



*Home of the Tualatin River National Wildlife Refuge*

# **CITY COUNCIL MEETING PACKET**

**FOR**

**Tuesday, April 15, 2025**

**Sherwood City Hall  
22560 SW Pine Street  
Sherwood, Oregon**

**5:45 pm City Council Work Session**

**7:00 pm City Council Regular Meeting**

**City Council Executive Session  
(ORS 192.660(2)(d), Labor Negotiator Consultations)  
(Following the 7:00 pm Regular Meeting)**

This meeting will be live streamed at  
<https://www.youtube.com/user/CityofSherwood>



### **5:45 PM CITY COUNCIL WORK SESSION**

1. **5-Year Proposed CIP (Capital Improvement Plan) List**  
(Rich Sattler, Interim Public Works Director)
2. **Washington County Commissioner Jason Snider**  
(Mayor Tim Rosener)

### **7:00 PM REGULAR CITY COUNCIL SESSION**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **CONSENT AGENDA**
  - A. **Resolution 2025-020, Authorizing the City Manager to execute a construction contract for the SW Arrow Street Extension Project** (Rich Sattler, Interim Public Works Director)
6. **CITIZEN COMMENTS**
7. **PRESENTATIONS**
  - A. **Proclamation, Proclaiming April 21-25, 2025, as National Community Development Block Grant Week** (Mayor Tim Rosener)
8. **PUBLIC HEARING**
  - A. **Ordinance 2025-002, Changing the Traffic Safety Committee to a Board and Amending Sherwood Municipal Code 2.08.087 (First Hearing)** (Sebastian Tapia, Interim City Attorney)
  - B. **Ordinance 2025-003, Amending Sherwood Municipal Code Chapter 2.08 Creating a Youth Advisory Board (First Hearing)** (Sebastian Tapia, Interim City Attorney)
9. **CITY MANAGER REPORT**
10. **COUNCIL ANNOUNCEMENTS**
11. **ADJOURN to EXECUTIVE SESSION**
12. **EXECUTIVE SESSION**
  - A. **ORS 192.660(2)(d), Labor Negotiator Consultations** (Sebastian Tapia, Interim City Attorney)

### **AGENDA**

### **SHERWOOD CITY COUNCIL April 15, 2025**

**5:45 pm City Council Work Session**

**7:00 pm City Council Regular Session**

**City Council Executive Session  
(ORS 192.660(2)(d), Labor Negotiator  
Consultations  
(Following the 7:00pm Regular Meeting)**

**Sherwood City Hall  
22560 SW Pine Street  
Sherwood, OR 97140**

**This meeting will be live streamed at  
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## 13. ADJOURN

**How to Provide Citizen Comments and Public Hearing Testimony:** Citizen comments and public hearing testimony may be provided in person, in writing, or by telephone. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by e-mail to [Cityrecorder@Sherwoodoregon.gov](mailto:Cityrecorder@Sherwoodoregon.gov) and must clearly state either (1) that it is intended as a general Citizen Comment for this meeting or (2) if it is intended as testimony for a public hearing, the specific public hearing topic for which it is intended. To provide comment by phone during the live meeting, please e-mail or call the City Recorder at [Cityrecorder@Sherwoodoregon.gov](mailto:Cityrecorder@Sherwoodoregon.gov) or 503-625-4246 at least 24 hours in advance of the meeting start time in order to receive the phone dial-in instructions. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their names and by their city of residence." Anonymous comments will not be accepted into the meeting record.

**How to Find out What's on the Council Schedule:** City Council meeting materials and agenda are posted to the City web page at [www.sherwoodoregon.gov](http://www.sherwoodoregon.gov), generally by the Thursday prior to a Council meeting. When possible, Council agendas are also posted at the Sherwood Library/City Hall and the Sherwood Post Office.

**To Schedule a Presentation to the Council:** If you would like to schedule a presentation to the City Council, please submit your name, phone number, the subject of your presentation and the date you wish to appear to the City Recorder, 503-625-4246 or [Cityrecorder@Sherwoodoregon.gov](mailto:Cityrecorder@Sherwoodoregon.gov)

**ADA Accommodations:** If you require an ADA accommodation for this public meeting, please contact the City Recorder's Office at (503) 625-4246 or [Cityrecorder@Sherwoodoregon.gov](mailto:Cityrecorder@Sherwoodoregon.gov) at least 48 hours in advance of the scheduled meeting time. Assisted Listening Devices available on site.

City Council Meeting Date: April 15, 2025

Agenda Item: Consent Agenda

**TO:** Sherwood City Council

**FROM:** Rich Sattler, Interim Public Works Director

**Through:** Craig Sheldon, City Manager and Sebastian Tapia, Interim City Attorney

**SUBJECT:** Resolution 2025-020 Authorizing the City Manager to Execute a Construction Contract for the SW Arrow Street Extension Project

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**Issue:**

Should City Council authorize the City Manager to execute a construction contract with the lowest responsive bidder for the construction of SW Arrow Street between SW Langer Farms Parkway and SW Olds Place?

**Background:**

SW Arrow Street (city collector) between SW Langer Farms Parkway and SW Olds Place has a 600-foot gap where no roadway exists. Right-of-way and Public Utility Easements (PUE) were acquired for the construction of this section of SW Arrow Street from PGE at the time of the development of the PGE training facility.

The need for construction of this section of SW Arrow Street is due to the Washington County SW Tualatin-Sherwood Road widening project. As part of that project, Washington County has proposed turning the SW Tualatin-Sherwood Road/SW Olds Place intersection into a right-in/right-out intersection. This creates the need to construct this section of SW Arrow Street to allow businesses within the Sherwood Industrial Park to have access to the traffic signal at the SW Tualatin-Sherwood Road/SW Langer Farms Parkway intersection.

An IGA has been executed between the City and the County for the design of the SW Arrow Street extension. The City elected not to modify this IGA to have the County oversee the construction of SW Arrow Street and will thereby be providing the construction management and inspection of the project.

The City solicited competitive bids from contractors and opened bids on April 3, 2025 to determine the lowest responsive bid. The lowest responsive bidder was North Santiam Paving Company with a total bid of \$998,381.00. The required seven (7) day protest period has been completed.

Work is expected to begin late April 2025, with completion August 2025. City staff provided notification to area residents of the upcoming project. This project will require the temporary closure of SW Langer Farms Parkway in order to construct the new SW Langer Farms Parkway/SW Arrow Street intersection.

**Financials:**

Construction of the street improvements has a budgeted base contract amount of \$998,381.00 with construction contingency of \$149,757.15 (15%) of the base contract amount for the SW Arrow Street Extension Project. Funding for the project was included in the FY24/25 and FY25/27 budgets.

**Recommendation:** Staff respectfully requests City Council adoption of Resolution 2025-020, authorizing the City Manager to execute a construction contract for the SW Arrow Street Extension Project.



## RESOLUTION 2025-020

### AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSTRUCTION CONTRACT FOR THE SW ARROW STREET EXTENSION PROJECT

**WHEREAS**, the City has identified the need to extend SW Arrow Street west of SW Olds Place to its intersection with SW Langer Farms Parkway; and

**WHEREAS**, the City and consultant completed the design, produced bid documents and solicited contractors using a competitive bidding process per ORS 279C, OAR 137-049; and

**WHEREAS**, the City opened bids on April 3, 2025 and issued the Notice of Intent to Award with the mandatory seven (7) day protest period being completed; and

**WHEREAS**, the City has budgeted for the construction cost of this project within the FY2024/2025 and FY2025/2027 budgets; and

**WHEREAS**, North Santiam Paving Company has been identified by City staff as the lowest responsive bidder.

### NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

**Section 1:** The City Manager is hereby authorized to execute a construction contract with North Santiam Paving Company in a base contract amount of \$998,381.00 with construction contingency of \$149,757.15 (15%) of the base contract amount for the SW Arrow Street Extension Project.

**Section 2:** This Resolution shall be in effect upon its approval and adoption.

**Duly passed by the City Council this 15th day of April 2025.**

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
Sylvia Murphy, CMC, City Recorder

**TO:** Sherwood City Council

**FROM:** Sebastian Tapia, Interim City Attorney

**SUBJECT: Ordinance 2025-002, Changing the Traffic Safety Committee to a Board and Amending Sherwood Municipal Code 2.08.087**

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**Issue:**

Shall the City Council amend Sherwood's code to change the Traffic Safety Committee to the Traffic Safety Board?

**Background:**

Council met on December 17, 2024 in a work session with the Traffic Safety Committee to express support for the work that the committee does and to invite the committee to consider projects and recommendations that have an even larger scope than what is currently being considered. Council expressed interest in further empowering the committee.

The Traffic Safety Committee has operated under the administrative structure of the Sherwood Police Advisory Board. Although a council liaison is appointed to all city boards and commissions, the same has not been true for all committees. A council liaison acts as a direct line of communication with the Council by way of councilor announcements at the end of each public meeting. Because the Traffic Safety Committee has not been able to function separately from the Police Advisory Board and because the committee has not been assigned a council liaison, this proposed change would provide the tools needed for future growth. The proposed changes to the municipal code are attached to this staff report as Exhibit A.

Although other city boards and commissions are comprised of nine voting members, the Traffic Safety Committee has been effectively performing its duties with seven members. There is no legal requirement that a city board or commission must have nine members.

**Financial Impacts:**

There are no expected financial impacts with the adoption of this ordinance, other than the cost of codification.

**Recommendation:**

Staff respectfully recommends the City Council hold a public hearing for Ordinance 2025-002, Changing the Traffic Safety Committee to a Board and amending Sherwood Municipal Code 2.08.087.

**2.08.087 Traffic safety ~~committee~~board.**

A. Purpose. The Sherwood Traffic Safety ~~Committee Board~~ is hereby established for the purpose of promoting traffic safety through investigation, study, and analysis of traffic safety programs; educating the community regarding traffic safety; reviewing and responding to traffic safety complaints; and advising the city council and city manager on traffic safety related issues.

B. Composition.

1. The committee shall consist of seven members.

2. Two of the ~~committee board~~ members shall be members of the police advisory board, selected by the police advisory board each year for one-year terms at the same time and in the same manner as the chair and vice-chair of the police advisory board.

3. The remaining five ~~committee board~~ members shall be Sherwood residents selected in accordance with this chapter.

C. Duties and responsibilities. The ~~committee board~~ shall:

1. Receive complaints from the community regarding traffic safety concerns in the city.

2. Investigate and review each complaint and consult with city staff and outside agencies as the ~~committee board~~ deems necessary in connection with its review.

