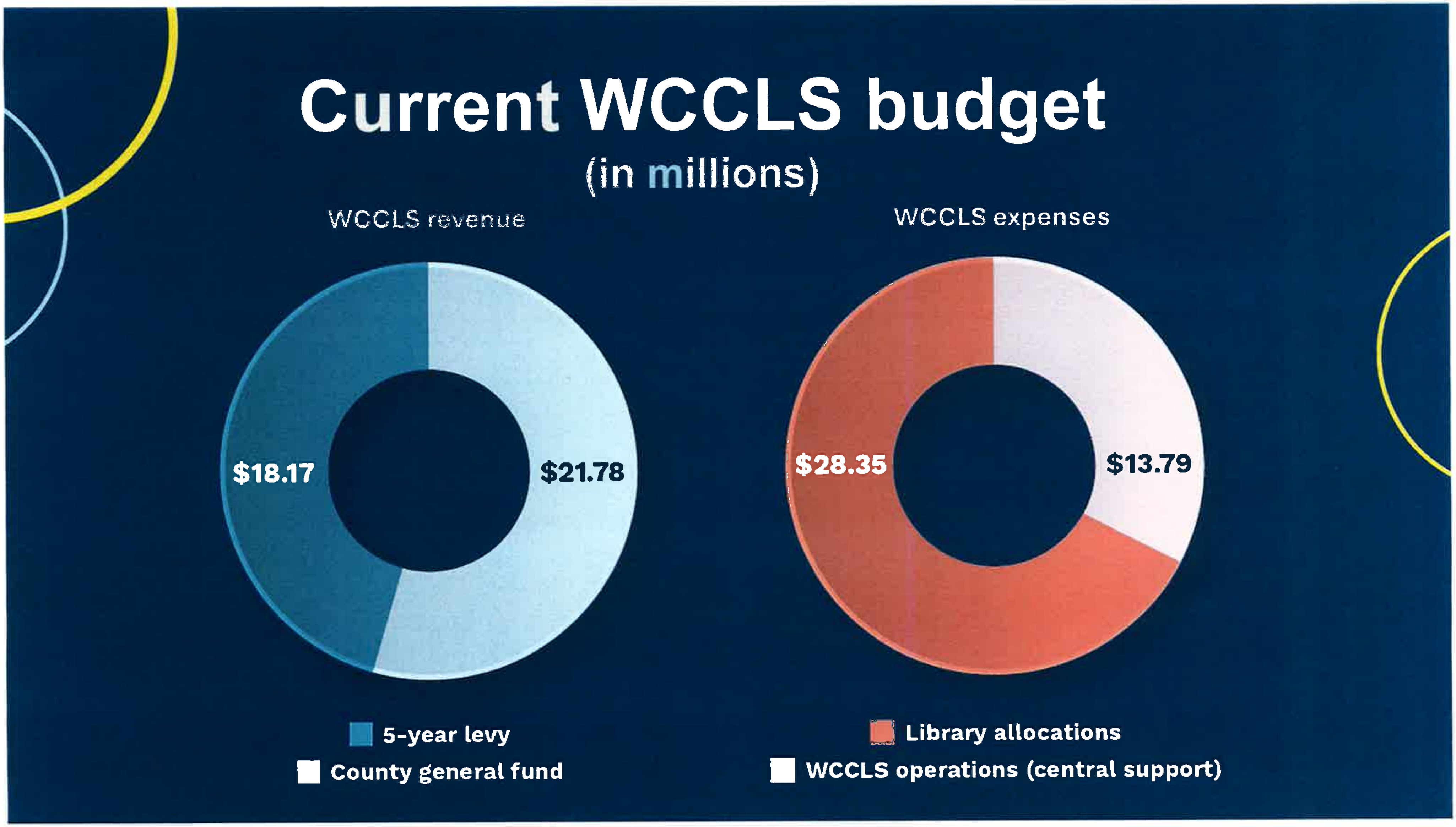
- Public library service in Washington County
- Current funding
- What would Measure 34-345 fund?
- How much would Measure 34-345 cost?
- What would happen if Measure 34-345 does not pass?

Public library service in Washington County

- Public library service is provided through a partnership between the County and the 9 cities and 3 non-profit associations that operate local libraries.
- WCCLS is the primary source of funding for library operations.
- WCCLS also provides central support services that efficiently link libraries together.

Public libraries in Washington County

- Aloha
- Banks
- Beaverton Main
- Beaverton Murray Scholls
- Cedar Mill
- Bethany
- Cornelius
- Forest Grove
- Garden Home
- Hillsboro, Brookwood
- Hillsboro, Shute Park
- North Plains
- Sherwood
- Tigard
- Tualatin
- West Slope


Current WCCLS budget
(in millions)
WCCLS revenue
$18.17
$21.78
5-year levy
County general fund
WCCLS expenses
$28.35
$13.79
Library allocations
WCCLS operations (central support)

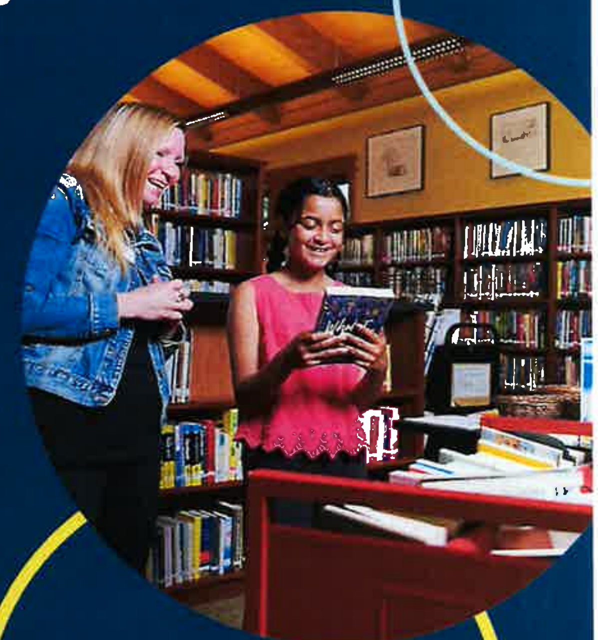
If passed, what would Measure 34-345 fund?

