CITY COUNCIL MEETING PACKET

FOR

Tuesday, June 3, 2025

Sherwood City Hall
22560 SW Pine Street
Sherwood, Oregon

5:15 pm City Council Work Session

6:00 pm Community Enhancement Program (CEP) Meeting
(See CEP Meeting Agenda)

7:00 pm City Council Regular Meeting

City Council Executive Session
(ORS 192.660(2)(d), Labor Negotiator Consultations)
(Following the 7:00 pm Regular Council Meeting)

This meeting will be live streamed at
https://www.youtube.com/user/CityofSherwood

City of Sherwood Oregon

Home of the Tualatin River National Wildlife Refuge

AGENDA

SHERWOOD CITY COUNCIL
June 3, 2025

5:15 pm City Council Work Session

6:00 pm CEP Meeting

7:00 pm City Council Regular Session

City Council Executive Session
(ORS 192.660(2)(d), Labor Negotiator Consultations) (Following the 7:00 pm Regular Council Meeting)

Sherwood City Hall
22560 SW Pine Street
Sherwood, OR 97140

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5:15 PM CITY COUNCIL WORK SESSION

1. **Old Town Strategic Plan Update**
   (Sean Conrad, Planning Manager)

6:00 PM COMMUNITY ENHANCEMENT PROGRAM MEETING

1. **See CEP Meeting Agenda**

7:00 PM REGULAR CITY COUNCIL SESSION

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **APPROVAL OF AGENDA**

5. **CONSENT AGENDA**

   A. **Approval of May 20, 2025 City Council Meeting Minutes** (Sylvia Murphy, City Recorder)
   B. **Resolution 2025-031, Reappointing Amanda van Arcken to the Sherwood Police Advisory Board** (Ty Hanlon, Police Chief)
   C. **Resolution 2025-032, Reappointing Brian Dorsey to the Sherwood Police Advisory Board** (Ty Hanlon, Police Chief)
   D. **Resolution 2025-033, Reappointing Chris West to the Sherwood Police Advisory Board** (Ty Hanlon, Police Chief)
   E. **Resolution 2025-034, Reappointing Lisa Patterson to the Sherwood Traffic Safety Board** (Ty Hanlon, Police Chief)
   F. **Resolution 2025-035, Reappointing Tiffany Yandt to the Sherwood Traffic Safety Board** (Ty Hanlon, Police Chief)
   G. **Resolution 2025-036, Appointment of City Council Liaison Assignments** (Sebastian Tapia, Interim City Attorney)
   H. **Resolution 2025-037, Appointing Lester Nishimura to the Sherwood Cultural Arts Commission** (Chanda Hall, Arts Center Manager)
   I. **Resolution 2025-038, Reappointing Rodney Lyster to the Sherwood Parks & Recreation Advisory Board** (Kristen Switzer, Assistant City Manager)
   J. **Resolution 2025-039, Reappointing David Scheirman to the Sherwood Parks & Recreation Advisory Board** (Kristen Switzer, Assistant City Manager)

6. **CITIZEN COMMENTS**

7. PRESENTATIONS

A. **Recognition of 2025 Robin Hood Festival Association Maid Marian Court** (Mayor Rosener)
B. **Recognition of Retiring TVF&R Volunteer Battalion Chief Chris Childers** (Mayor Rosener)
C. **2025 TVF&R Annual State of the District Presentation** (TVF&R Chief Hitt)

8. CITY MANAGER REPORT

9. COUNCIL ANNOUNCEMENTS

10. ADJOURN TO EXECUTIVE SESSION

11. EXECUTIVE SESSION

A. **ORS 192.660(2)(d), Labor Negotiator Consultations** (Sebastian Tapia, Interim City Attorney)

12. ADJOURN

How to Provide Citizen Comments and Public Hearing Testimony: Citizen comments and public hearing testimony may be provided in person, in writing, or by telephone. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by e-mail to Cityrecorder@Sherwoodoregon.gov and must clearly state either (1) that it is intended as a general Citizen Comment for this meeting or (2) if it is intended as testimony for a public hearing, the specific public hearing topic for which it is intended. To provide comment by phone during the live meeting, please e-mail or call the City Recorder at Cityrecorder@Sherwoodoregon.gov or 503-625-4246 at least 24 hours in advance of the meeting start time in order to receive the phone dial-in instructions. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, “Speakers shall identify themselves by their names and by their city of residence.” Anonymous comments will not be accepted into the meeting record.

How to Find out What's on the Council Schedule: City Council meeting materials and agenda are posted to the City web page at www.sherwoodoregon.gov, generally by the Thursday prior to a Council meeting. When possible, Council agendas are also posted at the Sherwood Library/City Hall and the Sherwood Post Office.

To Schedule a Presentation to the Council: If you would like to schedule a presentation to the City Council, please submit your name, phone number, the subject of your presentation and the date you wish to appear to the City Recorder, 503-625-4246 or Cityrecorder@Sherwoodoregon.gov

ADA Accommodations: If you require an ADA accommodation for this public meeting, please contact the City Recorder’s Office at (503) 625-4246 or Cityrecorder@Sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time. Assisted Listening Devices available on site.

City of Sherwood Oregon
Home of the Tualatin River National Wildlife Refuge

SHERWOOD CITY COUNCIL MEETING MINUTES
22560 SW Pine St., Sherwood, Or
May 20, 2025

1. **CALL TO ORDER:** Mayor Rosener called the work session to order at 6:04 pm.

2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Taylor Giles, Renee Brouse (remote), Doug Scott, and Dan Standke. Councilor Keith Mays was absent.

3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, Interim City Attorney Sebastian Tapia, IT Director Brad Crawford, Library Manager Adrienne Dolman Calkins, Police Chief Ty Hanlon, HR Director Lydia McEvoy, Interim Public Works Director Rich Sattler, and City Recorder Sylvia Murphy.

4. **TOPICS:**

A. WCCLS Service Boundary and Funding Allocation

Mayor Rosener briefly explained the Washington County library levy and stated tonight's information will show how funds are allocated to libraries within Washington County. Assistant City Manager Kristen Switzer stated there was a lot of information to present and staff had been working on this process for about a year. Library Manager Adrienne Doman Calkins presented a PowerPoint presentation (see record, Exhibit A) and explained the purpose for the presentation and the information that staff planned on covering to include: background, funding, levy cycles and levy rates, evaluating funding and governance, service area boundaries (draft map), funding allocation methodology (formula) (draft) and upcoming dates. Adrienne stated that Sherwood public library was one of 13 members of the WCCLS (Washington County Cooperative Library Services) and stated there was an IGA that outlined governance structure, roles and responsibilities and funding distributions. She explained that WCCLS is a department of Washington County that had two sources of funding: transfer from Wa. County general fund and a five-year local option levy approved by voters in 2020. She said that more than two-thirds of WCCLSs funding was allocated to member libraries. Councilor Scott asked where the remaining third went and Adrienne replied to WCCLS' internal operations. Adrienne stated at the beginning of this levy cycle which began in FY2021-22, the funding allocation was approximately 60% coming from Wa. County general fund and 40% coming from the levy. Adrienne explained the chart on page 9 of the exhibit and said that WCCLS had been dipping into their reserves. Councilor Scott asked for information in dollar amounts versus percentages and asked regarding the timeline of the reserve's depletion. Adrienne replied she would have to get that information on the dollar amounts and Kristen added that the WCCLS current levy will be up and believes they have enough reserves to last one year. Adrienne added that there is a policy to have 3 months of reserves, and it would be a Washington County Board of Commissioners decision to change their policy. Mayor Rosener reminded that Sherwood is doing a biennium budget, and this reflect one year and the remainder is unknown. Councilor Brouse asked if the reserves were coming from Wa. County as part of the levy. Adrienne replied that the reserves were part of the departmental budget for WCCLS. Discussion followed regarding what was funding the reserves. Staff replied they were not sure as it was a WCCLS budget but knows that the reserve fund had been rolling from each fiscal year. Adrienne continued and stated that 65% of the Sherwood library funding came from the WCCLS and 35% from the city and explained the chart on page 11. Council comments were received regarding the percentage that the city allocated had increased over the years. Adrienne continued and stated the Sherwood library budget for FY2024-25 was $1,610,405 with WCCLS contributing $1,041,836, and the city contributing $561,195. She recapped the information on page 12 including library personnel costs of $1,441,835 with 11 FTE. Adrienne addressed page 15 and said that the current levy cycle and IGA goes through FY2025-26. She said the next WCCLS levy was expected to be on the November 2025 ballot as a replacement levy (increased rate). She added that Washington County Public Safety will also seek a replacement levy on the November 2025 ballot and said they and the WCCLS have typically taken turns going for renewal and replacement levies and this will be the first time they are both on the same ballot. Councilor Scott asked who's turn it was, and Adrienne replied that it was WCCLS' turn. Adrienne addressed page 16 and said the current WCCLS levy rate was $0.22 per $1000 of assessed property value and said the county was doing additional polling for a $0.37 levy rate and if approved in the first year, typically homeowners with an assessed value (not market value) of about $360,000 would pay $132. She said this information was from the consultants working on the polling. Adrienne explained the graph on page 17 and the polling from EMC Research and added that the second round of polling is currently being conducted, and the data appears to be similar to the first round. Mayor Rosener referred to polling and commented that they are probably polling based on setting minimum service levels which the County funds for, and said his understanding is they have not asked any questions of if a voter would support an increase with a decrease in services. Kristen Switzer added that when people were asked if they would support an increase of 0.37 for continued service levels at the same amount, this was the response they received and said she agrees that they are not asking the right questions. Council asked regarding the ballot language and Adrienne responded that the ballot language is not yet available. Discussion followed regarding impacts of service levels to Washington County cities and voter awareness. Adrienne explained levy timelines and answered council questions. She stated that the current levy expires June 2026 and pending the election results, the replacement levy would begin July 2026. She stated that a stakeholder kickoff meeting for the levy was scheduled for June 11th. Adrienne recapped Evaluating Funding and Governance and referred to page 20 and said the County hired Merina+CO to work on the project and that work had been in place since March 2024. Adrienne informed the Council that representatives from each member library, the WCCLS Executive Board and WCCLS Policy Group had been attending work sessions led by Merina+CO and Washington County and there are two draft proposals, one on the service area map and one on the funding allocation methodology that are moving to the Board of County Commissioners for discussion. Adrienne explained the voting on the proposals outlined on page 22 and said there would need to be six cities that voted yes and two non-profits for a proposal to be passed along to the Board. Discussion followed regarding a "proposal" and if the Board of Commissioners would vote on it as proposed or send it back. Adrienne addressed Service Area Boundaries and the Sherwood Public Library boundary on page 24 and explained the number and percentage of people served. Adrienne explained the map on page 25 showing the Sherwood city boundary within the service areas and said they also considered school district boundaries shown on page 26 and how they align with the service areas. She said they agreed that school districts were important to work with, but they would not be a final determinate on the service areas. Discussion followed regarding the maps and what determined the service areas and Adrienne stated drive time, library usage and number of visits were factors. Adrienne further explained library usage was based on check-out data and referred to the map on page 27. Adrienne referred to the map on page 28 and said this was a Merina+CO draft map aligned with voter precincts and explained. Discussion followed. Adrienne addressed the graph on page 29, Service Boundary Methodologies and said the data was from Merina+CO and showed populations. Discussion followed. Kristen referred to the formula and said Sherwood's high and low end up being the same thing and therefore a few thousand people wasn't going to make a difference in the proposed formula. Adrienne addressed the draft Funding Allocations Methodologies on page 31 and said the consultants were taking a hybrid approach. She addressed page 32 and explained. Discussion followed and Adrienne explained the chart on page 33 and confirmed the dots on the chart were current staffing levels with operating hours of 45 hours per week. Council discussion followed. Councilor Giles asked regarding the FTE count and Adrienne replied it's an average of all FTE. Adrienne addressed the graph on page 34 and stated examples A & B was new updated information with the new calculation of merging materials and supplies. Discussion followed and Kristen added that Sherwood's numbers didn't change and explained. Mayor Rosener asked how other county libraries felt about the proposed methodology and provided an example. Adrienne referred to the proposal of centralized collection management and said this is planned for year two of the next levy cycle and said WCCLS would keep the collection budget and they would purchase the materials but may not do it in the same manner or at the same current level. Discussion followed on how the centralized system would work and had been working. Kristen stated that the centralized process was passed in December and Sherwood was not in favor. Councilor Scott asked if they currently manage our entire collection and Adrienne replied that the city owned 52,000 items that were shared. Discussion followed regarding the prior, current methodology and proposed methodology. Adrienne spoke on funding allocations and said it has not been figured out yet and discussion followed regarding $4 million in savings. Adrienne referred to page 35 Funding Allocation Formula Assumptions Direct Library Costs per FTE and explained and discussion followed. Adrienne referred to page 36 DRAFT Sherwood Allocation and said this is a draft of Sherwood's funding allocation (assuming passage of levy) and said this was based on the new map that showed new population figures. Council discussion followed regarding the effects to the libraries that would lose funding with service area changes to include Tualatin, Tigard and Beaverton. Discussion followed regarding the increase in the levy offsetting the decrease in the County's contributions. Adrienne addressed page 38 and explained Funding and Governance Timeline. Councilor Brouse asked regarding Sherwood staff levels and Adrienne explained how the process would work.

5. **ADJOURN**

Mayor Rosener adjourned the work session at 6:53 pm and convened a regular Council meeting.

REGULAR SESSION

1. **CALL TO ORDER:** Mayor Rosener called the meeting to order at 7:03 pm.

2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Taylor Giles, Renee Brouse (remote), Doug Scott, Dan Standke and Keith Mays (remote).

3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, Interim City Attorney Sebastian Tapia, IT Director Brad Crawford, Library Manager Adrienne Dolman Calkins, Police Chief Ty Hanlon, HR Director Lydia McEvoy, Interim Public Works Director Rich Sattler, Intern Law Clerk Nicholas Westly, Finance Director David Bodway (remote) and City Recorder Sylvia Murphy.

4. **APPROVAL OF AGENDA:**

Mayor Rosener addressed approval of the agenda and asked for a motion:

MOTION: FROM COUNCIL PRESIDENT KIM YOUNG TO ADOPT THE AGENDA. SECONDED BY COUNCILOR TAYLOR GILES. MOTION PASSED 7:0, ALL PRESENT MEMBERS VOTED IN FAVOR.

Mayor Rosener addressed the next agenda item and asked for a motion.

5. CONSENT AGENDA:

A. Approval of May 6, 2025 City Council Meeting Minutes
B. Resolution 2025-026, Authorizing the City Manager to execute a construction contract for the Gleneagle Regional Storm Water Facility Project
C. Resolution 2025-027, Adopting a plan of action for Financial Control Deficiencies
D. Resolution 2025-028, Adopting the Capital Improvement Plan (CIP) for FY2025-27
E. Resolution 2025-029, Authorizing an Interfund Loan from the Water Fund to the 2021 URA Capital Projects Fund
F. Resolution 2025-030, Authorizing the City Manager to Sign a Construction Contract with North Sky Communications for Broadband Construction

MOTION: FROM COUNCIL PRESIDENT KIM YOUNG TO ADOPT THE CONSENT AGENDA. SECONDED BY COUNCILOR TAYLOR GILES. MOTION PASSED 7:0, ALL PRESENT MEMBERS VOTED IN FAVOR.

Mayor Rosener addressed the next agenda item.

6. CITIZEN COMMENTS

No comments were received, and Mayor Rosener addressed the next agenda item.

7. PRESENTATIONS

A. National League of Cities Conference – Youth Attendance Recap

Mayor Rosener stated that the city recently created a Youth Advisory Board similar to other city boards and committees. He said that Sherwood attended the National League of Cities Conference annually and this year the city took five Sherwood students. The students Trevor Tsui, Jack Weggeland, Jenessa Rose and Kylie Johnson introduced themselves and presented a presentation of photos from their trip (see record, Exhibit B). Student Cassi Maciejewski was not present, and teacher/chaperone Sarah McCusker was in the audience. The students shared their experience with the Council and spoke of the benefits and what they had learned from the conference and their experience.

8. CITY MANAGER REPORT

City Manager Sheldon reported on the recent annual City Volunteer Appreciation dinner, informed of the upcoming Budget Committee meeting scheduled on May 22, provided an update on the Pedestrian Bridge project and informed of an upcoming CEP (Community Enhancement Program) meeting scheduled for June 3.

City Attorney Sebastain Tapia introduced Intern Law Clerk Nicholas Westly and provided a background on his education and professional experience. Mr. Tapia explained that he met Nicholas at the NW Career Fair where Nicholas expressed interest in working for Sherwood. Mr. Tapia stated that Nicholas was court certified and was working on various city projects. Nicholas provided additional information and stated he had a master's degree in accounting and is a CPA. Nicholas shared his interests in law and informed the Council of the various departments and projects he'd been working with at the city. Nicholas answered various council questions, and the Council welcomed him to Sherwood.

Mayor Rosener addressed the next agenda item.

9. COUNCIL ANNOUNCEMENTS

Councilor Standke reported on a recent Sherwood School Board meeting and said the Sherwood School District had a National Merit Honors student. He reported on a cell phone policy the district was implementing next school year.

Councilor Scott mentioned that there was an upcoming city budget committee meeting this week and reported on his attendance at the recent City Volunteer Appreciation Dinner. He thanked staff for coordinating the event and thanked the many volunteers at the city.

Councilor Giles reported on an upcoming planning commission meeting and their work on an annexation policy. Councilor Giles commented on the recent passing of volunteer and former council member Linda Henderson and stated her memorial will be held on March 31st.

Councilor Brouse reported she was out of the country and missed the volunteer dinner. She reported on the opening of the Sherwood Saturday Market this coming weekend. She reported on the recent Open Mic event and recognized the passing of Linda Henderson.

Councilor Mays commented on the passing of Linda Henderson and spoke of her influence and service at the city.

Council President Young reported on her attendance at the Bike and Roll event at Middleton Elementary. She spoke on her relationship with Linda Henderson and her recent passing. She spoke of the many contributions Linda made to the Sherwood community including her 12 years on the city council and volunteering on other city boards.

Mayor Rosener spoke of the passing of Linda Henderson and her contributions to the community.

10. ADJOURN

Mayor Rosener adjourned the regular session at 7:58 pm and convened to a URA Board of Directors meeting.

Attest:

______________________________ ______________________________

Sylvia Murphy, MMC, City Recorder Tim Rosener, Mayor

City Council Meeting Date: June 3, 2025

Agenda Item: Consent Agenda

TO: Sherwood City Council

FROM: Ty Hanlon, Chief of Police
Through: Craig Sheldon, City Manager

SUBJECT: **Resolution 2025-031, Reappointing Amanda van Arcken to the Sherwood Police Advisory Board**

Issue:
Shall the City Council reappoint Amanda van Arcken to the Sherwood Police Advisory Board?

Background:
Amanda van Arcken holds position #8 on the Police Advisory Board and her term expires in June 2025 and she is seeking reappointment.

Chair Brian Dorsey, Council Liaison Kim Young, and Staff Liaison Chief Ty Hanlon recommended to Mayor Rosener that Amanda van Arcken be reappointed to the Board to fill position #8 which expires in June 2028. The mayor has recommended this reappointment to the City Council. In accordance with City Council Rules of Procedure, all such appointments are subject to the approval of City Council by resolution.

Note: Position numbers were established with the adoption of Resolution 2019-066 for the purpose of managing terms.

Financial Impacts:
There are no additional financial impacts as a result of approval of this resolution.

Recommendation:
Staff respectfully recommends City Council approval of Resolution 2025-031, reappointing Amanda van Arcken to the Sherwood Police Advisory Board.

City of Sherwood Oregon
Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2025-031

REAPPOINTING AMANDA VAN ARCKEN TO THE SHERWOOD POLICE ADVISORY BOARD

WHEREAS, position #8 on the Police Advisory Board is currently held by Amanda van Arcken and the term of this position expires on June 30, 2025; and

WHEREAS, Amanda van Arcken is seeking reappointment to this position with a new expiration date of June 30, 2028; and

WHEREAS, Police Advisory Board Chair Brian Dorsey, Council Liaison Kim Young and Staff Liaison Chief Ty Hanlon support the reappointment of Amanda van Arcken to this position; and

WHEREAS, the Mayor has recommended to Council that Amanda van Arcken be reappointed; and

WHEREAS, in accordance with Council Rules of Procedure, all such appointments are subject to the approval of the City Council by resolution.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Sherwood City Council hereby reappoints Amanda van Arcken to the Sherwood Police Advisory Board, position #8, for a term expiring at the end of June 2028.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 3rd day of June, 2025.

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Tim Rosener, Mayor

Attest:

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Sylvia Murphy, MMC, City Recorder

City Council Meeting Date: June 3, 2025

Agenda Item: Consent Agenda

TO: Sherwood City Council

FROM: Ty Hanlon, Chief of Police
Through: Craig Sheldon, City Manager

SUBJECT: **Resolution 2025-032, Reappointing Brian Dorsey to the Sherwood Police Advisory Board**

Issue:
Shall the City Council reappoint Brian Dorsey to the Sherwood Police Advisory Board?

Background:
Brian Dorsey holds position #9 on the Police Advisory Board and his term expires in June 2025 and he is seeking reappointment.

Council Liaison Kim Young, and Staff Liaison Chief Ty Hanlon recommended to Mayor Rosener that Brian Dorsey be reappointed to the Board to fill position #9 which expires in June 2028. The mayor has recommended this reappointment to the City Council. In accordance with City Council Rules of Procedure, all such appointments are subject to the approval of City Council by resolution.

Note: Position numbers were established with the adoption of Resolution 2019-066 for the purpose of managing terms.

Financial Impacts:
There are no additional financial impacts as a result of approval of this resolution.

Recommendation:
Staff respectfully recommends City Council approval of Resolution 2025-032, reappointing Brian Dorsey to the Sherwood Police Advisory Board.

City of Sherwood Oregon
Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2025-032

REAPPOINTING BRIAN DORSEY TO THE SHERWOOD POLICE ADVISORY BOARD

WHEREAS, position #9 on the Police Advisory Board is currently held by Brian Dorsey and the term of this position expires on June 30, 2025; and

WHEREAS, Brian Dorsey is seeking reappointment to this position with a new expiration date of June 30, 2028; and

WHEREAS, Council Liaison Kim Young and Staff Liaison Chief Ty Hanlon support the reappointment of Brian Dorsey to this position; and

WHEREAS, the Mayor has recommended to Council that Brian Dorsey be reappointed; and

WHEREAS, in accordance with Council Rules of Procedure, all such appointments are subject to the approval of the City Council by resolution.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Sherwood City Council hereby reappoints Brian Dorsey to the Sherwood Police Advisory Board, position #9, for a term expiring at the end of June 2028.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 3rd day of June, 2025.

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Tim Rosener, Mayor

Attest:

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Sylvia Murphy, MMC, City Recorder

City Council Meeting Date: June 3, 2025

Agenda Item: Consent Agenda

TO: Sherwood City Council

FROM: Ty Hanlon, Chief of Police
Through: Craig Sheldon, City Manager

SUBJECT: **Resolution 2025-033, Reappointing Chris West to the Sherwood Police Advisory Board**

Issue:
Shall the City Council reappoint Chris West to the Sherwood Police Advisory Board?

Background:
Chris West holds position #6 on the Police Advisory Board and his term expires in June 2025 and he is seeking reappointment.

