



AGENDA



Police Advisory Board	
Date & Time:	Thursday – November 16, 2023 7:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood 97140
Attendees	
P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Richard Amicci (TSC Liaison)	Chief Ty Hanlon
Diane Foster	Angie Hass-Executive Assistant
Brandi Morton	
Lawrence O'Keefe	
Mike Schultz	
Amanda van Arcken <i>New!</i>	
Chris West	

This meeting will be live streamed at:

<https://www.youtube.com/user/CityofSherwood>

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of October Meeting Minutes (Chair)
4. *Citizen Comments
5. Board Member Announcements (Chair)
 - a. Introduction of New Board Member, Amanda van Arcken
6. Business (Chair)
 - a. Chief Hanlon Introduces New SPD Staff Members
 - b. Annual Report / Boards & Commissions Dinner – Change
 - i. December 21st Meeting
7. Traffic Safety Committee Update (TSC Liaison)
8. Councilor News
9. Staff Report(s)
10. Adjourn (Chair)

***How to Provide Citizen Comments:** Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Police Advisory Board	
Date & Time:	November 16, 2023 - 7:00 pm
Location:	Sherwood Police Department-Community Room 20495 SW Borchers Drive Sherwood, OR 97140



P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Richard Amicci (TSC Liaison)	Ty Hanlon – Police Chief
Diane Foster	Angie Hass – Executive Assistant
Brandi Morton	
Lawrence O’Keefe	
Mike Schultz	
Chris West	
Amanda van Arcken <i>New!</i>	

This meeting was recorded and is available for viewing through the City of Sherwood’s YouTube channel:

<https://www.youtube.com/watch?v=ZYlICjn8yBc>

1. Call to Order

Chair Dorsey called the meeting to order at 7:00 p.m.

2. Roll Call

Board Members Present: Chair Brian Dorsey, Vice Chair Laurie Zwingli, Richard Amicci, Diane Foster, Lawrence O’Keefe, Mike Schultz, Amanda van Arcken, and Chris West

Board Members Absent: Brandi Morton

Staff Present: Chief Ty Hanlon, Councilor Kim Young and Executive Assistant-Angie Hass

3. Approval of Minutes- October 19, 2023 Meeting Minutes

Mr. O’Keefe moved that the October meeting minutes be approved as presented and Mr. West seconded the motion. All present board members voted in favor of approval.

4. Citizen Comments

N/A

5. Board Member Announcements (Chair)

Vice Chair Zwingli spoke about the upcoming Sherwood Police Foundation Toy Drive which will be in conjunction with the Fire Department. It will be a little bit of a competition. They are asking the public to bring new, unwrapped toys. The drive will take place at Langer's from 8-11 a.m. on Saturday, December 9th.

The date for the Foundation's annual gala has been set for April 26th, next year. McKillips will be catering, once again. Tickets go on sale, January 4th.

Councilor Young asked for an explanation of how the collected toys will be used. Vice Chair Zwingli stated that she wasn't sure what the Fire Department was going to do with them. The toys collected for the PD will be given to officers and children will be able to shop from the trunks of patrol cars. The Foundation would like it if officers can be present at the Toy Drive as well.

a. New Board Member Introduction: Amanda van Arcken

Chair Dorsey welcomed Ms. van Arcken. Amanda shared that her husband has lived in Sherwood since 2013 and she moved to Sherwood in 2018, when they got engaged. Ms. van Arcken has one adult daughter, who lives elsewhere. Ms. van Arcken works for the Oregon Department of Corrections. She holds the position of captain and has been there for almost 23 years. Most of her work revolves around the prevention, detection and response to the sexual abuse and harassment of people who are in custody. It is known as the Prison Rape Elimination Act (PREA). She is certified by the US DOJ to conduct audits of confinement facilities, making sure that they're adhering to PREA. She also has her own private business on the side where she conducts those audits as well.