Reading and learning support for kids & teens

- In-person events
- Homework help & online tutoring
- Public access computers & wi-fi

Over 10,000 students participated in library programs designed to support reading, learning, and student success last year.

WCCLS has issued 83,549 library cards to public school students since 2019.



If passed, what would Measure 34-345 fund?

Central services that efficiently link libraries together

- Reserve materials for pickup at any of the 16 libraries across the county
- Access library catalog with 1.5 million items
- Access online learning tools, e-books, audiobooks, and streaming video

In FY 23-24, WCCLS courier trucks delivered 2.5 million books and other items to libraries.

If passed, what would Measure 34-345 fund?

Open hours and access to books and materials

- 16 full-service public libraries in the county
- Most libraries are open at least 6 days a week
- 1.5 million items in shared collection
- Study rooms and meeting rooms

Last year, there were over 2.4 million visits to WCCLS libraries. Total checkouts exceeded 7.2 million, saving users $140 million by borrowing items instead of purchasing them.

If passed, what would Measure 34-345 fund?

Reading events for children

- Regular events and programs, including storytimes in languages such as Spanish and Chinese
- Annual summer reading program
- Interactive play areas to promote learning and social interaction

In FY 23-24, libraries hosted over 200,000 participants at 6,000 in-person events for kids and teens including summer reading.

How would Measure 34-345 affect a homeowner's taxes?

- If passed, the proposed measure would authorize an increase in property taxes.
- The proposed measure would cost property owners $0.37 per $1,000 of assessed property value. The tax would continue from July 2026 through June 2031.
- The owner of a home assessed at $348,600 would pay approximately $129 per year, or $10.75 per month.
- The measure would raise $188,915,688 between July 2026 and June 2031.

What would happen if Measure 34-345 does not pass?

- If the measure does not pass, library services would not be provided as proposed and property taxes would not be increased.

To learn more, please visit wcclis.org/levy

Washington County
Cooperative Library Services

Local Option Levy Revenue Projections

	Adopted FY24-25	Adopted FY25-26	Projected FY26-27	Projected FY27-28	Projected FY28-29	Projected FY29-30	Projected FY30-31
			Assuming a 4.25% growth in assessed value				
Library local option levy revenue	$ 18,044,979	$ 18,661,677	$ 33,483,520	$ 34,906,570	$ 36,390,099	$ 37,936,679	$ 39,548,987
Rate / $1000 of assessed value	$0.22	$0.22	$0.37	$0.37	$0.37	$0.37	$0.37

9/16/25
Date

City Council WS
Gov. Body

4.2.a
Agenda Item

C
Exhibit #

Measure 34-346: Local Option Levy

This information was reviewed by the Oregon Elections Division for compliance with ORS 260.432.

wcor.us/LocalOptionLevy

9/16/25
Date

City Council WS
Gov. Body

4.2.b
Agenda Item

D
Exhibit #

Introduction:

Proposed Local Option Levy

Measure 34-346

Washington County provides public services to every city, unincorporated neighborhood, and rural area of Washington County.

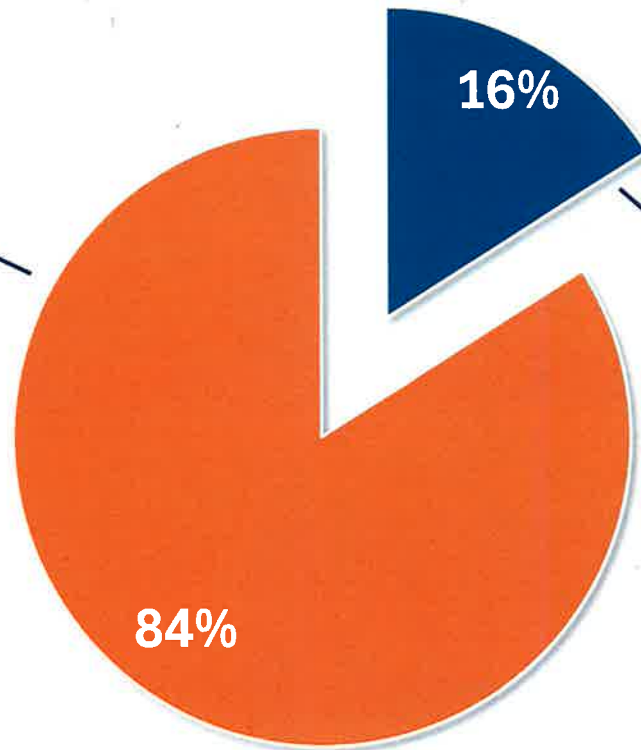
In November 2025, voters will have the opportunity to consider a proposed measure which would fund public services in Washington County, including police, prosecution, mental health, domestic violence, and other services. If passed, the measure would cost property owners $0.66 per $1,000 of assessed property value. If passed, this measure would authorize collection of property taxes for a five-year period beginning in 2026. The tax is estimated to raise $337 million over the five-year period.

How does the County fund these public services?

Fiscal Year 2025-26

Other Sources of Funding

- County General Fund
- Enhanced Sheriff's Patrol District (Sheriff's Office only)
- Federal, state & other grant funding



Local Option Levy

- Prosecution
- Countywide law enforcement
- Jail & Community Corrections Center
- Probation & parole
- Juvenile services
- Support for domestic violence survivors

If passed, what would this levy do?

What would this levy do?

Measure 34-346: Proposed Local Option Levy

- **Investigating and prosecuting crimes like theft, car theft, break-ins, and graffiti.**

  An average of one vehicle has been stolen per day from 2021 to 2024.

- **Enhancing prosecution of child abuse and child pornography cases.**

  Child abuse reports increased by 17% from 2021-2024, an average of nine reports per day.

What would this levy do?

Measure 34-346: Proposed Local Option Levy

- **Expanded victims' assistance and emergency programs for families harmed by domestic violence, as well as expanded programs to help prevent domestic violence in the first place.**

  Domestic violence reports increased by 22% from 2021-2024, an average of four per day.