Chair Brian Dorsey, Council Liaison Kim Young, and Staff Liaison Chief Ty Hanlon recommended to Mayor Rosener that Chris West be reappointed to the Board to fill position #6 which expires in June 2028. The mayor has recommended this reappointment to City Council. In accordance with City Council Rules of Procedure, all such appointments are subject to the approval of City Council by resolution.

Note: Position numbers were established with the adoption of Resolution 2019-066 for the purpose of managing terms.

Financial Impacts:
There are no additional financial impacts as a result of approval of this resolution.

Recommendation:
Staff respectfully recommends City Council approval of Resolution 2025-033, reappointing Chris West to the Sherwood Police Advisory Board.

City of Sherwood Oregon

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RESOLUTION 2025-033

REAPPOINTING CHRIS WEST TO THE SHERWOOD POLICE ADVISORY BOARD

WHEREAS, position #6 on the Sherwood Police Advisory Board is currently held by Chris West and the term of this position expires on June 30, 2025; and

WHEREAS, Christ West is seeking reappointment to this position with a new expiration date of June 30, 2028; and

WHEREAS, Police Advisory Board Chair Brian Dorsey, Council Liaison Kim Young and Staff Liaison Chief Ty Hanlon support the reappointment of Christ West to this position; and

WHEREAS, the Mayor has recommended to Council that Christ West be reappointed; and

WHEREAS, in accordance with Council Rules of Procedure, all such appointments are subject to the approval of the City Council by resolution.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Sherwood City Council hereby reappoints Chris West to the Sherwood Police Advisory Board, position #6, for a term expiring at the end of June 2028.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 3rd day of June, 2025.

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Tim Rosener, Mayor

Attest:

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Sylvia Murphy, MMC, City Recorder

TO: Sherwood City Council

FROM: Ty Hanlon, Chief of Police
Through: Craig Sheldon, City Manager

SUBJECT: **Resolution 2025-034, Reappointing Lisa Patterson to the Sherwood Traffic Safety Board**

Issue:
Shall the City Council reappoint Lisa Patterson to the Sherwood Traffic Safety Board?

Background:
Lisa Patterson holds position #2 on the Traffic Safety Board (formerly Traffic Safety Committee) and her term expires in June 2025 and she is seeking reappointment.

Record Note: Via Ordinance 2025-002, Committee was changed to a Board. All existing committee members shall remain in their positions and will serve their remaining terms as the Traffic Safety Board.

Chair Jason Wuertz and Staff Liaison Captain Dan O'Loughlin recommended to Mayor Rosener that Lisa Patterson be reappointed to the Board to fill position #2 which expires in June 2028. The mayor has recommended this reappointment to City Council. In accordance with City Council Rules of Procedure, all such appointments are subject to the approval of City Council by resolution.

Note: Position numbers were established with the adoption of Resolution 2019-066 for the purpose of managing terms.

Financial Impacts:
There are no additional financial impacts as a result of approval of this resolution.

Recommendation:
Staff respectfully recommends City Council approval of Resolution 2025-034, reappointing Lisa Patterson to the Sherwood Traffic Safety Board.

City of Sherwood Oregon
Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2025-034

REAPPOINTING LISA PATTERSON TO THE SHERWOOD TRAFFIC SAFETY BOARD

WHEREAS, position #2 on the Sherwood Traffic Safety Board is currently held by Lisa Patterson and the term of this position expires on June 30, 2025; and

WHEREAS, Lisa Patterson is seeking reappointment to this position with a new expiration date of June 30, 2028; and

WHEREAS, Traffic Safety Board Chair Jason Wuertz and Staff Liaison Captain Dan O'Loughlin support the reappointment of Lisa Patterson to this position; and

WHEREAS, the Mayor has recommended to Council that Lisa Patterson be reappointed; and

WHEREAS, in accordance with Council Rules of Procedure, all such appointments are subject to the approval of the City Council by resolution.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Sherwood City Council hereby reappoints Lisa Patterson to the Sherwood Traffic Safety Board, position #2, for a term expiring at the end of June 2028.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 3rd day of June, 2025.

____
Tim Rosener, Mayor

Attest:

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Sylvia Murphy, MMC, City Recorder

City Council Meeting Date: June 3, 2025

Agenda Item: Consent Agenda

TO: Sherwood City Council

FROM: Ty Hanlon, Chief of Police
Through: Craig Sheldon, City Manager

SUBJECT: **Resolution 2025-035, Reappointing Tiffany Yandt to the Sherwood Traffic Safety Board**

Issue:
Shall the City Council reappoint Tiffany Yandt to the Sherwood Traffic Safety Board?

Background:
Tiffany Yandt holds position #5 on the Traffic Safety Board (formerly Traffic Safety Committee) and her term expires in June 2025 and she is seeking reappointment.

Record Note: Via Ordinance 2025-002, Committee was changed to a Board. All existing committee members shall remain in their positions and will serve their remaining terms as the Traffic Safety Board.

Chair Jason Wuertz and Staff Liaison Captain Dan O'Loughlin recommended to Mayor Rosener that Tiffany Yandt be reappointed to the Board to fill position #5 which expires in June 2028. The mayor has recommended this reappointment to City Council. In accordance with City Council Rules of Procedure, all such appointments are subject to the approval of City Council by resolution.

Note: Position numbers were established with the adoption of Resolution 2019-066 for the purpose of managing terms.

Financial Impacts:
There are no additional financial impacts as a result of approval of this resolution.

Recommendation:
Staff respectfully recommends City Council approval of Resolution 2025-035, reappointing Tiffany Yandt to the Sherwood Traffic Safety Board.

City of Sherwood Oregon
Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2025-035

REAPPOINTING TIFFANY YANDT TO THE SHERWOOD TRAFFIC SAFETY BOARD

WHEREAS, position #5 on the Sherwood Traffic Safety Board is currently held by Tiffany Yandt and the term of this position expires on June 30, 2025; and

WHEREAS, Tiffany Yandt is seeking reappointment to this position with a new expiration date of June 30, 2028; and

WHEREAS, Traffic Safety Board Chair Jason Wuertz and Staff Liaison Captain Dan O'Loughlin support the reappointment of Tiffany Yandt to this position; and

WHEREAS, the Mayor has recommended to Council that Tiffany Yandt be reappointed; and

WHEREAS, in accordance with Council Rules of Procedure, all such appointments are subject to the approval of the City Council by resolution.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Sherwood City Council hereby reappoints Tiffany Yandt to the Traffic Safety Board, position #5, for a term expiring at the end of June 2028.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 3rd day of June, 2025.

____
Tim Rosener, Mayor

Attest:

____
Sylvia Murphy, MMC, City Recorder

City Council Meeting Date: June 3, 2025

Agenda Item: Consent Agenda

TO: Sherwood City Council

FROM: Sebastian Tapia, Interim City Attorney

SUBJECT: **Resolution 2025-036, Appointment of City Council Liaison Assignments**

Issue:
Shall the City Council amend the City Council Liaison assignments for 2025?

Background:
At the beginning of each new calendar year, the mayor appoints city councilors to various liaison assignments for both city and non-city commissions and boards and committees as the mayor deems necessary. Mayor Rosener has made such appointments, but two new boards were recently created. Amended assignments are outlined in Exhibit 1 of the Resolution. The primary role of the liaison member is to convey information to and from Council.

Chapter 6.II.A.1 of the Rules of Procedure for City Council stipulates that the mayor's appointments are approved by the consent of the City Council by resolution.

Financial Impacts:
There are no additional financial impacts as a result of approval of this resolution.

Recommendation:
Staff respectfully recommends City Council approval of Resolution 2025-036, Appointment of City Council Liaison Assignments.

DRAFT

City of Sherwood Oregon

Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2025-036

APPOINTMENT OF CITY COUNCIL LIAISON ASSIGNMENTS

WHEREAS, the Rules of Procedure for City Council in Chapter 6 outline the process for appointment of Councilor Liaisons to both city and non-city commissions, boards and committees; and

WHEREAS, Mayor Tim Rosener has appointed Councilors to their respective assignments as outlined in the attached Exhibit 1; and

WHEREAS, Councilor liaison assignments are required to be approved by consent of City Council.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The amendments to Council Liaison assignments for 2025 as outlined in the attached Exhibit 1 are approved.

Section 2. This Resolution shall be effective on July 1, 2025.

Duly passed by the City Council this 3rd day of June 2025.

____
Tim Rosener, Mayor

Attest:

____
Sylvia Murphy, MMC, City Recorder

Boards and Commissions - 2025 Council Liaison Assignments	New - 2025		Old - 2024	
	Liaison	**Alternate**	**Liaison**	**Alternate**
Planning Commission	Taylor Giles	Kim Young	Dan Standke	Keith Mays
Parks and Recreation Advisory Board	Doug Scott	Dan Standke	Doug Scott	Taylor Giles
Library Advisory Board	Dan Standke	Renee Brouse	Taylor Giles	Dan Standke
Culture Arts Commission	Keith Mays	Dan Standke	Keith Mays	Taylor Giles
Police Advisory Board	Kim Young	Doug Scott	Kim Young	Renee Brouse
Budget Committee	Tim Rosener	Kim Young	Tim Rosener	Kim Young
Senior Advisory Board	Renee Brouse	Keith Mays	Renee Brouse	Doug Scott
Traffic Safety Board	Dan Standke	Tim Rosener		
Youth Advisory Board	Renee Brouse	Doug Scott		
Other Boards and Organizations	**Liaison**	**Alternate**	**Liaison**	**Alternate**
Chamber of Commerce	Doug Scott	Taylor Giles		
Comm Development Block Grant Adv BD	Kim Young	Taylor Giles	Kim Young	Dan Standke
Willamette River Water Coalition	Keith Mays	Kim Young	Keith Mays	Kim Young
Regional Water Providers Consortium	Renee Brouse	Doug Scott	Renee Brouse	Doug Scott
Willamette Intake Facilities Commission	Keith Mays	Kim Young	Keith mays	Kim Young
WCCC	Tim Rosener	Kim Young	Tim Rosener	Kim Young
Metro in General	Tim Rosener	Kim Young	Tim Rosener	Kim Young
Washington County in General	Tim Rosener	Kim Young	Tim Rosener	Kim Young
Sherwood YMCA BOM	Taylor Giles	Renee Brouse		
Sherwood SSD/YSAT	Dan Standke	Kim Young	Taylor Giles	Kim Young
Transportation System Plan	Keith Mays	Tim Rosener		

City Council Meeting Date: June 3, 2025

Agenda Item: Consent Agenda

TO: Sherwood City Council

FROM: Chanda Hall, Arts Center Manager
Through: Kristen Switzer, Assistant City Manager

SUBJECT: Resolution 2025-037, Appointing Lester Nishimura to the Sherwood Cultural Arts Commission

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Issue:
Should the City Council appoint Lester Nishimura to the Sherwood Cultural Arts Commission?

Background:
The Cultural Arts Commission currently has one vacancy in position number 1, with a term expiring June 2026. Arts Commissioners Jane Parisi-Mosher and Michelle Nedwek, City Council liaison Keith Mays, Arts Center Manager Chanda Hall interviewed Lester Nishimura and unanimously recommend his appointment. Mayor Rosener has recommended this appointment to Council. In accordance with City Council Rules of Procedure, all such appointments are subject to the approval of City Council by resolution.

Financial Impacts:
There are no financial impacts from this proposed action.

Recommendation:
Staff respectfully recommends City Council's adoption of Resolution 2025-037, appointing Lester Nishimura to the Sherwood Cultural Arts Commission.

City of Sherwood Oregon
Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2025-037

APPOINTING LESTER NISHIMURA TO THE SHERWOOD CULTURAL ARTS COMMISSION

WHEREAS, the Cultural Arts Commission currently has a vacancy in position number 1; and

WHEREAS, the term of office for this vacancy expires in June 2026; and

WHEREAS, the city advertised the vacancy on the City's website, Center for the Arts website, and social media; and

WHEREAS, Lester Nishimura applied to be appointed and was interviewed by the interview panel; and

WHEREAS, the interview panel considered all of the applicants and recommended to the Mayor that Lester Nishimura be appointed to fill the vacancy; and

WHEREAS, the Mayor has recommended to City Council that Lester Nishimura be appointed; and

WHEREAS, in accordance with Council Rules of Procedure, all such appointments are subject to the approval of the City Council by resolution.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Sherwood City Council hereby appoints Lester Nishimura to Position 1 of the Cultural Arts Commission for a term expiring at the end of June 2026.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 3rd day of June, 2025.

Tim Rosener, Mayor

Attest:

Sylvia Murphy, MMC, City Recorder

City Council Meeting Date: June 3, 2025

Agenda Item: Consent Agenda

TO: Sherwood City Council

FROM: Kristen Switzer, Assistant City Manager
Through: Craig Sheldon, City Manager

SUBJECT: **Resolution 2025-038, Reappointing Rodney Lyster to the Sherwood Parks and Recreation Advisory Board**

Issue:
Shall the City Council reappoint Rodney Lyster to the Sherwood Parks and Recreation Advisory Board?

Background:
Rodney Lyster holds position #2 on the Sherwood Parks and Recreation Advisory Board and the term of this position expires on June 30, 2025. Rodney is seeking reappointment to this position with a new expiration date of June 30, 2028.

Mayor Rosener has recommended this appointment to Council. In accordance with Council Rules, all such appointments are subject to City Council's approval by resolution.

Note: Position numbers were established with the adoption of Resolution 2019-066 for the purpose of managing terms.

Financial Impacts:
There are no additional financial impacts as a result of approval of this resolution.

Recommendation:
Staff respectfully recommends City Council approval of Resolution 2025-038, Reappointing Rodney Lyster to the Sherwood Parks and Recreation Advisory Board.

DRAFT

City of Sherwood Oregon

Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2025-038

REAPPOINTING RODNEY LYSTER TO THE SHERWOOD PARKS AND RECREATION ADVISORY BOARD

WHEREAS, Rodney Lyster holds Position #2 on the Parks and Recreation Advisory Board and the term of this position expires on June 30, 2025; and

WHEREAS, Rodney Lyster is seeking reappointment to this position with a new expiration date of June 30, 2028; and

WHEREAS, the Mayor has recommended to City Council that Rodney Lyster be reappointed; and

WHEREAS, in accordance with Council Rules of Procedure, all such appointments are subject to the approval of the City Council by resolution.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Sherwood City Council hereby reappoints Rodney Lyster to Position #2 of the Parks and Recreation Advisory Board for a term expiring at the end of June 2028.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 3rd day of June, 2025.

____
Tim Rosener, Mayor

Attest:

____
Sylvia Murphy, MMC, City Recorder

City Council Meeting Date: June 3, 2025

Agenda Item: Consent Agenda

TO: Sherwood City Council

FROM: Kristen Switzer, Assistant City Manager
Through: Craig Sheldon, City Manager

SUBJECT: **Resolution 2025-039, Reappointing David Scheirman to the Sherwood Parks and Recreation Advisory Board**

Issue:
Shall the City Council reappoint David Scheirman to the Sherwood Parks and Recreation Advisory Board?

Background:
David Scheirman holds Position #7 on the Parks and Recreation Board and the term of this position expires on June 30, 2025. David is seeking reappointment to this position with a new expiration date of June 30, 2028.

Mayor Rosener has recommended this appointment to Council. In accordance with Council Rules, all such appointments are subject to City Council's approval by resolution.

Note: Position numbers were established with the adoption of Resolution 2019-066 for the purpose of managing terms.

Financial Impacts:
There are no additional financial impacts as a result of approval of this resolution.

Recommendation:
Staff respectfully recommends City Council approval of Resolution 2025-039, Reappointing David Scheirman to the Sherwood Parks and Recreation Advisory Board.

DRAFT

Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2025-039

REAPPOINTING DAVID SCHEIRMAN TO THE SHERWOOD PARKS AND RECREATION ADVISORY BOARD

WHEREAS, David Scheirman holds Position #7 on the Parks and Recreation Board and the term of this position expires on June 30, 2025; and

WHEREAS, David Scheirman is seeking reappointment to this position with a new expiration date of June 30, 2028; and

WHEREAS, the Mayor has recommended to City Council that David Scheirman be appointed; and

WHEREAS, in accordance with Council Rules of Procedure, all such appointments are subject to the approval of the City Council by resolution.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The Sherwood City Council hereby reappoints David Scheirman to Position #7 of the Parks and Recreation Advisory Board for a term expiring at the end of June 2028.

Section 2. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 3rd day of June, 2025.

____
Tim Rosener, Mayor

Attest:

____
Sylvia Murphy, MMC, City Recorder

Sherwood City Council Meeting

Date: June 3, 2025

List of Meeting Attendees: Yes

Request to Speak Forms: No

Documents submitted at meeting: Yes

Work Session Topic:

Sherwood Old Town Strategic Plan Elements and Actions – Exhibit A

Regular Session – Presentation

TVF&R State of the District – Exhibit B

Sherwood Old Town Strategic Action Plan

City Council Work Session #3

Strategic Plan Elements & Actions

June 03, 2025

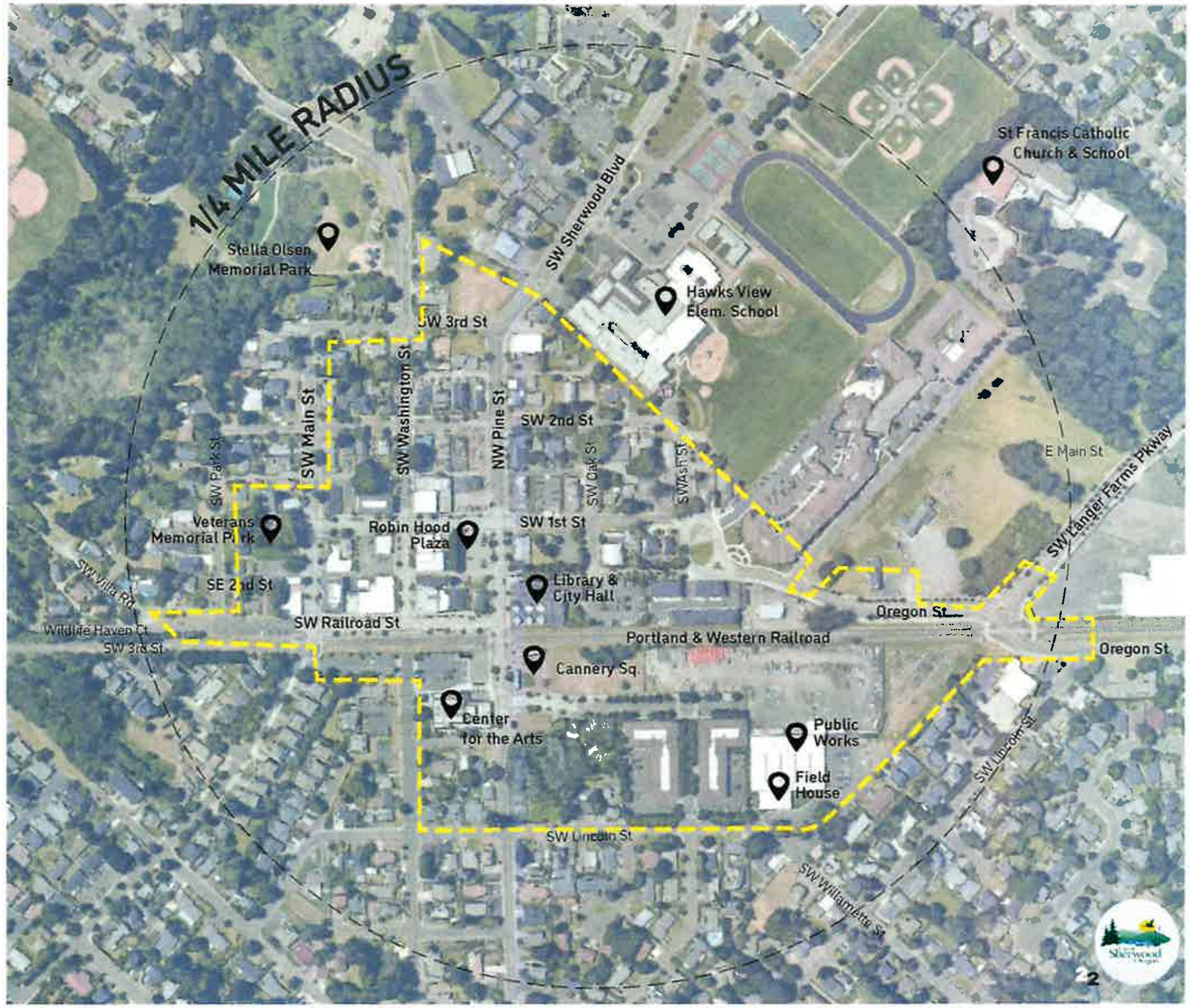
City of Sherwood Oregon

06.03.2025 City Council
Date Gov. Body

Work Session A
Agenda Item Exhibit #

Purpose

Promote the ongoing revitalization of 'Old Town' as the traditional heart of the community. The **STRATEGIC PLAN** should reflect the interests of Old Town businesses, the community's vision, and that of DECISION-MAKERS to be the **ROAD MAP with actionable steps** focused on a 5-year timeframe.



Objectives

Community Engagement and Visioning

- Engage the community—business, resident, & leaders
- Create a vision for Old Town.

Economic Development and Business Growth

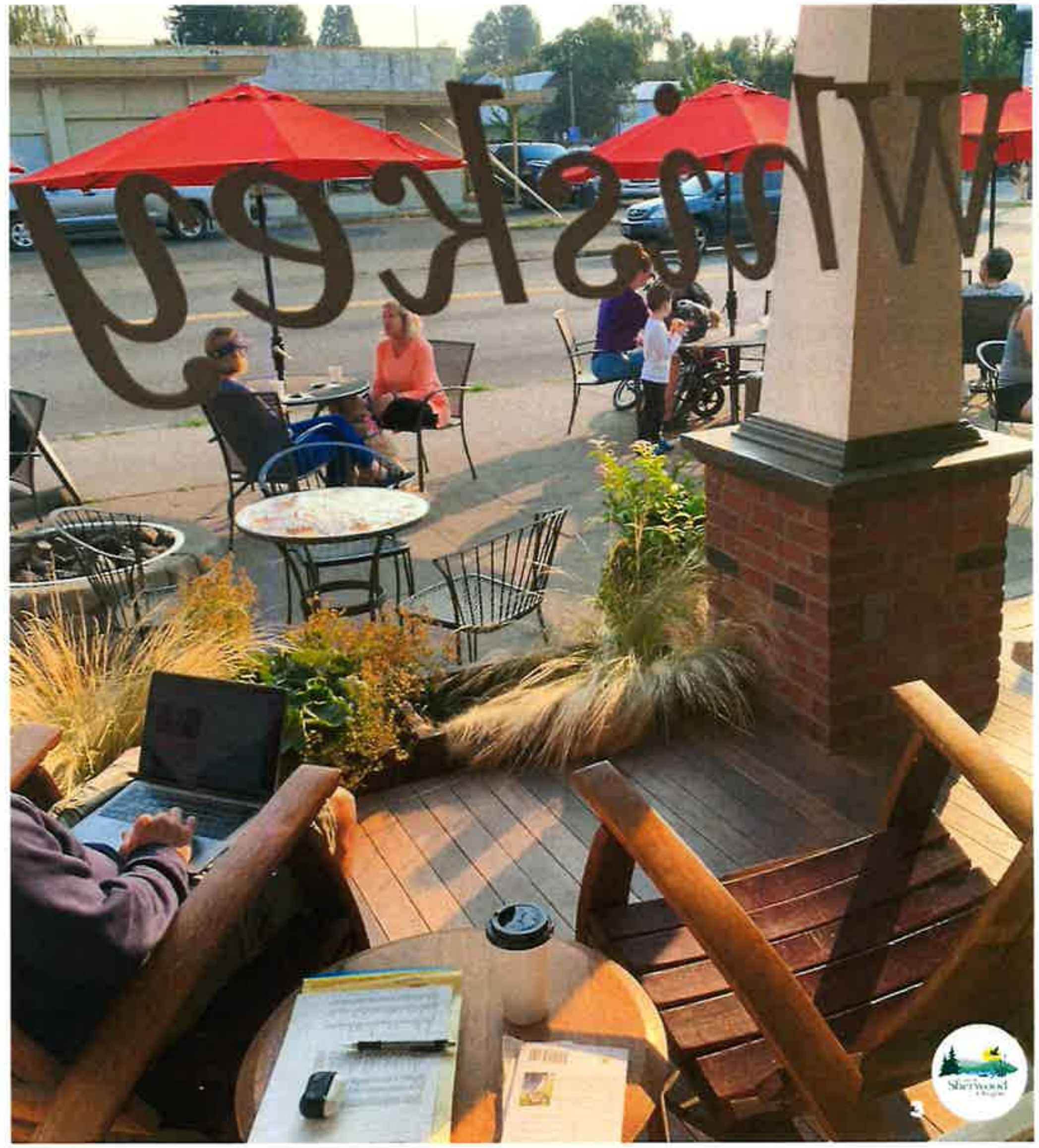
- Define mix of uses validated by a market assessment.
- Promote business retention/growth and housing.
- Attract investment, and developers.
- Support the 4-point Main Street model.