3. Make recommendations, as the ~~committee board~~ deems necessary and appropriate, regarding solutions to complaints received. Recommendations shall be made to the person(s) with the authority to implement the recommended solution (e.g. police chief, city manager, city council).

4. Provide a response to each person who submits a traffic safety complaint to the ~~committee board~~.

~~5. In response to requests from the city manager or the city council, provide review and recommendations regarding other traffic safety related issues.~~

~~56.~~ Educate the community regarding traffic safety.

~~6. Undertake additional responsibilities relative to traffic safety as may be designated by the city council or request by the city administration.~~





**ORDINANCE 2025-002**

**CHANGING THE TRAFFIC SAFETY COMMITTEE TO A BOARD AND AMENDING SHERWOOD MUNICIPAL CODE 2.08.087**

**WHEREAS**, the Traffic Safety Committee serves an important safety function and provides a direct service to the citizens of Sherwood; and

**WHEREAS**, the Traffic Safety Committee has not had direct access to city council, as it is currently organized as a subdivision of the Police Advisory Board; and

**WHEREAS**, if the Traffic Safety Committee were changed to a board, a council liaison would be appointed to serve as a non-voting member, as required by SMC 2.08.045(A); and

**WHEREAS**, council liaisons serve as a direct line of communication between citizen boards and the city council at public meetings;

**NOW, THEREFORE, THE CITY OF SHERWOOD ORDAINS AS FOLLOWS:**

**Section 1.** Sherwood Municipal Code 2.08.087, shall be amended as indicated in the attached Exhibit A.

**Section 2.** **Effective Date:** This ordinance shall become effective July 1, 2025.

**Duly passed by the City Council on May 6, 2025.**

Attest:

\_\_\_\_\_  
Tim Rosener, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sylvia Murphy, MMC, City Recorder

|         | <u>AYE</u> | <u>NAY</u> |
|---------|------------|------------|
| Giles   | _____      | _____      |
| Scott   | _____      | _____      |
| Mays    | _____      | _____      |
| Standke | _____      | _____      |
| Brouse  | _____      | _____      |
| Young   | _____      | _____      |
| Rosener | _____      | _____      |

## **AMENDMENT OF EXISTING CODE**

### **2.08.087 Traffic safety board.**

- A. Purpose. The Sherwood Traffic Safety Board is hereby established for the purpose of promoting traffic safety through investigation, study, and analysis of traffic safety programs; educating the community regarding traffic safety; reviewing and responding to traffic safety complaints; and advising the city council and city manager on traffic safety related issues.
- B. Composition.
1. The board shall consist of seven members.
  2. Two of the board members shall be members of the police advisory board, selected by the police advisory board each year for one-year terms at the same time and in the same manner as the chair and vice-chair of the police advisory board.
  3. The remaining five board members shall be Sherwood residents selected in accordance with this chapter.
- C. Duties and responsibilities. The board shall:
1. Receive complaints from the community regarding traffic safety concerns in the city.
  2. Investigate and review each complaint and consult with city staff and outside agencies as the board deems necessary in connection with its review.
  3. Make recommendations, as the board deems necessary and appropriate, regarding solutions to complaints received. Recommendations shall be made to the person(s) with the authority to implement the recommended solution (e.g. police chief, city manager, city council).
  4. Provide a response to each person who submits a traffic safety complaint to the board.
  5. Educate the community regarding traffic safety.
  6. Undertake additional responsibilities relative to traffic safety as may be designated by the city council or request by the city administration.

**TO:** Sherwood City Council

**FROM:** Sebastian Tapia, Interim City Attorney

**SUBJECT: Ordinance 2025-003, Amending Sherwood Municipal Code Chapter 2.08  
Creating a Youth Advisory Board**

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**Issue:**

Shall the City Council establish the Sherwood Youth Advisory Board as a City advisory board?

**Background:**

Sherwood City Council met for a Work Session on February 4, 2025 to discuss the creation of the Sherwood Youth Advisory Council (YAC), a proposed advisory group designed to give young residents a meaningful voice in local government and community projects.

The YAC was envisioned as a group of young advisors actively involved in city initiatives, providing input on issues that affect youth and collaborating with elected officials to shape policies for their generation. The group would engage in community projects, act as ambassadors for youth issues, and promote civic participation among peers.

This group would offer a direct platform for young voices in decision-making, increase awareness of youth issues in Sherwood, and foster volunteerism and leadership skills among its members.

Its objectives include:

- Promoting community projects to highlight youth issues
- Offering input on policies and programs affecting young residents
- Collaborating with city leaders and community organizations to boost civic engagement
- Developing future leaders committed to civic responsibility

Structurally, the Board will be comprised of seven members who will serve two-year terms, with monthly meetings suggested from September through June to set priorities for each academic year.

The Board is expected to drive a range of projects, with examples including organizing a Drug Take-Back Program, teen driver safety events, and citywide cleanups. Members will also have opportunities to tour city facilities, attend City Day at the State Capitol, and participate in events such as the Oregon Youth Summit and Sherwood's major community gatherings.

The establishment of this group is consistent with Council Goals, Pillar IV: Public Safety - to enhance the safety and security of Sherwood youth, as well as Pillar VI: Citizen Engagement - to engage youth in local government.

As proposed here, the group would be organized as a board, and pursuant to Sherwood Municipal Code 2.08.045 would have a council member assigned as a council liaison. This would further Council's goal of providing this group a meaningful voice in local government and community projects.

**Financial Impacts:** There are no expected financial impacts with the adoption of this ordinance, other than the cost of codification.

**Recommendation:** Staff respectfully recommends the City Council hold a public hearing for Ordinance 2025-003, Amending Sherwood Municipal Code Chapter 2.08 Creating a Youth Advisory Board.



**ORDINANCE 2025-003**

**AMENDING SHERWOOD MUNICIPAL CODE CHAPTER 2.08 CREATING A YOUTH ADVISORY BOARD**

**WHEREAS**, the Sherwood City Council met in a work session on February 4, 2025 to discuss the creation of a Youth Advisory Council; and

**WHEREAS**, the Sherwood City Council expressed an interest in giving young residents a meaningful voice in local government and community projects; and

**WHEREAS**, if the group were organized as a board, a council liaison would be appointed to serve as a non-voting member, as required by SMC 2.08.045(A), which will assure that the perspective of the group is heard at the council level;

**NOW, THEREFORE, THE CITY OF SHERWOOD ORDAINS AS FOLLOWS:**

**Section 1.** After full and due consideration of the information presented at the public hearings, the City Council finds that a new code provision will be added as 2.08.095 as indicated in the attached Exhibit 1.

**Section 2.** This ordinance shall become effective the 30<sup>th</sup> day after its enactment by the City Council and approval by the Mayor.

**Duly passed by the City Council on May 6th, 2025.**

\_\_\_\_\_  
Tim Rosener, Mayor

Attest:

\_\_\_\_\_  
Sylvia Murphy, MMC, City Recorder

## **NEW CODE PROVISION**

### **2.08.095 Youth advisory board**

- A. Purpose. The Sherwood Youth Advisory Board is hereby established for the purpose of educating, engaging and empowering young residents by providing a platform for meaningful involvement in local government and community initiatives.
- B. Composition. The Board shall consist of seven members who are currently enrolled in grades ninth to twelfth at any school or home school program located within the boundary of the Sherwood School District.
- C. Term of Office. For the first year following the formation of the Youth Advisory Board, the term of office for four members of the Youth advisory board shall be one year and the remaining three members shall be two years. For all subsequent appointments, the term of office will be two years.
- D. Duties and responsibilities. The Board shall:
1. Actively engage in city initiatives by providing input to the city on policies and programs affecting youth residents. Collaborate with city leaders and community organizations to boost civil engagement
  2. Serve as ambassadors for youth issues by promoting civic participation and encouraging peers to engage in local government and volunteer opportunities. Attend leadership events and other civic gatherings.
  3. Assist the city council and city administration in creating public policy on youth safety, transportation, health and wellness, and other needs.
  4. Regularly review, and advise the city council and city administration on specific programs and policies relative to youth services goals and objectives, including setting annual priorities and determining projects based on community needs.
  5. Establish and maintain coordinated and cooperative working relationships between residents, the business community, faith community, senior population, schools, other agencies, and the city government.
  6. Undertake additional responsibilities relative to youth services as may be designated by the city council or request by the city administration.

## Sherwood City Council Meeting

Date: April 15, 2025

List of Meeting Attendees: None

Request to Speak Forms: None

Documents submitted at meeting:

### Work Session:

Topic: 5 Year Proposed CIP (Capital Improvement Plan) List

Documents provided at meeting:

2 Year Proposed CIP List (Exhibit A)

5 Year Proposed Engineering CIP List (Exhibit B)

5 year Proposed Public Works CIP List (Exhibit C)

### Regular Session

Public Hearings

Ordinance 2025-002, PowerPoint Presentation (Exhibit D)

Ordinance 2025-003, PowerPoint Presentation (Exhibit E)

April 15, 2025

# ATTENDANCE SHEET

**PHONE**



The following are projects in the current CIP that are expected to be completed this FY 24-25

04.15.2025 City Council  
Date Gov. Body  
Work Session A  
Agenda Item Exhibit #

The following provides details on EXISTING Capital projects that are CONTINUING into the next fiscal year 25-27 and beyond.

