



Home of the Tualatin River National Wildlife Refuge

6:00 PM CITY COUNCIL WORK SESSION

- 1. TSP (Transportation System Plan) Update, Scoping**
(Joy Chang, Senior Planner)
- 2. 2025 Council Goals Discussion**
(Craig Sheldon, City Manager)
- 3. Adjourn to Executive Session**

CITY COUNCIL EXECUTIVE SESSION - FOLLOWING THE WORK SESSION

- 1. ORS 192.660(2)(e), Real Property Transactions**
(Sebastian Tapia, Interim City Attorney)
- 2. Adjourn**

NO REGULAR CITY COUNCIL MEETING

AGENDA

SHERWOOD CITY COUNCIL February 18, 2025

6:00 pm City Council Work Session

**City Council Executive Session
(ORS 192.660(2)(e), Real Property
Transactions)**

Following the Work Session

No Regular City Council Meeting

**Sherwood City Hall
22560 SW Pine Street
Sherwood, OR 97140**

**The Work Session will be live streamed at
<https://www.youtube.com/user/CityofSherwood>**

How to Provide Citizen Comments and Public Hearing Testimony: Citizen comments and public hearing testimony may be provided in person, in writing, or by telephone. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by e-mail to Cityrecorder@Sherwoodoregon.gov and must clearly state either (1) that it is intended as a general Citizen Comment for this meeting or (2) if it is intended as testimony for a public hearing, the specific public hearing topic for which it is intended. To provide comment by phone during the live meeting, please e-mail or call the City Recorder at Cityrecorder@Sherwoodoregon.gov or 503-625-4246 at least 24 hours in advance of the meeting start time in order to receive the phone dial-in instructions. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their names and by their city of residence." Anonymous comments will not be accepted into the meeting record.

How to Find out What's on the Council Schedule: City Council meeting materials and agenda are posted to the City web page at www.sherwoodoregon.gov, generally by the Thursday prior to a Council meeting. When possible, Council agendas are also posted at the Sherwood Library/City Hall and the Sherwood Post Office.

To Schedule a Presentation to the Council: If you would like to schedule a presentation to the City Council, please submit your name, phone number, the subject of your presentation and the date you wish to appear to the City Recorder, 503-625-4246 or Cityrecorder@Sherwoodoregon.gov

ADA Accommodations: If you require an ADA accommodation for this public meeting, please contact the City Recorder's Office at (503) 625-4246 or Cityrecorder@Sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time. Assisted Listening Devices available on site.

Questions

1. What do you appreciate most about Sherwood?
 - a. What role, if any, does the transportation system play in this?
2. What are good examples of transportation facilities in Sherwood and why?
 - a. Does this serve as a good example of what we should strive to create elsewhere in the community through the TSP?
3. What transportation challenges does Sherwood face now or in the future?
 - a. Should the TSP address this challenge and, if so, what would you suggest as an approach?
4. How have you used the TSP to make decisions?
 - a. Do we need to refresh, refine, or replace the Goals & Objectives?
 - b. Are transportation policies, codes, and ordinances still relevant or do they need updating?
5. What successes or challenges have you faced with implementing the TSP?
 - a. How would you suggest the document be improved?
6. What has taken place within the community that creates the need for TSP updates?
 - a. How do you think this impacts the transportation system?
 - b. How does it impact Sherwood's connection to the region?

