



AGENDA



Traffic Safety Committee

Date & Time:	Thursday – July 27, 2023 6:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
<u>Attendees</u>	
T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O'Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Chris Pierce-Traffic Officer
Tony Bevel	Jason Waters-City Engineer
Dorian Libal	Joy Chang- Senior Planner
Lisa Patterson	Sabrina Sharp-Admin Assistant II
Richard Amicci (PAB Liaison)	

This meeting will be live streamed at <https://www.youtube.com/user/CityofSherwood>.

1. Call to Order (Chair)
2. Roll Call (Staff)
3. Approval of Minutes (Chair)
4. Citizen Comments (Chair)

How to Provide Citizen Comments: Citizen comments may be provided in person or in writing. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. Comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record

5. Business (Chair)
 - a. Chair/Vice-Chair Nominations/Selections
 - b. New Traffic Safety Requests
 - Request 2023-006: Request for speed bump installation at the intersection of SW Division St. & Park Row Ave
 - Request 2023-007: Request for additional parking areas on Smith Ave between Meinecke and Vintner, or only allowing parking on one side of the street for better traffic flow.
 - Request 2023-008: Request for additional signage routing cyclists from Highway 99 onto Cedar Creek Trail, and a paved bike lane from Highway 99 onto Cedar Creek pathway
 - c. Pending Traffic Safety Requests
 - Request #2022-005: Request to lower speed limit, add more lighting, sidewalks, bike lanes & crosswalks on Edy Rd. (**connected to request #2022-005.1, 2022-005.2, 2022-005.3, & 2022-005.4**)
 - Item will remain pending until speed limit signs have been installed.
 - Request #2022-006: Request to lower speed limit, install speed bumps on NB & SB Elwert Rd, or install stop signs with flashing lights.

- Item will remain pending until speed limit signs have been installed.
- Request #2022-010: Parking concern on Saint Charles Way to pathway, requesting “no parking” signs in area.
 - Item will remain on pending list as more information is needed from City staff.
- Request #2023-001 & #2023-001.1: Concern regarding Sherwood High School parking lot traffic & Haide Rd. residents request additional traffic measures.
 - Item will remain pending until response has been received by the school district.
- Request #2023-003: Requesting speed limit signs, temporary speed trailer or temporary speed radar signs to be installed on Pine St between Division & Sunset
 - Item will remain pending until speed limit signs have been installed.

d. Pending City Projects (ADA/CIP)

- List provided by City Engineer Jason Waters

6. Committee Comments (Chair)

7. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Traffic Safety Committee	
Date & Time:	July 27, 2023-6:00 pm
Location:	Sherwood Police Department-Community Room 20495 SW Borchers Drive, Sherwood

T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O'Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Jason Waters-City Engineer
Tony Bevel	Joy Chang-Senior Planner
Dorian Libal	Sabrina Sharp-Admin Assistant II
Lisa Patterson	
Richard Amicci (PAB Liaison)	

This meeting was live-streamed (and recorded) through the City of Sherwood's YouTube channel.

The video is available for viewing: <https://www.youtube.com/watch?v=yms0V9u5m1w>

1. Call to Order- Chair Wuertz called the meeting to order at 6:10 pm.

2. Roll Call

Committee Members Present: Chair Jason Wuertz, Vice Chair Tiffany Yandt, Tony Bevel, Dorian Libal, Lisa Patterson, and Richard Amicci

Committee Members Absent: None

City Staff Members Present: Police Captain Dan O'Loughlin, City Engineer Jason Waters, Senior Planner Joy Chang, and Admin Assistant II Sabrina Sharp

3. Approval of Minutes

Mr. Amicci moved that the June minutes be approved as written and Mr. Libal seconded the motion. All committee members voted in favor.

4. Citizen Comments

Sherwood resident, Camille, stated that drivers going up Division Street accelerate too fast and do not stop at the stop sign at the bottom of the hill. She is concerned about the safety of pedestrians, as well as pets, and expressed that her mailbox has been struck twice by speeding vehicles. The last time it was struck, it was knocked off the post.