Strategic Site Development

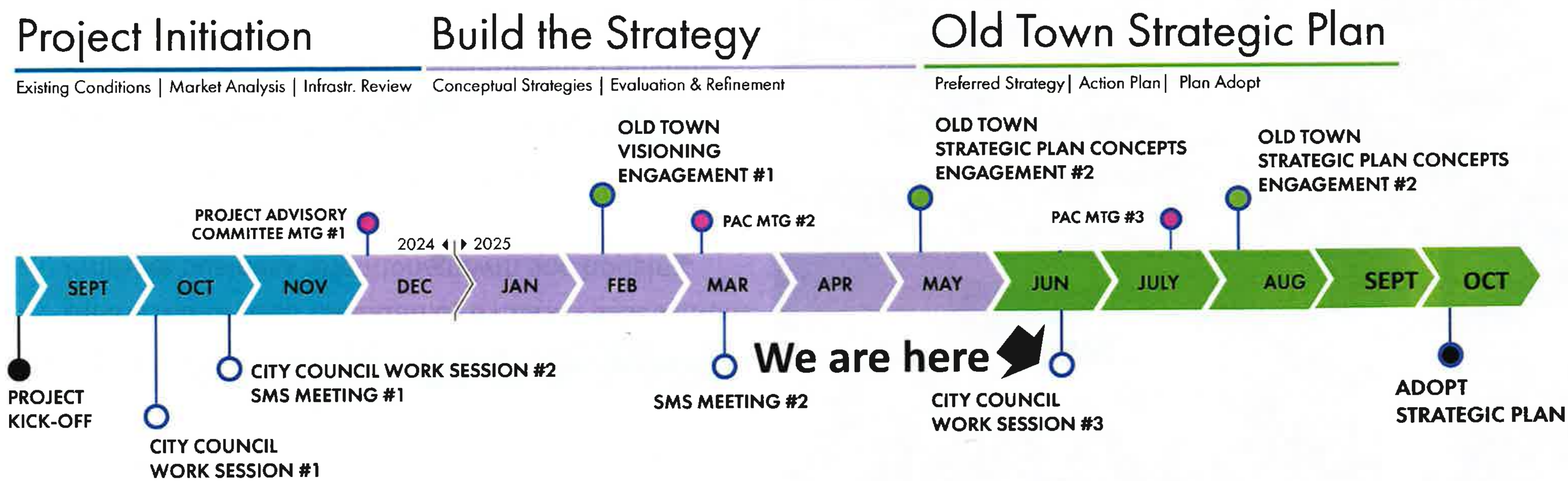
- Assemble potential future development scenarios.
- Assess area infrastructure to support development.
- Advance City Council's vision for specific sites.

Incentives and Tools Guiding Development

- Identify regulatory changes, tools, incentives & budget considerations.



Process & Timeline



AGENDA

- **Project Background**
- **Review Draft Strategic Plan Elements and Actions**

  -Sense of Arrival

  -Business Health and Growth

  -Infill and Development
- **Discuss Infrastructure and Development**

  -Pine & Columbia Catalyst Sites
  - Columbia Street Extension
  -Pine Street Utilities Undergrounding
  - Washington Street Rail Crossing
  -***Discussion***
- **Next Steps w/ City Staff**

  - Refine Strategic Plan Elements with City Staff

  - Identify Strategic Actions, Roles & Responsibilities

  - Prioritize Strategic Actions & Timeline

Strategic Plan Elements and Actions

Business Health & Growth

1. **Old Town Branding**
   Partner & support Old Town advertising & branding initiatives
2. **Expand Events & Programming**
   Support increased frequency of events and programming
3. **Attract Targeted Business**
   Promote & recruit new businesses
4. **Incentivize Investment & Business Growth**
   Initiate programs, grants, incentives & streamlined review process
5. **Initiate Reg. Modifications**
   Ensure feasible, compatible, & quality development
6. **Parking Strategy**
   Initiate a Parking Study and Management Plan

Sense of Arrival

1. **Improve Access & Streetscapes**
   Columbia Street extension, rail crossing, & curb-less streetscape improvements
2. **Develop a Wayfinding & Signage Plan**
   Identify partners & initiate plan
3. **Prioritize Walk, Bike & Roll Improvements**
   Identify, and fill gaps on key routes
4. **Promote Walk, Bike & Roll "Loops"**
   Develop a campaign, partnership, and programming

Infrastructure & Development

1. **Identify Priority Sites & Infrastructure**
   Prioritize infrastructure investments and development on Pine and Columbia Streets
2. **Adopt Zoning Modifications**
   Rezone City owned parcels
3. **Prepare & Initiate Developer Offering**
   Identify partners & initiate development strategy

Strategic Plan Elements and Actions

Infrastructure & Development

1 Identify Priority Sites & Infrastructure

Prioritize infrastructure investments and development on Pine and Columbia Streets

2 Adopt Zoning Modifications

Rezone City owned parcels

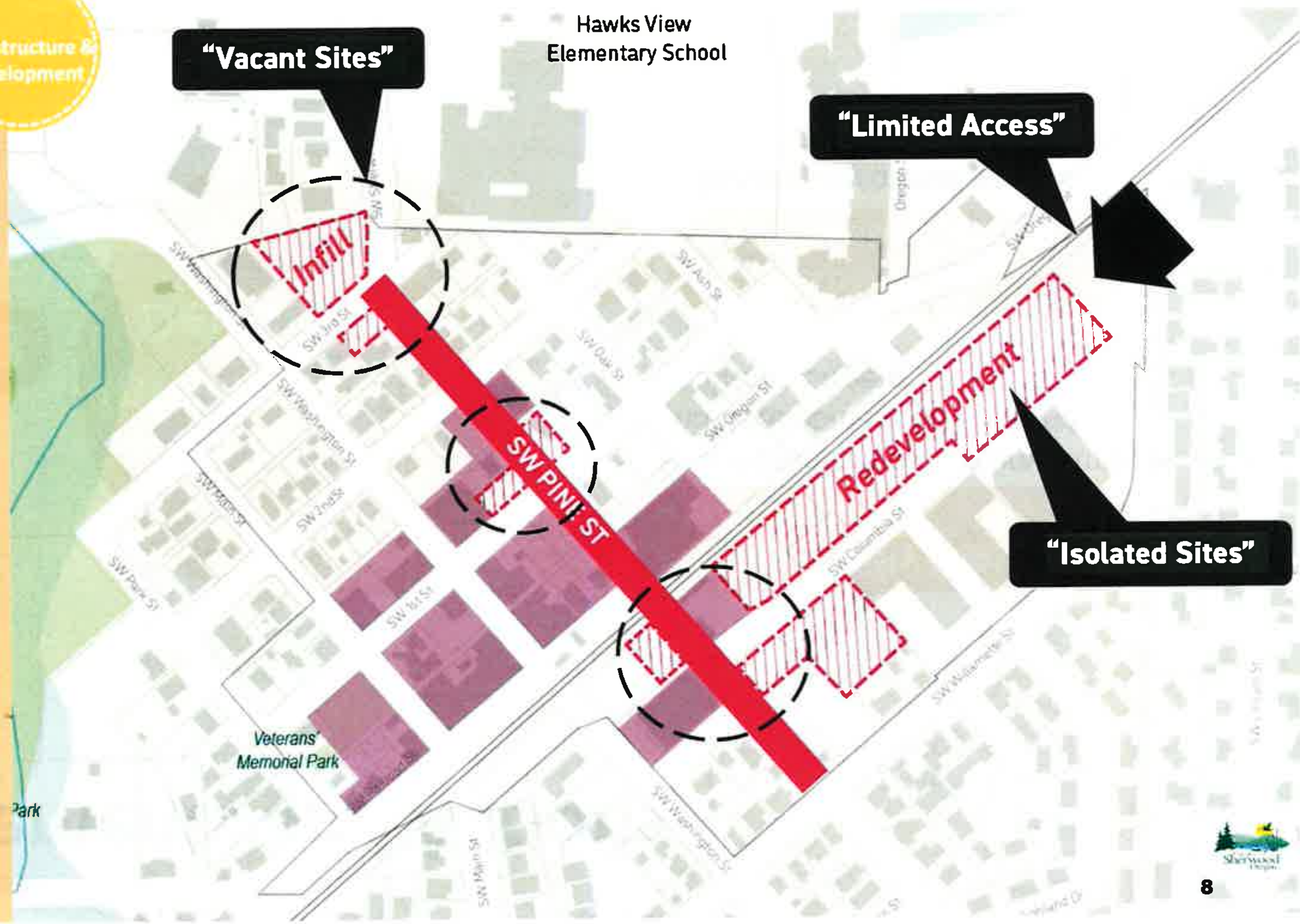
3 Prepare & Initiate Developer Offering

Identify partners & initiate development strategy

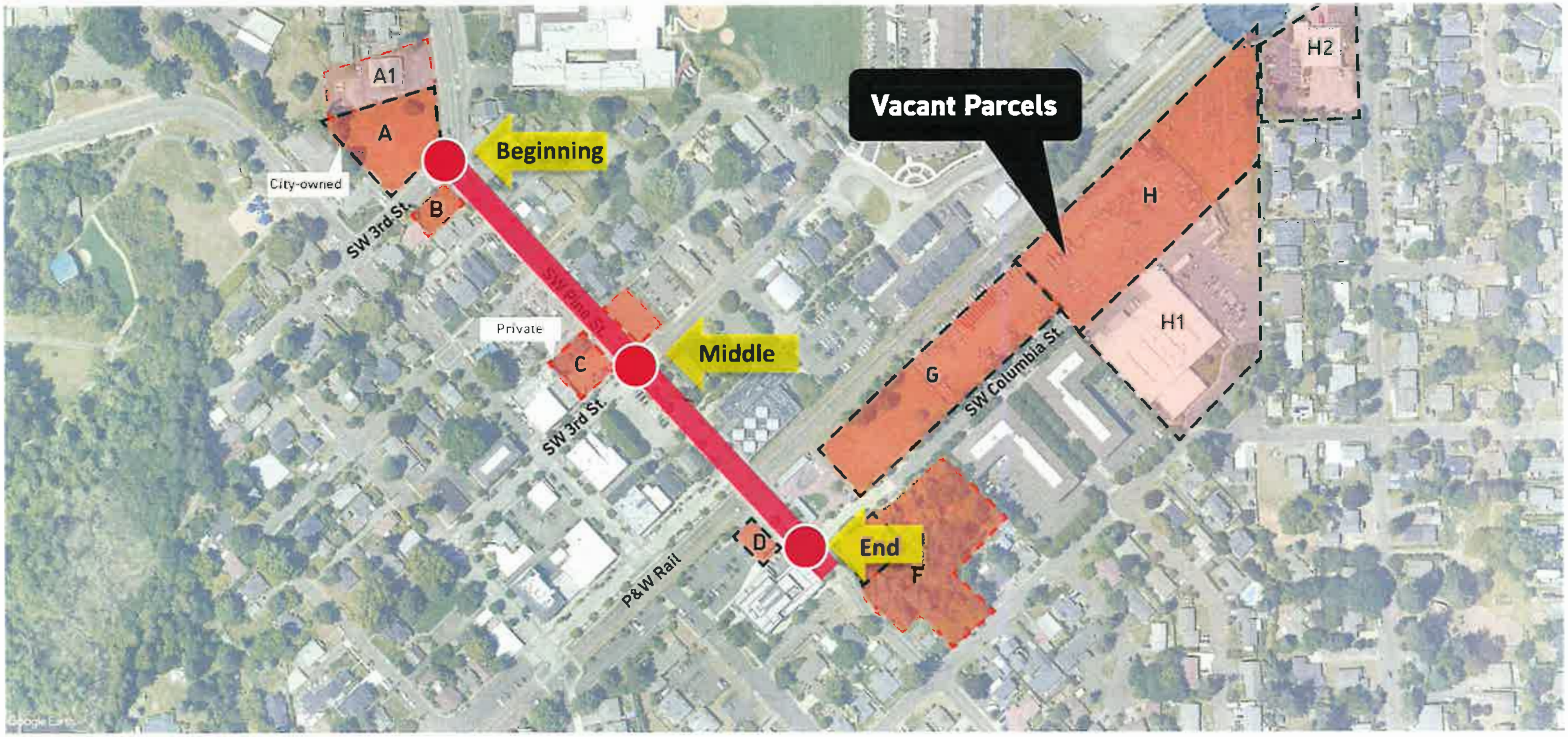
Infrastructure & Development

Issues to Address:

1. Vacant and underutilized properties at the beginning, middle, & end of Pine Street.
2. Isolated PUD and Public Works Sites Limits Development Potential.
3. Extending Curbless Street and Underground Utilities is important to Pine Street's Identity.
4. Current Zoning does not support an active Cannery Square and Retail Commercial may not be viable on Public Works Site

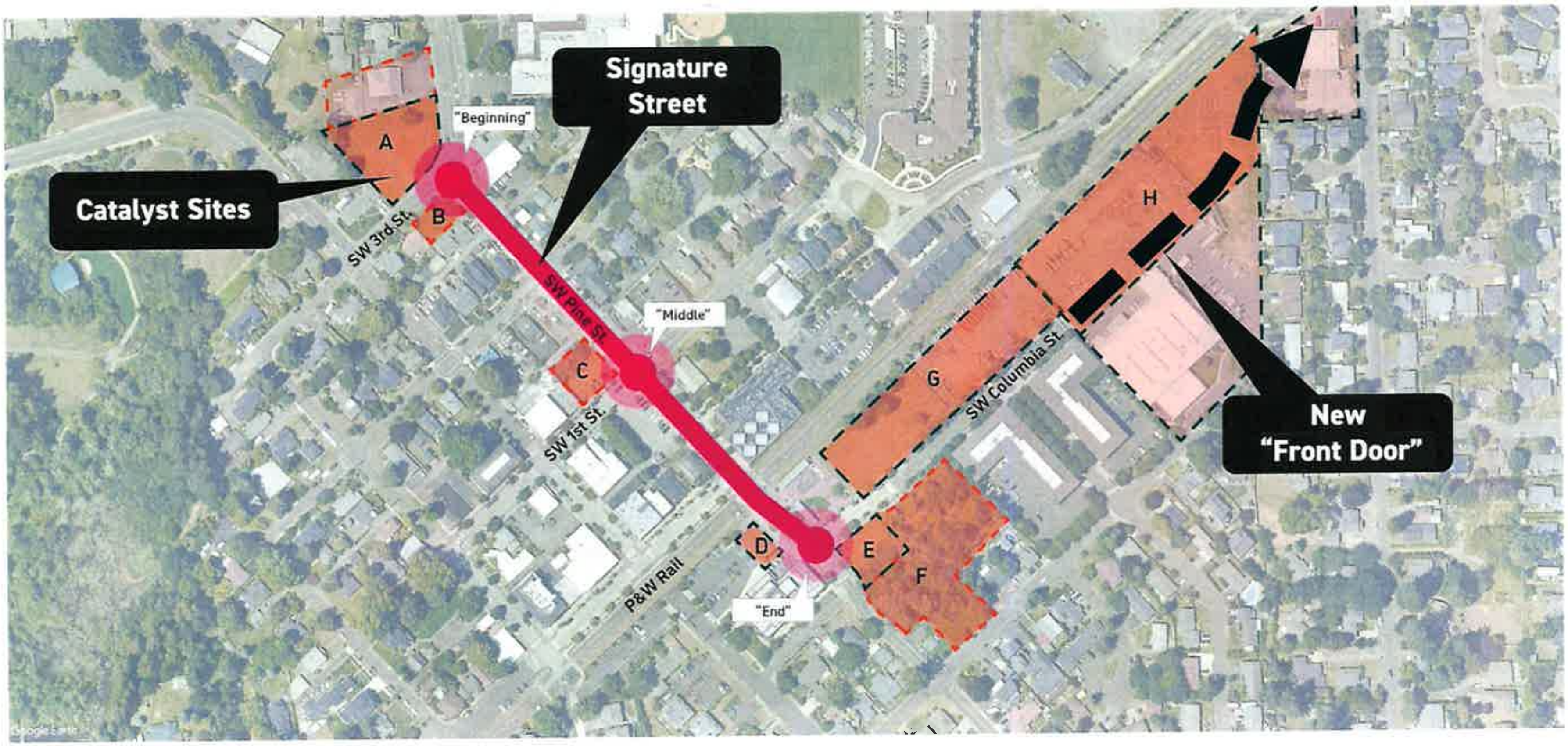


Infrastructure & Development: "Vacant & Underutilized Sites"



FIRST FORTY FEET

Infrastructure & Development: "Opportunities"



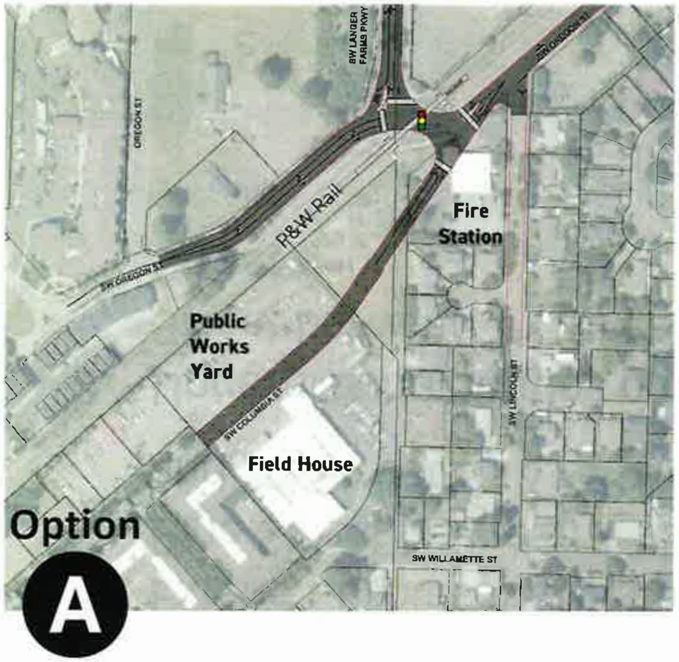
FIRST FORTY FEET

Extend Curbless Street

CONSIDERATIONS

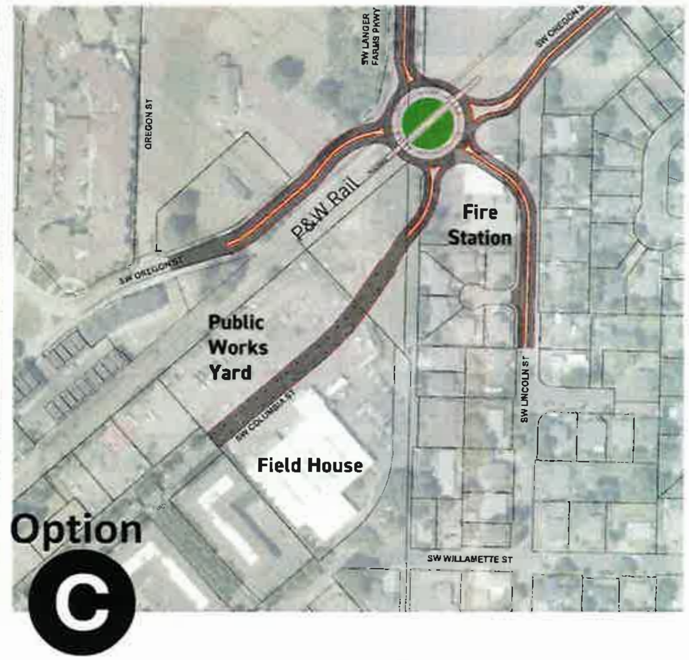
1. Extend Curbless Street along Pine Street between 1st Street and 3rd Street
2. Underground utilities on Pine Street between 1st Street and 3rd Street

Columbia Street Extension- "New Front Door"



Extend Columbia Street to Oregon Street

Extend Columbia Street to Oregon Street and align Lincoln Street to Langer Farms Parkway

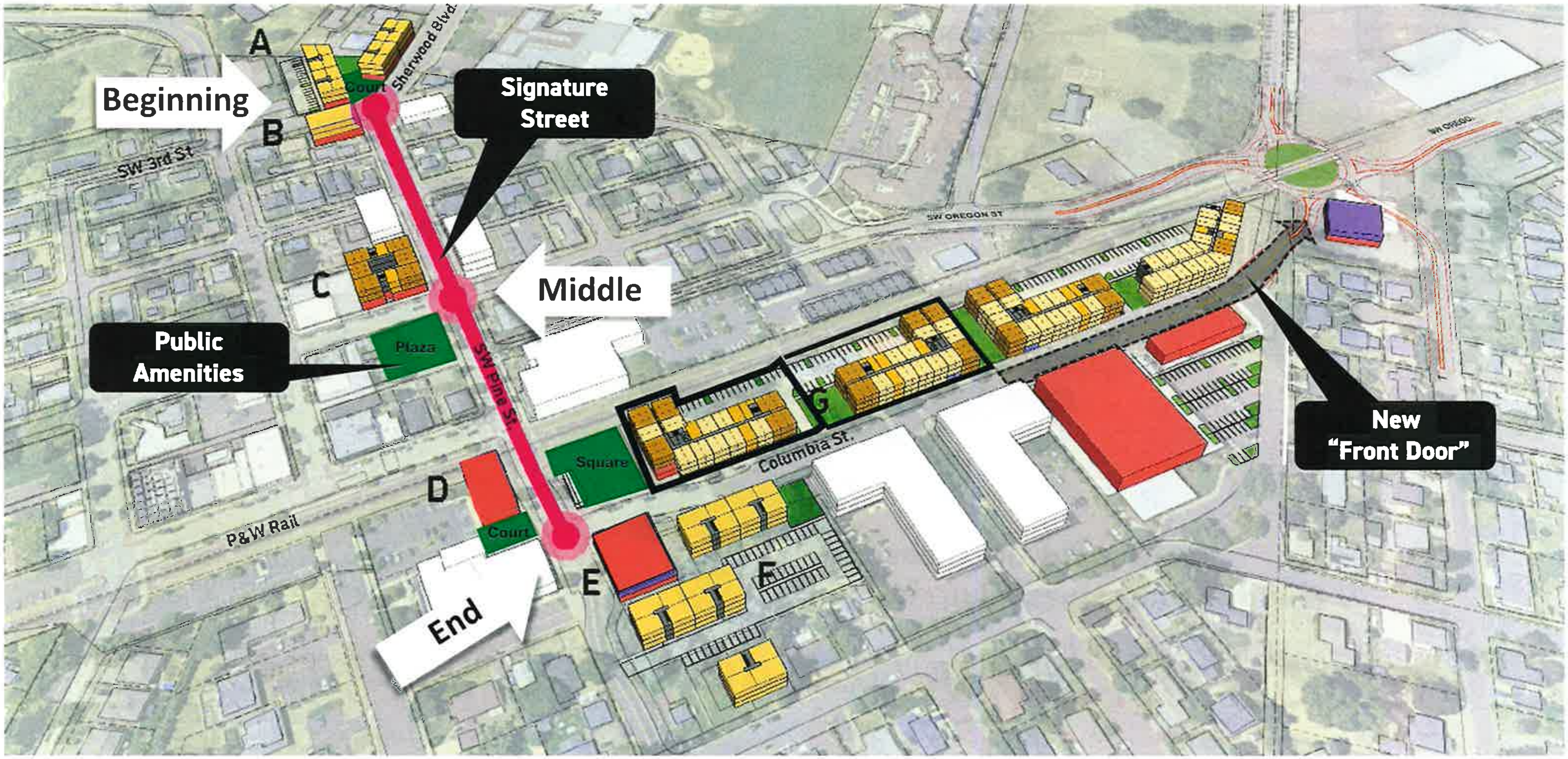


Extend Columbia Street to Round-a-bout

Washington Street Crossing

Washington Street Crossing

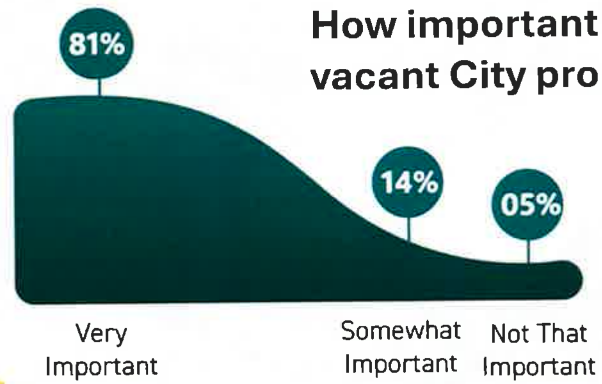
Infrastructure & Development



Infrastructure & Development: WHAT WE HEARD

Infrastructure & Development

How important is redeveloping vacant City properties?