02.18.2025
Date

City Council
Gov. Body

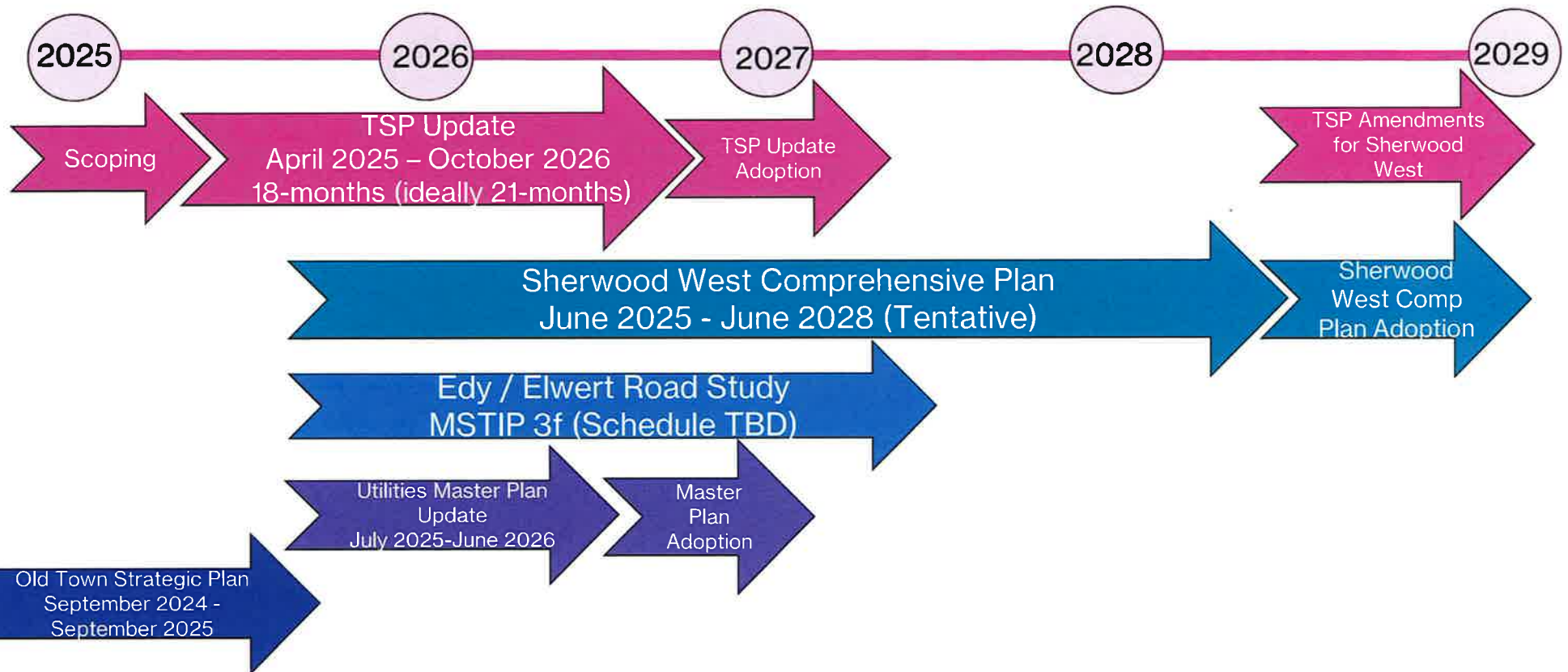
Work Session
Agenda Item

A
Exhibit #

Questions - Continued

7. What do you think is important to include in the next TSP update?
 - a. How should that be balanced with other topics discussed tonight?
 - b. Are there areas of town that require a more detailed focus on transportation?
8. What performance measures or evaluation criteria should be considered when identifying problems, evaluating options, and prioritizing solutions for funding and implementation?
 - a. What type of measures and criteria lead us to solutions we need/want to implement in Sherwood?
9. What is essential for this TSP to accomplish?
 - a. How would you prioritize your answer compared to other items discussed tonight?
10. What do you foresee as key challenges to developing this TSP update?
 - a. How do you think the project team could best address that?
11. What other input or guidance would you offer as we begin to scope the TSP planning process?
 - a. How important are Sherwood's internal connections compared to our connections to the broader region?

Project Timelines – relative to the TSP Update



As of 02.18.25

DRAFT

City Council Goals

Pillar 1: Economic Development

- Goals:**
- ◊ Promote Strong Diverse Economic Growth Opportunities
 - ◊ Support New Commercial and Industrial Development in Targeted Employment Areas
 - ◊ Encourage Balancing of Sherwood's Tax Base
 - ◊ Bring Jobs to Sherwood that Provide Wages that Allow People to Live and Work in Sherwood
 - ◊ Continue Revitalization of Old Town by Exploring Tools that Encourage it's Distinctive Character

02.18.2025
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City Council
Gov. Body