5. Business

a. Chair/Vice-Chair Nominations/Selections

Mr. Wuertz indicated that he is willing to remain the TSC Chair if no one else wants to take over the role. Mr. Amicci moved to nominate Jason Wuertz as the TSC Chair and Ms. Yandt seconded. All committee members voted in favor. Ms. Yandt stated that she is also willing to remain the Vice Chair. Chair Wuertz moved to nominate Tiffany Yandt as the TSC Vice Chair and Mr. Libal seconded the motion. All committee members voted in favor.

b. New Traffic Safety Requests

- **Request #2023-006: Request for speed bump installation at the intersection of SW Division St. & Park Row Ave (See Exhibit "A")**

This discussion begins at the 6:00 minute mark of the YouTube video.

Mr. Waters stated that he would look at past records to find out if there were any previous stop signs that may have existed at this location as it is a 3 way stop, and there are only 2 stop signs. He indicated that he would do some additional research to find out if there are sight distance issues as well that would warrant no parking signs at this area. He added that city staff has looked into speed cushions similar to the existing ones on Pine Street. However, it would be difficult for these to be installed on Division Street, as this street has a steep slope, and it would be dangerous for vehicles as well as pedestrians. He stated that the committee can recommend for the city to get a traffic consultant to review the area to see if a stop sign would be warranted for this location. Mr. Waters also expressed that this item could be left pending until city staff can compile additional information.

Captain O'Loughlin stated that Traffic Officer Pierce has done some analysis at this location and indicated that a third stop sign on Division Street would be effective. He added that this stop sign would alleviate those drivers who are cutting the corner on Division Street and on the wrong side of the road on Park Row Avenue. He also added that a stop sign would be a good measure for reducing the speed in this area. He stated that there is currently a speed trailer on Division Street and Pine Street to address a current pending request. Traffic Officer Pierce has been enforcing stop sign violations at this location as well, to reduce the number of drivers who are doing "rolling stops." Mr. Waters informed the committee that any new stop signs are up to the City Council and he was unsure if any resolutions have been completed on stop signs yet. He stated that he will need to follow up with upper management to begin this process.

Ms. Patterson asked if there is only sidewalk on one side of Park Row Avenue and was wondering if it was possible that additional space could be created for pedestrians, since there is not much room. Mr. Waters stated that staff can also look at the parking situation at the location as well. Another viable option would be to paint the curb to prohibit parking in

this area. Mr. Waters explained that staff would have to request a resolution to bring to the Council's attention or obtain stop sign warrants in order to start the process in getting a stop sign installed.

Mr. Amicci expressed that he also agreed with the decision to place a stop sign at the location. It is hard for drivers to see when there are cars parked all along the road on Park Row Avenue. Chair Wuertz indicated that he would like additional data to be compiled and added that speed warrants should be met. He also requested more data to be compiled on the traffic flow. Mr. Waters stated that he would follow up with Public Works staff to see what could be done about the parking situation on Park Row Avenue to eliminate the sight distance issues drivers are experiencing. He added that people are not supposed to be parking within 20 feet of a stop sign, and he would address the issue with Public Works to see if there could be a quick fix for that issue. Chair Wuertz expressed that he would like city staff to look at the intersection on Division as well as review the road configuration.

Captain O'Loughlin stated that there is a higher chance for accidents at 3-way intersections where one direction does not stop, as it confuses drivers. He added that an additional stop sign would reduce accidents at this location. Mr. Amicci commented that this location is confusing to drivers, as there are only two stop signs instead of three. Ms. Patterson asked if a sign indicating that oncoming traffic does not stop would be beneficial. Mr. Waters replied that this would be difficult due to the configuration of the road. Captain O'Loughlin added that a stop sign shouldn't be the solution for speed, but it would help prevent confusion and reduce speeding.

Ms. Patterson made a motion to have the City Engineer look into the parking situation on Park Row Avenue, and to have city staff compile additional data to justify a stop sign installation on Division Street. Mr. Libal seconded the motion and all committee members voted in favor.

- **Request #2023-007: Request for additional parking areas on Smith Ave between Meinecke and Vintner, or only allowing parking on one side of the street for better traffic flow. (See Exhibit "B")**

This discussion begins at the 26:02-minute mark of the YouTube video.