Mr. West stated that, thanks to social media, he is able to keep track of his hometown, Truckee, CA. He appreciated their recent post, introducing their new SRO. It reminded him of the good work that SPD does with communicating and sharing with the community. He thinks that SPD should do a similar post, profiling some of the new officers and sharing their favorite foods, movies, etc.

Chair Dorsey talked about SPD's social media presence and how it stands out from the rest.

Mr. Amicci encouraged folks to take a drive through Old Town. He really likes all of the lights the City recently put up. It will put a big smile on your face. The Chief stated that they also put lights up on the PD building.

Chair Dorsey talked about the recent vandalism at the vacant Regal Cinemas building. He wondered what the plans were for that building. Councilor Young stated that it is private property, so the City doesn't have any control over what is done with the space. The Chief stated that the building is pretty secure and shared that they had recently conducted taser training in the space and they are going to allow them to do a little bit more. They will take advantage of it while they can, so they can get some simulation training in.

Vice Chair Zwingli asked the Chief if the PD knows if the vandals were from Portland or local. The Chief said that he didn't know. Officer Jentzsch was in attendance and said that from what they're seeing, they suspect the vandals are local. Chair Dorsey talked about vandalism/graffiti at the high school. He wondered if photos are taken of the different graffiti to compare and, possibly, see if it could be the same individuals. Officer Jentzsch stated that they do.

6. Business (Chair / Staff)

a. Chief Hanlon Introduces New Officer, Amy Lawrence

Chief Hanlon introduced Officer Amy Lawrence. She was on duty that evening and stopped by while on patrol. He explained that she is a lateral and comes to Sherwood from another agency in the state. After this week, she will be on her own. The Chief stated that they are very fortunate to have her here in Sherwood.

Officer Amy Lawrence shared that she has been an officer for three years and comes to Sherwood from Silverton. Silverton is also a great community, very similar to Sherwood, which is what she liked about Sherwood. She had originally wanted to work for Sherwood, but Sherwood wasn't hiring. She added that it is really hard to get a spot at the Sherwood PD – a lot of people want to be here. Her former sergeant, Mark Gaither, had worked at the SPD in the past and would always go on and on about Sherwood. She doesn't have a lot of family, as she was raised as a foster child. One of the biggest impacts she had in her life was through law enforcement. It was always positive, which made her want to pursue that. She hopes to be a positive influence on others, especially kids. Other positions she would be interested in are SRO, Detectives and mental health. She now has a great family and a very supportive wife. She loves how involved the community is with law enforcement. Mr. West asked where she calls home and Officer Lawrence replied that she currently lives in Woodburn. They are hoping to make their home closer to Sherwood.

Chair Dorsey asked Officer Lawrence if there was anything the community needs to know, based on her observations, so far. She stated that there is a different environment here that she hasn't experienced anywhere else. She has done a lot of ride alongs with different departments and Sherwood is the most communicative with community members. The use of social media and communication is next level. She really appreciates that a lot.

Chief Hanlon introduced Elle Harris who was in the audience, that evening. He explained that Ms. Harris works with the Sherwood Police Foundation. She said that she was happy to be there and she is happy to serve the SPD.

The Chief asked Officer Jentzsch to share how Ms. B is doing. Officer Jentzsch stated that she is doing really good. Ms. B's name is on the car now and community members see that. She recently received a ballistic vest from the Foundation. It is really nice that

she can have one to wear all the time. She loves to work and she loves people. It will be sad to hand her over to someone else in the future. Vice Chair Zwingli asked if he could bring Ms. B in to the meeting for the board members to see. Officer Jentzsch stepped out to get Ms. B.

b. Annual Report/Boards & Commissions Dinner – Change

The Chief announced that the Board will not need to put together a SWOT report this year and there will be no Boards and Commissions Dinner. Councilor Young went on to explain why the City Council decided to change it up. They want to be more interactive with each Board, separate from having a dinner. The City will hold an appreciation event in April for all City volunteers. Councilor Young stated that there will be something for the Board Chairs, but she wasn't sure of all of the details. She did know that they wanted to have it before the Council's Goal Setting Session.

i. December 21st Meeting

Vice Chair Zwingli made a motion to cancel the December PAB meeting and Mr. West seconded the motion. All board members voted in favor.