| Project Name                                                                    | Project need description/purpose                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Total current project cost                                                                                    | Investments/ commitments anticipated through FY 24-25 | Proposed FY 25-27 expenditure | Future expenditure requirements             | Funding Sources                                                                                       |
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|-------------------------------|---------------------------------------------|-------------------------------------------------------------------------------------------------------|
| <b>Streets</b>                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                               |                                                       |                               |                                             |                                                                                                       |
| Ice Age Drive                                                                   | Design and construction of the east/west collector through the TEA.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$19,078,615                                                                                                  | \$6,669,617                                           | \$12,316,545                  | \$0                                         | 2021 URA                                                                                              |
| Oregon Street Improvements                                                      | This project will widen and improve Oregon Street from the existing railroad crossing east to the Murdock Road roundabout. While not "directly" benefitting the TEA (Tonquin Employment Area), improvement of Oregon Street is identified as a necessary transportation improvement for the area as it builds out. The project will incorporate a wider sidewalk for the Cedar Creek Trail connection. The project also includes the storm improvements associated with the street. Project will be coordinated with the Oregon Street Regional Water Quality facility. | \$8,780,990<br>(Design) + \$372,998<br>(Regional WQF design folded into this project) =<br><b>\$9,153,988</b> | \$810,000                                             | \$362,879                     | \$7,981,109 (Design)                        | Design: TDT and Regional Stormwater Improvement                                                       |
|                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$600,000<br>(Construction of Regional WQF)                                                                   |                                                       |                               | \$600,000<br>(Construction of Regional WQF) | Construction: Funds could come from a combination of TDT, Regional Storm, URA, MSTIP or other         |
| Sunset/99W Pedestrian Bridge                                                    | Design & construct a 1100' long bridge structure over SW Pacific Hwy (OR 99W) due north of the Sunset-Elwert traffic signal. Project will provide a 12-foot wide grade-separated shared-use pathway over both the highway AND SW Elwert Rd.                                                                                                                                                                                                                                                                                                                             | \$30,134,772                                                                                                  | \$26,984,772                                          | \$3,150,000                   | \$0                                         | 2021 URA and lottery funds                                                                            |
| Arrow Street construction                                                       | Design of Arrow Street to be done as part of the County project and Construction will be by City staff                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$1,675,091                                                                                                   | \$1,175,091                                           | \$500,000                     | \$0                                         | TDT                                                                                                   |
| Cedar Creek Trail Supplemental Work + Alexander Lane Fence                      | Project will complete work not eligible or completed by the recent federally funded trail project and includes the design/permits/construction to restore acoustic fencing & landscaping on SW Alexander Lane and construct an 8' wide feeder trail between the new regional trail and SW Sherwood Blvd that also connects to the Senior Center parking lot.                                                                                                                                                                                                            | \$1,332,499                                                                                                   | \$661,028                                             | \$3,150                       | \$0                                         | TDT<br>Construction will likely be from a combination of outside funding, URA funds and SDC/TDT funds |
| Cedar Creek Trail Grade Separated Crossing of Hwy99W + FEMA/FIRM Map Correction | This project is identified in the Cedar Creek Trail feasibility study, completed in 2009. The cost estimate is likely higher and no design work has been completed. In order to be better positioned for seeking outside funds, the City intends to conduct preliminary design, which includes: survey, wetland delineation, preliminary hydraulic analysis, identification and preliminary solutions to design issues and updated cost estimates.                                                                                                                      | \$24,000,000                                                                                                  | \$80,000                                              | \$80,000                      | \$23,840,000                                | TDT<br>Construction will likely be from a combination of outside funding, URA funds and SDC/TDT funds |
| Traffic Safety & Calming                                                        | City wide; as identified by the Traffic Safety Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | On-going                                                                                                      | On-going                                              | \$100,000                     | \$100,000/year                              | Street operations                                                                                     |

**DRAFT**

| Project Name                                                           | Project need description/purpose                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Total current project cost                                                                           | Investments/ commitments anticipated through FY 24-25 | Proposed FY 25-27 expenditure | Future expenditure requirements | Funding Sources                                                                       |
|------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|-------------------------------------------------------|-------------------------------|---------------------------------|---------------------------------------------------------------------------------------|
| Sunset-Timbrel Crosswalk Enhancements & Pedestrian Hybrid Beacon (PHB) | Project consists of realigning existing crosswalk, updating ADA ramps, adding Pedestrian Hybrid beacon (PHB)                                                                                                                                                                                                                                                                                                                                                                                                                          | \$520,000                                                                                            | \$106,300                                             | \$413,700                     | \$0                             | Street operations                                                                     |
| Transportation System Plan (TSP) Update                                | Update of the current Master Plan, Include Sherwood West TSP update.                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$694,500                                                                                            | \$115,000                                             | \$456,000                     | \$123,500                       | City street improvement SDC                                                           |
| <b>Sanitary Sewer</b>                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                      |                                                       |                               |                                 |                                                                                       |
| Rock Creek Trunk Capacity Upgrade Phase 2 Design and Construction      | This project includes up-sizing approximately 1,910 linear feet of 18" diameter sanitary trunk line to 24" diameter (1,695 linear feet in Phase 1 and 225 linear feet in Phase 2) and 2,600 linear feet of 15" diameter sanitary trunk to 18" diameter (Phase 2). This project will provide capacity for the development of the northern and eastern portion of the Tonquin Employment Area as well as redevelopment north of Tualatin-Sherwood Road.                                                                                 | \$405,500 (design and construction); local funded portion anticipated: \$4,430,000 over project span | \$21,000 (city portion)                               | \$124,500 (city portion)      | \$260,000 (city portion)        | 100% CWS per IGA expect for local staff time which is funded from Sewer reimbursement |
|                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                      |                                                       |                               | \$3,275,000 (construction-CWS)  |                                                                                       |
| Brookman Area Sanitary Sewer Trunkline Extension Design & Construction | This project extends a public sanitary conveyance system mainline through the Brookman Area annexed property, west and north to serve the Sherwood West annexation property. This mainline extension will provide service for the future growth of both annexed areas. Funding will primarily come from CWS sanitary sewer SDC funds and from private development expansion within the area in the form of a CWS reimbursement district overlay payments. City's portion of project is approximately 40% of the overall project cost. | \$5,160,000                                                                                          | \$60,000                                              | \$1,900,000                   | \$3,200,000                     | City Sewer reimbursement and Brookman sewer SDC                                       |
| <b>Storm</b>                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                      |                                                       |                               |                                 |                                                                                       |
| 2 <sup>nd</sup> & Park Streets SWF Rehabilitation                      | This project includes reviewing the existing facility, design and construction to determine corrective measures to make it fully operable and to meet CWS operational requirements.                                                                                                                                                                                                                                                                                                                                                   | \$335,000                                                                                            | \$100,000                                             | \$235,000                     | \$0                             | Storm replacement and reserves                                                        |
| Gleneagle Drive Regional Storm New Facility Extended Detention Basin   | This project is a revision of the "Gleneagle Village WQF" from prior year and modified to include several other Storm Master Plan projects that needs to be and can be addressed as part of this multi-year project.                                                                                                                                                                                                                                                                                                                  | \$520,000                                                                                            | \$130,000                                             | \$390,000                     | \$0                             | Storm replacement and reserves                                                        |
| Water Quality Facility Refurbishments                                  | This is an on-going program. Water Quality facility rehabilitation is needed to remove sediments from the facility to ensure continued operation of existing structural facilities that protect surface waters from adverse impacts of storm water runoff. These ponds are responsible for holding water, removing pollutants and providing flood prevention and water quality treatment.                                                                                                                                             | On-going                                                                                             | On-going                                              | \$50,000                      | \$50,000/year                   | Storm replacement and reserves                                                        |
| Citywide Catch Basin Remediation Program                               | This is an on-going program to replace the un-sumped catch basins located within the City's storm drainage conveyance system, in compliance with CWS's MS4 permit.                                                                                                                                                                                                                                                                                                                                                                    | On-going                                                                                             | On-going                                              | \$60,000                      | \$60,000/year                   | Storm replacement and reserves                                                        |
| Woodhaven Swales                                                       | This is an on-going project to upgrade swales in the Woodhaven area as needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                        | On-going                                                                                             | On-going                                              | \$100,000                     | \$100,000/year                  | Storm replacement and reserves                                                        |

**DRAFT**

| <b>Water</b>                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              |              |             |               |                                                                                                                     |
|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------|-------------|---------------|---------------------------------------------------------------------------------------------------------------------|
| TVWD Capacity Improvements 6.2 to 9.7 mgd              | City's contribution to TVWD capacity improvements at the water treatment plant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$806,000    | \$0          | \$806,000   | \$0           | Water Improvements                                                                                                  |
| WRWTP – 20 mgd expansion project                       | The existing treatment processes will be uprated for the 20mgc WRWTP expansion. Increasing the Actiflo flow rate from 7.5 mgd per basin to 10 mgd per basin. Increasing the ozonation basin flow rate from 7.5 mgd per basin to 10 mgd per basin.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$10,128,801 | \$10,068,328 | \$60,473    | \$0           | Water debt issuance<br>Water Improvements                                                                           |
| Routine Waterline replacement                          | This is an on-going program to replace aging water infrastructure, projects identified in Water Master Plan.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | on-going     | on-going     | \$50,000    | \$50,000/year | Water system replacement and reserve                                                                                |
| T-S Rd County Conflicts                                | Relocation of water services, hydrants, valves, valve cans due to the County Road widening project. Main line will not be relocated as part of the Willamette Supply project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$650,000    | \$575,000    | \$75,000    | \$0           | Water system replacement and reserve                                                                                |
| <b>Parks &amp; General Construction</b>                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |              |              |             |               |                                                                                                                     |
| Murdock Park Improvements & Restroom                   | Completion of the Parks Master Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$3,473,951  | \$91,310     | \$300,000   | \$3,082,641   | Park SDCs                                                                                                           |
| Trail Network Expansion Improvements (Infill Projects) | Future trail system                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$900,000    | \$0          | \$150,000   | \$750,000     | Park SDCs                                                                                                           |
| Tannery Site                                           | This is a multi-phase project to be delivered in collaboration with the SW Oregon St Improvements & Regional Storm Facility project because of the overlapping areas & benefits of a combined project. In Phase 1 of the project, the City hired a civil-environmental consultant who will develop design plans for a mass grading & site cleanup project for approval by DEQ. <ul style="list-style-type: none"> <li>Received EPA Brownfield grant of \$5M and have asked the federal government for \$2.5M. <ul style="list-style-type: none"> <li>If approved funds will go towards construction permits &amp; produce bid documents for a site cleanup project that will also leave the site pre-graded &amp; cleared for eventual development.</li> </ul> </li> <li>Phase 2 will be the actual bidding &amp; construction of the Tannery Site Cleanup project.</li> </ul> | \$7,270,141  | \$350,000    | \$5,920,141 | \$1,000,000   | Brownfield Grant<br>URA                                                                                             |
| Public Works Facility                                  | This is a continuation of a project because the Master Plan was already budgeted in the current FY, however it has not been completed because staff was waiting for Council input and direction.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$25,000,000 | \$0          | \$0         | \$25,000,000  | Proportionate share from all operation funds 2021 URA, grants for clean-up and work with finance for funding source |