Work Session
Agenda Item

B
Exhibit #

Deliverables:	Deliverable Time Frame			
	2025/26	2026/27	2027/28	
Promote Strong Diverse Economic Growth Opportunities				
Improve Development Code to Promote Stronger Economic Development	X	X		Code Audit and Stakeholder Meetings to Determine Opportunity for Improvement; Process Amendments. Associate or Senior Planner will complete project by Q1 FY 26/27. Evaluate opportunities to adjust development code to attract targeted industries
Explore economic development opportunities utilizing Sherwood's broadband service as an asset	X	X	X	Analyze industries where diverse broadband options are crucial and also meet economic development goals. Develop a plan to market to these industries.
Support New Commercial and Industrial Development in Targeted Employment Areas				
Maintain and facilitate collaborations with schools on programmatic and facility partnerships	X	X	X	Assist schools with connections to local business community, explore collaborations on higher-education's technical training (tying training to City's targeted industries). Event funding and organization around local training and workforce needs and enhancement.
Actively explore out-of-state and out-of country industry prospects	X	X	X	Develop connections through participation at SelectUSA Conference and SEMICON West and other regional and international site selector and targeted trade shows for Council approved target industries.
Explore financing options available to support necessary infrastructure for economic development	X	X	X	Consider funding options (state economic development loans) and/or grant programs.
Pursue development in Sherwood west that includes a broad housing mix, and affordable housing options, hospitality and leisure options, and pedestrian friendly configuration.	X	X	X	Develop Sherwood West Master Plans with early council and CAC engagement.
Encourage Balancing of Sherwood's Tax Base				
Create Annexation Policies & Processes to Manage our Growth Goals as it Relates to Infrastructure, School Capacity, & Long-Term Community Needs	X			Adopt new annexation policy in 2025 and implement on ongoing basis. Code will be adopted in 2025.
Target Metrics for Jobs/Housing Balance	X			Identify goals and benchmarks for ratio of commercial / industrial to residential assessed property values.
Bring Jobs to Sherwood that Provide Wages that Allow People to Live and Work in Sherwood				
Undertake analysis identifying industries in Portland area with higher than median household income	X	X	X	These industries identified and confirmed during 9/17/24 Work Session. Staff will now pursue those industries for TEA, Sherwood West, other industrial and commercial land. Still Needed?
Explore potential use of incentives (expedited review, financial tools/URA)	X	X		Council feedback received at 9/17/24 Work Session. Non-financial incentives are priority. Financial will also be pursued.
Continue Revitalization of Old Town by Exploring Tools that Encourage it's Distinctive Character				
Complete Old Town Strategic Action Plan	X	X		Complete an Old Town Strategic Plan that may include: Old Town code update, vision for Cannery PUD, develop distinct branding. Refine goals & objectives of Old Town area with stakeholder assistance.

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City Council Goals

Pillar 2: Infrastructure

Goals:

- ◊ Build Key Pedestrian Connectors (Including Between Sherwood East and West and Cedar Creek Pedestrian Wildlife Undercrossing)
- ◊ Support major intersection improvements
- ◊ Continue to invest in Sherwood Broadband Utility as an Important Infrastructure for Sherwood and Beyond
- ◊ Continue Steps to Develop a New Public Works Facility
- ◊ Undertake Important Facility and Infrastructure Master Plans

Deliverables:	Deliverable Time Frame			
	2025/26	2026/27	2027/28	
Build Key Pedestrian Connectors				
<u>Between Sherwood East and West: Construct Pedestrian Bridge Over Highway 99</u>	X	X		Substantial Completion in September 2025; Overall completion January 2026
<u>Cedar Creek Pedestrian Wildlife Undercrossing:</u>				
<u>Update Flood Plain Maps</u>	X	X		Started October of 2024 - (18-24 Months to complete)
<u>Pursue State and Federal Grant Opportunities</u>	X	X	X	Ongoing
Support major Intersection Improvements				
<u>Complete design of Chapman/99w Intersection</u>				Need clarification
Continue to invest in Sherwood Broadband Utility as an Important Infrastructure for Sherwood and Beyond				
<u>Complete Sherwood Broadband Fiber to the Home Build Out</u>	X	X	X	Benchmarks include: homes passed, mainline installed, service drops installed, customers signed up and support cases.
<u>Explore grant opportunities for broadband expansion/enhancement</u>	X	X	X	Continue to apply for broadband infrastructure grants and look for grant opportunities that can support and leverage existing broadband infrastructure.
Continue Steps to Develop a New Public Works Facility				
<u>Identify Funding Sources</u>	X	X	X	Pursue State and Federal Funding/Grant Opportunities.
<u>Design for Brownfield Clean Up Project</u>	X	X	X	Identify needs and funding sources for clean up .
Undertake Important Facility and Infrastructure Master Plans				
<u>Update 2014 Transportation Master Plan</u>	X	X	X	Started January 2025 with an approximate completion date of January 2027.
<u>Update 2015 Water Master Plan</u>	X	X	X	Start July 2025 with approximate completion of January 2027 (budget pending). Updates needed after Sherwood West MP.
<u>Update 2016 Storm Master Plan</u>	X	X	X	Start July 2025 with approximate completion of January 2027 (budget pending). Updates needed after Sherwood West MP.
<u>Update 2016 Sanitary/Sewer Master Plan</u>	X	X	X	Start July 2025 with approximate completion of January 2027 (budget pending). Updates needed after Sherwood West MP.