Ms. B came in to greet everyone.

7. Traffic Safety Committee Update (TSC Liaison)

Mr. Amicci reported that there were no new comments or requests submitted at their last meeting. They just talked about the open, pending requests. One of the concerns being discussed is regarding the traffic by the high school at drop off hours. There is always a big back up. Suggestions have been given to the School Board to open up Krueger. The District is not in favor of this as they want to keep it open to school buses. After all was said and done, the end result was that the School District will put out messaging for an alternate drop off location. The TSC didn't feel that was enough. They thought that if they put out a message at the same time as the School District, it might be more helpful. They will also address striping on Elwert. There might not be an immediate fix, though.

Mr. Amicci stated that at the last PAB meeting, board members had inquired about the plan for Sunset. Mr. Amicci brought this up at the last TSC meeting was told that the City had laid counters out to help gather data. There is some long term planning that's going to be done for the entire Sunset corridor. They are going to add some flashing crosswalks over time, look at speed, etc. to see what they can do to make Sunset safer. It will be a very long, gradual process. Mr. West stated that when he and Mr. Smith were on the TSC, this was brought up as well. This was during COVID, so traffic was light. It was decided to wait to do the surveys until school was back in session, etc.

Mr. O'Keefe wondered if the left turn lane at HWY 99 will be changed up and talked about issues that he's observed. Mr. Amicci shared some of the possibilities for long term solutions that have been discussed, including possible roundabouts.

Ms. van Arcken asked about the intersection at Brookman and HWY 99. She wondered if there are any requirements for a builder when a new subdivision is built. Mr. Amicci wasn't sure about for residential, but he knew there are requirements for businesses. Mr. West and Councilor Young weighed in. Councilor Young said that there are plans for Brookman Road and that area. Ms. van Arcken stated that it has become pretty dangerous there and that drivers aren't stopping at the train tracks. Mr. West shared that this area was a concern when he was on the TSC as well. There was a discussion regarding the lack of signs on Langer Farms Parkway and other traffic issues in the City.

Mr. O'Keefe talked about the speed cameras at the intersection by Safeway and the signage. The Chief said north and south should be going back to 45 sooner rather than later.

Mr. Amicci said that the TSC had cancelled their November and December meetings, due to the holidays. As a result, he won't have updates for the PAB until February.

8. Councilor News

Councilor Young gave a huge shout out to the Public Works staff for putting all the pretty lights up in Old Town. The City of Sherwood is lucky to have such an amazing Public Works Department.

The City received the bids for the pedestrian bridge. The bids are higher than they were a few years ago. The City Council will be reviewing them all and having some conversations.

The City will be putting in a Letter of Interest to Metro for a UGB expansion for Sherwood West. They may request up to 1,291 gross acres within the urban reserve. That will give the City Council a chance to decide how much and what sections they want to bring in at this time.

9. Staff Report(s)

Chief Hanlon announced that he had sworn in a new lateral officer, Lucas Spencer the day before. The Department is super excited to have him. He comes with lots of experience and grew up in Sherwood. He is very familiar with, and loves, the community. Officer Spencer came to the SPD from the Washington County Sheriff's Office. He should be out on the road in a couple months. The SPD has another lateral from Hillsboro, due to start in December. Chief Hanlon will try to have the new Evidence Technician, Sheena, stop in to meet everyone soon. He added that they had one of their new officer's resign that day. They are sorry to see him go, but know that law enforcement isn't for everyone.

Chief Hanlon plans to get together with Mr. Schultz and Mr. Amicci that next week to start working on the Staffing Plan.