Identify Priority Sites and Infrastructure Investments

What attracts you to Old Town?

Focus investments on Pine and Columbia Streets

What type of infill or redevelopment is needed for Old Town?

Promote opportunities for housing and storefront retail

Infrastructure & Development: "Compatibility"

ANCHOR DEVELOPMENT SITE- 3RD AND PINE

FIRST FORTY FEET

ANCHOR DEVELOPMENT SITE- 3RD AND PINE

ANCHOR DEVELOPMENT SITE- 3RD AND PINE

ANCHOR DEVELOPMENT SITE- 1ST AND PINE

FIRST FORTY FEET

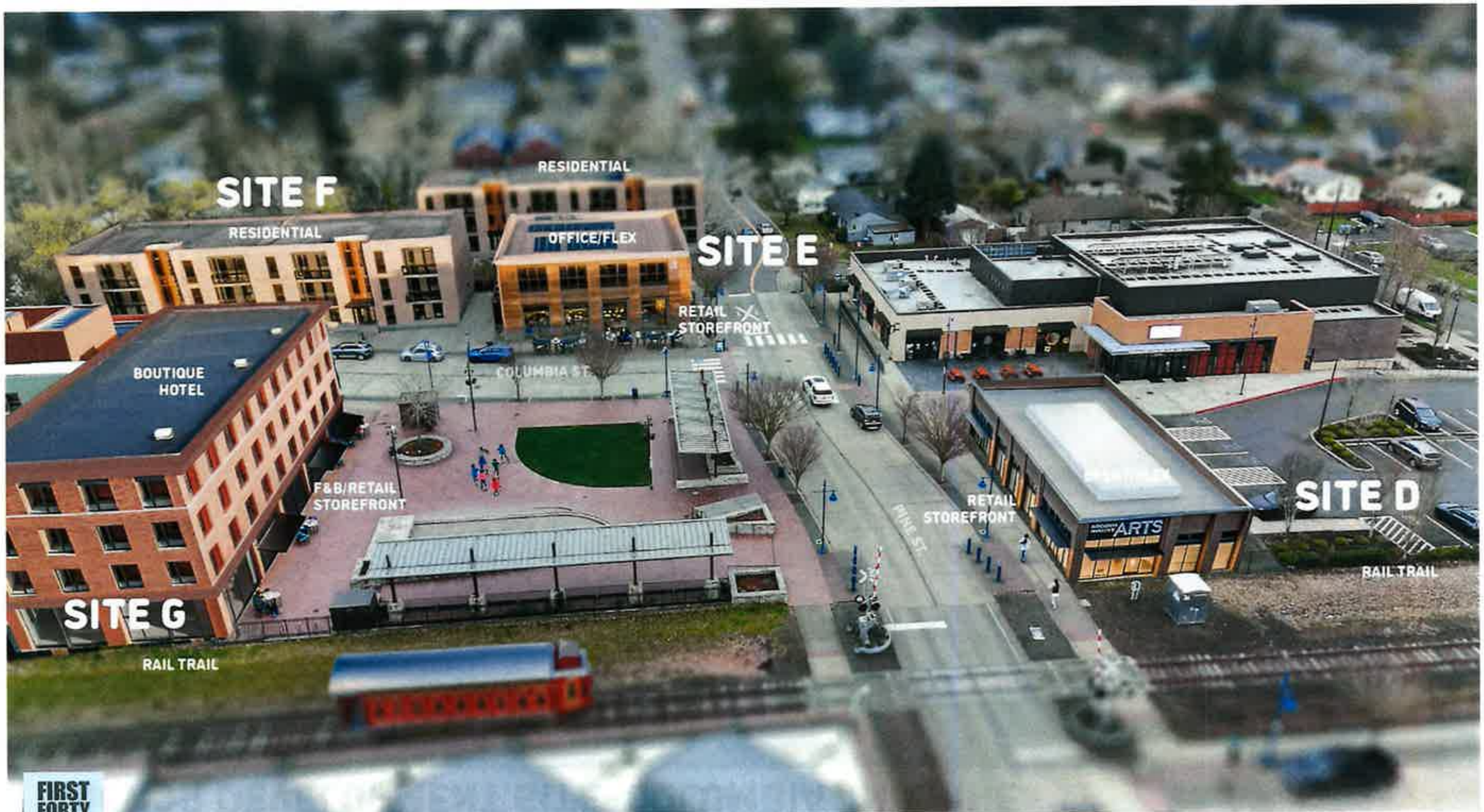
ANCHOR DEVELOPMENT SITE- 1ST AND PINE

FIRST FORTY FEET

ANCHOR DEVELOPMENT SITE- COLUMBIA AND PINE

FIRST FORTY FEET

ANCHOR DEVELOPMENT SITE- COLUMBIA AND PINE



FIRST FORTY FEET

ANCHOR DEVELOPMENT SITE- COLUMBIA & PUBLIC WORKS

FIRST FORTY FEET

ANCHOR DEVELOPMENT SITE- COLUMBIA & PUBLIC WORKS

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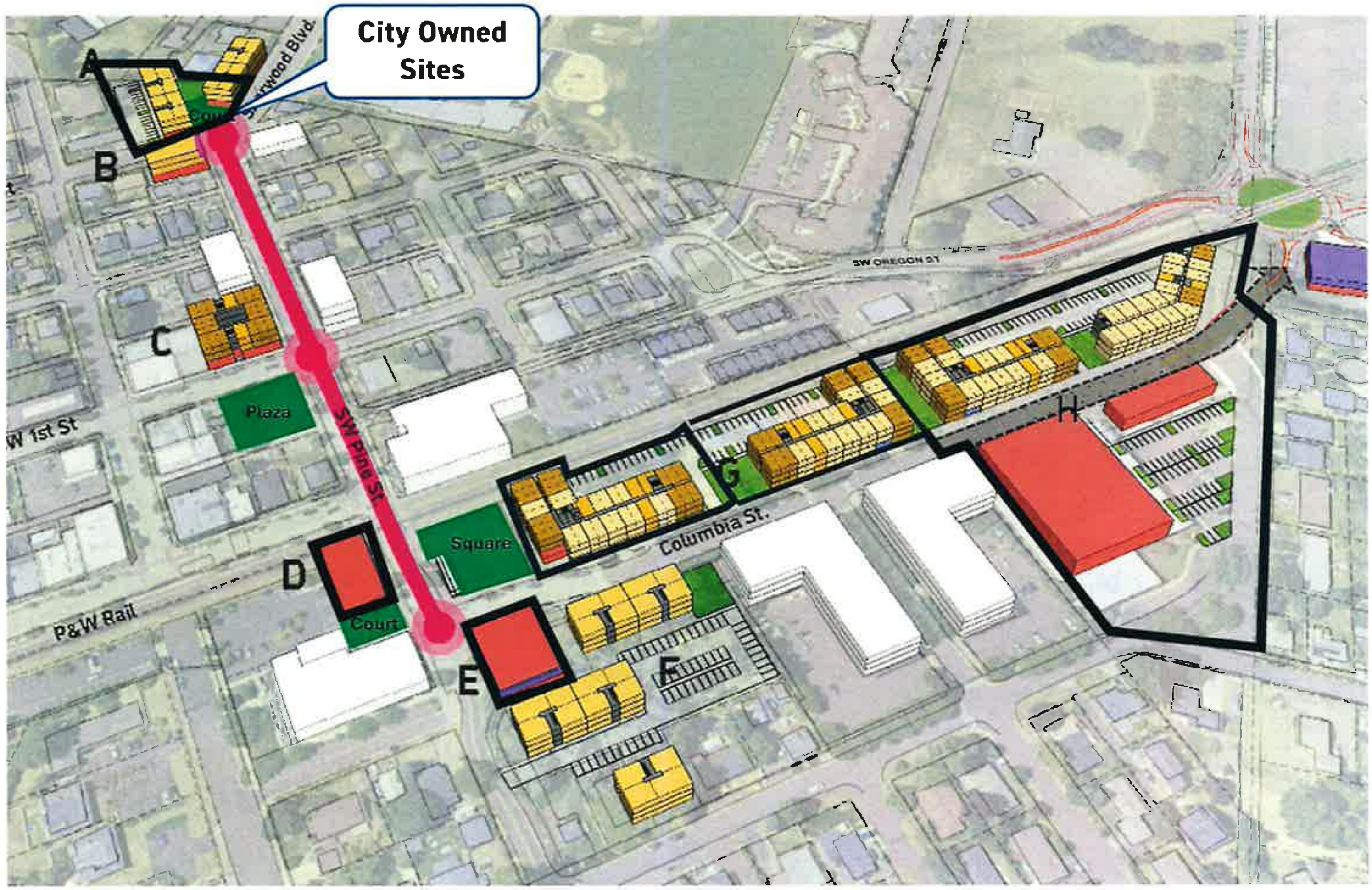
ANCHOR DEVELOPMENT SITE- COLUMBIA & PUBLIC WORKS

ANCHOR DEVELOPMENT SITE- COLUMBIA & PUBLIC WORKS

Infrastructure & Development

1 Identify Priority Sites & Infrastructure Investments

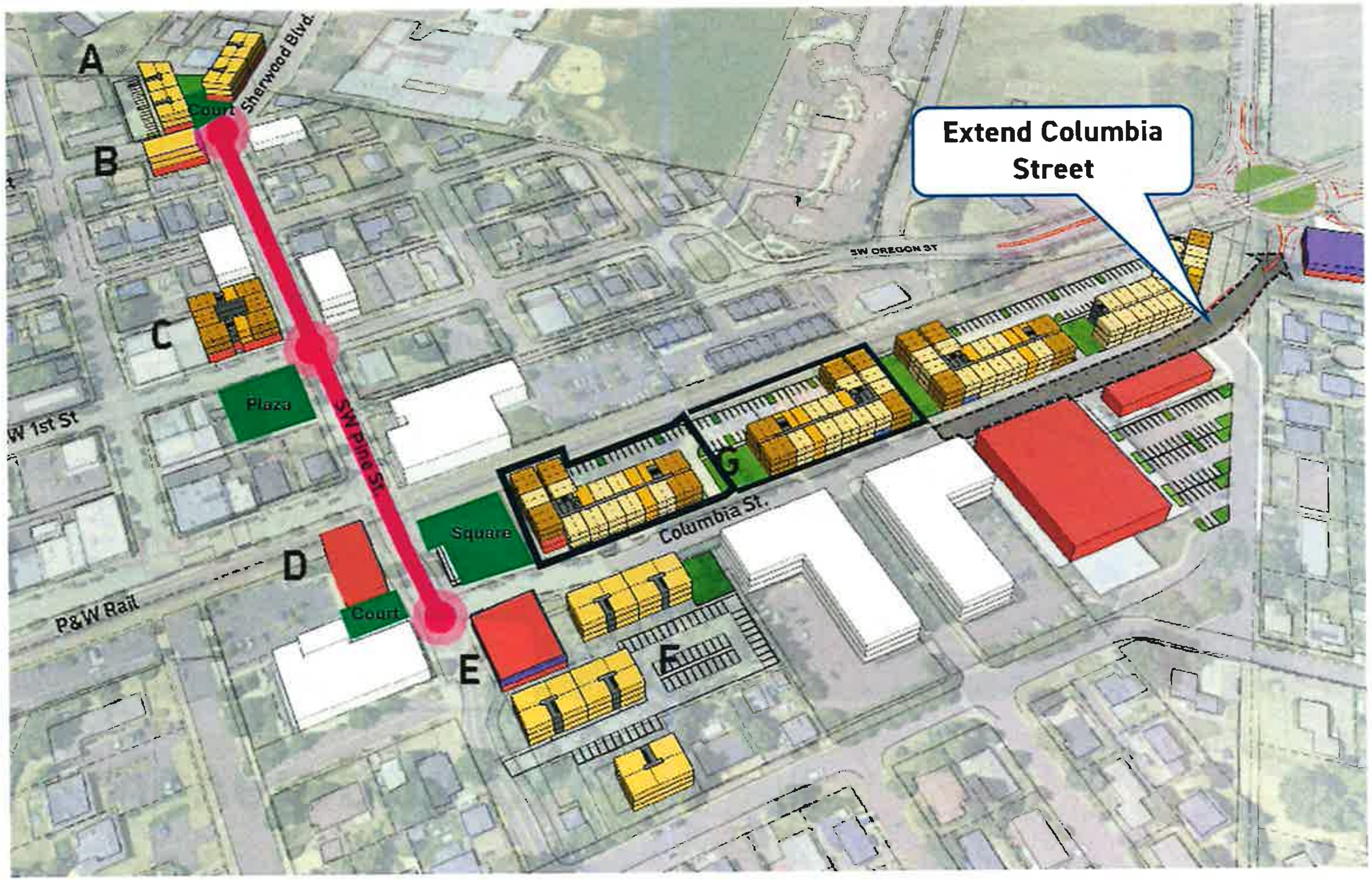
Which Are Priority City-Owned Sites?



Infrastructure & Development

1 Identify Priority Sites & Infrastructure Investments

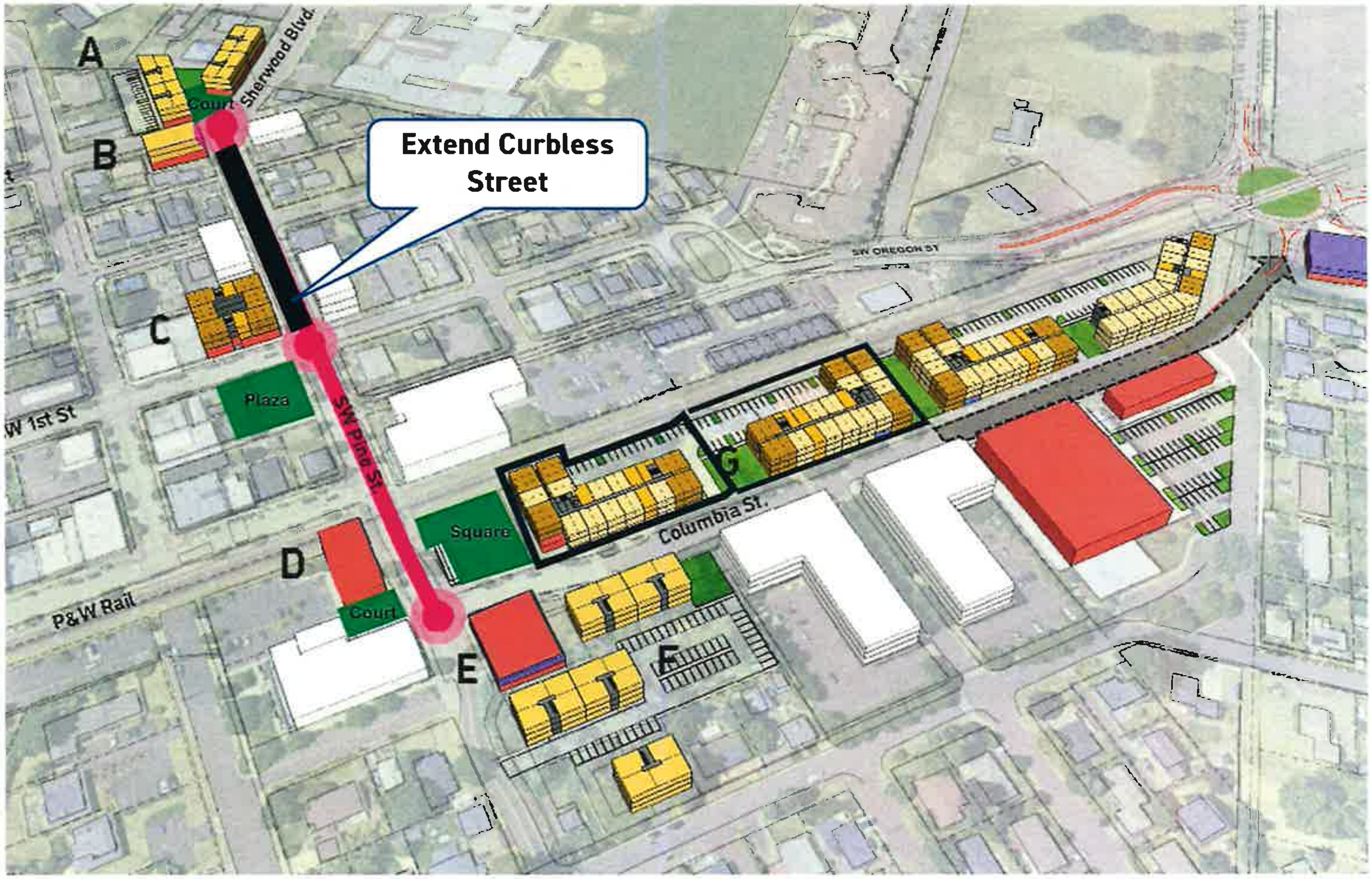
How Important is Extending Columbia Street?



Infrastructure & Development

1 Identify Priority Sites & Infrastructure Investments

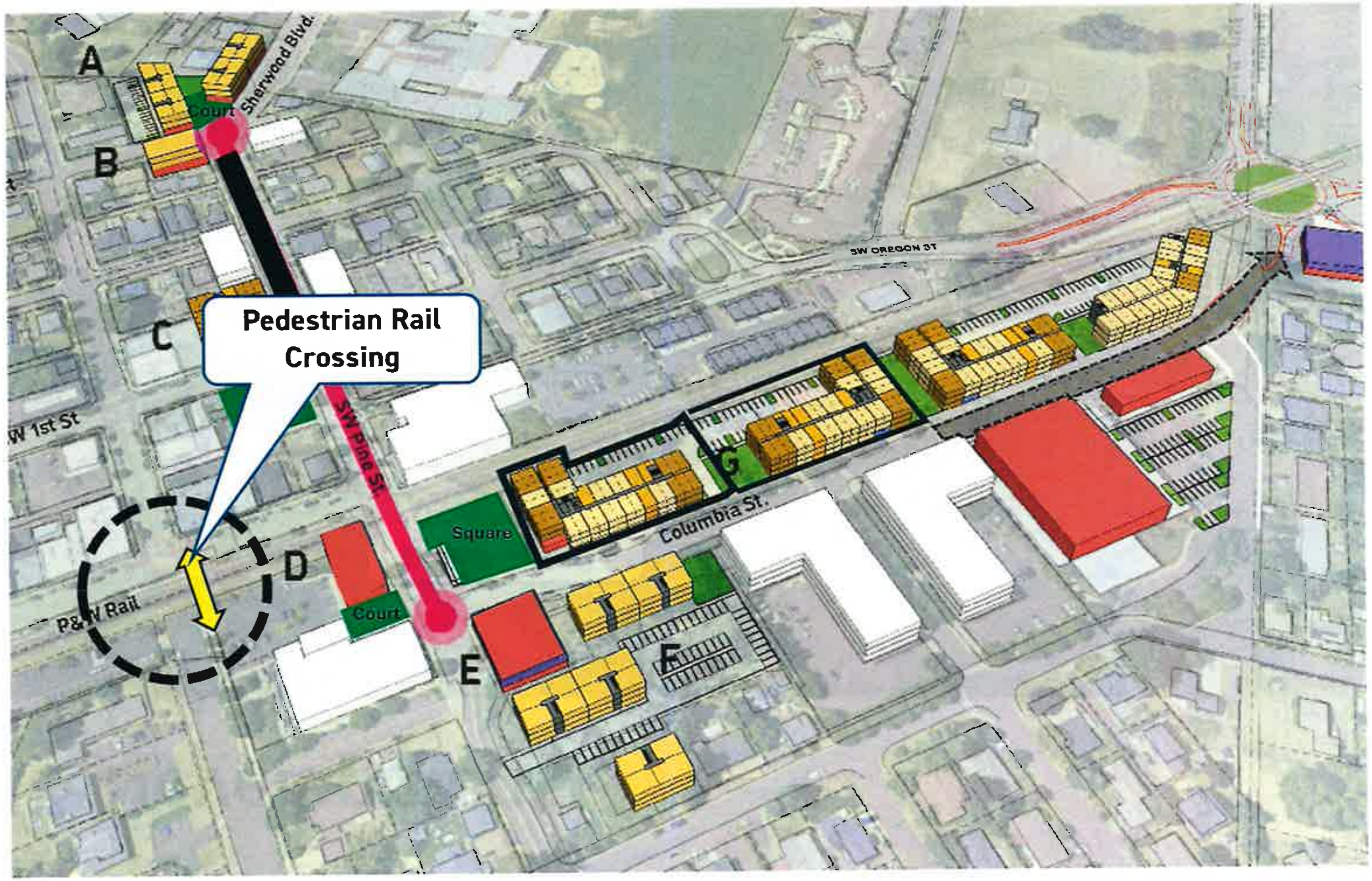
Should Curbless Streets and Underground Utilities Be Extended?