Captain O'Loughlin stated that the complaint is founded and accurate, and that the road is narrow on Vintner. Eliminating parking on one side of the street would make this area more accessible for traffic. Mr. Waters expressed that he spoke with the city's engineering tech, and discovered that "no parking" signs were discussed with a previous City Manager. However, he was unsure why these signs were never put up. He added that he would do some more research to find out why the signs were not installed. Chair Wuertz asked if this area is busy. Mr. Waters replied that this location is near the old high school and traffic used to park on both sides of the street. Mr. Amicci commented that he drove through the complaint location and noticed that the north side of the street was full, but the south side

only had two cars parked there. It was also quite narrow. Captain O'Loughlin expressed that eliminating parking on one side of the street may cause issues for residents of two car households who need to park on the street. He added that if parking is only limited to one side, these people will need to find other places to park, which could cause further issues. Chair Wuertz stated that if parking is eliminated on one side of the street, this could potentially cause speeding issues. Ms. Chang asked if the roadway was wide enough for emergency vehicles. Mr. Waters replied that he thinks it might be but had not measured the area. He would check with the fire department to ensure it fits the parameters. He added that no parking signs are the most difficult to install, as people will need to park somewhere at this location. Chair Wuertz stated that this request would be tabled until the next meeting.

- **Request #2023-008: Request for additional signage routing cyclists from Highway 99 onto Cedar Creek Trail, and a paved bike lane from Hwy 99 onto Cedar Creek pathway (See Exhibit "C")**

This discussion begins at the 35:53-minute mark of the YouTube video.

Ms. Patterson stated that if someone is not familiar with the area, then signage would be beneficial. Mr. Waters indicated that guide signs would be beneficial and that he would try to add this into the existing project on Alexander Lane. He added that there are no plans to connect Hwy 99 to the Cedar Creek Trail, but that the issue should resolve itself once the Meinecke paved pathway is installed. He could recommend additional guide signs at Meinecke as well and would contact the complainant. Ms. Chang asked if there was money available in the city's budget to install additional signage. Mr. Waters replied that there is not money specifically allocated for this purpose. However, there are monies allocated for enhancements and the guide signs could be put up by Public Works staff.

Ms. Patterson asked for clarification regarding the gravel route and Captain O'Loughlin indicated that the gravel road would be addressed in a bigger project. Mr. Waters will contact the complainant regarding their request.

Mr. Amicci made a motion to install guide signs at the complaint location and watch the problem resolve itself over time. Mr. Libal seconded the motion. All committee members voted in favor.

Please refer to the Tracking Sheets (Exhibit "D") for more information on the requests discussed at this meeting.

c. Pending Traffic Safety Requests

- **Request #2022-005: Request to lower speed limit, add more lighting, sidewalks, bike lanes & crosswalks on Edy Rd (connected to request #2022-005.1, 2022-005.2, 2022-005.3, & 2022-005.4)**

This discussion begins at the 44:42-minute mark of the YouTube video.

Mr. Waters had received an update on this request from ODOT and stated that they decided to split up the Edy Road and Elwert Road request into two. He added that the speed limit on Edy Road will be reduced to 35 mph within the Sherwood city limits. He indicated that the request for additional sidewalks, bike lanes, and crosswalks are all on a CIP plan which would resolve that portion of this request. He also stated that once the speed limit change is in effect, orange flags will be put up as well, informing drivers of the change. Captain O'Loughlin explained that additional enforcement will be done, once this change is implemented. Mr. Bevel asked if there are any speed readings available which would show what percentage of drivers are speeding in this area. Mr. Waters replied that he would find out for him. Captain O'Loughlin stated that the PD does run radar on Edy Road. However, they have not noticed anything out of the norm regarding speeding.

- **Request #2022-006: Request to lower speed limit, install speed bumps on NB & SB Elwert Rd, or install stop signs with flashing lights.**
This discussion begins at the 50:49-minute mark of the YouTube video.
Mr. Waters stated that the speed limit reduction to 35 mph has been approved by ODOT. He added that Washington County should hopefully have the speed limit signs, as well as the school zone signs on Haide Road, up before school starts. Ms. Patterson asked how far north the speed limit reduction goes and Mr. Waters replied it spans between Elwert Road and Edy Road intersection just within the city limits.
- **Request #2022-010: Parking concern on Saint Charles Way to pathway, requesting “no parking” signs in area.**
This discussion begins at the 52:27-minute mark of the YouTube video.
Mr. Waters stated that this request location is further up on St. Charles Way where school fields have a connecting pathway, which come out to the sidewalk and there is no ramp or crosswalk present. Captain O'Loughlin expressed that this is an older request, which was handled by the former City Engineer. He added that the committee already voted on this request, where they voted on no parking at this area, and to install crosswalk striping. Mr. Waters added that there needs to be parking at this location because it is not a crosswalk but would like to add a barricade stating that there is no crosswalk so that someone does not wander out into the street. Ms. Patterson stated that she noticed that there is no curb on the pathway and Mr. Waters stated that he is open to putting this back on the committee's radar. The committee agreed to look at the request and to table this item until next month's meeting.
- **Request #2023-001 & #2023-001.1: Concern regarding Sherwood High School parking lot traffic & Haide Rd. Residents request additional traffic measures.**
This discussion begins at the 58:09-minute mark of the YouTube video.