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Proposed NEW commitments/projects to be included in the FY 25/27 CIP

| Project Name                                                | Project need description/purpose                                                                                                                                                                                                                                                                                                                | FY 25-27 proposed | Future costs | Funding Source                                                                                                                                                     |
|-------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Streets                                                     |                                                                                                                                                                                                                                                                                                                                                 |                   |              |                                                                                                                                                                    |
| Washington Reconstruction (Tualatin-Division)               | This is primarily a maintenance project that will include both sewer improvement, storm improvements and road maintenance.                                                                                                                                                                                                                      | \$877,702         | \$0          | Street capital replacement and reserve and sewer capital replacement and reserve, Storm replacement and reserves (\$600k from interfund loan with investment fund) |
| Oregon St @ Tonquin Rd & Murdock Rd Improvements            | This project is for design and construction. This project is closely tied to the Oregon Street project as well as development of the TEA. Due to some uncertainty of timing, we recommend budgeting the initial funds to allow beginning the design of this project next FY, however it may be delayed to better align with the other projects. | \$0               | \$2,800,000  | TDT, URA and/or outside funding (TDT funds identified for FY 22-23)                                                                                                |
| Meinecke Roundabout (Cedar Brook Way-99w)                   | This project consists of grinding off the existing road surface and overlaying a new surface and upgrading curb ramp improvements within the project area to the current ADA standard.                                                                                                                                                          | \$331,260         | \$0          | Street capital replacement & repair reserve                                                                                                                        |
| Sunset Overlay (Main-Cinnamon Hills)                        | This project consists of grinding off the existing road surface and overlaying a new surface and upgrading curb ramp improvements within the project area to the current ADA standard.                                                                                                                                                          | 285,104           | \$0          | Street capital replacement & repair reserve                                                                                                                        |
| Willamette Overlay (Orcutt-Pine)                            | This project consists of grinding off the existing road surface and overlaying a new surface and upgrading curb ramp improvements within the project area to the current ADA standard.                                                                                                                                                          | \$78,890          | \$0          | Street capital replacement & repair reserve                                                                                                                        |
| Edy/Elwert Intersection Improvements                        | This project will determine the alignment of the Elwert and Edy Roadway intersection.                                                                                                                                                                                                                                                           | \$200,000         | \$5,050,000  | TDT, MSTIP                                                                                                                                                         |
| Edy Road (Borchers to Copper Terrace)                       | This project includes the addition of sidewalks, bicycle lanes, pedestrian crossings, street lighting and center turn lanes as needed.                                                                                                                                                                                                          | \$900,000         | \$13,200,000 | TDT, MSTIP                                                                                                                                                         |
| Design of Chapman, Brookman and 99W Intersection            | The project is to evaluate the intersection of Chapman Rd, Brookman Rd and Highway 99W                                                                                                                                                                                                                                                          | \$50,000          |              | unfunded                                                                                                                                                           |
| Borchers Overlay (Daffodil to Roy Rogers)                   | This project consists of grinding off the existing road surface and overlaying a new surface and upgrading curb ramp improvements within the project area to the current ADA standard.                                                                                                                                                          | \$154,156         |              | Street capital replacement & repair reserve                                                                                                                        |
| Borchers Overlay (Roy Rogers to Sydney)                     | This project consists of grinding off the existing road surface and overlaying a new surface and upgrading curb ramp improvements within the project area to the current ADA standard.                                                                                                                                                          | \$70,998          |              | Street capital replacement & repair reserve                                                                                                                        |
| Sanitary                                                    |                                                                                                                                                                                                                                                                                                                                                 |                   |              |                                                                                                                                                                    |
| Sanitary Sewer Master Plan Update with SDCs and Fee Refresh | Update of current Master Plan that was last completed in 2016                                                                                                                                                                                                                                                                                   | \$360,000         | \$0          | Sanitary improvement SDCs                                                                                                                                          |
| Storm                                                       |                                                                                                                                                                                                                                                                                                                                                 |                   |              |                                                                                                                                                                    |
| Storm Master Plan Update with SDCs and Fee Refresh          | Update of current Master Plan that was last completed in 2016                                                                                                                                                                                                                                                                                   | \$360,000         | \$0          | Storm improvement SDCs                                                                                                                                             |
| Water                                                       |                                                                                                                                                                                                                                                                                                                                                 |                   |              |                                                                                                                                                                    |
| Water Master Plan Update with SDC's and Fee Refresh         | Update of current Master Plan that was last completed in 2015                                                                                                                                                                                                                                                                                   | \$360,000         | \$0          | Water Replacement and Reserves                                                                                                                                     |
| WRWTP-HVAC                                                  | Add seismic resilience, roof and HVAC improvement to finish water pump station, seismic improvements to wash water equalization basin and ozone and chemical system pipe supports.                                                                                                                                                              | \$1,048,550       | \$0          | Water debt issuance Water Improvements                                                                                                                             |
| Parks & General Construction                                |                                                                                                                                                                                                                                                                                                                                                 |                   |              |                                                                                                                                                                    |
| Adjacent Lot to Art Center                                  | Outcome of Old Town Strategic Plan will identify options for this lot. If Council chooses to move forward after the Plan is approved, we can begin feasibility/design.                                                                                                                                                                          | \$100,000         | \$1,500,000  | TLT Fund (possibility)                                                                                                                                             |



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| Revenue source name                            | description of use/restrictions                                                                                                                                                                                                                                                                                                                                                                                                                           |
|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Street capital replacement and repair reserve  | Funds capital projects that are not SDC eligible such as large repair or maintenance projects                                                                                                                                                                                                                                                                                                                                                             |
| water system replacement and repair reserve    | Funds capital projects that are not SDC eligible such as large repair or maintenance projects                                                                                                                                                                                                                                                                                                                                                             |
| sanitary system replacement and repair reserve | Funds capital projects that are not SDC eligible such as large repair or maintenance projects                                                                                                                                                                                                                                                                                                                                                             |
| storm system replacement and repair reserve    | Funds capital projects that are not SDC eligible such as large repair or maintenance projects                                                                                                                                                                                                                                                                                                                                                             |
| Parks and open spaces reimbursement SDC        | The City does not collect a reimbursement fee for parks                                                                                                                                                                                                                                                                                                                                                                                                   |
| Parks and open spaces improvement SDC          | May be used on any <b>capacity increasing</b> Park improvement, including repayment of debt for such improvement. An increase in capacity may be established if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. Portion of improvement funded by improvement fee must be related to the need for increased capacity for future users.                                     |
| Parks and open spaces administrative SDC       | May be spent on costs of complying with the SDC provisions including costs of developing SDC methodologies and providing an annual accounting of SDC charge expenditures. It is assumed this also includes the <u>development of plans, costs of administering the SDC program, etc</u>                                                                                                                                                                   |
| Safe sidewalk fee                              | Per resolution 2011-045 this fee is intended to fund new sidewalks or pedestrian pathways near schools. While Resolution indicated it sunsets June 30, 2016, it has been determined that adoption of the fee schedule, <u>by resolution, with these rates and rate increases extended the program.</u>                                                                                                                                                    |
| City street improvement SDC                    | May be used on any <b>capacity increasing</b> transportation capital improvement, including repayment of debt for such improvement. An increase in capacity may be established if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. Portion of improvement funded by improvement fee must be related to the need for increased capacity for future users.                   |
| City Street administration SDC                 | May be spent on costs of complying with the SDC provisions including costs of developing SDC methodologies and providing an annual accounting of SDC charge expenditures. It is assumed this also includes the <u>development of plans, costs of administering the SDC program, etc</u>                                                                                                                                                                   |
| Transportation development tax TDT             | County established fee that the City collects and retains. Can be utilized for projects on the County TDT list. Must receive approval from the WCCC prior to use. Requires annual reporting of revenues and expenditures.                                                                                                                                                                                                                                 |
| Regional Street improvement SDC                | This is the former TIF which has been replaced by the TDT. City no longer collects this fee but there are funds remaining. Expenditures must be approved by WCCC                                                                                                                                                                                                                                                                                          |
| City water reimbursement SDC                   | May be spent only on capital improvements associated with City water system, including <u>expenditures related to repayment of indebtedness</u>                                                                                                                                                                                                                                                                                                           |
| City water improvement SDC                     | May be used on any <b>capacity increasing</b> City water system capital improvement, including repayment of debt for such improvement. An increase in capacity may be established if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. Portion of improvement funded by improvement fee must be related to the need for increased capacity for future users.                |
| City water administration SDC                  | May be spent on costs of complying with the SDC provisions including costs of developing SDC methodologies and providing an annual accounting of SDC charge expenditures. It is assumed this also includes the <u>development of plans, costs of administering the SDC program, etc</u>                                                                                                                                                                   |
| City sewer reimbursement SDC                   | May be spent only on capital improvements associated with City sanitary sewer system, including <u>expenditures related to repayment of indebtedness</u>                                                                                                                                                                                                                                                                                                  |
| City Sewer Improvement SDC                     | May be used on any <b>capacity increasing</b> City sanitary sewer capital improvement, including repayment of debt for such improvement. An increase in capacity may be established if a capital improvement increases the level of performance or service provided by existing facilities or provides new facilities. Portion of improvement funded by improvement fee must be related to the need for increased capacity for future users.              |
| City Sewer Administration SDC                  | May be spent on costs of complying with the SDC provisions including costs of developing SDC methodologies and providing an annual accounting of SDC charge expenditures. It is assumed this also includes the <u>development of plans, costs of administering the SDC program, etc.</u> <b>NOTE:</b> This is no longer a separate category charged in the fee schedule. Administrative costs for Sanitary Sewer are charged to the improvement SDC (531) |
| Brookman Sewer SDC                             | Same as City Sewer improvement but funds can only by spent in the Brookman area                                                                                                                                                                                                                                                                                                                                                                           |
| TEA Sewer SDC                                  | Same as City Sewer improvement but funds can only by spent in the TEA area                                                                                                                                                                                                                                                                                                                                                                                |
| Regional Sewer reimbursement SDC               | Rate set by CWS; we retain .03983 (4%) and remit the remainder to CWS; collected as "CWS Regional Connection Charge"; funds can be used for capital improvements associated with sanitary sewer system, including <u>expenditures related to repayment of indebtedness</u>                                                                                                                                                                                |
| Regional Sewer Improvement SDC                 | This revenue source is longer used. All CWS regional fees are collected as "CWS Regional Connection Charge"                                                                                                                                                                                                                                                                                                                                               |
| City Storm water improvement SDC               | The City no longer collects this fee (Resolution 2016-074)                                                                                                                                                                                                                                                                                                                                                                                                |
| City Storm Water admin SDC                     | The City no longer collects this fee (Resolution 2016-074)                                                                                                                                                                                                                                                                                                                                                                                                |

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|                                      |                                                                                                                                                                                    |
|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Regional Storm Water Improvement SDC | Rate set by CWS; we retain 100% and utilize on any capital storm project; Collected fee is broken up into quality and quantity with credits available for retention and treatment. |
| Storm fee in lieu                    |                                                                                                                                                                                    |
| Hydromodification fee in lieu        |                                                                                                                                                                                    |