Infrastructure & Development

1 Identify Priority Sites & Infrastructure Investments

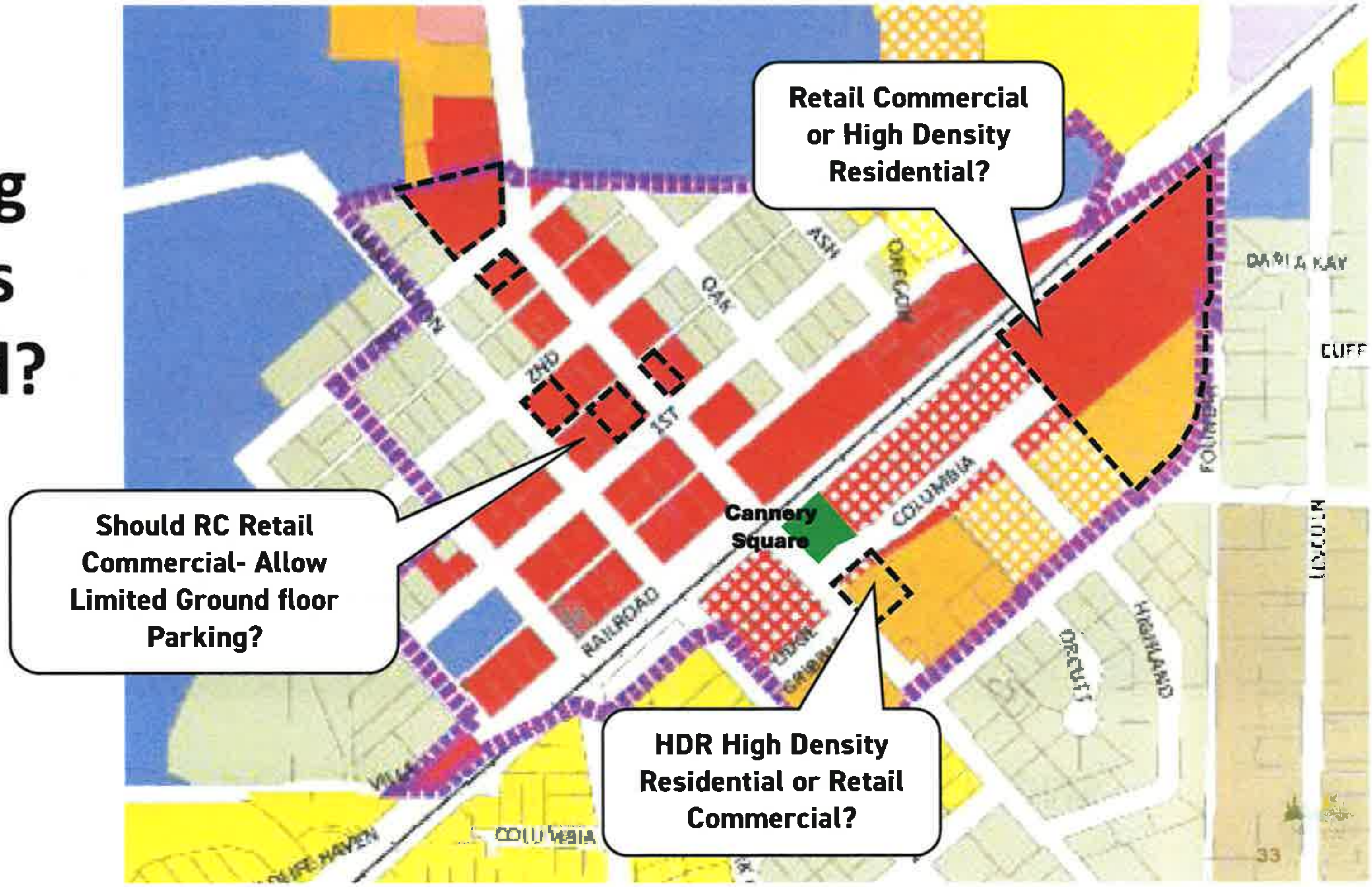
How important is a Washington Street pedestrian rail cossing?



Infrastructure & Development

1 Identify Priority Sites & Infrastructure Investments

Should Zoning Amendments Be Considered?



Infrastructure & Development: POTENTIAL ACTIONS

1 Identify Priority Sites & Infrastructure Investments

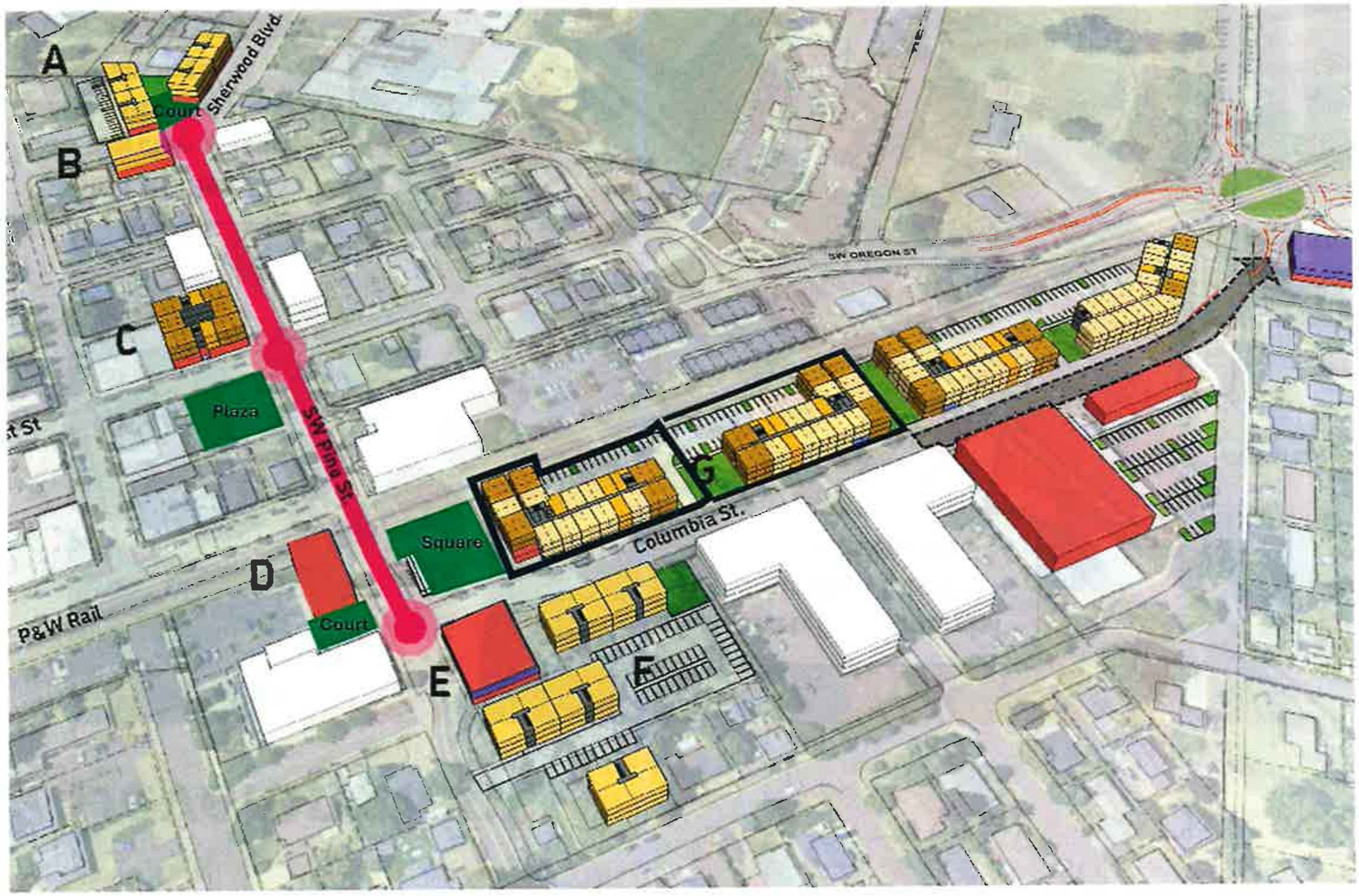
- Focus investments on Pine and Columbia Streets
- Identify City priority sites for redevelopment
- Coordinate infrastructure investments with PGE
- Initiate Columbia Street & Oregon Street Access Improvements Study

2 Adopt Zoning Modifications

- Consider flexible parking requirements and standards
- Rezone City owned parcels
- Promote opportunities for housing and storefront retail around Cannery Square

3 Prepare & Initiate Developer Offering

- Prepare developer offering and engage development community for priority site(s)



TAC Meetings

June 5

Meet with:

ODOT

A

Extend Columbia Street to Oregon Street

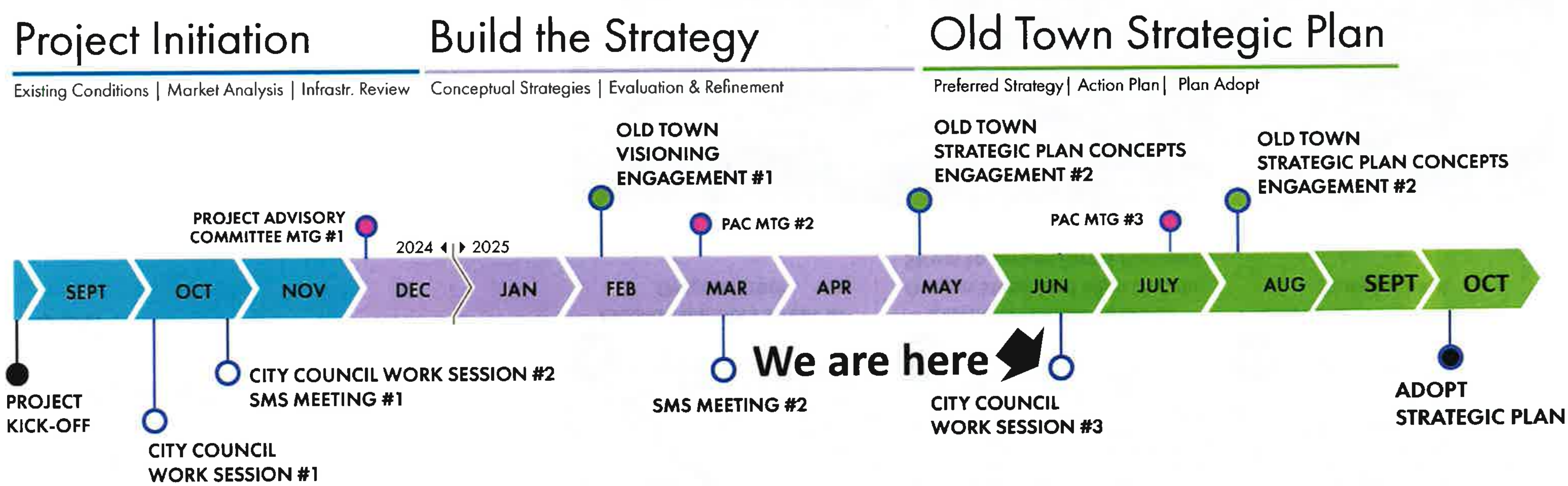
B

Extend Columbia Street to Oregon Street and align Lincoln Street to Langer Farms Parkway

C

Extend Columbia Street to Round-a-bout

Process & Timeline



Strategic Plan Elements and Actions

Business Health & Growth

1 Old Town Branding

Partner & support Old Town advertising & branding initiatives

2 Expand Events & Programming

Support increased frequency of events and programming

3 Attract Targeted Business

Promote & recruit new businesses

4 Incentivize Investment & Business Growth

Initiate programs, grants, incentives & streamlined review process

5 Initiate Reg. Modifications

Ensure feasible, compatible, & quality development

6 Parking Strategy

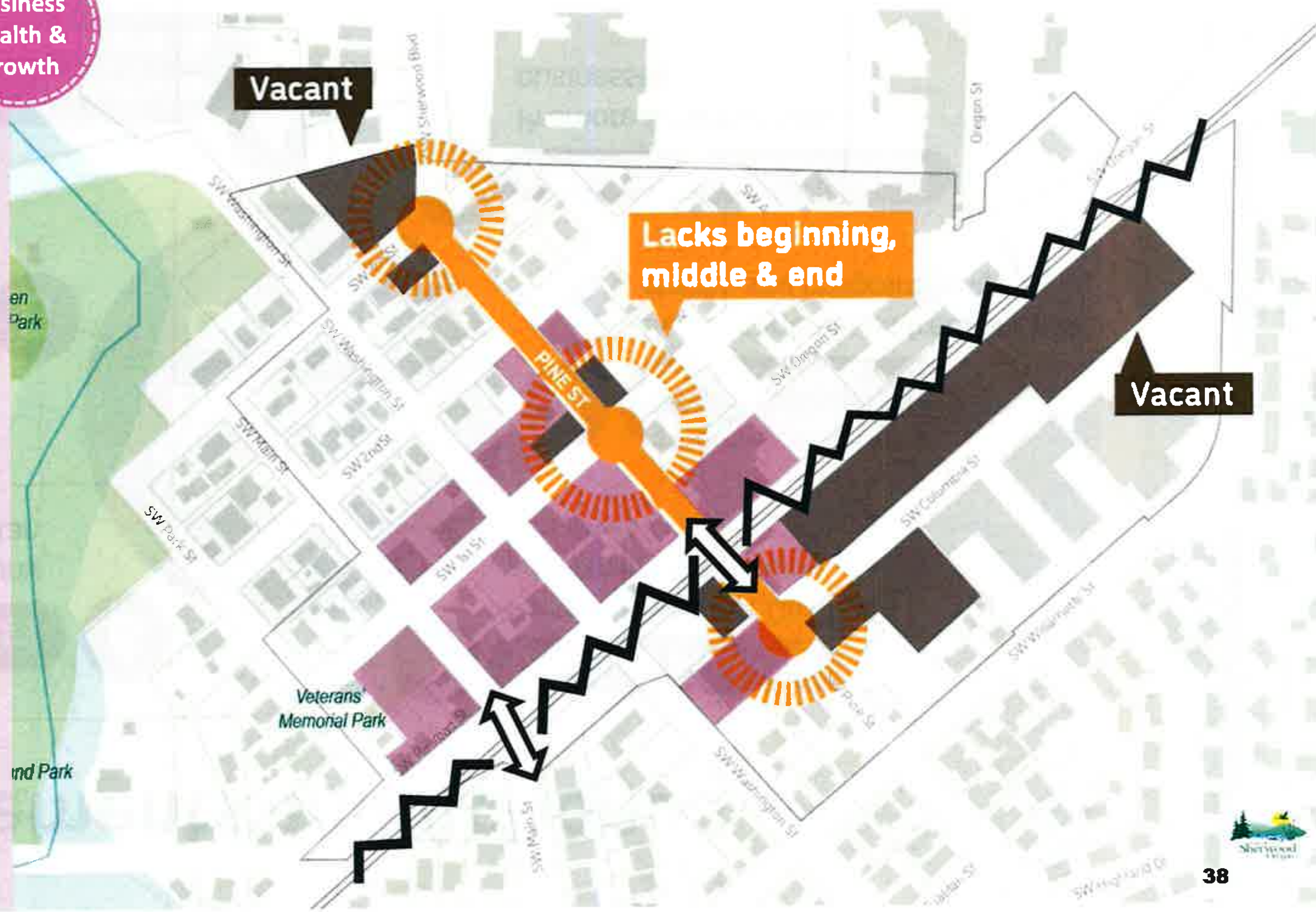
Initiate a Parking Study and Management Plan

Business Health and Growth

Business Health & Growth

Issues to Address:

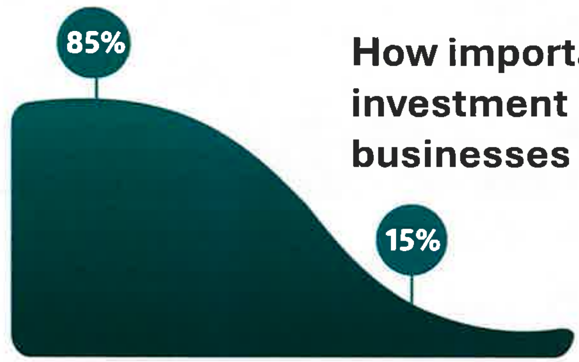
1. Need for branding a "gem" off the beaten path
2. Additional events and programming to support an18-hour environment
3. Expand diversity of uses with consistent edge-to-edge active storefronts
4. Vacant and underutilized properties at the beginning, middle, & end of Pine Street.



Business Health and Growth: WHAT WE HEARD

Business Health & Growth

How important is it to encourage investment in existing & new businesses to Old Town?



ACTION
Initiate Incentives, Grants & Programs

What programs & events are important to strengthen Old Town as a destination?

ACTION
Expand /Promote Programs & Events

What types of businesses are missing on Old Town?

ACTION
Attract Targeted Businesses

Business Health & Growth

Business Health & Growth

1 Old Town Branding

Partner & support Old Town advertising and branding initiatives

2 Expand Events & Programming

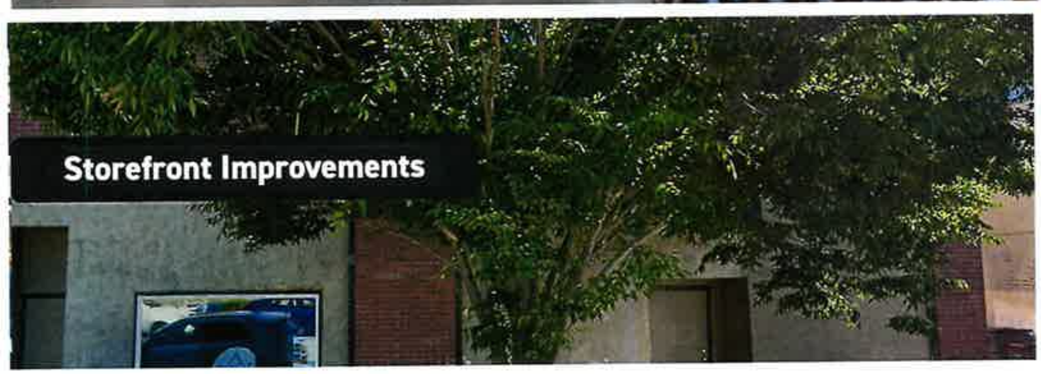
Promote and support the increase and diversity of Old Town programming and events

3 Attract Targeted Business

Promote & recruit new businesses with an emphasis on retail and added food and beverage

4 Incentivize Investment & Business Growth

- Initiate storefront programs,
- Consider possible grants and incentives
- Identify opportunities for streamlined development review & permitting process



Business Health and Growth

Issues to Address:

1. Sloped rooflines and building form
2. Faux period style
3. Use of building materials
4. Depth and placement of windows and doors

Business Health & Growth

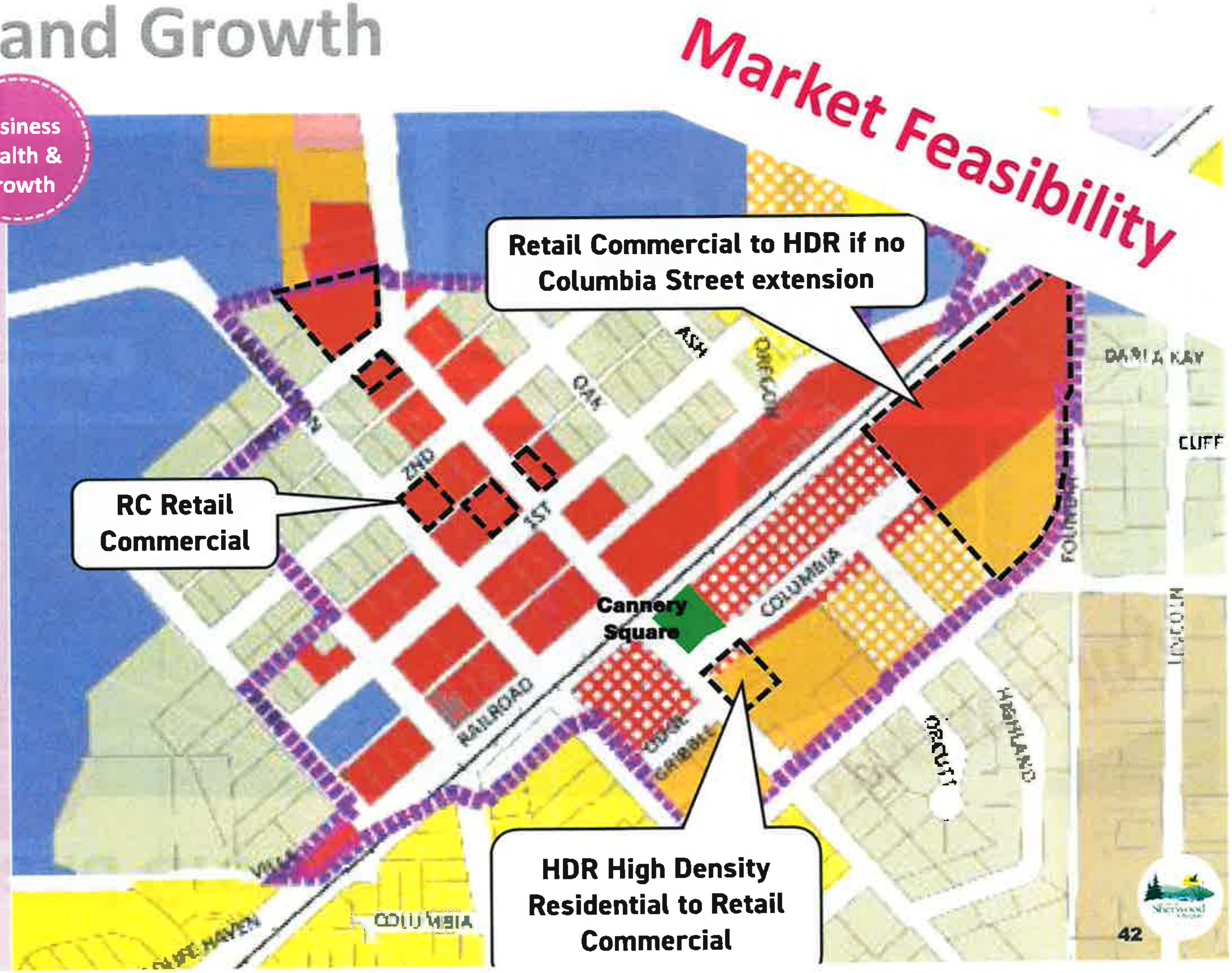
INFILL SITES / STRENGTHEN AND EXPAND RETAIL /CONNECTION / STYLE GUIDE

Business Health and Growth

Issues to Address:

1. RC Retail Commercial "no ground-floor parking allowed"
2. HDR zone adjacent to Cannery Square
3. RC Retail Commercial zone on "dead end" street (Columbia Street/Public Works)