Captain O'Loughlin expressed that he has been struggling in getting a response back from the school district, but finally received a response back. He added that they informed him that they were trying to work out a solution but did not elaborate on what their solution was. He also stated that he has yet to receive feedback on the solutions that the committee and city staff provided to them. Mr. Waters stated that he received an update from Washington County and indicated that once the Elwert Road speed zone signs are installed, then the 25 mph school zones will be installed on Haide Road. He is hoping that this is completed by the beginning of the school year.

- **Request #2023-003: Requesting speed limit signs, temporary speed trailer or temporary speed radar signs to be installed on Pine St between Division & Sunset**

This discussion begins at the 1:01:02 minute mark of the YouTube video.

Captain O'Loughlin expressed that PD staff has been monitoring this location for speeding violations and has been seeing an improvement, since the speed cart was placed there. Mr. Waters indicated that a 25-mph speed limit sign will be installed, and staff could put up an old sign until a new one can be ordered. He added that he has requested for the stop bars to be moved closer and is hoping for that to be completed soon. He also requested a no parking sign to be installed further down on Sunset, and a sign on Pine Street warning drivers about the left turn lane at this location. However, those changes would have to be approved by the City Manager first.

d. Pending City Projects (ADA/CIP)

Mr. Waters expressed that this was discussed with GIS staff, and they formulated a plan to take the tracking sheets and create a list of pending projects using a layered map system. He added that the map will have all the requests as a bullet point on the map in relation to their complaint locations. He also stated that he would hopefully be able to share this data with the committee at next month's meeting. Ms. Patterson asked for an update on the pedestrian bike plan. Mr. Waters replied that the bike plan is a part of the TSP plan which is updated every five years.

6. Committee Comments

Ms. Chang stated that the Planning Department staff met with the school district and informed the committee that since the levy was approved, this allowed the Safe Routes to School program to continue. She explained that there will be a resolution on the school board meeting agenda regarding this program at the August 16th meeting. A similar resolution will be on the agenda at the September City Council meeting. She expressed that this program tries to encourage more students to ride their bike or walk to school, and informed the committee that they can give their feedback on the program during the public comment period of the Council meeting if they would like. Chair Wuertz asked how the program would work regarding grants and Ms. Chang stated that

they would have to identify the transportation needs of the student. She added that by identifying those needs, a report would be generated and that would have to coincide with a current CIP plan to qualify for grants.

Ms. Chang explained that Sherwood does not have the demographics for free/reduced lunch programs for students. Hawks View Elementary has the most title one students but the city did not qualify for that program as the amount of title one students was lower than 20%, which was the amount needed to qualify. She will keep the committee updated as the project progresses.

Captain O'Loughlin spoke on the additional submission that was received too late to be on this agenda but will be on next month's agenda.

Chair Wuertz asked if there were any updates on the pedestrian bridge project. Mr. Waters informed him that city staff is opening the project for contract bids in September, and it is tentatively scheduled for the selected bid contract to be approved by the City Council at the October 17th meeting.

Mr. Amicci provided the committee with the details for the upcoming National Night Out, which will be held on August 1st at Cannery Square.


Ms. Patterson asked about the items on the CIP list and Mr. Waters stated that there are paving projects scheduled for the Sunset and Meinecke roundabouts and he can compile a list of these pending projects for the committee.

7. Adjourn


With nothing further to discuss, the meeting was adjourned at 7:25 pm.

The next meeting is scheduled for August 24th at 6 p.m.