- **Combating the impact of deadly drugs like fentanyl and dismantling drug-trafficking organizations.**

  Over the last three years, the Sheriff's Office has seized 1.3 million fentanyl pills.

What would this levy do?

Measure 34-346: Proposed Local Option Levy

- **Provide funding for the Washington County Jail to incarcerate those in court-ordered custody.**

  The Jail serves every police agency in Washington County, but it is not operating at full capacity due to staffing and funding challenges. This levy measure would fund jail deputy and other positions, returning the Jail to full capacity.

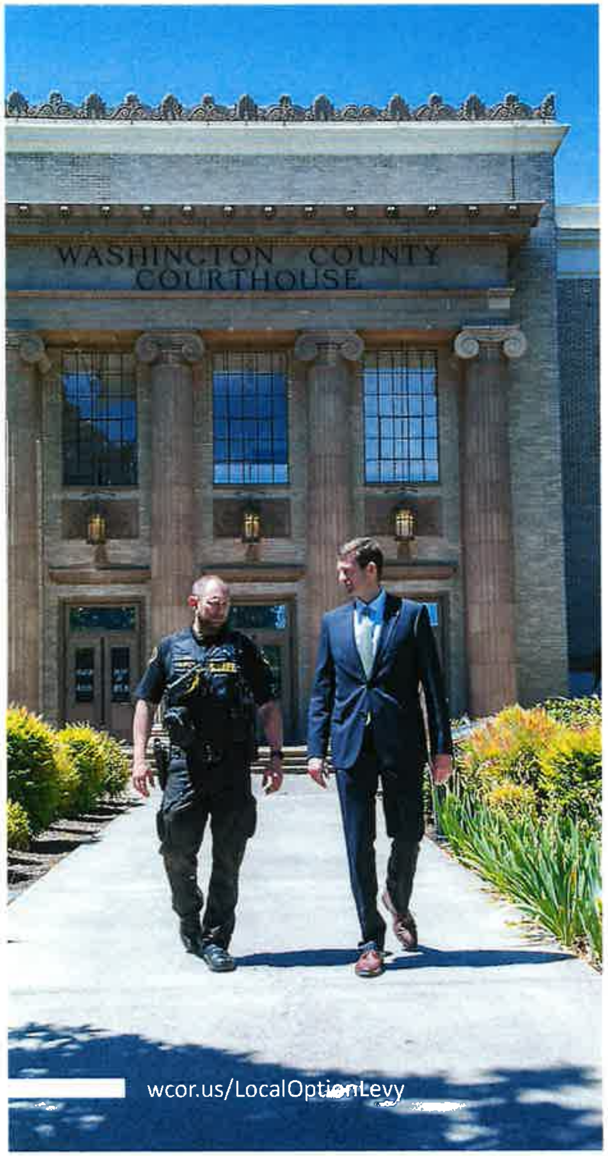



What would this levy do?

Measure 34-346: Proposed Local Option Levy

- **Mental Health Response Teams that provide immediate crisis response to stabilize volatile situations and help people access care.**

  Specially trained deputies and mental health professionals connect those with a mental health crisis to supportive services, improving community safety and often avoiding criminal justice involvement.



If passed, how would the measure affect a homeowner's property taxes?

How would this levy affect a homeowner's property taxes?

Measure 34-346: Proposed Local Option Levy

- If the measure passes, property owners would pay $0.66 per $1000 of assessed property value.
- The owner of a home with an assessed value of $348,600 would pay approximately $19.17 per month or $230.08 per year.
- When compared with the current levy, this increase would work out to be $6 more per month.
- The property tax would continue for five years and raise a total of $337 million.

What happens if the measure does not pass?

Measure 34-346: Proposed Local Option Levy

If the measure does not pass, the services would not be provided as proposed and property taxes would not be increased.

Summary:

Proposed Local Option Levy

Measure 34-346

Washington County provides public services to every city, unincorporated neighborhood, and rural area of Washington County.

In November 2025, voters will have the opportunity to consider a proposed measure which would fund public services in Washington County, including police, prosecution, mental health, domestic violence, and other services. If passed, the measure would cost property owners $0.66 per $1,000 of assessed property value. If passed, this measure would authorize collection of property taxes for a five-year period beginning in 2026. The tax is estimated to raise $337 million over the five-year period.

For more information, please visit

wcor.us/LocalOptionLevy

This information was reviewed by the Oregon Elections Division for compliance with ORS 260.432.

WASHINGTON COUNTY OREGON

9/16/25 CC WS Exh. E

MEASURE 34-346
PROPOSED LOCAL OPTION LEVY

ELECTION NOVEMBER 4, 2025

This information was reviewed by the
Oregon Elections Division for compliance with ORS 260.432.

Washington County provides public services to every city, unincorporated neighborhood, and rural area of Washington County.

In November 2025, voters will have the opportunity to consider a proposed measure which would fund public services in Washington County, including police, prosecution, mental health, domestic violence, and other services. If passed, the proposed measure would cost property owners $0.66 per $1,000 of assessed property value. This measure would authorize collection of property taxes for a five-year period beginning in 2026.

IF PASSED, WHAT WOULD MEASURE 34-346 DO?

This measure would authorize collection of property taxes for a five-year period to fund the following services:

- Investigating and prosecuting crimes like theft, car theft, break-ins and graffiti.
- Enhancing prosecution of child abuse and child pornography cases.

- Expanded victims' assistance and emergency programs for families harmed by domestic violence, as well as expanded programs to help prevent domestic violence in the first place.
- Combating the impact of deadly drugs like fentanyl and dismantling drug-trafficking organizations.
- Provide funding for the Washington County Jail to incarcerate those in court-ordered custody.
- Mental Health Response Teams that provide immediate crisis response to stabilize volatile situations and help people access care.

IF PASSED, HOW WOULD THE PROPOSED LEVY AFFECT A HOMEOWNER'S TAXES?

If the measure passes, property owners would pay $0.66 per $1,000 of assessed property value. The owner of a home with an assessed value of $348,600 would pay approximately $19.17 per month or $230.08 per year.