04.15.2025  
DateCity Council  
Gov. BodyWork Session  
Agenda ItemB  
Exhibit #**FY 25-27 Engineering Five Year Capital Improvement Plan**

| Council Goal                                              | Outside Funding |                                                                              | Current estimated cost | FY 24/25 or prior | FY 25/26         | FY 26/27         | FY 27/28    | FY 28/29    | FY 29/30+    |
|-----------------------------------------------------------|-----------------|------------------------------------------------------------------------------|------------------------|-------------------|------------------|------------------|-------------|-------------|--------------|
| <b>STREETS; INCLUDES STORM AND SANITARY AS APPLICABLE</b> |                 |                                                                              |                        |                   |                  |                  |             |             |              |
| E, I, L                                                   | *               | Oregon St Improvements & Regional WQF Design & Construction                  | \$9,153,988            | \$810,000         | <b>\$181,440</b> | <b>\$181,439</b> | \$7,981,109 |             |              |
| I, L, PS                                                  | *               | Sidewalk on Meinecke/Washington North Side from Stella Olsen Park            | \$460,000              |                   |                  |                  |             | \$460,000   |              |
| E, I                                                      |                 | Arrow Street                                                                 | \$1,675,091            | \$1,175,091       | <b>\$500,000</b> |                  |             |             |              |
| E, I, L, PS                                               | *               | Oregon St @ Tonquin Rd & Murdock Rd Improvements                             | \$2,800,000            |                   |                  |                  | \$50,000    | \$450,000   | \$2,300,000  |
| I, L                                                      | *               | Cedar Creek Trail – Supplemental Work and SW Alexander Lane Fence            | \$1,332,499            | \$661,028         | <b>\$3,150</b>   |                  |             |             |              |
| I, L, PS                                                  | *               | Cedar Creek Trail – Grade Separated Crossing of 99W FEMA/FIRM Map Correction | \$24,000,000           | \$80,000          | <b>\$80,000</b>  |                  |             |             | \$23,840,000 |
| I, L, PS                                                  |                 | Transportation System Plan (TSP) Update                                      | \$694,500              | \$115,000         | <b>\$335,000</b> | <b>\$121,000</b> | \$82,500    | \$41,000    |              |
| I, L, PS                                                  | *               | Edy Road Improvements from Borchers to Copper Terr – MSTIP 3F                | \$7,900,000            |                   |                  | <b>\$900,000</b> |             | \$2,000,000 | \$5,000,000  |
| I, L, PS                                                  | *               | Edy Road/Elwert Road intersection improvements (signal or roundabout)        | \$5,250,000            |                   | <b>\$200,000</b> |                  | \$250,000   | \$750,000   | \$4,250,000  |
| I, L, PS                                                  |                 | Sunset-Timbrel Crosswalk Enhancements & RRFB                                 | \$520,000              | \$106,300         | <b>\$413,700</b> |                  |             |             |              |
| I, L, PS                                                  |                 | Traffic Safety and Calming                                                   | \$568,021              | \$135,101         | <b>\$100,000</b> | <b>\$100,000</b> | \$100,000   | \$100,000   | \$100,000    |
| I, L, PS                                                  |                 | Pine Street Phase II                                                         | \$1,850,000            |                   |                  |                  |             | \$1,000,000 | \$850,000    |
| I, L, PS                                                  | *               | Elwert Road Improvements from Haide/Handley to Edy                           | \$6,000,000            |                   |                  |                  |             | \$3,000,000 | \$3,000,000  |
| I, L, PS                                                  | *               | Brookman Road Improvements from 99W to Ladd Hill Rd                          | \$16,000,000           |                   |                  |                  | \$50,000    | \$2,000,000 | \$13,950,000 |

\*Identifies projects where outside funding is either currently provided or where outside funding may be available

**Council Goals:**

E – Economic Development

I – infrastructure

L – Livability

PS- Public Safety

FR – Fiscal responsibility

CE – Citizen Engagement

| Council Goal    | Outside Funding |                                                                                         | Current estimated cost | FY 24/25 or prior | FY 25/26  | FY 26/27    | FY 27/28  | FY 28/29    | FY 29/30+   |
|-----------------|-----------------|-----------------------------------------------------------------------------------------|------------------------|-------------------|-----------|-------------|-----------|-------------|-------------|
| I, L, PS        | *               | Cedarbrook Way Improvements from Meinecke to Elwert                                     | \$8,800,000            |                   |           |             |           |             | \$8,800,000 |
| I, E            | *               | Langer Farms Parkway North from 99W to Roy Rogers                                       | \$4,750,000            |                   |           |             |           | \$600,000   | \$4,150,000 |
| I, L            | *               | Cedar Creek Trail - Segment 9-A Design & Construction from 99W to Edy                   | \$3,900,000            | \$400,000         |           |             |           | \$3,500,000 |             |
| I, L            | *               | Cedar Creek Trail - Segment 9-B Design & Construction from Edy to Roy Rogers            | \$3,600,000            | \$500,000         |           |             |           | \$3,100,000 |             |
| I, L, PS        | *               | Cedar Creek Trail – Segment 11 Design & Construction from Roy Rogers to Wildlife Refuge | \$900,000              |                   |           |             |           |             | \$900,000   |
| I,L,PS          | *               | Design of Chapman, Brookman and 99w intersection                                        | \$50,000               |                   | \$50,000  |             |           |             |             |
| <b>SANITARY</b> |                 |                                                                                         |                        |                   |           |             |           |             |             |
| E, I            |                 | Rock Creek Trunk Capacity Upgrade                                                       | \$405,500              | \$21,000          |           | \$124,500   | \$260,000 |             |             |
| E, I            | *               | Brookman Area SS Trunkline Extension                                                    | \$5,160,000            | \$60,000          |           | \$1,900,000 |           |             | \$3,200,000 |
| FR              |                 | Sanitary System Master Plan and SDC Fee Update                                          | \$360,000              |                   | \$180,000 | \$180,000   |           |             |             |
| <b>STORM</b>    |                 |                                                                                         |                        |                   |           |             |           |             |             |
| I               |                 | 2 <sup>nd</sup> and Park Storm Water Facility Rehabilitation                            | \$335,000              | \$100,000         | \$235,000 |             |           |             |             |
| I               |                 | Gleneagle Dr Regional Storm Water New Facility (extended detention basin)               | \$520,000              | \$130,000         | \$390,000 |             |           |             |             |
| FR              |                 | Stormwater Master Plan and SDC Fee Update                                               | \$360,000              |                   | \$180,000 | \$180,000   |           |             |             |
| <b>WATER</b>    |                 |                                                                                         |                        |                   |           |             |           |             |             |
| I               |                 | TVWD Capacity Improvements 6.2 to 9.7mgd                                                | \$806,000              |                   | \$806,000 |             |           |             |             |
| I               |                 | WRWTP – 20.0 MGD Expansion                                                              | \$10,128,801           | \$10,068,328      | \$60,473  |             |           |             |             |

\*Identifies projects where outside funding is either currently provided or where outside funding may be available

*Council Goals:*

E – Economic Development

I – infrastructure

L – Livability

PS- Public Safety

FR – Fiscal responsibility

CE – Citizen Engagement



| Council Goal | Outside Funding |                                                                                                           | Current estimated cost | FY 24/25 or prior | FY 25/26  | FY 26/27  | FY 27/28 | FY 28/29 | FY 29/30+   |
|--------------|-----------------|-----------------------------------------------------------------------------------------------------------|------------------------|-------------------|-----------|-----------|----------|----------|-------------|
| I            |                 | WRWTP- Seismic Resilience, Roof, HVAC                                                                     | \$1,048,550            |                   | \$181,418 | \$867,132 |          |          |             |
| FR           |                 | Water Master Plan and SDC Fee Update                                                                      | \$360,000              |                   | \$180,000 | \$180,000 |          |          |             |
| I            |                 | Brookman Expansion Loop from SW Sherwood PRV to 99W (M7)                                                  | \$184,000              |                   |           |           |          |          | \$184,000   |
| I            |                 | Brookman Expansion Loop from SW Sherwood PRV to 99W (M8)                                                  | \$558,000              |                   |           |           |          |          | \$558,000   |
| I            |                 | Brookman Expansion Loop from SW Sherwood PRV to 99W (M9)                                                  | \$675,000              |                   |           |           |          |          | \$675,000   |
| I            |                 | SW Sherwood PRV (V-1)                                                                                     | \$166,308              |                   |           |           |          |          | \$166,308   |
| I            |                 | TEA Expansion Loop with Existing Oregon St Mains (M30, M31 & M33) *Funded with Ice Age Drive Improvements |                        |                   |           |           |          |          |             |
| I            |                 | SM-1.1 Tier 1 Backbone Near Hospital, Police, PW and Fire Station                                         | \$1,130,000            |                   |           |           |          |          | \$1,130,000 |
| I            |                 | SM-1.2 Tier 1 Backbone Near Sunset Reservoir and PS toward TVF&R and PW                                   | \$370,000              |                   |           |           |          |          | \$370,000   |
| I            |                 | SM-1.3 Tier 1 Backbone – Sunset Reservoir to Well #3                                                      | \$425,000              |                   |           |           |          |          | \$425,000   |
| I            |                 | SM-1.4 Tier 1 Backbone – WTP to Sherwood Owned Reservoirs                                                 | \$1,000,000            |                   |           |           |          |          | \$1,000,000 |
| I            |                 | SM-1.4 Tier 1 Backbone – WTP to Shared Vault with Wilsonville                                             | \$1,000,000            |                   |           |           |          |          | \$1,000,000 |
| <b>PARKS</b> |                 |                                                                                                           |                        |                   |           |           |          |          |             |
| I, L         | *               | Murdock Park Improvements and Restroom                                                                    | \$3,473,951            | \$91,310          | \$150,000 | \$150,000 |          |          | \$3,082,641 |

\*Identifies projects where outside funding is either currently provided or where outside funding may be available