Approval of Minutes:



Chair Jason Wuertz



Date

Attest:



Sabrina Sharp-Admin. Asst II



Date



Sherwood Police Department

20495 SW Borchers Drive
Sherwood, OR 97140
Ph: 503-625-5523 ♦ Fax: 503-925-7159



Traffic Safety Complaint/Request Form

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

RECEIVED

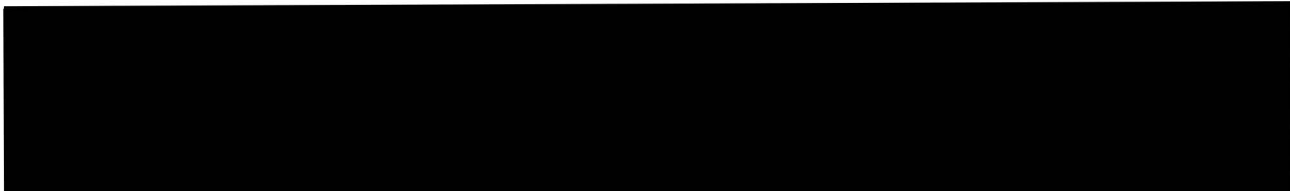
JUN 28 2023

Completed forms shall be submitted to:

Sherwood Traffic Safety Committee
c/o Sherwood Police Department
20495 SW Borchers Drive ■ Sherwood, OR 97140
policeinformation@sherwoodoregon.gov

SHERWOOD PD

Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.



Date form submitted: 26 JUN 2023

2. Please identify the specific location/intersection of concern:

Division and Park Row Ave.

3. Please describe the nature of the traffic problem which concerns you:

This is a 3-way stop. People driving up division gas and speed up the hill. Coming down some ignore the stop sign, and some do a California stop. People turning left on Park Row cut the corner short and don't prepare well for someone stopped at division st. & Park Row. I've had my mailbox hit twice now, even with a slow down sign.

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

Speed Bump would be helpful.

Please attach any photographs and/or diagrams that document the problem.

Photo attached





Sherwood Police Department
20495 SW Borchers Drive
Sherwood, OR 97140
Ph: 503-625-5523 • Fax: 503-925-7159



Traffic Safety Request Form

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration.

Completed forms shall be submitted to:

RECEIVED

JUL 17 2023

Sherwood Traffic Safety Committee
c/o Sherwood Police Department
20495 SW Borchers Drive ■ Sherwood, OR 97140
policeinformation@sherwoodoregon.gov

SHERWOOD PD

Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.

1. [Redacted area]

Date form submitted: 7/15/2023

2. Please identify the specific location/intersection of concern:

Smith Ave between Meinecke and Vintner

3. Please describe the nature of the traffic problem which concerns you:

Smith is 3 lanes. 100 lots in Smith Estates and 71 townhomes in Vintage Creek. Lots of car traffic is busy but on- street parking is the problem. More overflow parking on Smith red to 2 lanes. zia zaa. Danaerous situation. Would TSC consider chanaina east-west flow to making one side parking only? Take a drive down Smith and see what you think. Thank you for your consideration.

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

make Smith current 3 lanes. Desianate one side only for parkinga leavina 2 lanes side by side for better traffic flow and one side only for parkinga. ALSO...the first block after turnina west onto Smith almost always has cars parked on ea side leavina a tunnel down the middle. Very danaerous. Either limit to NO parkinga that fir: block or aqain, one side only. It's only been aettina worse with time. Needs intervention.

Please attach any photographs and/or diagrams that document the problem.



Sherwood Police Department
20495 SW Borchers Drive
Sherwood, OR 97140
Ph: 503-625-5523 • Fax: 503-925-7159



Traffic Safety Complaint/Request Form

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration.

Completed forms shall be submitted to:

RECEIVED

JUL 18 2023

Sherwood Traffic Safety Committee
c/o Sherwood Police Department
20495 SW Borchers Drive ■ Sherwood, OR 97140
policeinformation@sherwoodoregon.gov

SHERWOOD PD

Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.



Date form submitted: 7/15/23

2. Please identify the specific location/intersection of concern:

Hwy 99 & S.W. Meinecke Hwy - bike lane/new path

3. Please describe the nature of the traffic problem which concerns you:

71 yold cyclist leaving Hwy 99 to new Cedar Creek path
(1) NO signage to inform cyclists of route to downtown Sherwood
(2) no paved exit from 99 to pathway
(3) dangerous gravel route only place to transfer from 99 to path -

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

(1) paved path to pathway after Meinecke
(2) signs for cyclists alerting to options to Cedar Creek Path
example: Sherwood downtown
old cyclists -> 0.5 mile

Please attach any photographs and/or diagrams that document the problem.