Chief Hanlon talked a bit about Ms. B and what a valuable tool she is for the officers. In addition, the Department is lucky to be getting help from the Foundation to acquire drones, etc. They hope to have eyes in the sky soon, which will give them yet another tool to utilize when they're out on the road.

Chief Hanlon reported that the department is currently running light on staff due to a variety of reasons and unforeseen circumstances. They have been running at minimums, which they haven't had to do for a long, long time. Some of the reasons are due to FMLA, injuries, military leaves, etc. Unfortunately, it has just hit them all at once. Consequently, they are having to ask a lot from the officers. Around 60% of their shifts start at minimums. Vice Chair Zwingli asked if anyone was currently on sabbatical. The Chief replied that no one was on sabbatical at that time. Everyone who has been able to take advantage of the sabbatical program has really enjoyed and appreciated it. He felt that it is probably one of the best things they've done.

Chief Hanlon talked about a recent sleep study training that was held at the PD. He stated that the life expectancy for someone working in law enforcement is shorter and, even more so when you throw in their lack of sleep, especially for the night shift. There was a suggestion made to allow officers to take a nap, if they need it, during the night shift. The drive home after a graveyard shift can be difficult and he went on to talk about the dangers if the drive is more than 15 minutes. The number one killer of nurses and doctors is falling asleep on their way home. The SPD is looking at different opportunities. The Foundation stepped up and helped out with setting up this training for the PD. The PD currently has a sleeping "closet" for officers when they need to sleep, but it isn't ideal. They are working on finding a better solution.

Chief Hanlon talked a bit about the construction zones on HWY 99. Once the construction is done, the speeds will go back to 45 mph. They are about a year away for the intersection at Roy Rogers and HWY 99.

Mr. Amicci asked how many drones the PD will be acquiring. The Chief replied that they are looking to get three. He went on to explain the different types and what they would be used for. They will probably get six to seven officers licensed to be operators. The battery life is 40-45 minutes. They will be an invaluable tool for SPD and one that they can share with other agencies. Chair Dorsey stated that they could also communicate with the drones, which could be helpful in crowd control cases. Chief Hanlon said that Sergeant Powell has done all of the research on the different drones. Down the road, there will be the capability to tase someone, spray OC, etc., if needed. Ms. Van Arcken said they have to be registered through the FCC and explained the challenges she's had. Chief Hanlon will look into that further.

Mr. West asked about the runaways that had been talked about on social media the month before and wondered if that had calmed down. The Chief wasn't aware of any recent incidences.

Chair Dorsey asked if there will be extra patrols around the holidays for DUII enforcement. The Chief replied that the SPD does have grants from the state to help pay for coverage, if there are officers available and able to work.

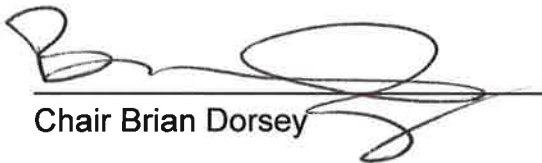
Councilor Young asked how many hours of overtime officers are getting during this time of staff shortage. She wondered if it is enough to be concerned about burn out. The Chief talked about the safety clause and that they have to take eight hours between shifts. Unfortunately, this usually impacts the graveyard crew the most. Mr. O'Keefe asked if there is an overtime cap for a year. The Chief replied that there was not. Officers appreciate the extra money, but after a while, it can be too much. Hiring lateral officers is really their focus, so they can get on the road sooner. Training time is a lot shorter, etc. Mr. West shared some recruitment marketing that Marion County is doing. He was surprised that they are only advertising for recruits. Some of the board members offered their input on why Marion County might be looking at recruits only.

10. Adjourn (Chair)

At 8:23 p.m., Mr. West made a motion to adjourn the meeting and Mr. Amicci seconded the motion. All board members voted in favor.

The next meeting is scheduled for January 18th at 7 p.m.

Approval of Minutes:


Chair Brian Dorsey

2/15/2024
Date

Attest:


Angie Hass-Executive Assistant

2/15/2024
Date