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City Council Goals

Pillar 3: Livability & Workability

Goals:

- ◇ Support and Promote Community Wellbeing
- ◇ Work to Improve the Interconnectivity and Walkability of the Trail System
- ◇ Promote and Monitor Diverse Housing that will Accommodate a Wide Variety of Life Stages and Needs
- ◇ Evaluate opportunities to promote environmental initiatives that are achievable and impactful
- ◇ Invest in Community Enhancements, Parks and Public Spaces

Deliverables:	Deliverable Time Frame			
	2025/26	2025/26	2026/27	
Support and Promote Community Wellbeing				
Improve Access to Mental Health Resources for the Community	X	X	X	Number of community members served through the PEARL program at the Senior Center.
Seek funding to support Mental Health Program.				
Pursue State and Federal Grant Opportunities	X	X	X	Funding for Cedar Creek Trail Phase II. Staff applied for a Regional Flexible Funds grant for Phase II, outcome is pending.
Evaluate opportunities to improve on trail interconnectivity	X	X		Explore trail connectivity improvements as part of TSP update.
Ice Age Regional Trail				Seek Feedback from Council
Analyze trail requirements for new development	X	X		Planning and engineering staff analysis on how well development code achieves trail dedication and construction as part of development.
Promote and Monitor Diverse Housing that will Accommodate a Wide Variety of Life Stages and Needs				
Outreach to development community to discuss industry trends	X	X		Staff will set up discussions with key developers/builders to learn about industry trends and their impact on Sherwood and implications for Sherwood West planning.
Discuss housing industry trends and put forth action items as needed	X			Schedule work session with council to hear about desired housing outcomes to inform Sherwood West planning and code updates citywide.
Actively Participate, as Needed, with Legislature and Rule Making Committees	X	X	X	Continue work with lobbyist.
Evaluate opportunities to promote environmental initiatives that are achievable and impactful				
Practice environmental stewardship where financially feasible and economically viable	X			Ensure development code standards requiring environmental protection are met. Encourage developers to go beyond code requirements where feasible.
Review benefits and topics of a Climate Action Plan (what would be the scope, and required research)	X			Schedule to discuss potential Climate Action Plan with City Council.
Review benefits and offer perspectives for amending City tree code	X	X		Planning Department will analyze existing code and potential areas for improvement. i.e. clear and objective standards, residential subdivisions vs employment land.
Invest in Community Enhancements, Parks and Public Spaces				
Identifying and prioritize investments in public art	X	X	X	Identify an annual art project that may include interactive arts, large art, aesthetic treatments in targeted areas (old town), arts grant program, commercial design standards and art showings.
Review use of TLT funds-consider gearing specifically toward art initiatives	X	X		Undertake financial opportunities to support art initiatives.
Design Concepts for Single-Story Flex Building on Lot in Front of Arts Building	X	X		Re-evaluate Cannery PUD and Old Town Overlay. Will be incorporated into Old Town Strategic Plan scope, or a separate contract in FY 25-26.
Acquire Park Land in Sherwood West Area	X	X	X	Identify appropriate land for trails, passive and active parks.

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City Council Goals

Pillar 4: Public Safety

Goals:

- ◊ Continue Police Career Cycle Planning
- ◊ Encourage Pedestrian, Bicycle and Driver Safety
- ◊ Enhance Overall Community Safety

Deliverable Time Frame

Deliverables:

2025/26 2026/27 2027/28

Continue Police Career Cycle Planning				
Programs to Recruit and Retain Officers	X	X	X	Continue to be nimble/flexible in attracting and retaining key law enforcement positions
Encourage Pedestrian, Bicycle and Driver Safety				
Improve Safety on County Owned Roads in Sherwood and UGB	X	X	X	Complete Edy/Elwert design study, Complete Edy Rd 100% design. Advocate for funding for Brookman and Tonquin roads.
Evaluate further measures that can be taken to expand pedestrian safety, primarily in school zones	X			Complete evaluation of elementary school zones. Possible tie into safe routes to school program.
Establish Traffic Safety Advisory Board	X			Complete the creation of the board.
Enhance Overall Community Safety				
Discuss need for increased law enforcement coverage-MHRT	X	X		Increased mental health calls bring into question the need for more coverage by MHRT. Cost and personnel.
Consider use of a Sherwood Police Academy		X		Consider opportunities of community engagement, academy possibly being one.
Proactively review law enforcement needs for planned Sherwood West area	X	X	X	Includes input on land use design, staffing needs, street configuration.
Evaluate financial impact and opportunities from opioid settlement dollars	X			Need to define use at the direction of council then implement.

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City Council Goals

Pillar 5: Fiscal Responsibility

Goals:

- ◊ Pursue, Evaluate and Position the City to Maximize Available Revenue Sources
- ◊ Invest in Business Process Improvements to Improve Efficient Service Delivery to Sherwood Residents
- ◊ Be Transparent and Proactive in the Regular Reporting of the City's Fiscal Condition
- ◊ Explore opportunities for technological enhancements/innovation

