



Rulemaking Engagement Record

General Housing Account – Capacity Building (GHAP-CP)

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Oregon Housing and Community Services

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Rules Notices



GENERAL HOUSING ACCOUNT – CAPACITY BUILDING (GHAP-CP)

Rules Advisory Committee

Date: 12/4/2025 at 11 a.m.

Location (include link): TEAM Virtual Meeting - [Division 55: GHAP Capacity Building Rules Advisory Committee Meeting](#)

Rules Advisory Committee Members

1. Kimie Ueoka, RAC Facilitator
2. Sky Waters, NAYA Family Center
3. Patience Tolentino, AGE+
4. Diana Cvitanovich, Polk Community Development
5. Andrea Burch, Clatsop Community Action

Rules public notice link: [Oregon Housing and Community Services : Administrative Rules : Get Involved : State of Oregon](#) (see Rule filings)

- Drafted Program Manual
- Drafted Impact Statements
- [Temporary Rule Order](#)
- [Public Meeting Notice](#)

Engagement Summaries



RULES ADVISORY COMMITTEE

Will be updated after RAC

RULES PUBLIC HEARINGS

Will be updated after public hearing

Rules Engagement Materials and Meeting Transcript



PARTICIPANTS AGENDA

DIVISION 55 - General Housing Account (GHAP)

Rules Advisory Committee Meeting Agenda

Thursday December 1, 2025

11:00 a.m.

Teams Meeting: [Division 55: GHAP Capacity Building Rules Advisory Committee Meeting](#)

Rules Advisory Committee Members

6. Kimie Ueoka, RAC Facilitator
7. Sky Waters, NAYA Family Center
8. Patience Tolentino, AGE+
9. Diana Cvitanovich, Polk Community Development
10. Andrea Burch, Clatsop Community Action

Meeting Objectives:

- Conduct Rules Advisory Committee with a diverse group of individuals who are directly impacted by the GHAP Capacity Building Program
- To create space to uncover different perspectives that can inform the implementation of the GHAP Capacity Building Program and gather feedback about the potential impacts as required by state rules development process.

Agenda

- I. Welcome and Introductions
- II. Review proposed amendments to the GHAP Capacity Building Program rules.
- III. Opportunity to review and improve the drafted Economic and Fiscal Impact Statements
- IV. Next Steps
- V. Adjournment

Process Agreements for Rules Advisory Committee

This is intended to be a creative, brave space where we can think about how best to serve Oregonians with this rule change to remove barrier to access housing resources. To accomplish this, participants are asked to respect the following process agreements:

- **Seek common ground and understand divergence:** Practice “Yes, And” to affirm shared values while building on and expanding ideas. Be clear, yet constructive where you have differing experiences and opinions.
- **Share airtime:** Everyone deserves to be heard, and everyone has a piece of the truth. Challenge yourself to engage in ways that honor the voices and thinking space of others. Practice “W.A.I.T”: ask yourself, **Why am I talking?** Or **Why aren’t I talking?**
- **Active virtual participation:** To respect the topic, each other, and to make the most of our time together, please practice active virtual participation to the maximum extent possible. This includes making sure your screen name is accurate, keeping your video on, using chat and Q&A functions, raising your hand to engage in open dialogue, responding to polls, engaging in virtual activities, and minimizing multi-tasking.
- **Take care of yourself:** We strive to facilitate high impact RACs where we use our limited time to the fullest, please do what you need to take care of yourself so you can participate fully and do your best thinking.

SLIDES

Will be attached after RAC

SHARED PDFS OR OTHER SUPPORTING DOCUMENTS

DIVISION 55 – GHAP Capacity Building Program

IMPACT STATEMENTS

The following questions are used to determine the fiscal and racial equity impacts of the proposed administrative rules that point to the updated program operations manual. Please complete these questions, based on the included documents:

Question 1: Identify whether the rules will have a fiscal impact, either negative or positive, on state agencies, local government, or the public, and if so, the extent of the impact.

Response: *There is no expected fiscal or economic impact related to this change.*

Question 2: Identify whether the rules will have a significant adverse impact on small businesses. What can be done to mitigate the impact on small businesses?

Response: *There is no expected cost of compliance for small businesses related to this change.*

Question 3: Estimate the number of small businesses subject to these rules. Identify types of businesses and industries with small businesses subject to these rules.

Response: *No small businesses will be adversely affected by this change.*

Question 4: Describe the projected reporting and other administrative activities required for compliance, including costs of professional services.

Response: *There is no expected cost of compliance related to this change.*

Question 5: Identify equipment or supplies, labor and increased administration required to comply with rules.

Response: *There is no expected cost of compliance related to this change.*

Question 6: Describe how OHCS involved small businesses in the development of these rules.

Response: *Small businesses were not involved in the development of the proposed rules.*

Question 7: Describe how you represent the community impacted by these rule changes. What are the racial equity impacts with these rule changes?

Response: *Adoption of changes to the program manual will align definitions with those used by the centralized application and will further clarify and streamline information and access to GHAP resources.*

MEETING TRANSCRIPT

Will be attached after RAC

OHCS Response



AGENCY RESPONSE AND COMMENTS