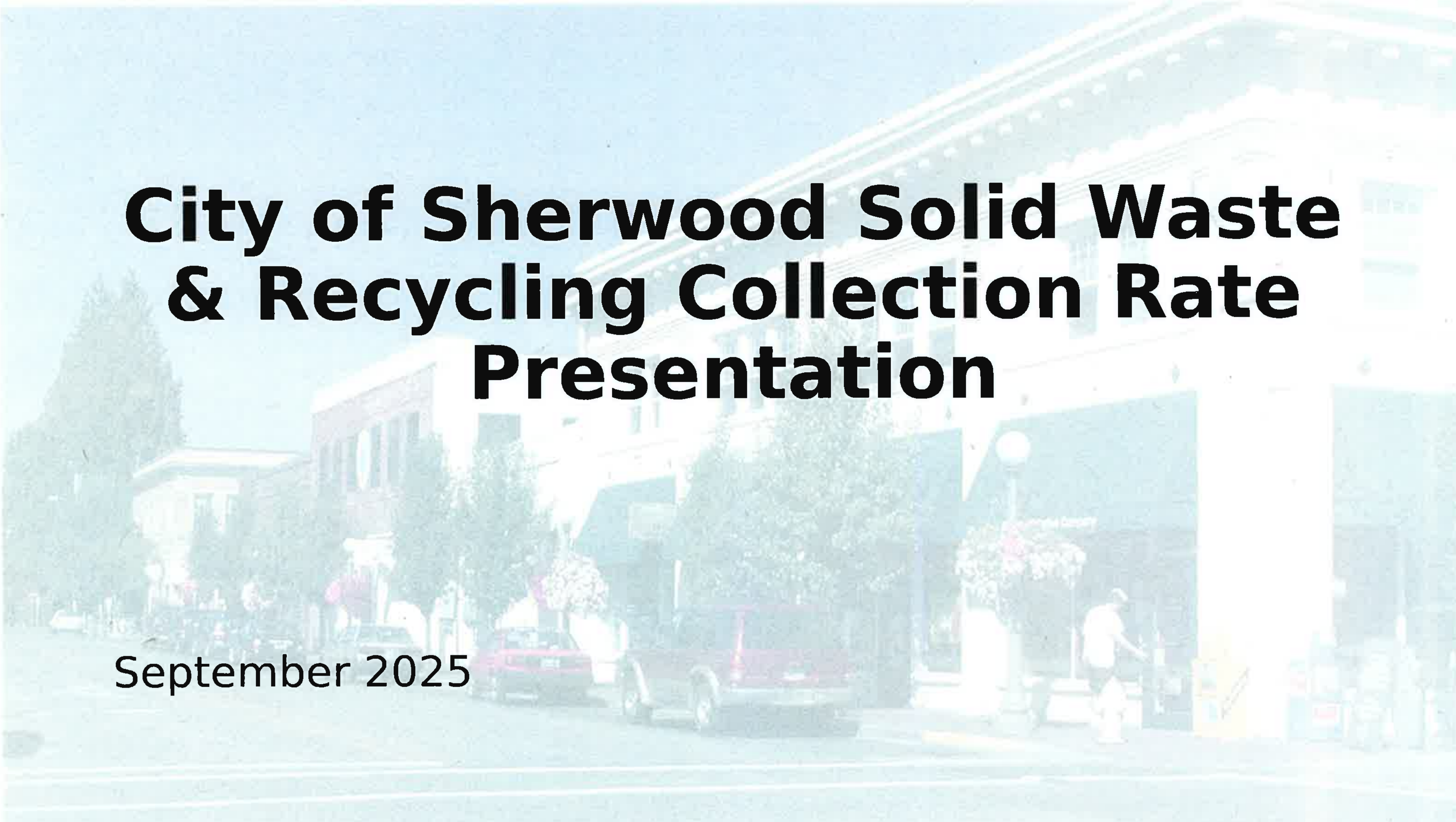
The property tax would continue for five years and raise a total of $337 million.

WHAT IF THE LEVY DOES NOT PASS?

If the measure does not pass, the services would not be provided as proposed and property taxes would not be increased.

MORE INFORMATION?

wcor.us/LocalOptionLevy



City of Sherwood Solid Waste & Recycling Collection Rate Presentation

September 2025

9/16/25
Date

CC WS
Gov. Body

4.3
Agenda Item

F
Exhibit #

Sherwood Ch. 8 Solid Waste Management

- **8.20.080 Rates**
- D. Rates to be charged by the franchisee under this chapter shall be set by the city council by resolution at such times as deemed necessary by the council, provided, however, that rates may not be amended more than once every twelve (12) months, except for instances where landfill disposal rates have been increased by the metro regional government.

- F.4.a. If the rate of return for the franchisee is less than eight percent or more than twelve (12) percent, then the city will undertake a rate study to recommend new rates. The study will be designed to recommend new rates that will be effective on the immediately following January 1 and intended to produce a rate of return of **ten percent for the calendar year beginning on that date**.

Adjusted 2024 Results

Service	Cart (Residential)	Container (Commercial)	Drop Box (Industrial)	Composite
Revenues	$ 2,833,272	$ 1,310,231	$ 1,345,747	$ 5,489,250
Direct Costs of Operations	$ 2,360,188	$ 1,017,993	$ 1,200,419	$ 4,578,600
Indirect Costs of Operations	$ 352,863	$ 229,391	$ 65,921	$ 648,175
Allowable Costs	$ 2,713,051	$ 1,247,384	$ 1,266,340	$ 5,226,775
Franchise Income	$ 120,221	$ 62,847	$ 79,407	$ 262,475
Return on revenues	4.24%	4.80%	5.90%	4.78%

Collection and Disposal Rates

- Current rates became effective January 1, 2025
- The residential rate increased 10.3% for 35 gallon customers
  - The current rate is $36.40 from $32.99 – Weekly Garbage/Organics and EOW Recycling
- The commercial rate increased 11.07% for 4 yd. weekly customers
  - The current rate is $396.32 from 356.83 – Includes Garbage & Recycling