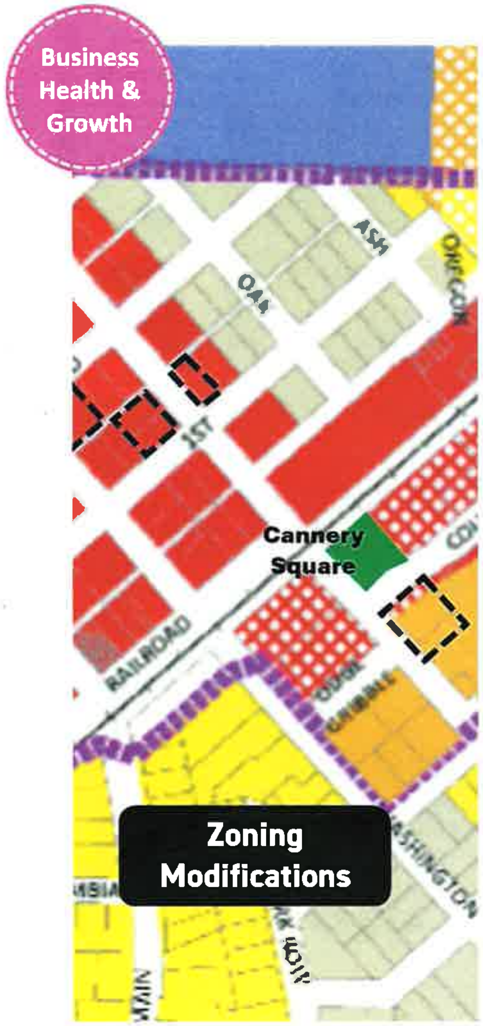
Business Health & Growth



Business Health & Growth

5 Initiate Zoning & Standards Modifications

- Consider building and material standards changes to address recessed windows, glazing-window lights, and roof pitch
- Consider allowing for limited parking with conditions in the RC zone
- Rezone Cannery District infill sites to better promote housing and active storefronts

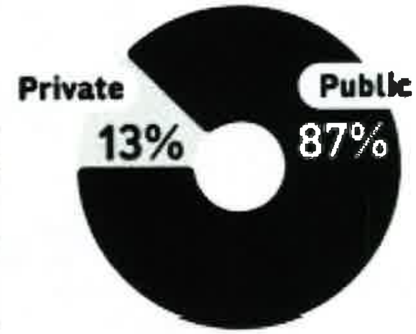


Business Health & Growth

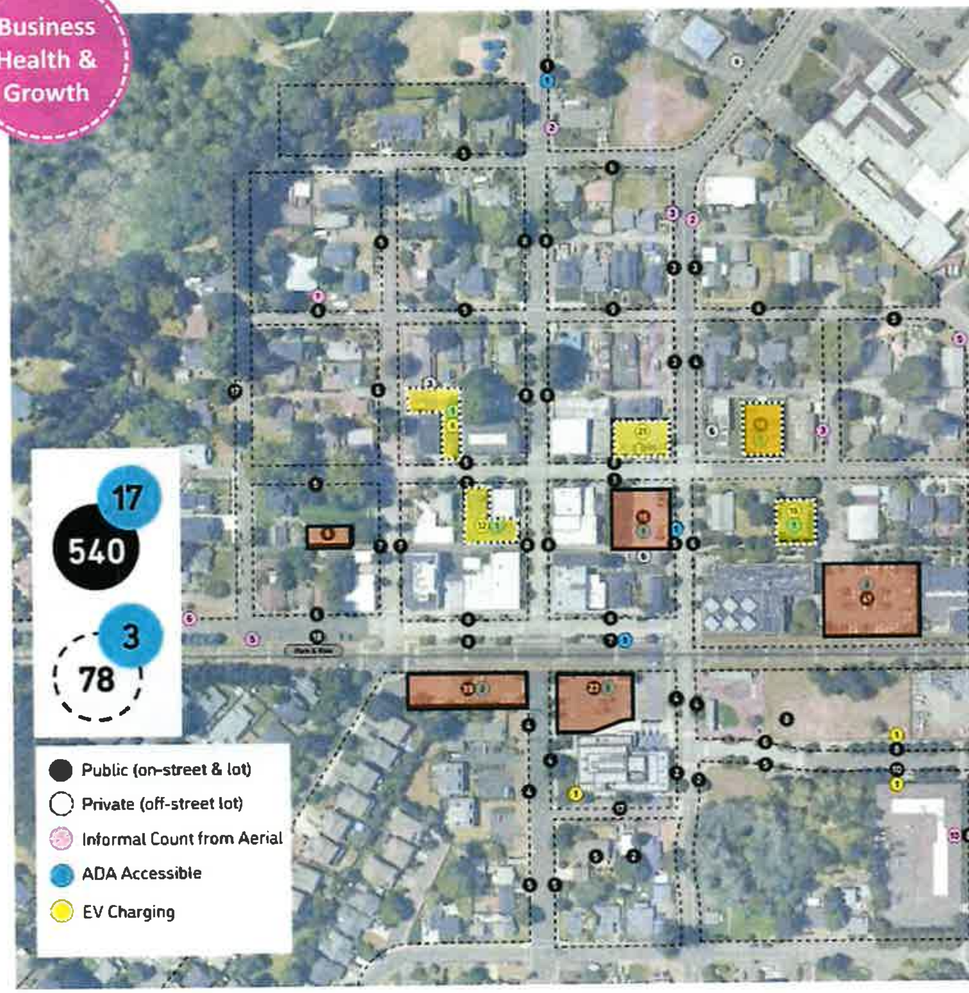
Business Health & Growth

Existing Conditions

1. Most parking is publicly available.
2. Public lots are strategically located and within walking distance of businesses
3. A lack of off-street parking with new development will increase competition for on-street parking.
4. There is a limited parking supply on the north end
5. Time restricted 2-hr parking is only applied to a portion of Old Town



Private: 81 SP
638 SP

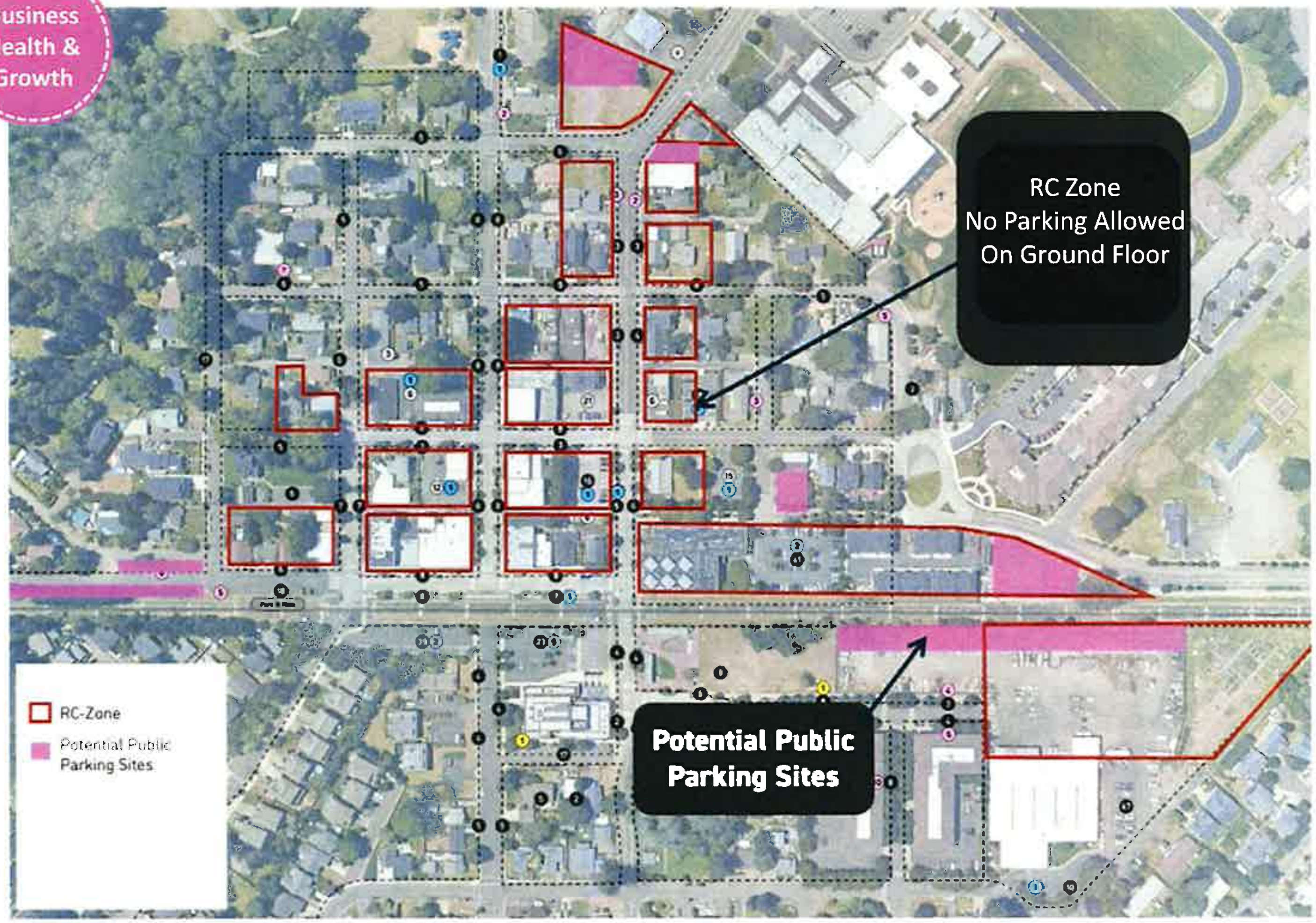


Business Health & Growth

6 **Parking Strategy**

- Expand parking into underutilized public rights-of-ways.
- Identify sites and construct public parking.
- Consider expanding time restricted parking areas to increase turn-over
- Fund a parking study and parking management plan

Business Health & Growth



Strategic Plan Elements and Actions

Sense of Arrival

1 Improve Access & Streetscapes

Columbia Street extension, rail crossing, & curb-less streetscape improvements

2 Develop a Wayfinding & Signage Plan

Identify partners & initiate plan

3 Prioritize Walk, Bike & Roll Improvements

Identify, and fill gaps on key routes

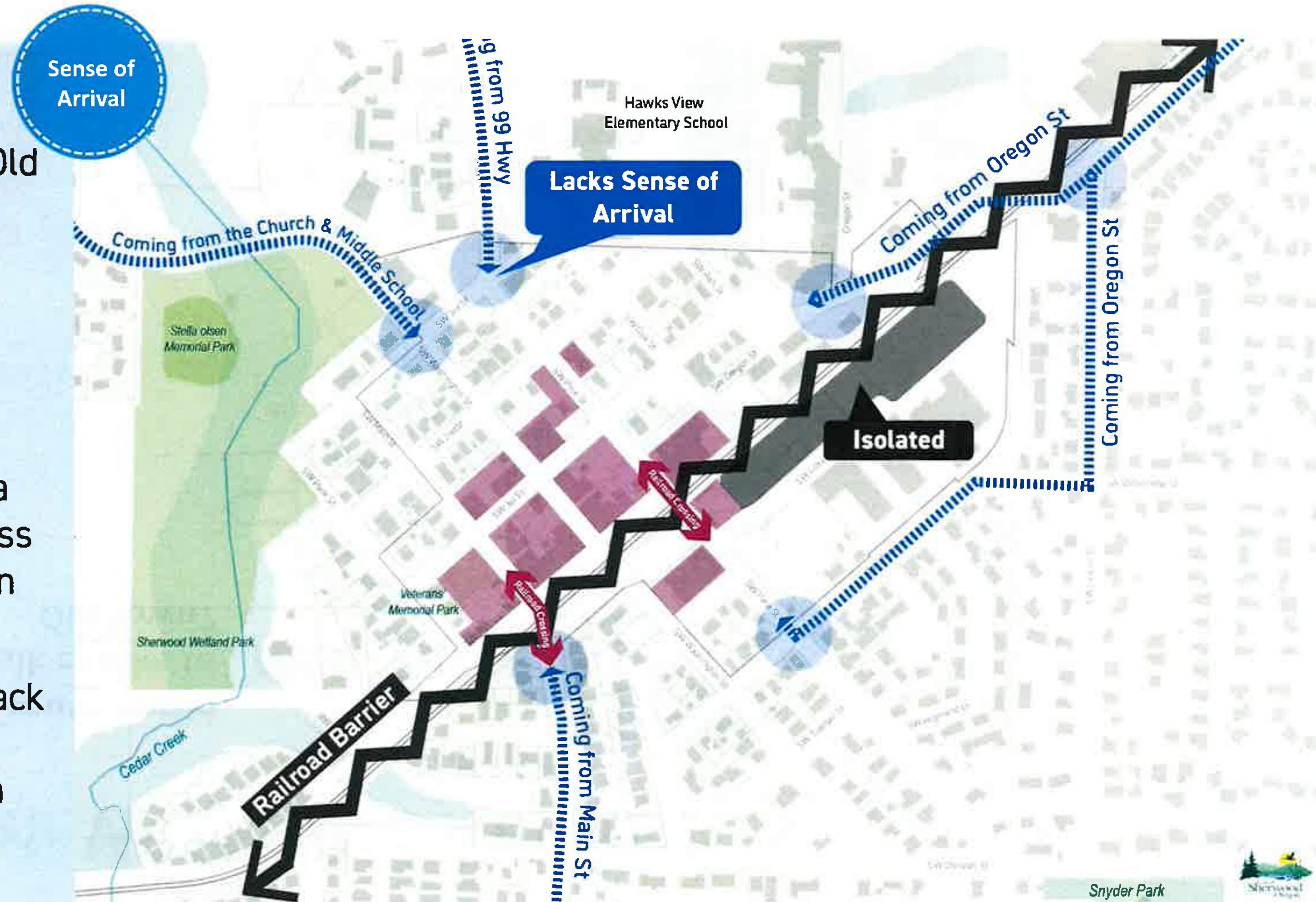
4 Promote Walk, Bike & Roll "Loops"

Develop a campaign, partnership, and programming

Sense of Arrival

Issues to Address

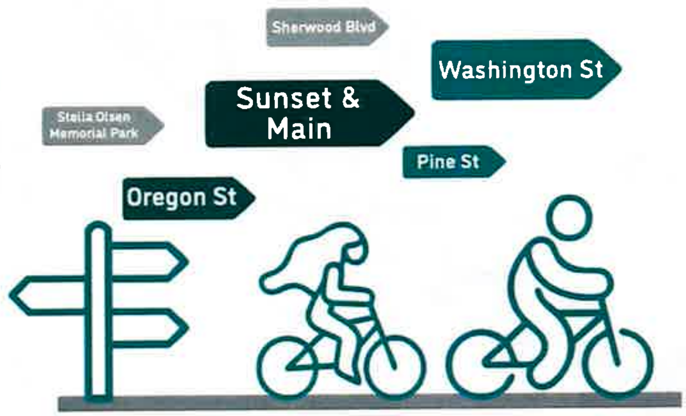
1. Lack-of-direct access to Old Town from the east and south.
2. Railroad is a barrier between Smockville and Cannery Districts.
3. Off the beaten path with a lack of visibility and access from major transportation routes.
4. Limited wayfinding and lack of consistent signage to direct people to Old Town



Sense of Arrival: WHAT WE HEARD!

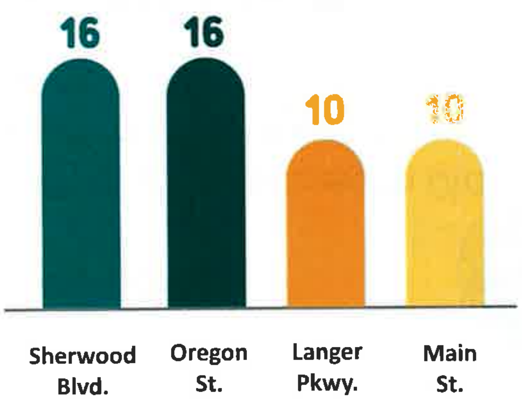
Sense of Arrival

What route would you walk or bike to Old Town?



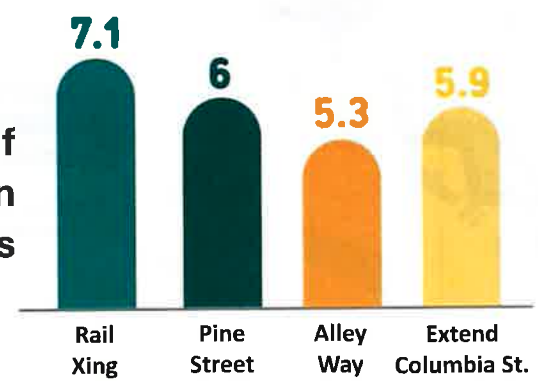
Fill Gaps in Walk & Bike Facilities

Pick the top three routes to Old Town



Wayfinding & Signage

Rank the importance of potential Old Town infrastructure projects

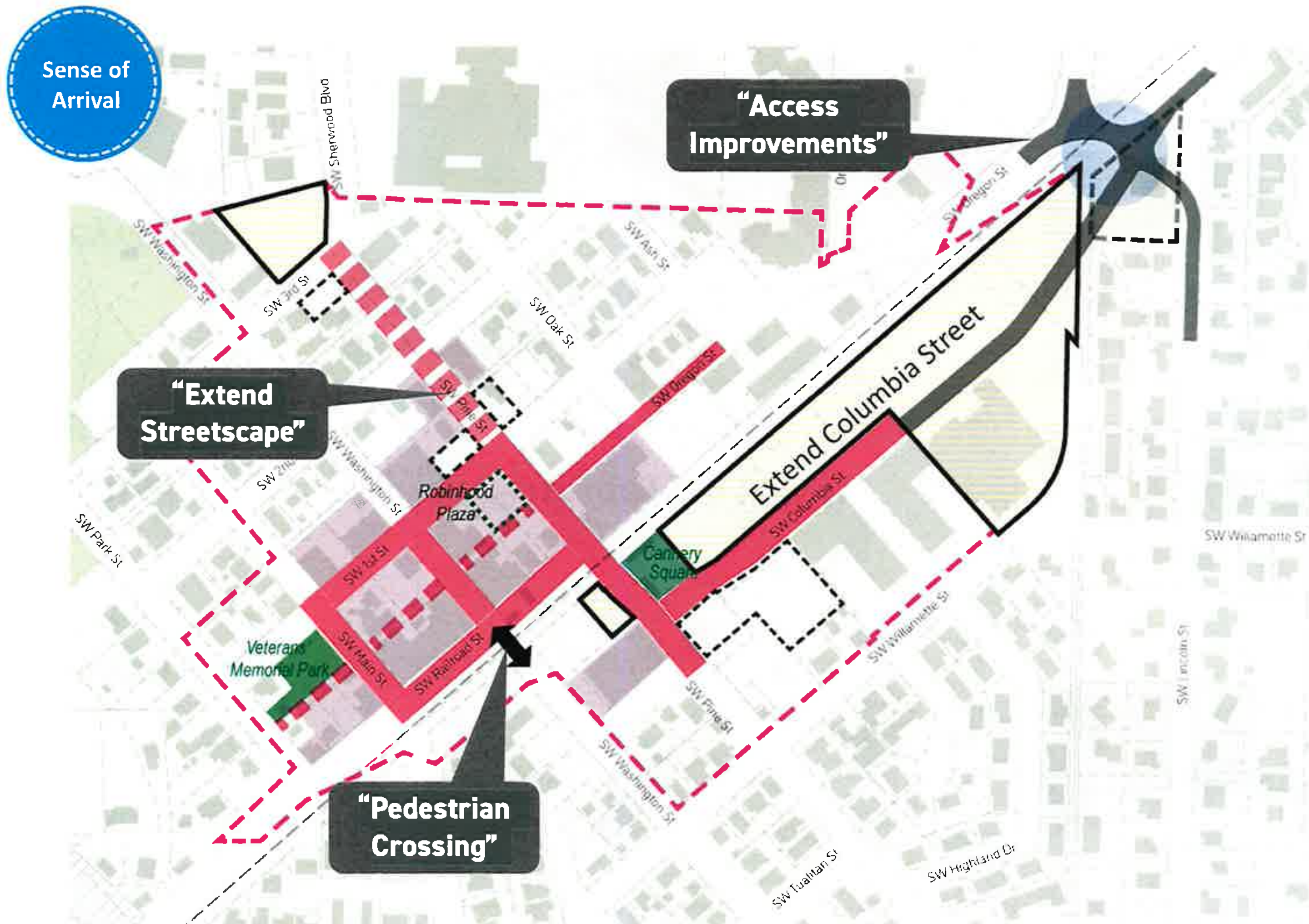


Infrastructure Improvements

Sense of Arrival

1 Improve Access & Streetscapes

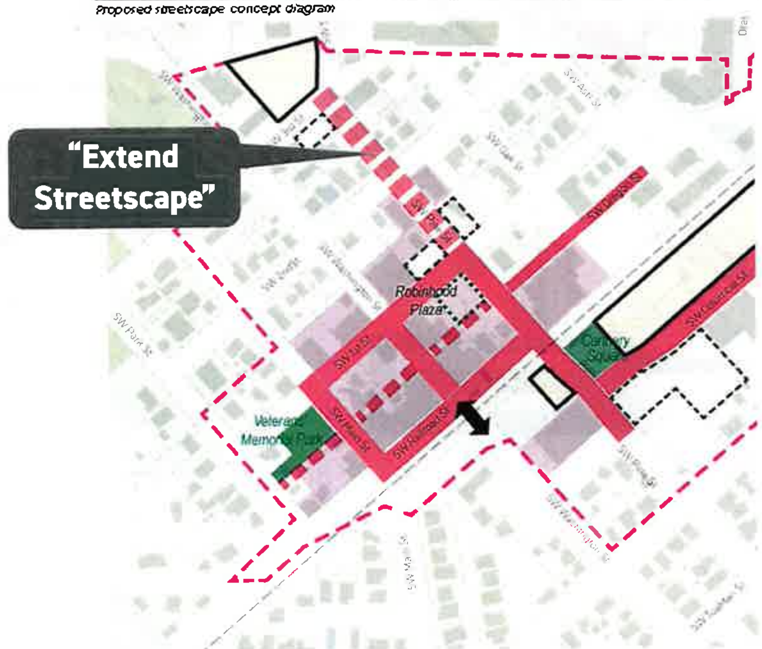
- Extend high quality streetscape improvements to support Pine Street redevelopment
- Extend alley improvements connecting Veterans Park and Robinhood plaza
- Lobby for pedestrian rail crossing at Washington Street
- Extend Columbia Street to improve access and support redevelopment of Public Works Site



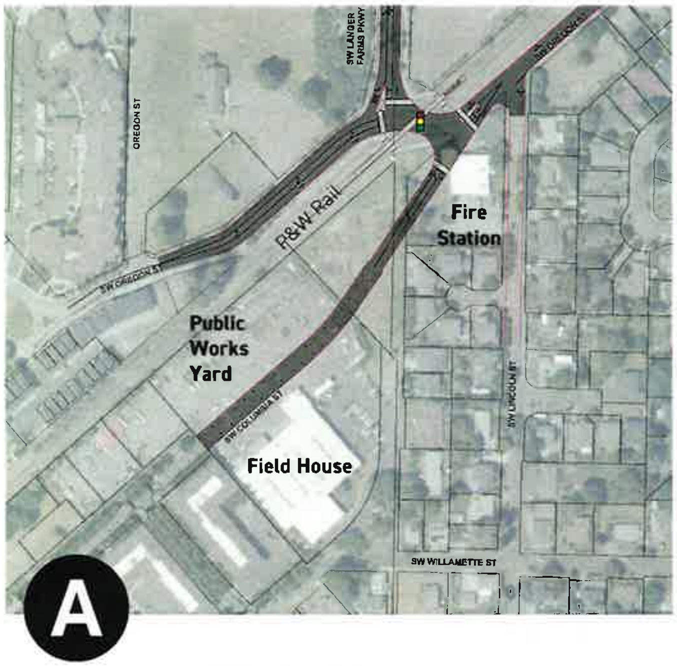
Extend Curbless Street

1. Extend Curbless Street along Pine Street between 1st Street and 3rd Street
2. Underground utilities on Pine Street between 1st Street and 3rd Street
3. Extend Main Street "Promenade" within alleyway between Pine Street to Veterans Park

