

**City of Sherwood
Budget Meeting
May 20th, 1998**

1. Call to Order

2. Roll Call

Present:

Bill Boyle

Jane Turner

Mark Cottle

Tom Krause

Michael Schoen

Myron Walsh

Dave Heironimus

Jon Bormet, City Manager

Scott Spence, Assistant to City Manager

Rob Moody, Director of Finance

Absent:

Christine Wiley

Al Kroerner

3. Introduction

4. Elect Budget Committee Chair

Mayor Boyle calls for nominations for Budget Committee Chair.

Dave Heironimus nominated Michael Schoen. Mayor Boyle seconded the nomination.

Mayor Boyle calls for all those in favor of electing Michael Schoen.

Vote to elect Budget Committee Chair: Yes: 6 No: 0

5. Public Hearing

Mayor Boyle explained the requirements for the public hearing process.

6. Presentation of Budget Message

A. City Manager Bormet addressed the Budget Committee Members about the direction the City wants to take with this year's budget - providing extra parks and recreation services, recreating the downtown into sense of community pride, bringing in jobs and services with development, social infrastructure, and excellent and efficient basic services.

1. Parks. In 1997-1998 the city doubled the amount of park land in the community and it will probably double again this year. There is a need for a Parks Development Director to be hired for a one-year term. At the end of the year, the need to continue with a full-time position will be evaluated.

2. Downtown Renovation will include replacing sidewalks, trees, new lights, etc. The street will not be replaced at this time but this year's budget does set the stage for that a bit.

3. Economic Development Activities. In the next six months we will be coming to you with a variety of initiatives to set both the 99W corridor as an area of special interest to the city, to bring jobs and services to that corridor so Sherwood residents will be able to live here *and* work here if they choose.

4. Social Infrastructure.

a. Mr. Bormet said most everyone he speaks to tell him they moved here because this is a small town. Our goal is to promote the programs that include all our residents, old and new, and keep the feel of a small town community. The focus should be on further development of the Robin Hood Festival, the Chamber of Commerce, the wildlife refuge, etc

B. There is also money budgeted to rent the Senior Center on weeknights. The main purpose is to provide the facility to non-profit organizations in the Sherwood Community.

C. Mr. Bormet explained Measure 50's impact to the council members. He reminded the council members that the city used to have three tax sources which were the Sherwood Police levy, the Sherwood Library levy and general government tax. In 1981, the valuation was \$3 per thousand. The tax base could only be raised 6 per cent a year unless it was voted on. This year's budget proposes a rate levy of \$3.29 per thousand and the library and police department are now included in the general fund.

D. Staffing Increases. The Police Department wants to add another two officers or an officer and a police clerk. We also need an Assistant Planner which would be the third planner on the staff, an engineering technician who would primarily be a field person who can look at capital projects. With all the additional parks and open spaces, there's a need another Public Works person. We also would like to have our library open on Sundays by hiring another librarian to fill some more hours. The need for a one-year contracted Parks Development Coordinator was mentioned earlier. There is also a need for an HR person and a Deputy City Recorder as two half-time positions. This may end up being one full-time person. We also need another half-time building inspector as a back up and a plumbing inspector in our building department.

E. Capital Improvements. Mr. Bormet said his office, Finance, and Engineering plan to layout the Capital Improvement Plan defining goals and timelines so all the citizens will understand the direction we're heading in to improve Sherwood, especially the downtown area, and improving the streets and sidewalks in the older areas of town.

7. Motion to Approve City Tax Rate

Mr. Moody asked for a motion to approve the City's tax rate at 3.299 per thousand to be used as the city's property tax levy.

Motion - Cottle
Seconded - Turner
Passed unanimously

8. Motion to Approve Budget

Mr. Moody asked for a motion to approve the budget as corrected (there were two typos and one entry correction) and authorize staff to make necessary corrections

Motion - Boyle
Seconded - Cottle
Passed unanimously

9. Adjourned.

A handwritten signature in black ink, appearing to read "J. Bant", with a long horizontal line extending from the bottom of the signature.