Increased Costs for Collection Services

Costs from 2024 were projected for 2025 costs

- Metro Disposal Fee increased by 5.51%, from $153.67 to $162.14
- Driver's wages increased by 3.0%
- Fuel (natural gas) expense increased by 75% from the sunsetting of fuel tax credits on December 31, 2024
- Organic waste increased by 2.3%
- Glass rebate of $77 per ton starting in July 2025 – reduction of the commingled recycling processing cost of 4.2%
- Administrative Costs increased by 3%
- Truck depreciation increased by 13.5%
  - Two automated cart trucks were delivered in 2025 (cost $1.1M each)
  - One front load truck was delivered in 2024 in Oct 2024 (cost

Solid Waste Disposal Costs

Metro	2017	2018	2019	2020	2021	2022	2023	2024	2025
Transfer & Disposal	$ 63.20	$ 64.41	$ 64.41	$ 64.41	$ 72.81	$ 78.23	$ 89.72	$ 104.37	$ 112.19
Metro Fees/Taxes	$ 31.75	$ 33.04	$ 33.04	$ 33.94	$ 42.34	$ 45.06	$ 47.58	$ 49.30	$49.95
Total Tip Fee	$ 94.95	$ 97.45	$ 97.45	$ 98.35	$ 115.15	$ 123.29	$ 137.30	$ 153.67	$162.14
Transaction Fee	$ 2.00	$ 2.00	$ 2.00	$ 2.00	$ 2.00	$ 4.25	$ 6.75	$ 7.25	$ 7.85
Pride Recycling	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**2025**
Transfer & Disposal	$ 67.75	$ 68.96	$ 70.96	$ 71.61	$ 73.54	$ 78.75	$ 90.28	$ 104.37	$ 111.19
Metro Fees/Taxes	$ 31.75	$ 33.04	$ 33.04	$ 33.94	$ 42.34	$ 45.06	$ 47.58	$ 49.30	$49.95
Total Tip Fee	$ 99.50	$ 102.00	$ 104.00	$ 105.55	$ 115.88	$ 123.81	$ 137.86	$ 153.67	$161.14

The Disposal Fee has increased by 70.8% since 2017

CPI over the same period is 35%

Metro Disposal Fee

Metro	July 2025
Tonnage	$ 112.19
Regional System Fee	$ 32.60
GF Excise Tax	$ 14.46
DEQ	$ 1.89
City Tax	$ 1.00
Total Tip Fee	$ 162.14
Trans Fee	$ 7.85
Effective Fee @ 7 tons	$ 163.26

Contracts	**$ per Ton**
WM Disposal Fees - Landfill	$ 22.26
Fuels - Waste Transport	$ 7.02
Walsh Waste Transport	$ 25.57
Recology T/S Operations	$ 31.07
Total Contracts	**$ 85.91**
Metro T/S Costs	
Transport & Disposal	$ 9.12
Equipment Replacement Funding	$ 4.67
Scalehouse	$ 0.37
Total	**$ 14.16**
Other Metro Costs	
Operations Support & Planning	$ 0.97
Engineering & Tech Support	$ 0.09
Environmental Compliance	$ 0.87
Asset Services	$ 1.99
Banking Services	$ 0.15
WPES Finance	$ 0.56
Analytics	$ 1.18
WPES Equity, Culture & Engagement	$ 0.76
WPES Office of the Director	$ 2.23
WPES Communications	$ 0.88
WPES Communications	$ 0.13
Total	**$ 9.82**
Total Cost	**$ 109.90**
Metro Rate	**$ 112.19**

7

Disposal Costs for Customers

Year	Disposal Rate	35 gal. cost	4 yd. cost
2020	$ 105.55	$ 6.45	$ 29.57
2021	$ 115.88	$ 7.08	$ 32.47
2022	$ 123.81	$ 7.57	$ 34.69
2023	$ 137.86	$ 8.43	$ 38.63
2024	$ 153.67	$ 9.39	$ 43.05
2025	$ 162.14	$ 9.91	$ 45.43
2026 (est. 5%)	$ 170.25	$ 10.41	$ 47.70

- 35 gallon assumes 24 pounds per set out
- 4 yard assumes 110 pounds per collected yard

Projected 2025 Results

Service	Cart (Residential)	Container (Commercial)	Drop Box (Industrial)	Composite
Revenues	$ 3,121,757	$ 1,474,038	$ 1,395,161	$ 5,990,956
Direct Costs of Operations	$ 2,443,243	$ 1,077,680	$ 1,257,470	$ 4,778,393
Indirect Costs of Operations	$ 363,332	$ 236,204	$ 67,864	$ 667,400
Allowable Costs	$ 2,806,575	$ 1,313,884	$ 1,325,334	$ 5,445,793
Franchise Income	$ 315,182	$ 160,154	$ 69,827	$ 545,163
Return on revenues	10.10%	10.86%	5.00%	9.10%

Projections incorporate the January 1, 2025, Rate Increase (Slide #4) and the escalated collection expenses (Slide #5)

Proposed Cart Collection Rates for 2026

Service	Current Rate	Labor Increase	Truck Increase *	Disposal Increase	Total Increase	New Rate	% ▲
20 gal	$32.85	$0.26	$0.78	$0.28	$1.32	$34.17	4.0%
35 gal	$36.40	$0.26	$0.78	$0.47	$1.51	$37.91	4.1%
65 gal	$47.68	$0.26	$0.78	$0.86	$1.90	$49.58	4.0%
95 gal	$59.40	$0.26	$0.78	$1.25	$2.29	$61.69	3.9%
C 35 gal	$36.40	$0.26	$0.78	$0.47	$1.51	$37.91	4.1%
C 65 gal	$47.68	$0.26	$0.78	$0.86	$1.90	$49.58	4.0%
C 95 gal	$59.40	$0.26	$0.78	$1.25	$2.29	$61.69	3.9%

* Truck Cost: $2,200,000 / 7 years = $314,286 / 12 months / 15% Allocation / 5,924 customers / 85% margin and franchise fees

Proposed Commercial Collection Rates for 2026

Level of Service	Customers	Current Rate	Disposal Increase	New Rate	% Rate ▲
2 yard weekly	26	$231.26	$4.76	$236.02	2.1%
3 yard weekly	32	$313.77	$7.14	$320.91	2.3%
4 yard weekly	38	$396.32	$9.53	$405.85	2.4%
6 yard weekly	31	$561.07	$14.29	$575.36	2.5%