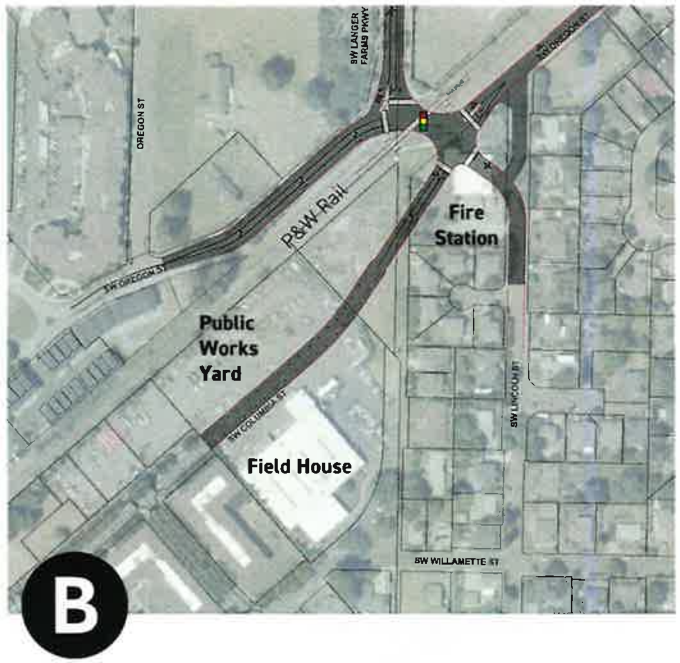
Proposed streetscape concept diagram



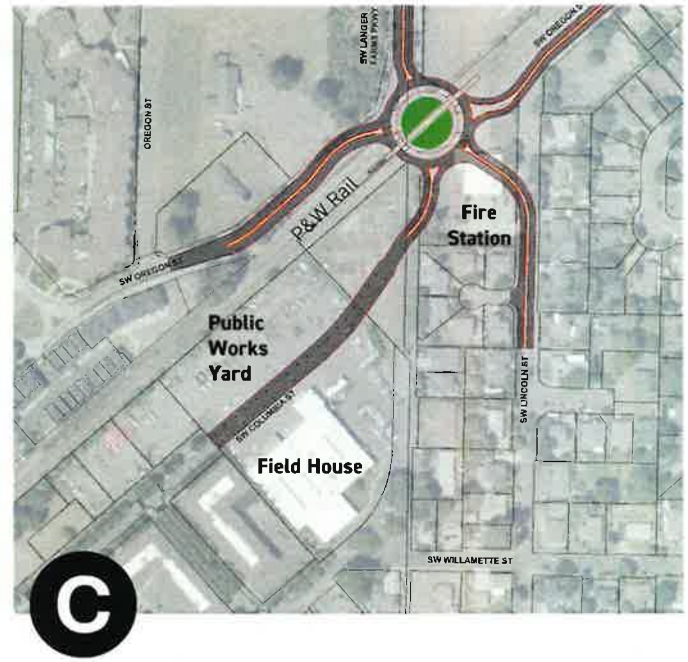
Columbia Street Extension



Extend Columbia Street to Oregon Street



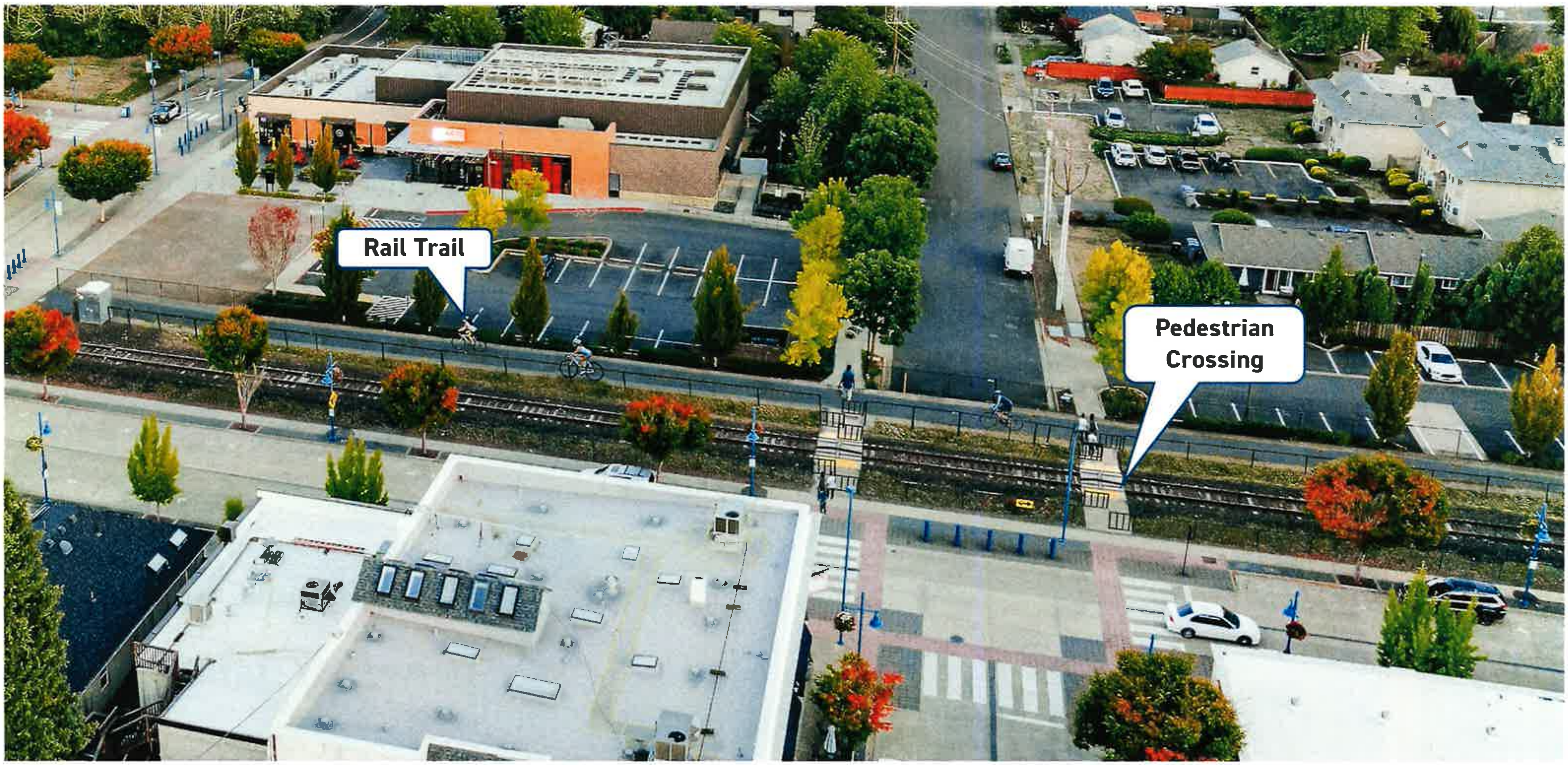
Extend Columbia Street to Oregon Street and align Lincoln Street to Langer Farms Parkway



Extend Columbia Street to Round-a-bout

Washington Street Crossing

Washington Street Crossing



Sense of Arrival

2 Develop a Wayfinding & Signage Plan

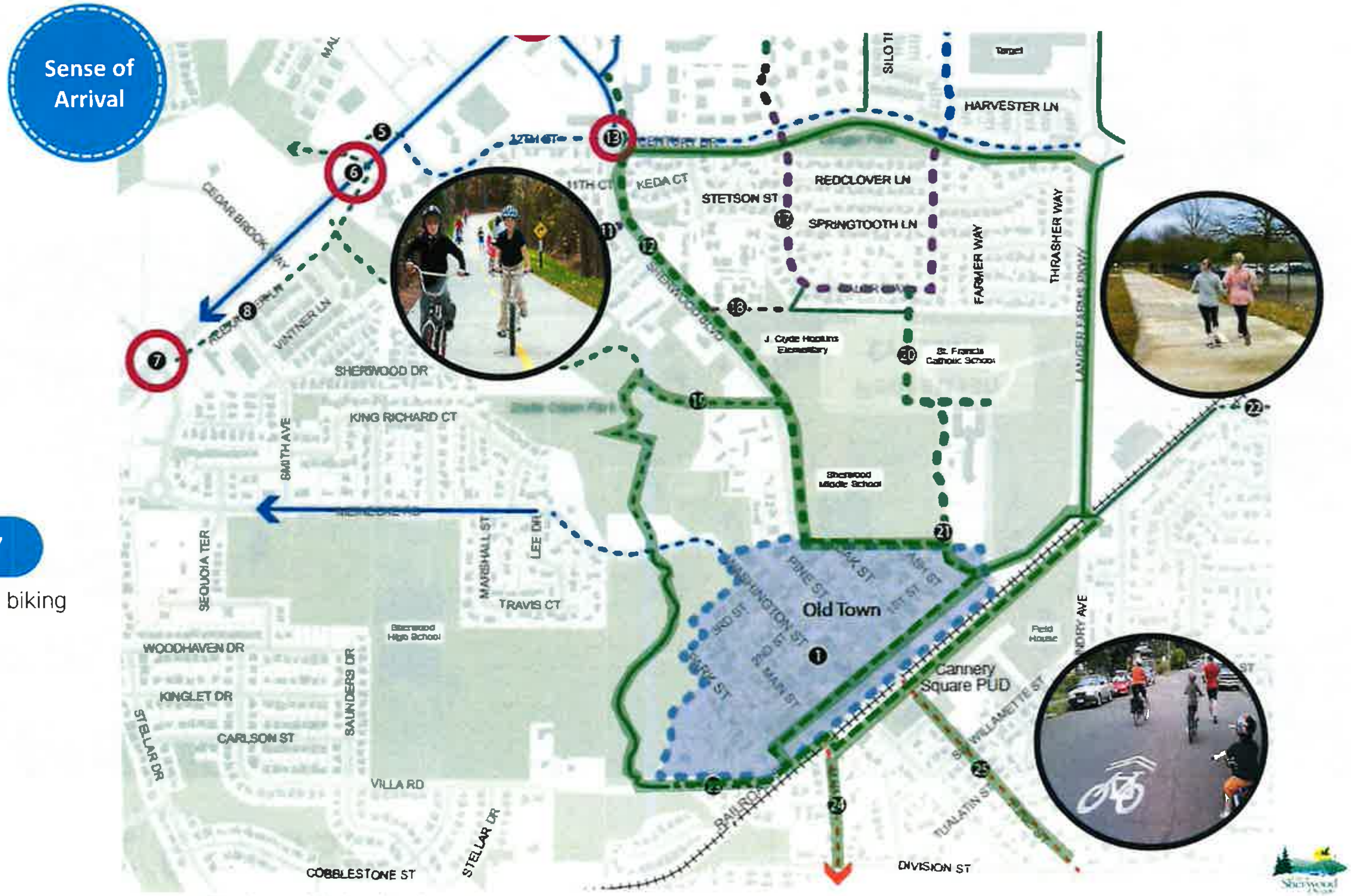
- Identify partners & initiate a wayfinding and signage plan

3 Prioritize Walk, Bike & Roll Improvements

- Identify/recommend priority roadway and walk bike improvements or projects for further study
- Fill gaps in walk and bike facilities on key routes.

4 Promote Walk, Bike & Roll "Loops"

- Develop a campaign, partnership, and biking programs



54

Business Survey

Old Town Sherwood Business Retention & Recruitment Survey

City of Sherwood Oregon

The City of Sherwood is conducting a Business Retention and Recruitment (BRR) Survey. This survey aims to gather insights into the needs and challenges faced by local businesses to enhance resources and support a thriving Old Town business environment. Moreover, the information collected will contribute to Sherwood's Old Town Strategic Plan. The results from this BRE and the Strategic Plan will inform policy decisions and investments in infrastructure to meet the evolving needs of local businesses, fostering innovation and the health and growth of the Old Town.

What Is a BR&R Survey? A Business Retention and Recruitment (BR&R) Survey is a strategic tool used by local governments, economic development organizations, and chambers of commerce to gather information from existing businesses within a community.

Doing Business in Old Town

10. What do you enjoy about operating a business or owning property in Old Town?

https://www.surveymonkey.com/r/KMJ3555

TAC Meetings

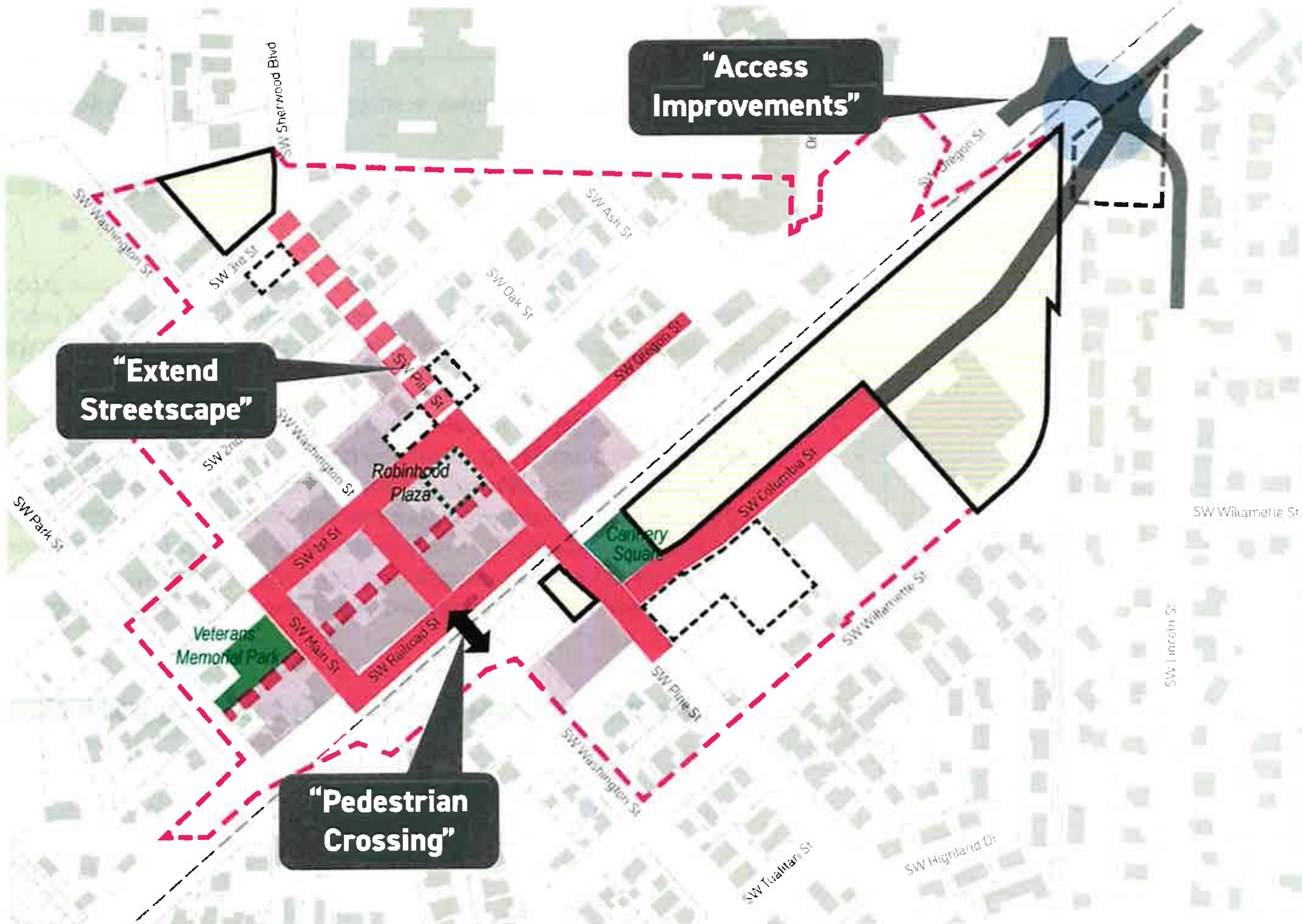
June 3

Meet with:

City Departments

Pride Disposal & Recycling

Tri-met



06.03.2025
Date

City Council
Gov. Body

Presentation
Agenda Item 7.C

B
Exhibit #

TOPICS

Wildfire Deployments

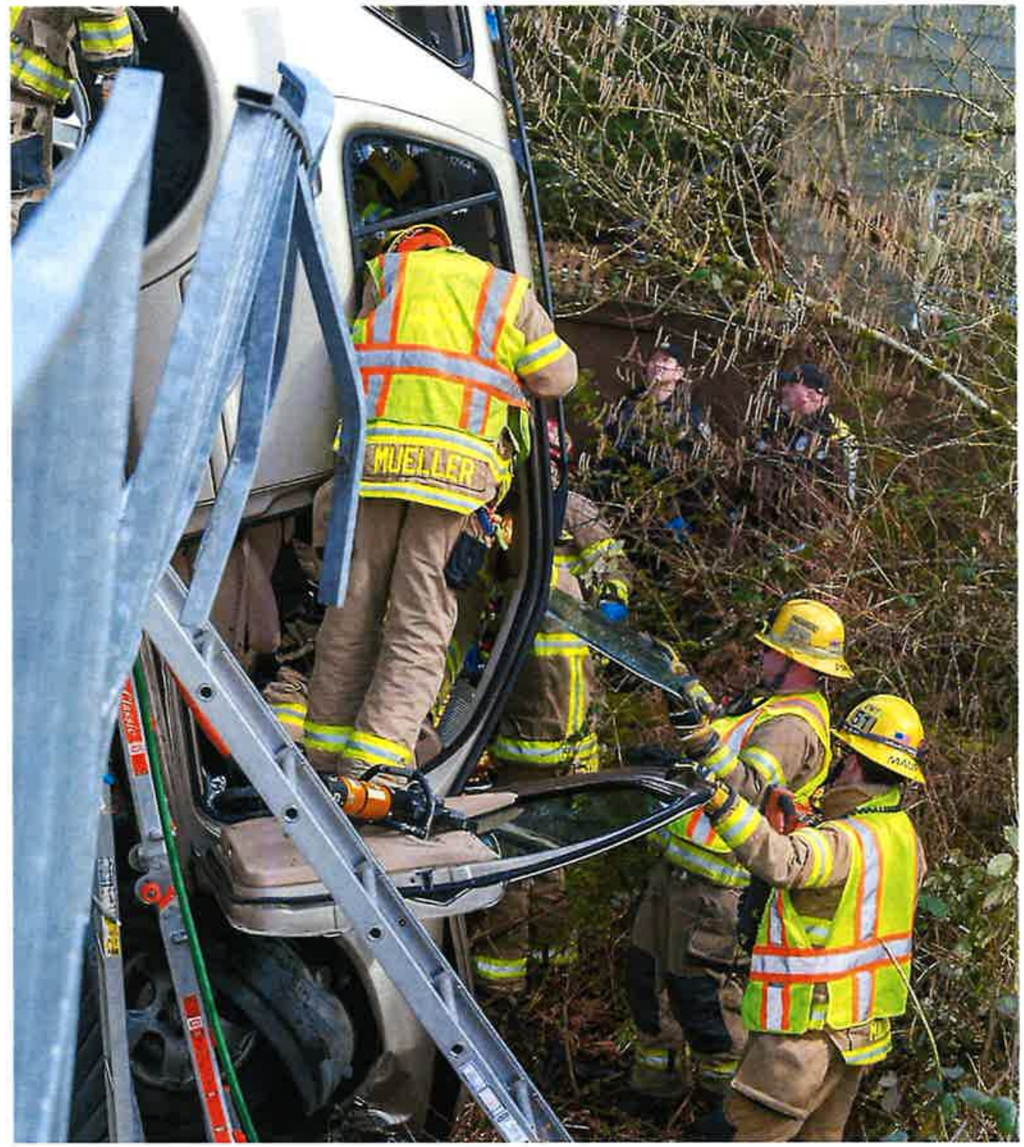
2024 Response Snapshot

Emergency Medical Services

2024 Local Option Levy

Recruitment

Bond & Capital Projects



Wildfire Deployments

Sherwood

1,930

Incidents

Year to Date Incident Snapshot through 4Q | 01/01/2024 - 12/31/2024

TVF&R Tualatin Valley Fire & Rescue

City of Sherwood

Incident counts within city boundary

Total Incidents 1,930

	EMS	FIRE	HAZARD	SERVICE	GOOD INTENT	FALSE ALARM	NATURAL CONDITION	OTHER
Dispatched As								
	1,570	172	14	173	0	0	0	1
	81.3%	8.9%	0.7%	9.0%	0.0%	0.0%	0.0%	0.1%
Situation Found								
	1,338	41	33	73	309	136	0	0
	69.3%	2.1%	1.7%	3.8%	16.0%	7.0%	0.0%	0.0%

Incident Sub-Categories

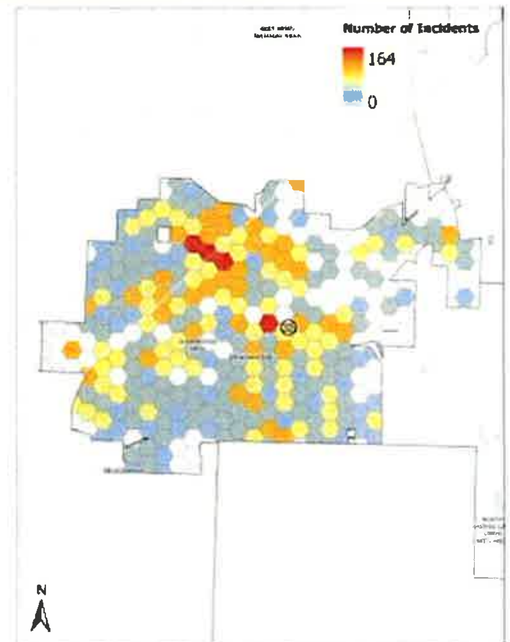
Structure Fires	Cooking Fires	Vehicle Fires	Vegetation Fires	Other Fires	Critical Patients*	MVC with Injury	MVC Unknown Injury
9	0	6	17	9	365	62	39

Structure Fire Types

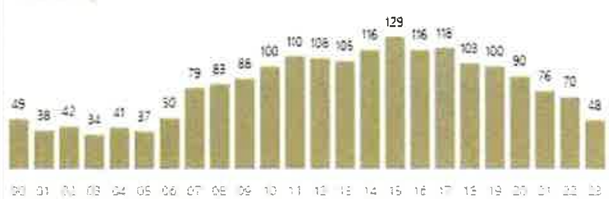
Residential	Commercial
8	1

*Critical Patients: cardiac arrest, chest pain, stroke, seizure, breathing problem, drowning, respiratory distress, respiratory arrest, or trauma system entry.