**Council Goals:**

E – Economic Development

I – infrastructure

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PS- Public Safety

FR – Fiscal responsibility

CE – Citizen Engagement

| Council Goal                | Outside Funding |                                                                         | Current estimated cost | FY 24/25 or prior | FY 25/26    | FY 26/27    | FY 27/28    | FY 28/29    | FY 29/30+    |
|-----------------------------|-----------------|-------------------------------------------------------------------------|------------------------|-------------------|-------------|-------------|-------------|-------------|--------------|
| I, L                        |                 | Skate Park Restrooms                                                    | \$250,000              |                   |             |             |             | \$250,000   |              |
| I, L                        |                 | Moser Pass PUD Restroom                                                 | \$215,000              |                   |             |             | \$215,000   |             |              |
| I, L                        |                 | Dog Park North of 99W                                                   | \$150,000              |                   |             |             |             |             | \$150,000    |
| I, L                        |                 | Universally Accessible Destination Play Area (Inclusive) Infill Project | \$1,750,000            |                   |             |             |             |             | \$1,750,000  |
| I, L                        |                 | Trail Network Expansion Improvements Infill Project                     | \$900,000              |                   | \$75,000    | \$75,000    | \$300,000   | \$150,000   | \$150,000    |
| I, L                        |                 | Sherwood West 30 Acre Sports Complex                                    | \$12,750,000           |                   |             |             |             |             | \$12,750,000 |
| I, L                        |                 | Sherwood West 15 Acre Park and Two 3 Acre Neighborhood Parks            | \$12,600,000           |                   |             |             |             |             | \$12,600,000 |
| I, L                        |                 | Brookman Concept Area Parks                                             | \$6,375,000            |                   |             |             |             |             | \$6,375,000  |
| I, L                        |                 | Sherwood Field House Replacement                                        | \$7,500,000            |                   |             |             |             |             | \$7,500,000  |
| I, L                        |                 | Disc Golf Course                                                        | \$75,000               |                   |             |             |             |             | \$75,000     |
| <b>GENERAL CONSTRUCTION</b> |                 |                                                                         |                        |                   |             |             |             |             |              |
| PS                          | *               | Tannery Site Cleanup (Part of Regional Storm Project)                   | \$7,270,141            | \$350,000         | \$1,500,000 | \$4,420,141 | \$1,000,000 |             |              |
| I, L                        |                 | Adjacent Lot to Arts Center                                             | \$1,600,000            |                   | \$100,000   | \$180,000   | \$700,000   | \$620,000   |              |
| I, L                        | *               | New Public Works Facility                                               | \$25,000,000           |                   |             |             | \$2,175,000 | \$2,175,000 | \$20,650,000 |
| <b>URA</b>                  |                 |                                                                         |                        |                   |             |             |             |             |              |
| E, I                        | *               | Ice Age Drive                                                           | \$19,078,615           | \$6,669,617       | \$7,316,545 | \$5,000,000 |             |             |              |
| I, L, PS                    | *               | 99W Pedestrian Bridge                                                   | \$30,134,772           | \$26,984,772      | \$3,150,000 |             |             |             |              |

\*Identifies projects where outside funding is either currently provided or where outside funding may be available

**Council Goals:**

E – Economic Development

I – infrastructure

L – Livability

PS- Public Safety

FR – Fiscal responsibility

CE – Citizen Engagement

# **FY 25-27 Public Works Five Year Capital Improvement Plan Maintenance Projects**

|                                                                      | Current<br>estimated cost | FY 24/25<br>or prior | FY 25/26         | FY 26/27         | FY 27/28  | FY 28/29  | FY 29/30+ |
|----------------------------------------------------------------------|---------------------------|----------------------|------------------|------------------|-----------|-----------|-----------|
| <b>STREETS; INCLUDES STORM AND SANITARY AS APPLICABLE</b>            |                           |                      |                  |                  |           |           |           |
| Washington from Tualatin to Shamburg<br>(reconstruct)                | \$877,702                 |                      | <b>\$877,702</b> |                  |           |           |           |
| Timbrel from Middleton to Old Pacific Hwy<br>(grind and overlay)     | \$119,057                 |                      |                  |                  |           |           | \$119,057 |
| Alexander Lane from Dead End to Smith (grind<br>and overlay)         | \$78,000                  |                      |                  |                  |           | \$39,000  | \$39,000  |
| Oregon Street from Lincoln to Hall (grind and<br>overlay)            | \$248,747                 |                      |                  |                  |           | \$248,747 |           |
| Oregon Street from Orland to Brickyard and<br>70' East (reconstruct) | \$67,467                  |                      |                  |                  |           | \$67,467  |           |
| Oregon Street from Lower Roy to Orland<br>(reconstruct)              | \$42,484                  |                      |                  |                  |           | \$42,484  |           |
| Oregon Street from Hall to Lower Roy<br>(reconstruct)                | \$49,744                  |                      |                  |                  |           | \$49,744  |           |
| Willamette Street from Orcutt to Pine<br>(reconstruct)               | \$79,890                  |                      |                  | <b>\$79,890</b>  |           |           |           |
| Sunset (Main to Cinnamon Hill), grind and<br>overlay                 | \$285,104                 |                      | <b>\$285,104</b> |                  |           |           |           |
| Sunset (Cinnamon Hill to Pine), grind and<br>overlay                 | \$410,078                 |                      |                  |                  |           | \$410,078 |           |
| Meinecke from Cedar Brook Way to 99W                                 | \$331,260                 |                      |                  | <b>\$331,260</b> |           |           |           |
| Meinecke from 99W to Dewey Roundabout                                | \$195,557                 |                      |                  |                  |           | \$195,557 |           |
| Sidewalk on Sunset From Cinnamon Hills to<br>Main                    | \$100,000                 |                      |                  |                  |           |           | \$100,000 |
| Borchers from Edy to Daffodil (grind and<br>overlay)                 | \$303,944                 |                      |                  |                  | \$303,944 |           |           |
| Borchers from Daffodil to Roy Rogers (grind<br>and overlay)          | \$154,156                 |                      |                  | <b>\$154,156</b> |           |           |           |
| Sidewalk on Borchers – In front of PGE<br>property                   | \$100,000                 |                      |                  |                  |           |           | \$100,000 |
| Borchers from Roy Rogers to Sydney (grind<br>and overlay)            | \$70,988                  |                      |                  | <b>\$70,998</b>  |           |           |           |
| Baler from T-S Rd and Langer (grind and<br>overlay)                  | 74,947                    |                      |                  |                  |           |           | \$74,947  |
| Sunset from Pine to Aldergrove (grind and<br>overlay)                | \$240,876                 |                      |                  |                  |           |           | \$240,876 |
| Sunset (Brittany to Murdock), grind and<br>overlay                   | \$221,000                 |                      |                  |                  |           | \$221,000 |           |

|                                                                    | Current<br>estimated cost | FY 24/25<br>or prior | FY 25/26 | FY 26/27 | FY 27/28 | FY 28/29  | FY 29/30+ |
|--------------------------------------------------------------------|---------------------------|----------------------|----------|----------|----------|-----------|-----------|
| Century from T-S Rd and Sherwood Industrial (grind and overlay)    | \$376,567                 |                      |          |          |          | \$376,567 |           |
| Fair Oaks Ct from Fair Oaks Dr to cul-de-sac                       | \$27,867                  |                      |          |          |          |           | \$27,867  |
| Fair Oaks Dr from cul-de-sac to Fair Oaks                          | \$51,333                  |                      |          |          |          |           | \$51,333  |
| Fair Oaks Dr from Fair Oaks to Murdock                             | \$61,453                  |                      |          |          |          |           | \$61,453  |
| Cochran from Upper Roy to June Ct (grind and overlay)              | \$102,489                 |                      |          |          |          |           | \$102,489 |
| Cochran from June Ct to Willamette (grind and overlay)             | \$53,613                  |                      |          |          |          |           | \$53,613  |
| June Ct from Cochran to cul-de-sac (grind and overlay)             | \$51,333                  |                      |          |          |          |           | \$51,333  |
| May Ct from Upper Roy to cul-de-sac (grind and overlay)            | \$73,578                  |                      |          |          |          |           | \$73,578  |
| Norton Ave from Barnsdale to Forest (grind and overlay)            | \$52,232                  |                      |          |          |          |           | \$52,232  |
| Norton Ave from Forest to Willamette (grind and overlay)           | \$111,522                 |                      |          |          |          |           | \$111,522 |
| Lincoln St from Darla Kay to Clifford (grind and overlay)          | \$15,253                  |                      |          |          |          |           | \$15,253  |
| Lincoln St from Oregon to Darla Kay (grind and overlay)            | \$87,083                  |                      |          |          |          |           | \$87,083  |
| Lincoln St from Clifford to Willamette (grind and overlay)         | \$25,813                  |                      |          |          |          |           | \$25,813  |
| Railroad/1 <sup>st</sup> alley (Park and Main) (grind and overlay) | \$45,650                  |                      |          |          |          |           | \$45,650  |
| Railroad at Park/Main (grind and overlay)                          | \$16,060                  |                      |          |          |          |           | \$16,060  |
| Handley St from Roellich to Cedar Brook Wy (grind and overlay)     | \$98,694                  |                      |          |          |          |           | \$98,694  |
| Langer Drive from Holland to E Baler (grind and overlay)           | \$105,698                 |                      |          |          |          |           | \$105,698 |
| Park Row from Division to Willamette (reconstruct)                 | \$56,479                  |                      |          |          |          |           | \$56,479  |
| Villa Rd from Park to pedestrian path (reconstruct)                | \$34,467                  |                      |          |          |          |           | \$34,467  |
| <b>SANITARY</b>                                                    |                           |                      |          |          |          |           |           |
| Old Town Laterals (Transfer to Operations)                         |                           |                      |          |          |          |           |           |



|                                                       | Current<br>estimated cost | FY 24/25<br>or prior | FY 25/26         | FY 26/27         | FY 27/28  | FY 28/29    | FY 29/30+ |
|-------------------------------------------------------|---------------------------|----------------------|------------------|------------------|-----------|-------------|-----------|
| <b>STORM</b>                                          |                           |                      |                  |                  |           |             |           |
|                                                       |                           |                      |                  |                  |           |             |           |
| Water Quality Facility Refurbishments                 | \$on-going                | \$184,558            | <b>\$50,000</b>  | <b>\$50,000</b>  | \$50,000  | \$50,000    | \$50,000  |
| Citywide Catch Basin Remediation program              | \$on-going                | \$130,000            | <b>\$60,000</b>  | <b>\$60,000</b>  | \$60,000  | \$60,000    | \$60,000  |
| Woodhaven Swales                                      | \$on-going                | \$25,000             | <b>\$100,000</b> | <b>\$100,000</b> | \$100,000 | \$100,000   | \$75,000  |
| Fair Oaks Drainage                                    | \$60,000                  |                      |                  |                  |           |             | \$60,000  |
| <b>WATER</b>                                          |                           |                      |                  |                  |           |             |           |
| Routine Waterline Replacement Program                 | \$on-going                |                      | <b>\$50,000</b>  | <b>\$ 50,000</b> | \$ 50,000 | \$50,000    | \$50,000  |
| T/S County Conflict Improvements                      | \$650,000                 | \$575,000            | <b>\$75,000</b>  |                  |           |             |           |
| Resiliency Improvements-Piping Oregon St-<br>Backbone | \$1,300,000               |                      |                  |                  |           | \$1,300,000 |           |
|                                                       |                           |                      |                  |                  |           |             |           |
| SR-1 Sunset Reservoir #1                              | \$179,014                 |                      |                  | <b>\$179,014</b> |           |             |           |
| SR-2 Sunset Reservoir #2                              | \$133,113                 |                      |                  | <b>\$133,113</b> |           |             |           |
| SR-3 Krueger Reservoir                                | \$156,000                 |                      |                  | <b>\$156,000</b> |           |             |           |
| SW-4 Resiliency Upgrade - Well #6                     | \$61,000                  |                      |                  |                  |           | \$61,000    |           |



