



## **URA RESOLUTION 2024-004**

### **AUTHORIZING THE SHERWOOD URBAN RENEWAL AGENCY MANAGER TO SIGN A PROFESSIONAL SERVICES CONTRACT AMENDMENT WITH KITTELSON & ASSOCIATES, INC. FOR FINAL DESIGN, CONSTRUCTION SUPPORT AND CLOSEOUT SUPPORT SERVICES OF SW ICE AGE DRIVE**

**WHEREAS**, the alignment for Ice Age Drive was initially studied with the Tonquin Employment Area Concept Plan, adopted by City Ordinance 2010-014, and was ultimately incorporated into the City's Transportation System Plan (TSP) as the Tonquin Employment Area East-West Collector (TSP Project D20); and

**WHEREAS**, private site development projects are already underway within the Tonquin Employment Area along the proposed Ice Age Drive alignment and the City has identified funds for design & construction making this a very high priority project for the URA Board and the city; and

**WHEREAS**, the URA Board approved URA Resolution 2022-001 Authorizing Kittelson & Associates, Inc. out of Portland, Oregon to complete the Preliminary Design of SW Ice Age Drive; and

**WHEREAS**, the URA Board approved URA Resolution 2023-002 Authorizing Kittelson & Associates, Inc. out of Portland, Oregon to complete the Final Design of SW Ice Age Drive; and

**WHEREAS**, the Request for Proposal released through the Daily Journal of Commerce in conformance with ORS 279C.100-125 (Public Contracting for Professional Services) for the Preliminary Design work and approved by URA Resolution 2022-001, was a full-service request for all professional & related services required to deliver a road & utility project of this size & nature through the end of construction; and

**WHEREAS**, due to the city receiving federal funding for the SW Ice Age Drive Project, additional expense is being incurred in order to meet the required imposed conditions that comes with receiving said funding; and

**WHEREAS**, construction support and closeout support services are being added to provide necessary services to support city staff for the construction and closeout of the SW Ice Age Drive project; and

**WHEREAS**, Kittelson & Associates, Inc. has developed a Scope of Work and an associated not-to-exceed fee amount of \$742,359.50 required to complete the final design, construction support and closeout support services; and

**WHEREAS**, staff recommends a design contingency equal to 10% of the associated not-to-exceed fee amount, or \$74,235.95 be authorized for use by the Agency Manager via the Contract Change Order approval process, for unforeseen conditions & issues needing to be addressed by the consultant; and

**WHEREAS**, the total amount authorized for expenditure over the current and pending fiscal years by this resolution is \$816,595.45 and will be funded from Urban Renewal Agency funds established by Ordinance 2021-005.

**NOW, THEREFORE, THE SHERWOOD URBAN RENEWAL AGENCY BOARD RESOLVES AS FOLLOWS:**

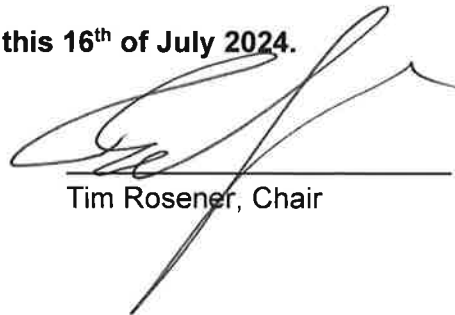
**Section 1.** The Agency Manager is hereby authorized to sign a Professional Services Contract Amendment with Kittelson & Associates, Inc. for the final design, construction support and closeout support services of SW Ice Age Drive with a Scope of Work in a form substantially similar to the attached Exhibit A.

**Section 2.** The Professional Services Contract Amendment with Kittelson & Associates shall be in the amount of \$742,359.50, in conformance with a fee schedule in a form substantially similar to the attached Exhibit B.

**Section 3.** The Agency Manager is hereby authorized to amend the Professional Services Contract with Kittelson & Associates up to a Contingency Amount of \$74,235.95 (10% of the Professional Services Contract Amendment fee amount) via the Contract Change Order approval process, for unforeseen conditions needed to complete the design and solicit bids for construction.

**Section 4.** This Resolution shall be effective upon its approval and adoption.

**Duly passed by the Urban Renewal Agency Board this 16<sup>th</sup> of July 2024.**



Tim Rosener, Chair

Attest:



Sylvia Murphy, MMC, Agency Recorder