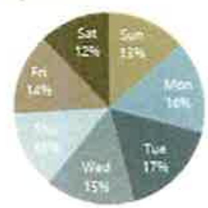
"MVC"=motor vehicle crash

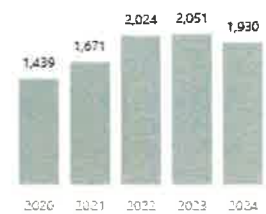


Hour of Day



Day of Week





Top Station Responses

Station 33	72%
Station 35	13%
Station 34	5%
Station 20	3%
Station 56	1%

Depending on incident severity, units from multiple stations may respond to a single incident.

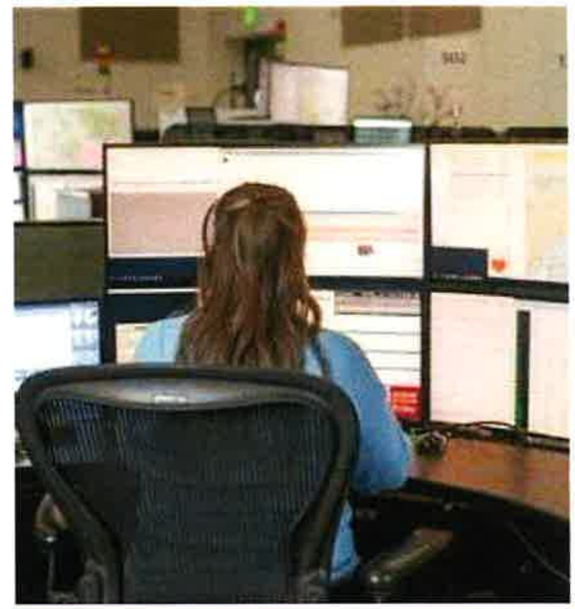
Data Filters: no test, information, interfacility transports, or mobile health care incidents.

Incident data gathered geospatially based on city boundary.

Emergency Medical Services

Advanced Practice
Community Paramedic

Advanced Resource Medic
& Dispatch Health



Nurse
Navigation

*Photo Credit: Washington County Nurse Navigation Page

Local Option Levy Update

Recruitment

Bond & Capital Projects

STATION 35

STATION 20 & 22

TRAINING CENTER

2024
YEAR IN REVIEW
VIDEO

Approved Minutes

City of Sherwood Oregon

Home of the Tualatin River National Wildlife Refuge

SHERWOOD CITY COUNCIL MEETING MINUTES
22560 SW Pine St., Sherwood, Or
June 3, 2025

1. **CALL TO ORDER:** Mayor Rosener called the work session to order at 5:20 pm.

2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Taylor Giles, Renee Brouse, Doug Scott, Dan Standke and Keith Mays.

3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, Interim City Attorney Sebastian Tapia, IT Director Brad Crawford, Community Development Director Eric Rutledge, Planning Manager Sean Conrad, Economic Development Manager Erik Adair, Interim Public Works Director Rich Sattler, Finance Director David Bodway, HR Director Lydia McEvoy, and City Recorder Sylvia Murphy.

4. **TOPICS:**

A. Old Town Strategic Plan Update

Planning Manager Sean Conrad introduced consultants Jason Graf, Principal and Ramin Rezvani, Design Principal with First Forty Feet. Mr. Graf presented information (see record, Exhibit A). Mr. Graf addressed Strategic Plan Elements and Actions (page 6 of Exhibit A) and stated they were focused on three areas: Sense of Arrival to include improved visibility of Oldtown and looking at opportunities for pedestrian walking and biking to Oldtown and strengthen businesses and growth over time. He addressed Business Health and Growth and spoke of partnerships that the city already had with businesses and the Chamber of Commerce and spoke of branding and attracting targeted businesses and actions to consider. He mentioned the City of Tigard as an example. He addressed Infrastructure and Development and said they had a survey out to businesses in Oldtown asking various questions. He said one of the biggest drivers for the Council to consider is what is the future for growth and where would that occur and what decisions could be made as part of the Strategic Action Plan to advance a few priorities within a five-year timeframe. He stated there are several actions listed and a handful that can start moving forward in the five-year timeframe. He stated they would focus on actions that the city could identify as actions to move forward on. He stated that he would walk through a future scenario of growth in Oldtown that would focus on two main corridors: Pine Street and Columbia Street. He explained they would ask questions about where the Council would like to see development occur and sites that the Council might want to focus on and identify key infrastructure projects that the city may want to plan for. He referred to page 8 and explained that Pine Street was a signature street coming into town (front door) and he identified vacant lots and underutilized properties along Pine and Columbia that had potential for future growth. He stated part of the conditions they were concerned about was the redevelopment site around the current public works site and PUD site are isolated.

Mr. Graf addressed page 9 and areas along Pine Street labeled "beginning, middle and end" and said great streets in downtowns have edge to edge retail, they have activities or anchors. He identified the core area along Pine Street. He stated in the area labeled "beginning" there's an opportunity to create a sense of arrival and stated this was important to do. He stated Columbia Street was a growth area and they would look at opportunities to make that more accessible for development. He referred to the area labeled "H" and said this was retail/commercial in that area and said it was hard for this zoning to work if there was not a way to get to that use. He said he thinks a commitment to extend Columbia Street as a new connection could open up that site as a viable retail commercial site and possibly keep the Field House and repurpose it. He addressed Pine Street and spoke of curb-less streets and said the curb-less streets were the DNA of downtown. He spoke of the Cannery Square and the Robin Hood Plaza being anchored on Pine Street. He said extending the curb-less street from 1st Street to 3rd Street might be a consideration to set the stage for development. He said another consideration would be to extend Columbia Street to Oregon Street and creating a "new front door" to Oldtown. He said they have been working with HHPR on various options to extend Columbia Street and explained options A through C and the advantages of a roundabout in option C. Discussion followed regarding the effects to Lincoln Street. Mr. Graf addressed a potential pedestrian crossing on Washington Street and Councilor Mays commented regarding the challenges with significant transportation elements. Mr. Graf mentioned he spoke with the City Engineer, Jason Waters regarding past issues with working with the railroad and potential opportunities with their new leadership. Mr. Graf explained the option for a "rail trail" and its connectivity. Mr. Graf recapped the feedback they received from community events and Sherwood Main Street to include wanting walkability, more restaurants, places for families, more housing and more shops. Council asked if hotels were included in the feedback and Mr. Graf replied not directly but they were included in their market study and stated he believed there were two potential locations that looked good. He stated he would share information received from the PAC and Main Street meetings, and as they consider new buildings and new development, they were aware of the city's standards and code. He referred to a historical building on Railroad Street with elements of a cornice line, vertical bays and vertical windows, active ground floors, and cloth awnings. He stated through their market study they have a sense of what types of products are likely viable in the community that not only meet the city's code but are feasible from a development perspective. He referred to the intersection of 3rd and Pine and Site B and said they spoke with the property owner and what they had envisioned, and modeled a program around that with commercial on the ground floor and apartments on the top floors. He referred to Site A and their vision of a mixed use site and said based on the market study, they would see what development could look like. Mr. Graf referred to pages 18 and 19 and the various development renderings for the intersection of 3rd and Pine with commercial on the ground level. He added that some of the considerations for developers is the ability for parking and said in Smockville, ground floor parking was not allowed and if there was any parking developed it would have to be underground. He explained the available parking opportunities. He spoke of the importance of having a beginning, middle and end of Pine Street especially with the properties the city controls ensuring that ground floor commercial was a component of development. He spoke of the curb-less streets in downtown and this being it's DNA and the importance of continuing with public spaces such as the plaza and considering asking developers for mixed use buildings and public amenities that are important as this was the front door to the community. He spoke of the food cart pod on page 19 and the potential for a phase project. He referred to the rendering on page 20 and stated the building on the right would require acquisition of the adjacent property. Mr. Graf shared the feedback they received from one group and a comment of the renderings looking like the death of Oldtown. Council comments were received that they loved the options presented and discussion followed in favor of the renderings. Mr. Graf added that everyone agreed that it was important to have mixed use and ground floor commercial on Pine Street and bring more residents into Oldtown. Mr. Graf referred to page 22 and said they spoke with the owners of Symposium and they were interested in a mixed use scenario and developed a plan for ground floor commercial and a couple of stories for housing above. He stated this rendering had a center core atrium with interior restaurants. Council commented regarding Senate Bill 1537 and the opportunity to partner with developers. Councilor Mays asked if Site C was cleaned of contaminates and City Manager Sheldon replied he did not know. Mr. Graf stated that they heard a development proposal was received for the old gas station site but they had not seen the drawings and knows that there was a fourth level residential proposal to include commercial as well. Mr. Graf addressed page 23 and said Site D, was a city owned property. He said Site G is the city's PUD site and believed mixed use residential could work at this location and stated he believed the code worked well for that. He referred to Site D and the Pine and 3rd sites and asked the Council to consider development incentives. He addressed page 23 and the rendering of what the buildout could look like. He said Site D could be an extension of the Arts Center, or a semipublic facility or private use. He referred to Site E and said the property was zoned High Density Residential and said a consideration of the Council, considering that Cannery Square is a vital amenity, was to have active commercial use on all sides of the square and this being a way to strengthen that space. He asked if there would be some value in the office flex site and that becoming a retail commercial zone versus high density residential. He said they knew that the PUD site allowed for mixed use and Site F allowed for high density residential and this was in character with the Cannery Row Apartments. He said he believed you don't need retail and commercial everywhere. He referred to Site G and said it's ground floor commercial and housing above or it could be a boutique/hotel. He said in speaking with their marketing analyst, he was interested in the site close to cannery square because it was within walking distance of Oldtown and the Arts Center. He said they heard other perspectives of cannery square being the "living room" and if there should be strangers in a hotel next to that or multi-family use. He said he believed if Columbia Street were to be extended to Oregon Street with a hotel near the current fire station, this would be a great "front door". Comments were received regarding people biking and taking a trolley. Mayor Rosener commented regarding Site D and replicating that to the former historic train station with shops or being a covered space where Saturday Market can operate from allowing for a longer season. Mr. Graf addressed page 25, along Columbia Street and said Site G is the PUD with public works just outside of that site. He referred to page 26 and the buildings along Columbia and said they believe there are important things to consider in managing the scale and length of the buildings and in the rendering the buildings are broken up into smaller modules. He commented that they have spoken with developers regarding the mixed use of commercial and residential and they are seeing the viability in terms of being able to construct and get a return on investment. Council discussion followed and comments were received regarding the need for parking with residential development. Mr. Graf added that there is only so much support for commercial in Oldtown and there was a basic configuration of retail that worked best, and that is when you have retail on both sides of the street about 12,000 feet long and said this was an extension of what you already have on Pine Street. He said the cannery residential building is already creating a gap of where retail could go and believed to compliment across the street, it would be residential with a focus on commercial towards the cannery square and towards Oregon Street. He referred to page 27 and Oregon Street and the rail line near the community garden and said by extending Columbia Street (page 28) this impacts the fire station, but it creates the alignment to Langer and creates that "front door". He said these sites become more viable for a variety of uses. He referred to the area on the left and said maybe the fieldhouse isn't here and that could be boutique, grocery, or butcher shop type of mix use and you would still have inline commercial store frontage along Columbia, with primarily residential on the other side with ground floor commercial. He said they heard that the back side of this building needs some type of screening or needs to turn more towards the tracks as you'll be looking at the back side of the development. He said these types of consideration would be worth adding into any type of agreements with developers. Mr. Graf referred to page 29 and said it would be good to know if any of the sites owned by the city were priority sites. He stated to him Sites A and D were priorities. Council comments were received that Site D was shovel ready and the Council had some ideas for that site and on Site A the city had addressed this location in previous years and could look at that site again as it's a key entry point into Oldtown. Mayor Rosener commented regarding planning for Columbia Street and getting the engineering done for a future date. He commented regarding the fire station potentially moving and the city being ready and building the relationships in terms of right of way and planning for curb-less streets. Mayor Rosener added that the city spoke with the fire department about Site A and they indicated the site was not big enough. Mr. Graf added that it would not be a good anchor. Mr. Graf added if the city was not able to get Columbia as a through street, parcel H became tenuous, and the city might want to consider replacing retail commercial zone with all high density residential. He said it's a great neighborhood and anchor to Columbia Street. Council discussion followed regarding four floors and the mixed use of residential and commercial for sites H & G. Councilor Giles commented regarding walkability in town and services for families and added that he loved how it looked. Mayor Rosener commented regarding Columbia Street and planning for it. Discussion followed regarding the final plan being a resource for potential developers. Mr. Graf commented regarding the curb-less streets, and the potential for underground utilities and said they spoke with PGE and believed it would be great if the city could do both. Mr. Graf addressed Washington Street and a pedestrian rail crossing and council discussion followed. Councilor Giles commented regarding having a central garbage location and Mr. Graf replied that they would address this in the action plan and the best strategy for that. Councilor Standke referred to the cannery square plaza being a kid-friendly location and having another complementary space down Pine Street. Comments were received regarding also having enhanced crosswalks, walking and biking and safety concerns with having four schools within walking distance. Councilor Mays spoke of the potential use of school parking lots during evenings and weekends. Mr. Graf concluded and addressed page 34, Potential Actions and asked for feedback on items the Council did not want to move forward with, with no items identified by the Council, Mayor Rosener replied the consultants were on the right track.

5. ADJOURN

Mayor Rosener adjourned the work session at 6:00 pm and convened a Community Enhancement Program (CEP) Meeting. See CEP meeting records.

REGULAR SESSION

1. **CALL TO ORDER:** Mayor Rosener called the meeting to order at 7:05 pm.

2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Renee Brouse, Doug Scott, Dan Standke and Keith Mays. Councilor Taylor Giles arrived at 7:35 pm.

3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, Interim City Attorney Sebastian Tapia, Police Chief Ty Hanlon, IT Director Brad Crawford, Community Development Director Eric Rutledge, HR Director Lydia McEvoy, Interim Public Works Director Rich Sattler, and City Recorder Sylvia Murphy.

4. **APPROVAL OF AGENDA:**

Mayor Rosener addressed approval of the agenda and asked for a motion:

MOTION: FROM COUNCILOR RENEE BROUSE TO ADOPT THE AGENDA. SECONDED BY COUNCIL PRESIDENT KIM YOUNG. MOTION PASSED 6:0, ALL PRESENT MEMBERS VOTED IN FAVOR. COUNCILOR GILES WAS ABSENT AT THE TIME OF THE VOTE.

Mayor Rosener addressed the next agenda item and asked for a motion.

5. **CONSENT AGENDA:**

   A. **Approval of May 20, 2025 City Council Meeting Minutes**
   B. **Resolution 2025-031, Reappointing Amanda van Arcken to the Sherwood Police Advisory Board**
   C. **Resolution 2025-032, Reappointing Brian Dorsey to the Sherwood Police Advisory Board**
   D. **Resolution 2025-033, Reappointing Chris West to the Sherwood Police Advisory Board**
   E. **Resolution 2025-034, Reappointing Lisa Patterson to the Sherwood Traffic Safety Board**
   F. **Resolution 2025-035, Reappointing Tiffany Yandt to the Sherwood Traffic Safety Board**
   G. **Resolution 2025-036, Appointment of City Council Liaison Assignments**
   H. **Resolution 2025-037, Appointing Lester Nishimura to the Sherwood Cultural Arts Commission**
   I. **Resolution 2025-038, Reappointing Rodney Lyster to the Sherwood Parks & Recreation Advisory Board**
   J. **Resolution 2025-039, Reappointing David Scheirman to the Sherwood Parks & Recreation Advisory Board**

MOTION: FROM COUNCIL PRESIDENT KIM YOUNG TO ADOPT THE CONSENT AGENDA. SECONDED BY COUNCILOR RENEE BROUSE. MOTION PASSED 6:0, ALL PRESENT MEMBERS VOTED IN FAVOR. COUNCILOR GILES WAS ABSENT AT THE TIME OF THE VOTE.

Mayor Rosener addressed the next agenda item.

6. **CITIZEN COMMENTS**

There were no comments received, and Mayor Rosener addressed the next agenda item.

7. **PRESENTATIONS**

   A. **Recognition of 2025 Robin Hood Festival Association Maid Marian Court**

Jessica Mulkey, Assistant Chaperone to the Robin Hood Festival Maid Marian Court came forward and introduced the court members and provided a brief bio for each member. The Council presented Maid Marian Lauren Phillips, Senior Court members Arabella Caldwell, Marissa Johnson, Emma Miller, and Junior Court members Journey Deller, Hazel Helmick, Eloise McKinney, and Everly Todd with Certificates of Recognition.

   B. **Recognition of Retiring TVF&R Volunteer Battalion Chief Chris Childers**

Mayor Rosener called Mr. Childers forward to be recognized for his service. Mayor Rosener stated that Chris joined TVF&R in 1997 as a volunteer Firefighter and he worked up through the ranks to Apparatus Operator, Lieutenant, Captain and promoted to Volunteer Battalion Chief in 2016. He said Mr. Childers assisted in several Sherwood area weather emergencies including the snow/ice storm in 2024 and the Bald Peak Fire in 2020 and has assisted at several open houses/community fairs at Station 33, volunteer recruit academies, and an unknown amount of alarm responses and drills in his 28 year career. He stated that Chris is currently employed at his regular job in Wilsonville, and Chris and his wife Andi still reside here in Sherwood. The Council asked various questions of Chris, thanked him for his service and Mayor Rosener presented him with a Certificate of Appreciation.

Record Note: Councilor Giles arrived at 7:35 pm

C. 2025 TVF&R Annual State of the District Presentation

TVF&R Chief Laura Hitt presented a PowerPoint presentation (see record, Exhibit B) and recapped the following topics: Wildfire Deployment, 2024 Response Snapshot, Emergency Medical Services, 2024 Local Option Levy, recruitment and Bond & Capital Projects. She reported that 1.9 million acres burned in Oregon in calendar year 2024 and reported on the number of individuals deployed during this time and the number of firefighters deployed in support of the 2025 California fires. Chief Hitt recapped the total number of incidents, 1,930 in Sherwood for 2024 and explained the various types of calls, she explained data showing the time of day the calls were received, the day of the week the calls were received and data from prior years. She explained the level of support Sherwood received from neighboring TVF&R stations. Chief Hitt explained Emergency Medical Services and said about 70% of their responses in Sherwood were medical in nature. She explained Advanced Practice Community Paramedics and said these were single unit responders that responded to lower severity types of calls and explained the level of service provided. She stated in January they received a state grant to launch Advanced Resource Medic & Dispatch Health and explained their level of service and partnership with a nurse practitioner and a physician's assistant. She explained the Nurse Navigation Program which services Washington County and Clackamas County. Chief Hitt provided an update on their local option levy and said in May of 2024 voters approved a 5-year levy that allowed them to hire 36 additional firefighters and paramedics over the next five years and they project that the new levy will sustain them for the next ten years. She said residents will see the new levy rate on their November property tax statements which becomes effective July 1, 2025. Chief Hitt addressed recruitment and stated there were large hiring and retirement waves and they were currently experiencing that, she explained recruitment history since the covid pandemic, and spoke of their training programs, camps, internship programs and career day. She spoke of their social media and marketing efforts and addressed Bond and Capital projects. She reported that in 2021 voters approved general obligation bonds which were largely allocated to improvements to fire stations and training centers and said improvements to stations will be seen this year, to include Station 35 in King City which will be a complete rebuild and said during this time, their medic unit will be temporarily working out of Station 33 in Sherwood. She reported that the administration building at the training center will also be replaced and shared the use of the building. She reported Station 20 in Newberg would also be a rebuild as well as Station 33 in Sherwood. Mayor Rosener added that there were conversations about relocating Station 33 and said the city would like to continue with conversations. Discussion occurred and Chief Hitt stated if there was an ideal location it would be on the other side of Hwy 99 towards Roy Rogers Road. Council comments were received regarding long range planning. Chief Hitt stated they were siting a new location around Roy Rogers and Beef Bend and stated the cost of a new station was around $14 million. Chief Hitt concluded and informed of a QR code to the 2024 Year in Review Video. Council President Young commented regarding the value of the ARM program. Council asked various questions of Chief Hitt. Police Chief Hanlon spoke of the great partnership between the city and TVF&R and expressed his appreciation.

Mayor Rosener addressed the next agenda item.

8. CITY MANAGER REPORT

City Manager Sheldon reported on an upcoming City Budget Committee meeting on June 5 at 6:00 pm. He reported the water feature at Cannery Plaza was working.

9. COUNCIL ANNOUNCEMENTS

Councilor Giles reported on a recent planning commission meeting and an upcoming Pride event at Stella Olsen Park.

Councilor Brouse commented regarding Pride Month and an upcoming event and stated it was about people and not politics and encouraged people to have empathy when trying to understand, and encouraged people to show up with kindness and an open heart.

Councilor Scott reported on a recent Parks & Recreation Advisory Board meeting and their work on trees and specifically spoke of a board member' (Jim) work with Clean Water Services (CWS) to redraw a boundary and save a tree from removal. Council Scott spoke of Pride Month and stated he wanted to reaffirm his unwavering belief in the freedoms, equality and respectful treatment of all people and stated these are fundamental rights that everyone is entitled to every day. He stated it was his duty as a city councilor to ensure that all city processes, policies, procedures, actions and decisions were free from bias of any kind against anyone. He stated while the work to improve was never done, he knows that city staff took this responsibility with the upmost seriousness and that they routinely meet the high bar of expectations that are set in this regard. He reported that after a recent battle with cancer his wife's recent scan was disease free.

Councilor Standke reported on the Library Advisory Board and their interviews to fill vacancies. He reported on a recent Sherwood School Board meeting and discussion of many upcoming retirements including a school bus driver who was retiring after 52 years. He said the board spoke of local surveys and the data showing an increase in district improvements. He encouraged people to continue to participate in the surveys to allow for the collection of data.

Councilor Mays commented on the recent passing of his aunt Zetta, his mother's twin sister, and provided his condolences to family members.

Council President Young commented that she is proud to live in a community that values inclusion and is proud of staff that worked hard to ensure that the city's programs, services, employment opportunities and community spaces are accessible and welcoming to all and as a city council that they work on ensuring that is the case as well. She reminded the community of the city's DEI statement: *The city of Sherwood expressly supports and endorses a culture of appreciation for the inherent values of all persons within this community.* She stated she believes we as a city are very welcoming to all.

Mayor Rosener commented he appreciated all the comments regarding Pride Month and said Sherwood high school students were organizing a Pride event on June 14th at Stella Olsen Park that he planned on attending and reading a proclamation at the event.

10. ADJOURN to EXECUTIVE SESSION

Mayor Rosener adjourned the regular session at 8:00 pm and convened an executive session.

EXECUTIVE SESSION

1. **CALL TO ORDER:** Mayor Rosener called the executive session to order at 8:04 pm.

2. **COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Taylor Giles, Renee Brouse, Doug Scott, Dan Standke and Keith Mays.

3. **STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, Interim City Attorney Sebastian Tapia, Police Chief Ty Hanlon, HR Director Lydia McEvoy, Finance Director David Bodway and outside legal counsel Steven Schuback.

4. **TOPIC:**

   A. ORS 192.660(2)(d), Labor Negotiator Consultations

5. **ADJOURN**

The executive session adjourned at 9:00 pm.

Attest:

Sylvia Murphy, MMC, City Recorder

Tim Rosener, Mayor