



RESOLUTION 2025-025

AUTHORIZING THE CITY MANAGER TO SIGN A ONE-YEAR EXTENSION TO THE ON-CALL BUILDING PLAN REVIEW AND INSPECTION SERVICE CONTRACT WITH CLAIR COMPANY

WHEREAS, in 2019, the City conducted a formal request for proposals ("RFP") process and selected Clair Company for on-call building plan review and inspection services; and

WHEREAS, the RFP permits one-year extensions to the contract after the initial three year term; and

WHEREAS, since 2022, three one-year extensions to the contract have been granted, most recently via Resolution 2024-028; and

WHEREAS, Clair Company has provided timely and thorough plan reviews which has helped the City in achieving its economic development goals; and

WHEREAS, an additional one-year extension to the contract will ensure that there is no gap in service which could impact the City's ability to provide timely building permit reviews.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The City Council accepts the Building Official's recommendation to extend the contract with Clair Company, Inc., for an additional year.

Section 2. The City Manager is hereby authorized to sign a one-year extension to the existing contract.

Section 3. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 6th day of May 2025.



Tim Rosener, Mayor

Attest:



Sylvia Murphy, MMC, City Recorder