Proposed Drop Box Rates for 2026

Level of Service	Current Rate	Labor Increase	Fuel Increase	New Rate	% Rate ▲
Drop Box Haul Fee	$155.00	$3.00	$4.00	$162.00	4.5%
Compactor Haul Fee	$190.00	$4.00	$6.00	$200.00	5.3%
Delivery Fee	$77.00	$2.00	$2.00	$81.00	5.2%
Mileage Charge	$3.89	$0.08	$0.12	$4.09	5.1%

Medical Waste Collection Rates

Container Size / Service Type	Service Rate	Service Note
17 gallon or less	$19.40	
23 gallon Single Use Box	$26.20	
31 gallon Reusable Tote	$35.35	First 10 units
31 gallon Reusable Tote	$23.55	11 or more units
43 gallon Reusable Tote	$49.00	First 10 units
43-gallon Reusable Tote	$32.65	11 or more units
5 gallon Pharmaceutical Pail	$51.80	Single Use Pail
23 gallon Pathological Box	$111.00	First 10 units / Must be incinerated
23 gallon Pathological Box	$106.00	11 or more units / Must be incinerated
Cardboard Bio Box	$9.00	Per 23 or 30 gallon box
On-site Pickup Charge	$49.00	Per Occurrence

Trilogy Medical is constructing an autoclave in Clackamas that is expected to be operational in August 2025. This disposal method became necessary with the closure of the Covanta incinerator in Brooks, Oregon, in January. The proposed 7.5% increase for medical waste collection rates covers the increased disposal cost with the autoclave system.

Sylvia Murphy

From:	Craig Sheldon
Sent:	Friday, September 12, 2025 2:01 PM
To:	City Council
Subject:	Solid Waste Presentation 9.16.25
Attachments:	We sent you safe versions of your files; Sherwood 2025 SW Rate Presentation Sept update.pdf

Mayor and Council,

Attached is the Solid Waste Presentation for Tuesday evening's work session. The presentation includes the proposed 2026 rates, which assume no changes to current services. For this discussion, we hope to focus on the proposed rates outlined on pages 10–13.

Chris Bell will be joining via Zoom to help address any questions you may have.

Enjoy your weekend.

Craig Sheldon
City Manager
City of Sherwood
22560 SW Pine Street,
Sherwood Oregon
503-625-4200
sheldonc@sherwoodoregon.gov

9/16/25 Date
CC WS Gov. Body
4.3 Agenda Item
G Exhibit #

Council Member Questions

What is the cost and rate impact of the electric trucks on the Sherwood rate payers?

Cost	Electric	CNG	$ ▲
Truck Cost	$ 1,100,000	$ 495,000	$605,000
Annual Cost - 7 yr.	$ 157,143	$ 70,714	$86,429
Sherwood Allocation %	15.0%	15.0%	
Sherwood Cost	$ 23,571	$ 10,607	$12,964
Monthly Cost	$ 1,964	$ 884	$ 1,080
Cost per Cust (5,924)	$ 0.33	$ 0.15	$ 0.18
Plus Margin & Ffee	$ 0.06	$ 0.03	$ 0.03
Total Rate Impact	$ 0.39	$ 0.18	$ 0.21
Two Trucks	$ 0.78	$ 0.36	$ 0.42

9/16/25
Date

CC WS
Gov. Body

4.3
Agenda Item

H
Exhibit #

Approved Minutes

City of Sherwood Oregon

Home of the Tualatin River National Wildlife Refuge

SHERWOOD CITY COUNCIL MEETING MINUTES
22560 SW Pine St., Sherwood, Or
September 16, 2025

WORK SESSION

1. **CALL TO ORDER:** Mayor Rosener called the meeting to order at 5:32 pm.

2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Renee Brouse, Keith Mays, Taylor Giles, Doug Scott and Dan Standke.

3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, City Attorney Ryan Adams, Community Development Director Eric Rutledge, Project Manager Joy Chang, Library Manager Adrienne Doman Calkins, City Engineer Jason Waters, IT Director Brad Crawford, Public Works Director Rich Sattler, Human Resources Director Lydia McEvoy, Deputy Recorder Colleen Resch, and City Recorder Sylvia Murphy.

   OTHERS PRESENT: Jason Wuertz with the Sherwood Traffic Safety Board, Assistant County Administrator Marni Kuyl, Consultant Chris Bell with Bell & Associates, Pride Disposal representatives Kristin Leichner and Eric Anderson, Nick Gross with Kittleson & Associates, Chief Operations Officer Brady Strutz with Sherwood School District, Washington County District Attorney Kevin Barton, Commander Danny DiPietro with Washington County Sheriff's Office, and Washington County Commissioner Jason Snider.

4. **TOPICS:**

   1. **Elementary School Crossing Assessment Study**

   Project Manager Joy Chang introduced Nick Gross with Kittelson & Associates and Brady Strutz with the Sherwood School District. She provided a presentation on Sherwood Elementary School crossings, that included Archer Glen, Hawks View, and Ridges (see record, Exhibit A). Mr. Gross provided an overview of the assessment methodology which included existing conditions and crash history, walk audits, input from city staff, school district staff, public feedback, proposed improvements, and implementation phasing and near-term and long-term solutions. He addressed the issues and safety concerns at Archer Glen which included drivers failing to yield to crossing guards and pedestrians, mailbox obstruction, high vehicle volumes and driver impatience, lack of marked pedestrian space in pick-up/drop-off areas and crossing outside of designated crosswalks. He discussed potential conceptual treatments for Archer Glen, including parking lot modifications and Ms. Chang stated that parking lot improvements would be the School Districts responsibility. Mayor Rosener asked if a Safe Routes to School grant could be used for the suggested improvements and Ms. Chang said yes. Mr. Gross provided high level planning cost estimates on page 8 of the presentation (see record, Exhibit A). He addressed the issues and safety concerns at Hawks View which included outdated flashing beacons, high pedestrian volumes at main entrance, high vehicle conflicts at northern driveway, high pedestrian use at southern driveway, turning movements conflicting with crossing guards, no crosswalks at 3rd and Pine, outdated crossing infrastructure at District Office, new trail access of the Cedar Creek Trail, and crash history. He discussed conceptual treatment for Hawks View and provided high level planning cost estimates on page 15 (see record, Exhibit A). He addressed the issues and safety concerns at the Ridges Elementary School which included Copper Terrace/Edy Road crossing, parents parking in restricted zones, crash history, Nursery Way/Copper Terrace left-turn conflicts, and tree obstruction of traffic control devices. He discussed conceptual treatment for the Ridges and provided high level planning cost estimates on page 20 of the presentation (see record, Exhibit A).