Deliverables:	Deliverable Time Frame			
	2025/26	2026/27	2027/28	
Pursue, Evaluate and Position the City to Maximize Available Revenue Sources				
Pursue Federal and State Grants	X	X	X	Number of grants identified and applied for.
Explore current and prospective revenue opportunities	X	X	X	Evaluate cost allocation, user fees and charges for services. Offer solutions to address possible revenue restrictions imposed on City
Invest in Business Process Improvements to Improve Efficient Service Delivery to Sherwood Residents				
Actively pursue best-practice and innovative efforts in financial management	X	X	X	Evaluate innovative procurement options.
Comprehensive review of strategies to mitigate inflationary pressures on capital and operating budgets	X	X	X	Success will be measured by the number of strategies developed and the estimated savings or revenue generation.
Explore process improvements, collaboration and efficiency opportunities	X	X	X	Identify and implement process improvements, strategies and efficiencies to streamlining the management administrative functions.
Identify Long Term Sustainable Funding Model for Library	X	X	X	Identify sources and develop action plan to address potential funding shortages
Be Transparent and Proactive in the Regular Reporting of the City's Fiscal Condition				
Evaluate Open Gov to Ensure it's Effectiveness as a Tool for City's Website	X			Evaluate effectiveness of Open Gov as a tool and determine if it meets the City's transparencies, efficiencies and communication goals.
Explore opportunities for technological enhancements/innovation				
Utilize staff and expert outside assistance to evaluate opportunities for technological efficiencies	X	X	X	Finalize an official Artificial Intelligence policy and begin using AI and other software tools to build efficiency to business processes. Where possible develop baselines so efficiency can be tracked.

City Council Goals

Pillar 6: Citizen Engagement

Goals:

- ◊ *Improve Effective Communication to Modernize City-Wide Interaction*
- ◊ *Apply an Organizational Lens of Diversity, Equity, Inclusion, and Accessibility When Offering Services and Amenities to our Citizens*
- ◊ *Engage Youth in Local Government*

Deliverables:	Deliverable Time Frame			
	2025/26	2026/27	2027/28	
Improve Effective Communication and Citizen Engagement				
Develop and Implement Branding Communication and Marketing Strategies	X	X	X	Evaluate in-house or consultant collaborations Includes review of public information function, employee coordination, coordinated citywide department efforts on any marketing/branding initiative.
Update Citizen Academy Program	X	X	X	Implement Citizen Academy Program Fall of 2025.
Apply an Organizational Lens of Diversity, Equity, Inclusion, and Accessibility When Offering Services and Amenities to our Citizens				
Develop standards, KPIs and benchmarks for inclusionary events and activities for all residents	X	X	X	Include review of best practices from other jurisdictions.
Engage Youth in Local Government				
Youth Advisory Board	X	X	X	Promote youth engagement in the Sherwood community.

February 18, 2025

PHONE

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Sherwood City Council Meeting

Date: February 18, 2025

List of Meeting Attendees:

Request to Speak Forms: None

Documents submitted at meeting:

Work Session Topics:

TSP (Transportation System Plan) Update & Scoping – Exhibit A

2025 City Council Goals Discussion – Exhibit B

Approved Minutes



SHERWOOD CITY COUNCIL MEETING MINUTES
22560 SW Pine St., Sherwood, Or
February 18, 2025

1. **CALL TO ORDER:** Mayor Rosener called the meeting to order at 6:02 pm.
2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Taylor Giles, Renee Brouse (remote), and Doug Scott. Councilor Keith Mays arrived at 6:17 pm and Councilor Dan Standke was absent.
3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, Interim City Attorney Sebastian Tapia, Interim Public Works Director Rich Sattler, IT Director Brad Crawford, Police Chief Ty Hanlon, Community Development Director Eric Rutledge, Economic Development Manager Erik Adair (remote), Senior Planner Joy Chang, City Engineer Jason Waters, Planning Manager Sean Conrad, and City Recorder Sylvia Murphy.

Consultant: Kittleson & Associates consultant Phill Worth.

4. **TOPICS:**

A. TSP (Transportation System Plan) Update

Senior Planner Joy Chang stated that the Council previously met on February 4, 2025 for an introduction to a TSP and received 11 questions to will assist with the scope of the TSP update. Ms. Chang presented a PowerPoint (see record, Exhibit A) with the questions listed and stated that page 3 of the presentation outlined the timeline of the TSP work which included the Old Town Strategic Plan work.

Mr. Worth stated that in addition to the 11 questions, supplemental questions have been provided in the presentation. He stated that they are seeking guidance from the council to assist with interpreting the scope of the TSP. He addressed question 1: What is appreciated most about Sherwood.