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# Ordinance 2025-002

## Amending SMC to change the Traffic Safety Committee to the Traffic Safety Board

Presented to Sherwood City Council April 15, 2025

04.15.2025 City Council  
Date Gov. Body  
Public Hearing D  
Agenda Item Exhibit #  
ORD. 2025-002

# Changing the Traffic Safety Committee to the Traffic Safety Board

Purpose of the group is to promote traffic safety through investigation, study, and analysis of traffic safety programs; educate the community regarding traffic safety; review and respond to traffic safety complaints; and advise the city council and city manager on traffic safety related issues

The group is currently organized as a committee under the Police Advisory Board

Council wanted to empower the group to take on bigger projects

As a Board, the group will have an assigned council liaison.

The group will still coordinate efforts with the Police Advisory Board





Home of the Tualatin River National Wild & Scenic River

# Thank you.

Any questions?





# Ordinance 2025-003

## Adopting a new code provision to SMC to create the Youth Advisory Board

Presented to Sherwood City Council April 15, 2025

|                       |                     |
|-----------------------|---------------------|
| <u>04.15.2025</u>     | <u>City Council</u> |
| Date                  | Gov. Body           |
| <u>Public Hearing</u> | <u>E</u>            |
| Agenda Item           | Exhibit #           |
| ORD.2025-003          |                     |

## Summary of the new Board

- The Board will be comprised of seven high school-age students within the Sherwood School District boundary.
- The Board's purpose is to educate, engage and empower young residents by providing a platform for meaningful involvement in local government and community initiatives
- Two-year terms, staggered

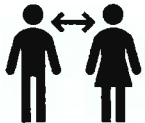
## The Board's objectives include:



Promoting community projects to highlight youth issues



Offering input on policies and programs affecting young residents



Collaborating with city leaders and community organizations to boost civic engagement



Developing future leaders committed to civic responsibility





Thank you.  
Any questions?

# Approved Minutes



**SHERWOOD CITY COUNCIL MEETING MINUTES**  
**22560 SW Pine St., Sherwood, Or**  
**April 15, 2025**

- 1. CALL TO ORDER:** Mayor Rosener called the meeting to order at 5:46 pm.
- 2. COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Taylor Giles, Renee Brouse, and Doug Scott. Councilors Keith Mays and Dan Standke were absent.
- 3. STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, Interim City Attorney Sebastian Tapia, IT Director Brad Crawford, Police Chief Ty Hanlon, Community Development Director Eric Rutledge, Interim Public Works Director Rich Sattler, City Engineer Jason Waters, and City Recorder Sylvia Murphy.
- 4. TOPICS:**

**A. 5 Year proposed CIP (Capital Improvement Plan) List**

Mayor Rosener explained that the CIP was a plan that looked at projects 30-40 years in the future and stated that these projects are not necessarily funded.

Interim Public Works Director Rich Sattler provided materials to the Council. He stated the materials consisted of a two-year proposed CIP (see record, Exhibit A), a five-year CIP for Engineering projects (see record, Exhibit B), and a five-year Public Works CIP list (see record, Exhibit C). Mayor Rosener added that projects were identified to be able to capture future grant funding. City Engineer Jason Waters recapped Exhibit A and provided an update on each listed project to include; current status, funding, contingency, bid status, relationship to other projects, grant opportunities, supply of materials, interagency partnerships, project service areas, and project completion timelines. The Council asked questions related to the projects listed on pages 1-3. Jason recapped proposed New Projects listed on page 4 to be included in the FY2025-27 budget. Rich Sattler added that these projects were funded out of the street capital fund. Jason identified the projects that were in the "study" phase and spoke of the unfunded project that was listed. Jason recapped the projects listed under Sanitary, Storm and Water and said staff were looking at possibly combining all the masterplan updates under one RFP (Request for Proposal). Jason reminded that the CIP is not a static document and as bids come in the numbers will change. Councilor Giles suggested a column identifying the public benefit of each project and discussion followed on the type of detail. Rich Sattler spoke on projects being identified in master plans and explained the city's outreach efforts for specific projects. Discussion followed regarding the additional information and possibly having a key similar to the Council Goal Key, that identifies maintenance, etc. Rich addressed Exhibits B and C and stated the projects were listed on Exhibit A, but the difference was staff identified anticipated projects five years out. He stated that staff made some changes and looked at outside funding and added a Council Goal Key. He stated for projects that were past

five years, staff would continue to refine and bring that information back to the Council. Rich stated that staff would be bringing back legislation for consideration of Council adoption.

## **B. Washington County Commissioner Jason Snider**

Commissioner Snider and Staff Assistant Bryn Thomas came forward. Commissioner Snider stated he wanted to connect with cities within his District 3, and hear concerns or things he can help advocate for from a county perspective. He said he is also able to provide the city with updates from the county and things they are working on. He said he would like to meet with the city once a year at a minimum, twice a year if the city would like or whenever the city makes a request. Commissioner Snider open the floor for questions. Councilor Giles asked regarding the WCCLS funding and a levy and a possible decrease in services. Mayor Rosener added he believed that currently it was a 40/60 split, what comes from the County General Fund and what comes from the levy. He stated the county hired a consultant to look at the levy and funding and said the consultant was recommending that the county set base level services. He said his concern was going to the voters and asking for a levy with the potential in decreased services. He said the city does not have the budget to absorb a hit. Councilor Scott spoke on the manner of the funds distribution and said that Sherwood has not received our fair share from the county. Assistant City Manager Kristen Switzer added that the allocation formula was being looked at and information would be coming to the Council in a future work session and her understanding was the information would be available before the levy. Mayor Rosener informed Commissioner Snider that the city was doing a biennium budget this year and the city had a lot of concerns for what year two looked like. Commissioner Snider replied that he believed the intent was to define a base level of service that WCCLS and the County could help make happen and believed this is where the 45 hours is coming from and believed if the levy was sized differently that could expand, but expand county wide. He spoke of the County's general fund and said most of the general fund is spent on three things he's certain the city would not want to reduce: 1) Jail and Public Safety, 2) Libraries, and 3) MSTIP. Council asked if County revenues were decreasing, and Mr. Snider replied yes and said costs were increasing. He stated that the biggest thing that was changing this year was the expiration of the Intel SIP (Strategic Investment Plan), and in this budget alone that was a \$20 million annual general fund hit. He said he believes there was another company as well. He informed the Council that the County recently met and discussed this and said that meeting was recorded and encouraged the council to view the recording. He continued and said recruitment and retention of employees was another challenge the county was facing. He briefed the Council on the county PERS situation and said they can't compete. Councilor Young asked regarding the \$20 million and if those funds were being used for county operations and Mr. Snider confirmed and stated they have stopped doing that. He said he has learned over the past few years county financial practices that surprised him. He said the county did not have a capital improvement plan until two years ago. Discussion followed and Mayor Rosener spoke on the city's concerns and budget impacts. Mr. Snider informed the council that at today's county commissioners meeting they approved bonding \$150 million of MSTIP to complete projects. Mr. Snider and Mayor Rosner commented regarding interest rates. Mayor Rosener spoke of the importance of transparency with members of the public and messaging and said he has not heard of the messaging. Mr. Snider said he would communicate this with the commissioners and county library leaders. Discussion followed. Mr. Snider spoke of the council telling him what areas they were willing to cut, and council comments were received that public safety was not an area they supported cuts in nor roads. Councilor Scott added that these were his top two and spoke of base-line library services and optional services that the city did not have to offer, and said he was not speaking of reducing hours, he was speaking of reducing programs. He spoke of budget compression and said over the years, service levels would need to be reduced, and the alternative is passing levies. Mayor Rosener spoke of a study and said it was not just based on services or hours, it was based on services for other things and said if we are going to have to make cuts, we need the



flexibility to cut where we think it's appropriate for our community. Mr. Snider said in regard to libraries, the other assumption to make it work financially was to centralize the collection countywide. He said he knows this is not popular, but if we don't do that, we have a \$4.5-\$5 million hole a year to try and fill. Discussion followed. Mayor Rosener added that based on the study, he doesn't know how a centralized collection would solve the issues. Council President Young asked regarding MSTIP funds and hearing that those funds were being used by the county for things other than MSTIP. Mayor Rosener replied it did occur in the last two budget cycles. Mr. Snider said the money for this is part of the general levy and it's combined and said before Measure 5 and Measure 50 it was separate. He further explained the situation, the challenges and the realities. Discussion followed regarding levies and Mayor Rosener explained the history around the measures and levies. Mayor Rosener commented that it appears that each year the deficit is getting bigger and believes if we had bitten the bullet three years ago, we'd be in a better place. Mr. Snider replied that the county commission as a whole is tired of being on the trajectory that the mayor was describing and said they have been very clear with the county administrator that they want to be on a sustainable path. Discussion followed and Mr. Snider further explained that covid delayed ripping off the band-aid by a few years. Mr. Snider said there are very difficult decisions that are being made, and he has some insight into the budget and said there are entire functions that don't exist any longer. Mayor Rosener asked regarding county CIP and Mr. Snider said the commission addressed their CIP today in their work session and said the county's leadership team in IT, Land Use and Transportation, Fleet and Facilities addressed every line item very similar to how Sherwood has with its CIP, including items not funded. He spoke of the county aggressively seeking grants, particularly for parks. Councilor Giles commented regarding housing and his frustration in conversations with Metro and the county and said Sherwood's housing is not like Portland's and affordable housing is still needed. He spoke of the Sherwood West area and said we'd like to get young families and multi-generational families into smaller houses or age-in-place homes that can get people on the path of home-ownership. He spoke of keeping affordable housing in the Sherwood West area for the next 50 years. He said he is asking for county partnership for the middle-housing types of housing. Mr. Snider replied the county can partner and help and Council comments were received that the council has not aligned on a strategy. Discussion followed regarding future Sherwood planning. Mayor Rosener spoke of Sherwood West and the city's conditions of approval with Metro and spoke of SHS (Supportive Housing Services) and meeting with Metro and counties and said the conversations appear to be focused on turf and control and not talking about what the best programs might be. Mr. Snider replied that he was aware and said the county commission attending a recent Metro Council meeting and testified regarding SHS related topics. Mayor Rosener added that from his perspective, there are three counties operating independently and there was not a regional solution and said there are a lot of inefficiencies and we needed to get to a regional solution to give local flexibility so we can respond to local needs. Discussion followed regarding the issues within the three counties (Washington, Multnomah and Clackamas) discussing SHS with the Metro Council. Councilor Brouse commented regarding a public safety levy and Mr. Snider said there will be a replacement public safety levy on the same ballot as the WCCLS levy. Discussion followed regarding the taxing and service levels of the public safety levy and Mr. Snider confirmed it was an operating levy not a capital levy. Mr. Snider spoke of the Washington County jail and said more work needed to be done and how to fund it. Councilor Brouse commented regarding the WCCLS funding ratios and affordable housing and the high staffing levels in the county dept. that deals with affordable housing. Mr. Snider stated he appreciated the time with the Council and looked forward to another session in 6 months or sooner if needed.