Ms. Chang discussed the differences between rectangular rapid flashing beacon (RRFB) and pedestrian hybrid beacon (PHB) and stated RRFBs are more common in Oregon, commonly used when crossing one travel lane in each direction, and typically cost $50-100k while the PHBs are less common in Oregon, commonly used when crossing two travel lanes in each direction, and typically cost 4-6 times more than RRFBs. She stated the Sherwood Traffic Safety Board (TSB) was presented with these findings on August 28, 2025, and they were overall in favor of the findings. She introduced the TSB Chair Jason Wuertz and said he was available to answer questions. She addressed next steps which included finalizing the report by incorporating TSB and City Council input, including the conceptual treatments as part of the Transportation System Plan (TSP) Update, and identifying grants or other funding opportunities for the conceptual improvements.

Mayor Rosener asked if the School District was involved in the assessment. Mr. Strutz stated yes, they fully participated in the process.

Council President Young asked if there was a high priority school. Mr. Gross said they did not rank the schools against each other and said the TSP will serve as a valuable holistic look at risk and exposure.

Councilor Giles referred to the island by Hawks View and stated he was confused that there were now new best practices and also commented on the height of the signs at Middleton Elementary which made it difficult to see students. Mr. Gross commented on the signs at Middleton and said they may be improperly installed and should not obstruct the visibility of somebody waiting to cross the street. He commented on the island at Hawks View and said the raised curbs would be extended to provide more protection.

Mayor Rosener thanked the presenters and addressed the next item on the agenda.

2. Washington County Update on Levies

Assistant County Administrator Marni Kuyl came forward as a public employee to share educational information about the proposed library levy, Measure 34-345 and stated she was subject to political restrictions under Oregon law. She provided a presentation (see record, Exhibit B) of public library services in Washington County, current funding, what Measure 34-345 would fund, how much the measure would cost, and what would happen if the measure failed. She said if passed the proposed measure would authorize an increase in property taxes of $0.37 per $1000 of assessed property value and would be in effect from July 2026 through June 2031. She provided an additional handout regarding local option levy revenue projections which assume a 4.25% growth in assessed values (see record, Exhibit C).

Mayor Rosener reminded the public that staff cannot advocate for or against any legislation. He stated Washington County Commissioner Jason Snider was available for questions.

Councilor Keith Mays asked if Washington County was committed to a schedule of general fund dollars during the five-year levy. Commissioner Snider commented on the challenges of not knowing what was going to happen, and said the County was committed, assuming the increase in growth was at 4.25%. He stated if that doesn't materialize or things change then they must reevaluate. Discussion followed regarding budget constraints and attempting to maintain the current level of library services with a proposed levy.

Mayor Rosener thanked the presenters and addressed the next topic.

Washington County District Attorney Kevin Barton and Commander Danny DiPietro with the Washington County Sheriff's Office provided a presentation (see record, Exhibit D) and a handout on Measure 34-346 Proposed Public Safety Local Option Levy (see record, Exhibit E). Mr. Barton stated the County has had public safety levies for about 25 years and it had been a vital component of the public safety ecosystem. He stated the proposed levy would fund public services in Washington County, including police, prosecution, mental health, domestic violence, and other services. He stated if passed, the measure would authorize collection of property taxes for a 5 year period beginning in 2026 and cost property owners $0.66 per $1000 of assessed property value. He said when compared with the current levy this increase would work out to be $6 more per month for a home assessed at $348,600. Discussion followed regarding the services provided by Washington County Sheriff's office and how the County funds those public services.

Mayor Rosener asked if the proposed levy was about maintaining current level of service. Mr. Barton said it certainly maintains the current level of services and it addresses the increased cost of doing business. Discussion followed.

Mayor Rosener suggested recessing the work session due to time and holding the regular session and reconvening the work session. Mayor Rosener recessed the work session at 7:00 pm.

REGULAR SESSION

1. **CALL TO ORDER:** Mayor Rosener called the meeting to order at 7:02 pm.

2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Renee Brouse, Keith Mays, Taylor Giles, Doug Scott and Dan Standke.

3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, City Attorney Ryan Adams, Finance Director David Bodway, Community Development Director Eric Rutledge, IT Director Brad Crawford, Public Works Director Rich Sattler, Human Resources Director Lydia McEvoy, and City Recorder Sylvia Murphy.

4. **APPROVAL OF AGENDA:**

   Mayor Rosener addressed approval of the agenda and asked for a motion.

   MOTION: FROM COUNCIL PRESIDENT YOUNG TO ADOPT THE AGENDA. SECONDED BY COUNCILOR BROUSE. MOTION PASSED 7:0, ALL PRESENT MEMBERS VOTED IN FAVOR.

   Mayor Rosener addressed the next agenda item and asked for a motion.

5. **CONSENT AGENDA:**

A. **Approval of September 2, 2025 City Council Meeting Minutes**
B. **Resolution 2025-063, Authorizing the City Manager to Execute a Construction Contract for the SW Sunset Boulevard Pavement Rehabilitation Project**
C. **Resolution 2025-064, Appointing Alexander Brown to the Sherwood Parks & Recreation Advisory Board**

MOTION: FROM COUNCILOR BROUSE TO ADOPT THE CONSENT AGENDA. SECONDED BY COUNCIL PRESIDENT YOUNG. MOTION PASSED 7:0, ALL PRESENT MEMBERS VOTED IN FAVOR.