Council President Young replied how Sherwood is laid out, the walkability, connectivity, and trails, ease of accessing Old Town. Councilor Giles commented that he sees three transportation systems: local, recreational and getting out and through town for commuters. He commented about looking at traffic circles. Councilor Scott spoke of livability, stated he believes the TSP in Sherwood functions well. Spoke of connectivity and local streets and importance of flow. He stated that the six corners area was still a problem, and there were other challenges related to this intersection. Mayor Rosener spoke of importance of pedestrian traffic, and not being in favor of traffic circles due to safety, stated the TSP is a 20-30 year plan and focusing on school safety and needing to identify long-term projects. He provided examples of Brookman and Chapman Roads and crossing over Hwy 99. He stated he believes the TSP works well, but not so much

regionally and mentioned the challenges with local county roads, such as Edy Road. He provided the example of growth in Yamhill County and keeping traffic on main arterials and off of side streets. He spoke of Sherwood being a family centric city and being a very dense community and the importance of focusing on trails, pedestrian safety, and walkability. He mentioned the use of under crossings in high traffic volume areas. He spoke of ODOT and their prioritization of Hwy 99 and provided an example of the intersection at Hwy 99 and Sunset Blvd and the city prioritizing safety. Examples of Sunriver and pedestrian traffic, and traffic circles was provided. Councilor Brouse stated she concurred with what had been stated and provided the example of the City of Sisters Oregon and their system. She spoke of challenges with Old Town being far removed from Hwy 99 and how to get people to Old Town.

Mr. Worth stated question 2 had been addressed in the feedback and addressed question 3 and asked what other challenges existed. Mayor Rosener spoke of the city having the ability to lower speed zones in residential areas and having future conversations on this topic. Comments were received that reduced speeds could deter cut-through traffic from residential areas. Councilor Mays spoke of Tualatin-Sherwood Road, Roy Rogers Road, Hwy 99 volumes and cut-through traffic and not having control of these roads. He spoke of these roads dividing the community, and mentioned that the bridge and under crossings are big things to consider. He spoke of the Sherwood West area and not creating divisions with that development. Council President Young asked regarding a potential amendment to the plan with the future development of Sherwood West. Ms. Chang provided a timeline and said that they will be looking at scenario planning with Sherwood West and future updates to the TSP. Comments were received regarding bike paths and sidewalks that were broken up and did not have consistent flow and if the city's GIS system could identify holes in path flows to be able to complete a full path. Discussion occurred regarding the development around the Ridges school and the reimbursement district in that area. Comments were received about being creative in developments. Mr. Worth commented regarding hearing feedback on "gaps" in the system and prioritizing improvements and said the plan can focus on closing the gaps and having these improvements first. He stated this was the guidance he was looking for. Discussion followed and staff informed of the information that can be captured with the city's GIS system. Discussion followed regarding the various types of "traffic", to include walkers, bicyclist, and runners and various types of paths to accommodate. Mayor Rosener spoke of a high level of priorities that are focused on safety in school zones, safety in walking zones, and the like. Comments were received to look at the "gaps" that currently exist. Ms. Chang stated that the city will have a contract with Kittleson and Associates to look at school zones in terms of safety and that work will also inform on determining priorities. Mr. Worth stated that the city can expect the TSP to have pedestrian, bicycle, and motor-vehicle freight elements, referred to as multimodal plans. Comments were received regarding capturing "people walking or biking" traffic counts and Mr. Worth commented that technology is evolving but it is not nearly as developed as counting vehicles. He explained of their ability to capture certain types of data to inform the plan. Comments were received regarding high-speed powered bicyclist, electric bikes and other technology and having policies in place backed up with ordinances. Discussion followed regarding high-speed bicyclist. Mayor Rosener asked that the School District be involved in the gathering of information for the plan and provided examples of railroad crossings, one-mile walk zones, and sidewalks on both sides of a street. Ms. Chang stated that they would be part of the process as either citizen advisory or technical advisory committee members. She said that there will be a focus on elementary school zones.

Mr. Worth addressed question 4.a and asked for feedback. He asked if the current Council goals and objectives are good enough to work with or should there be a refreshment or a start from scratch? Councilor Scott stated he did not want to start from scratch and suggested a review, refine and refresh. Mayor Rosener agreed and suggested that proposed updates be brought back based on what the consultant heard.

Mr. Worth addressed question 5. Council President Young asked regarding the planning commission and what type of input they would be providing and the challenges they would face. Comments were received regarding segments of the TSP that were in the purview of the city to change and other areas that required input from regional partners, such as ODOT and Washington County. Ms. Chang referred to the Council goals and objectives being broad, such as quality of life and supporting planned growth. Council comments were received regarding narrowing these down and if there was value in highlighting projects that were important to the health of the system that the city, a developer, or the county have been waiting to do and prioritizing those. Mayor Rosener agreed and commented regarding the city being grant ready and securing funding on projects. Councilor Scott referred to the Parks Master Plan that listed projects and said there was no reason why we should not do the same with the TSP and have some general prioritization that is subject to change in the future. Mr. Worth addressed question 8 and asked what performance measures or elevation criteria should they be using to prioritize projects and said near the end of this process we will have a list of 100 projects and have funding for 25 projects and asked how do we set priorities? Mayor Rosener commented regarding higher level goals such as safety in school walk zones and said the council will identify the priorities. Brief discussion occurred regarding decision making tools and identifying values. Mr. Worth commented that the discussion is what he wanted to hear, and the need to have the information come back to the council several times to gather insight and guidance. He commented regarding the need to create valuation framework that the city can use that's reflective of what is heard from the community. Councilor Giles commented that he would like to maintain a list of all the projects in the back of the plan and identifying the priority projects. Discussion occurred. Councilor Mays asked if there was value in identifying on a short-list of projects funding sources and he provided examples. Discussion followed and Mr. Worth commented regarding identifying the range of available funding sources. Ms. Chang added that with the creation of a project list it will also inform the CIP list and explained. Mayor Rosener provided an example of a county project that could still be a city priority.