## **5. ADJOURN**

Mayor Rosener adjourned the work session at 7:02 pm and convened the regular session.

## **REGULAR SESSION**

- 1. CALL TO ORDER:** Mayor Rosener called the meeting to order at 7:08 pm.
- 2. COUNCIL PRESENT:** Mayor Tim Rosener, Council President Kim Young, Councilors Taylor Giles, Renee Brouse, and Doug Scott. Councilors Keith Mays and Dan Standke were absent.
- 3. STAFF PRESENT:** City Manager Craig Sheldon, Assistant City Manager Kristen Switzer, Interim City Attorney Sebastian Tapia, IT Director Brad Crawford, Police Chief Ty Hanlon, Community Development Director Eric Rutledge, HR Director Lydia McEvoy, Interim Public Works Director Rich Sattler, and City Recorder Sylvia Murphy.

### **4. APPROVAL OF AGENDA:**

Mayor Rosener addressed approval of the agenda and asked for a motion.

**MOTION TO AMEND: FROM COUNCIL PRESIDENT KIM YOUNG TO REMOVE AGENDA ITEM NUMBERED 11, SECONDED BY COUNCILOR RENEE BROUSE. MOTION PASSED 5:0, ALL PRESENT MEMBERS VOTED IN FAVOR (MAYS AND STANDKE WERE ABSENT).**

**MOTION TO ADOPT AS AMENDED: MOTION FROM COUNCIL PRESIDENT KIM YOUNG TO ADOPT THE AGENDA AS AMENDED, SECONDED BY COUNCILOR RENEE BROUSE. MOTION PASSED 5:0, ALL PRESENT MEMBERS VOTED IN FAVOR (MAYS AND STANDKE WERE ABSENT).**

Mayor Rosener addressed the next agenda item and asked for a motion.

### **5. CONSENT AGENDA**

- A. Resolution 2025-020, Authorizing the City Manager to execute a construction contract for the SW Arrow Street Extension Project**

**MOTION: FROM COUNCILOR RENEE BROUSE TO ADOPT THE CONSENT AGENDA, SECONDED BY COUNCIL PRESIDENT KIM YOUNG. MOTION PASSED 5:0, ALL PRESENT MEMBERS VOTED IN FAVOR (MAYS AND STANDKE WERE ABSENT).**

Mayor Rosener addressed the next agenda item.

### **6. CITIZEN COMMENTS**

There were no citizen comments.

### **7. PRESENTATIONS**

- A. Proclamation, Proclaiming April 21-25, 2025 as National Community Development Block Grant Week.**

Mayor Rosener asked Council President Young to speak about the program. Council President Young explained the program and its funding of public services and public facilities. She stated Sherwood had received approximately \$2,495,000., which included a recent \$280,000 grant to replace the siding and windows at the Sherwood Senior Center. Mayor Rosener read the proclamation and confirmed Council President Young had been on the committee for 8 years.

Mayor Rosener addressed the next agenda item, and the City Recorder read the public hearing statement.

## **8. PUBLIC HEARING**

### **A. Ordinance 2025-002, Changing the Traffic Safety Committee to a Board and Amending Sherwood Municipal Code 2.08.087**

Interim City Attorney Sebastian Tapia presented a PowerPoint (see record, Exhibit D) and stated the purpose of the group will not change and the biggest difference was how it was organized as a subcommittee under the Police Advisory Board and the change to a Board will empower them and provide them with a Council Liaison. Councilor Giles asked if there was a change in their budget, and Mr. Tapia replied there were no changes. Mayor Rosener opened the public hearing to receive testimony, with none received he closed the public hearing. Councilor Scott commented that he was pleased to see the change and having the Board report directly to the Council. Councilor Brouse added that this aligns with the Council's goals. Council President Young referenced text that stated, "two of the Board members shall be members of the Police Advisory Board" and asked what if we could not secure two and further asked if the "shall" can be "may". Police Chief Hanlon added that he did not disagree with the change. Mayor Rosener conferred with the Council and no objections were received to make the amendment. Mayor Rosener asked Mr. Tapia to amend the ordinance and bring it back at the second hearing on May 6, 2025. Mayor Rosener addressed the next agenda item.

### **B. Ordinance 2025-003, Amending Sherwood Municipal Code Chapter 2.08 Creating a Youth Advisory Board**

Interim City Attorney Tapia presented a PowerPoint (see record, Exhibit E) and stated it is in the Council interest in creating a new advisory group. He recapped the presentation and summarized the new board as comprised of seven high school-aged students from the Sherwood school district boundary, and did not need to be Sherwood high school students. He recapped the purpose of the Board and stated their terms were two-year staggered terms. He recapped the Board objectives as noted in the presentation. Brief Council discussion followed, and Mr. Tapia confirmed a Council liaison would be assigned. Mayor Rosener opened the public hearing to receive public comments, with none heard, he closed the public hearing. Council President Young referred to language of, "the board shall consist of seven members currently enrolled in grades ninth through twelfth of any school or home school program located within the boundary of the Sherwood School District". She stated she liked the language and asked if it could have a bit more teeth to and provide an example of the police advisory board that list specific member criteria, such as a business owner. She asked for a dedicated spot for students outside of the high school. Councilor Scott asked why should we tie it to any school? Discussion followed and Councilor Scott provided an example of a student in a private school outside of the school district and asked if they would not be eligible. Discussion followed. Councilor Scott added that he did not believe it should be tied to any school district, and said you either live in the city or you don't. Discussion followed. Mayor Rosener clarified and said there is city boundary versus school district boundary and said there was a lot of discussion held about this and his opinion was that it

needed to be the school district boundary and said his other suggestion was if you “lived” within the district. Councilor Young added to not reference school or home school and to have language that referenced the 9-12<sup>th</sup> grade age bracket and live within the boundary of the school district. Council agreed with the amendment and discussion followed regarding the selection criteria process. Mayor Rosener confirmed Mr. Tapia was clear on the proposed amendments for the next hearing. Council comments were received expressing pleasure with moving forward with the creation of this board. Mayor Rosener added that part of this program is taking kids back to the National League of Cities Congressional Conference.

## 9. CITY MANAGER REPORT

City Manager Sheldon reported on the upcoming TrashPalooza event, reported the Senior Leadership Team was working on the upcoming 2025-27 budget, and said the budget committee meetings have been rescheduled for May 22, May 29<sup>th</sup> and June 5<sup>th</sup> if needed. He reported the Volunteer Recognition was May 13<sup>th</sup> at the Sherwood Arts Center. He informed the Council that the city closed on a piece of property in the Sherwood West area, 8 acres for a future park. He provided an update on the pedestrian bridge project. He reported on his recent trip with Mayor Rosener to Washington DC seeking funds for the Tannery Site, funds for sewer infrastructure replacement and Sherwood Broadband. Mayor Rosener added that they met with Representative Salinas, Senator Merkley and Senator Wyden’s staff and recapped previous funding received by the city.

## 10. COUNCIL ANNOUNCEMENTS

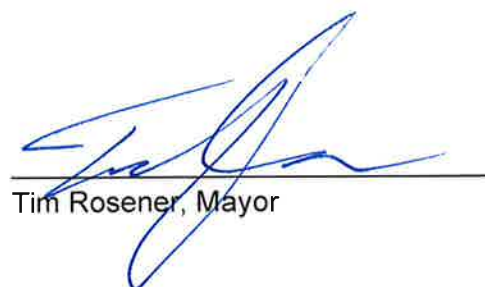
Councilor Scott reported that the Parks Board did not meet this month and provided kudos to staff for closing on the park property. He cautioned with the nice weather to watch for cyclists and pedestrians and reminded these individuals to wear light colored clothing or reflectors. Councilor Brouse reported on her attendance at a recent Chamber of Commerce meeting, a meeting for the Old Town Strategic Plan and their discussions. She reported on Sherwood Main Street events and their work on a Strategic Plan to include a grant application for \$500,000. She confirmed they have not heard back on the grant award. She reported on the Water Consortium Committee meeting and her re-selection of chair to be voted on soon. She reported on the upcoming Cruisin’ Sherwood scheduled for June 21<sup>st</sup>. Councilor Giles reported that the Planning Commission did not meet and their next meeting is on the 25<sup>th</sup>. He reported on his recent attendance at the Sherwood School Board meeting, reported that the Sound of Music was performing this Friday and Saturday at the High School as well as next week. He congratulated the students listed on the recent Honor Roll. He mentioned the number of volunteers needed for Cruisin’ and commented regarding a recent Sherwood Chamber event. Council President Young reported on her attendance at a Region 1 Transportation meeting and shared information from that meeting. Mayor Rosener reported that he missed the recent WCCC meeting and reported on the Supportive Housing Service work group meeting and explained the program.

With no further business, Mayor Rosener adjourned the meeting.

## 11. ADJOURN

Attest:

  
Sylvia Murphy, MMC, City Recorder

  
Tim Rosener, Mayor