Mayor Rosener addressed the next agenda item.

6. CITIZEN COMMENTS:

None.

7. CITY MANAGER REPORT:

City Manager Craig Sheldon offered to schedule another work session on the Elementary Crossing Assessment Study since the time constraints did not allow for ample questions.

8. COUNCIL ANNOUNCEMENTS:

Council President Young reminded the public that the Pedestrian Bridge grand opening was Saturday, September 27th from 10 am to noon and would begin on the Sherwood High School side of the bridge.

Councilor Standke reported that he attended the Sherwood School Board meeting, where they discussed policy changes.

9. ADJOURN TO CONTINUED WORK SESSION:

Mayor Rosener adjourned the meeting at 7:05 pm and reconvened the work session.

WORK SESSION (Continued)

Mayor Rosener called to order the continuation of the work session at 7:11 pm.

3. Solid Waste Report

City Manager Craig Sheldon introduced Chris Bell with Bell & Associates and Pride Disposal representatives Kristin Leichner and Eric Anderson. Mr. Sheldon said this issue was discussed at a work session on July 15, 2025 and two City Councilors were absent. Assistant City Manager Kristen Switzer provided a presentation and stated there was no new information from the July 15, 2025 presentation (see record, Exhibit F). Ms. Switzer noted the presentation was emailed to the Council on September 12 (see record, Exhibit G). Mr. Bell briefly explained the process the city took every year when reviewing collection rates. He reminded the Council that the current rates went into effect on January 1, 2025 and there was a 10% increase for the 35 gallon cart and an 11% increase for commercial collection and the largest component to the increase was the cost of disposal. He provided an overview of the adjusted 2024 results and reported that the return on revenues for residential carts was 4.24%, 4.80% for commercial containers, 5.90% for drop boxes, and 4.78% for composite. He discussed the increased costs for collection services which included a 5.51% increase for Metro Disposal fee, a 3.0% increase for driver's wages, a 75% increase for fuel (natural gas) expense due to the sunsetting of fuel tax credits on December 31, 2024, a 2.3% increase for organic waste, a glass rebate of $77 per ton, a 4.2% reduction of commingle recycling processing, a 3% administrative cost, and a 13.5% increase for truck depreciation. He noted two automated cart trucks were delivered in 2025 and one front load truck was delivered in October 2024. Mr. Bell commented on the solid waste disposal increased costs and said the total tip fee had increased nearly 70.8% since 2017 while the CIP over the same period was 35%. He discussed the metro disposal fee which included the contracted operations, Metro transportation costs, and other Metro administrative costs and said those costs comprised the metro disposal fee of $162.14 per ton which was effective July 1, 2025. He said the impact on 2025 metro disposal fee was the residential rate payer, paying $9.91 per customer per month and $45.43 per commercial 4 yard.

Mr. Bell referred to the projected 2025 results and said he predicted a composite 9.10% increase in return on revenues. He addressed the proposed residential cart collection rates for 2026 and said the most popular 35 gallon cart had a proposed increase rate of $1.51. He presented a proposed commercial collection rate increase for 2026 and said he was proposing a pass through on the disposal increase alone of $9.53 for 4 yard weekly and said drop box rates for 2026 would be a combination of the labor and fuel costs. He said the medical waste collection rate increase was proposed at 7.5% which covered the increased disposal cost with the autoclave system. He reminded the Council that Trilogy Medical was constructing an autoclave in Clackamas that was expected to open in August 2025 but had experienced a few delays.

Councilor Giles reminded the Council of the previous work session discussion regarding gathering data on how many customers were mixing food in their yard debris and asked for the status. Mr. Bell stated removing this comingling option would reduce the rates by $1.44. Ms. Leichner said that it would be difficult to figure out without doing a survey and noted it was a relatively small percentage. She said it was a service that customers requested but that did not mean everybody was utilizing the service. She stated in the Metro region there was a requirement for commercial customers to get rid of their food scraps. She said currently there was not a mandatory food waste program for residential users but that was something that could be implemented later. Discussion followed. Mayor Rosener asked the Council if they supported doing a survey and the consensus was that the information could be useful for the 2027 rates.

Councilor Mays commented on the electric truck versus compressed natural gas (CNG) trucks and said he was in favor of CNG because they were half the price and fuel costs were still low. He said that it had a definite impact on the rate payer. Ms. Switzer provided slide 14 from the July 15, 2025 Council meeting that addressed the question of what is the cost and rate impact of the electric trucks on the Sherwood rate payers (see record, Exhibit H). Councilor Standke asked for the makeup of the fleet and Ms. Leichner said they had 47 trucks and 2 were electric. Councilor Standke asked what the ideal fleet was, and Ms. Leichner said this year they purchased 2 electric and 3 CNG vehicles. Ms. Leichner said the price of the electric trucks had dropped by $178,000. Councilor Scott referred to slide 14 and noted the electric trucks cost $605,000 more than CNG and asked why, and if it was because of climate. Ms. Leichner said many of the communities they serviced had climate action plans. Discussion followed.

Mayor Rosener asked for directions from Council to staff. He stated the consensus was to prepare a resolution for the proposed rate increases and work toward a plan to gather information from the community on the mixed organic waste and yard debris cans.

5. **ADJOURN:**

Mayor Rosener adjourned the work session at 8:02 pm and convened an executive session.

EXECUTIVE SESSION

1. **CALL TO ORDER:** Mayor Rosener called the meeting to order at 8:09 pm.

2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Keith Mays, Taylor Giles, Renee Brouse, Doug Scott and Dan Standke.

3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, Human Resources Director Lydia McEvoy, City Attorney Ryan Adams and outside legal counsel Steven Schuback.

4. **TOPIC:**

ORS 192.660 (2)(d) Labor Negotiator Consultations, (2)(h) Legal Counsel and, (2)(f) Exempt Public Records. Discussion on topic (2)(f), Exempt Public Records did not occur.

5. **ADJOURN**

Mayor Rosener adjourned the executive session at 9:04 pm.

Attest:

Sylvia Murphy, MMC, City Recorder

Tim Rosener, Mayor