Mr. Worth addressed question 9 and asked what was essential for the TSP to accomplish? Mayor Rosener replied, safety, walkability, and connecting east and west and not letting Elwert create north and south. Mr. Worth replied, breaking down barriers, creating a stronger connected network, ensuring it's complete by filling in the gaps. Mayor Rosener added that trails need to be inter-connected throughout the city. Comments were received to also expand the trail system if possible and Metro's Regional Plan was mentioned. Discussion occurred regarding previous city TSP's and Mr. Worth added to have a TSP that creates an expectation that can be met. Mr. Worth addressed question 10 and asked for key challenges that lay ahead. Councilor Scott commented regarding unforeseen regulatory changes and Mayor Rosener agreed and commented regarding HB2001 and the governor's bill from last year and said that there is one currently in process that has him questioning if the city should even do Sherwood West. He stated that staff just completed an analysis today that he will share and said there is a lot going on in Salem with the recent CFEC ruling and the size of residential streets. He said we need to be thinking creatively and understanding what's happening in Salem with changing rules and making sure we are building that into our plan. Comments were received regarding local transit system and not having something to use and funding challenges. Councilor Scott commented regarding funding challenges and asked what about challenges to "implementing" a TSP update? Discussion occurred regarding funds and Mayor Rosener added that there is money out there, we just need to be ready to get it. Discussion followed. Mr. Worth commented regarding the challenges of developing the TSP and asked how we identify the best, most competitive, most high-valued projects that lead to a plan that finds the funding that gets to the implementation. Mayor Rosener provided the example of the underpass at Cedar Creek. Discussion occurred regarding multimodal transportation, receiving feedback from the community and the challenges of appropriately weighing the feedback received. Mr. Worth commented regarding CFEC and being an overlay to the TSP process, and how that will place additional

emphasis on reaching out to members of the community that are generally understood to be among the disadvantaged, whatever that disadvantage could be. He said the council's help to open their eyes to who and where they are and how to reach them is of importance to them. Council President Young asked if the CFEC informs the TSP update and Mr. Worth and staff confirmed. Mr. Worth addressed question 11 and asked for other input or guidance. Councilor Giles mentioned Sunset Blvd. and the trees and this being a showcase street in Sherwood. Councilor Scott mentioned street standards and design and reviewing them and reimagining them. Mr. Worth indicated they had a good start with the information received. Ms. Chang addressed page 3 of the presentation and the project timelines and stated a webpage had been created and recruitments for citizen advisory committee members will begin next week. Mayor Rosner addressed the next agenda topic.

B. 2025 City Council Goals

City Manager Sheldon asked if the Council wanted to go through all the goals or just those needing clarification, comments were received just those needing clarification. Assistant City Manager Kristen Switzer presented a presentation and provided a handout (see record, Exhibit B). She explained that the red text was what was heard in the Council goal setting session, the black text under Deliverables has not changed and on the far right it identified how the work will be done and measured. She confirmed that the goals the council spoke of removing had been removed and said there were still some items that were questionable on whether or not they were needed. She addressed Goal 1 Economic Development, bringing jobs to Sherwood that provide wages that allow people to live and work in Sherwood. She stated that there were conversation and asked if this still needed to be listed? She stated we will be doing this every year and asked if we wanted to undertake an analysis to identify trends. Council President Young commented that she believed we had done this, and comments were received in agreement. Community Development Director Eric Rutledge reminded that there was an analysis that was done by Bruce Coleman the former Economic Development Manager and explained that the analysis was enough information for staff to move forward. He provided examples of trend changes that could change the direction. Kristen addressed the red text under pillar one and asked for other comments. None were received. She addressed Pillar 2 Infrastructure and said a goal was added to support major intersection improvements and said staff was looking for clarification on "complete design of Chapman and Hwy 99 intersection". City Manager Sheldon asked if this was to actually fund the project to move forward, or to seek funding? Councilor Mays stated an alignment had not been adopted and we need an alignment, a concept of the design, and to do the designing at least for this year's goal. He said the first step is to collectively agree on an alignment, and this needed to include communication with partners. Mayor Rosener added that he believed it needed to be in the TSP and agreed that communications with the county and state needed to occur. Councilor Mays referred to the Brookman area and how development is on hold due to the lack of an alignment. Councilor Scott was in favor of keeping it on the list to keep the Council informed. Mayor Rosener clarified this year's goal was to get an alignment. Councilor Mays added that it will be difficult as it involves Brookman, Chapman Road, the railroad and the gas line. City Manager Sheldon referred to the city's Master Plans and amendments that will be needed. He said he believed updates to the plans could occur in July or August. Kristen addressed Pillar 3 Livability and Workability and said two goals or rephrasing were added; evaluate opportunities to promote environmental initiatives that are achievable and impactful. She said this was in regard to comments provided by Councilor Standke and what staff heard was that we needed further evaluation. Mayor Rosener replied if we were going to do something it should be real. Kristen explained that staff reworded community spaces as there were two different goals about community enhancements and parks, and then there was also something with arts. She stated staff was trying to make it more concise by combining them into one. She stated staff still needed feedback and further definition on the Ice Age Regional Trail, also something brought forward by Councilor

Standke in regard to connectivity and further development of the trail. Kristen clarified that it was not previously a deliverable. Eric Rutledge further clarified where this came from and stated there was a little segment in the Parks Master Plan that was missing. He confirmed that nothing had changed. Councilor Scott commented that the Parks Master Plan can have a quick amendment to fix it, and Eric confirmed and stated that would also fix our GIS. City Manager Sheldon stated he would speak with Councilor Standke to see if it needed to be on the list. Mayor Rosener suggested the review of the Metro Regional Master Plan. Councilor Mays asked, could Councilor Standke want the city to advocate and urge Metro to finish the connections that are within their control? Council President Young referred to language of, seek funding to support Mental Health Program and staff confirmed this was an error on the document and not in the proper place. Council President Young asked regarding review use of TLT funds considered specifically toward art initiative and said she thought we talked about actually using some TLT funds for art and some for chamber. Kristen stated she believed the intent was to review how it was being used. Comments were received and Mayor Rosener stated to remove the reference to art. He stated that TLT funds are eligible for certain spending categories and if the LOC and other cities get their way, the list will expand coming out of the session. He stated there are multiple funding sources we can be pursuing and wanted to make sure when we looked at that that we decide the things for TLT. Kristen addressed Pillar 4 Public Safety and explained some of the items came from Enhance Overall Community Safety and explained some of the blue items should have been red as staff tried to recategorize them as they were repetitive with references to pedestrian and driver safety. Police Chief Hanlon added that something that did not get captured here was the discussion regarding the police academy and incorporating it into the overall City Citizen's Academy. Brief discussion followed and there was agreement to include it with the City's Citizen's Academy. Mayor Rosener referred to discussions of Vision Zero and potentially lowering our speed limits and said he did not see it here and asked if this is something that can be given to the Traffic Safety Advisory Board as a project and they can provide a recommendation back to the Council. Kristen addressed Fiscal responsibility and stated the add on was to explore opportunities for technological enhancements and innovations in technology. Councilor Mays said it's important to empower our team within the city to be more efficient and leverage tools and technology. Discussion occurred regarding use of opensource AI. IT Director Brad Crawford said staff was working on a policy and said it can be used but has to get approved. Discussion followed. Brad indicated that there was something in the upcoming budget for AI. Kristen addressed Pillar 6 and said it got smaller mainly because we have been accomplishing things, and we have been rolling things into our daily work. Councilor Giles commented about the branding discussion and expressed concerns with the new website going up and this topic being put off. Comments were received that we need to do it and it was still listed on the goals. Councilor Giles expressed concerns with the expense of branding and then rebranding. Discussion followed regarding having a modern, forward looking brand. Mayor Rosener stated "innovation" was placed under fiscal responsibility and he feels like there should be a reference to it in every category and wanted to make sure we are not looking at it in terms of a fiscal thing. Councilor Scott commented regarding "innovation" not necessarily being a goal or deliverable, but more toward our mission statement and overall core values. He stated we should be innovative in everything we do. Discussion followed. Council President Young stated it's in our core values and in our mission statement. Kristen noted that staff would look at including that and making it part of this document.

5. ADJOURN

Mayor Rosener adjourned the work session at 7:30 pm and convened an executive session.

EXECUTIVE SESSION

1. **CALL TO ORDER:** Mayor Rosener called the meeting to order at 7:36 pm.
2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Keith Mays, Taylor Giles, Renee Brouse (remote), and Doug Scott. Councilor Dan Standke was absent.
3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, and Interim City Attorney Sebastian Tapia.
4. **TOPIC:**
 - A. **ORS 192.660(2)(e), Real Property Transactions**
5. **ADJOURN**

Attest:


Sylvia Murphy, MMC, City Recorder


Tim Rosener, Mayor