After Meinecke cyclists cannot transfer from 99 to Cedar Creek Pathway to ride into Sherwood downtown

TRAFFIC SAFETY COMPLAINTS / REQUESTS

Exhibit D

TRAFFIC SAFETY COMMITTEE - 2022

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-001	Complaint received by the City of Sherwood in 2019 - forwarded to the TSC for review: Concern regarding pedestrians crossing at Handley & Roellich.	C	Received by City Staff-March 2019 / Forwarded to TSC 1/13/2022	Complaint was received by Mayor Mays and then reviewed by the City Engineer in March of 2019. 1/5/2022-New City Manager requested the TSC to review information gathered at the 1/27/2022 meeting. 1/27/2022-Captain Carlson to increase police presence on Handley to see if there is still an issue. Then go from there. 3/24/2022-Capt Carlson reported that no issues were observed by officers when conducting a focused patrol (1/13-3/15/2022, 4.6 hours total). Will send update to City Manager. TSC voted to close out request.
2022-002	Corners in Old Town at Attrells & Park. Cars park on corners, making it difficult to see pedestrians, especially children. Would like "no parking" stripes on each corner of side streets in Old Town.	C	12/15/2021	1/27/2022-The PD and City will help to educate drivers regarding parking in Old Town, in part, with social media posts. Police will help to educate with warnings. Will revisit after a month. 4/28/2022-Capt Carlson met with Public Works. Per state statute, you are not supposed to park within 20 feet of a crosswalk. It was determined that some of the parking spaces do not meet that statute. Public Works is working on a way to meet the requirements without eliminating too many parking spaces. 5/26/2022-Public Works is still working out how best to make updates. SPD will be putting out a PSA soon regarding enforcement and education. 6/23/2022-Public Works removed striping for some of the parking spaces. Removing parking spaces created buffer for busses when turning on the tight corners.7/28/2022-Some parking spaces had been removed. Parking spaces laid with brick cannot be removed. Mr. Galati will work up some potential plans for the committee. 9/22/2022-A social media post will be sent out by the PD reminding drivers of parking laws by stop signs. This request was closed out with a recommendation to the City Manager to add striping, signage and physical barriers where parking is not allowed.

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-003	No stop signs and poor visibility due to parked cars at SW Park and 1st Street in Old Town.	C	12/20/2021	1/27/2022-As this is similar to 002-this will be revisited after the feedback is received for 002. 4/28/2022-Public Works will be looking at this one at the same time they look into 2022-002. 5/26/2022-Public Works is still working out how best to make updates. SPD will be putting out a PSA soon regarding enforcement and education. 6/23/2022-Captain Carlson reported that there had been no crashes reported over the last 10 years at that intersection or in that area. Decision to close with recommendation for continued patrol.
2022-004.1 & .2	Exit lanes from Walmart main entrance onto Langer Farms. Request to make right or left turn only-no straight through to Target option.	C	2/21/2022	3/24/2022-TSC requests to review previous traffic studies for this location at next meeting. 4/28/2022-Several studies and analysis have been done for this area. Does not make sense to re-open. Decision to get education to drivers regarding stop bars and pedestrians to stop, look and listen before walking into street. Will look into getting copies of previous reports to TSC members for review. 5/23/2022-TIA e-mailed to all TSC members by Julia Hajduk. 6/23/2022-As all committee members hadn't yet had a chance to review the TIA report, this request will remain opened. 9/22/2022-City staff have been working on coming up with a solution and will soon present it to the City Manager. The committee will wait for Chair Wuertz to present his ideas, before closing this request out. 2/17/23-added to Feb agenda 2/27/23- As Feb mtg. was cancelled, complaint will be discussed at March mtg.3/23/23- Mr. Waters came up with some solutions by removing stop bar and restriping area to prevent confusion, will be on CIP list, out of TSC scope

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-005 .1, .2, .3 & (.4-New for 4/28)	Edy Road - Requests to lower speed, add more lighting, sidewalks, bike lanes & crosswalks.	P	2/21 & 22/2022 & 3/24/2022	3/24/2022-City Engineer still waiting for results from traffic study. Will revisit at April meeting. 4/28/2022-Ms. Hajduk to submit MSTIP application for improvements to Edy. City Engineer still working on traffic study for this and 2022-006. Application submitted to the state to reduce speeds on Edy and Elwert from 40 to 35. TSC to write letter of support to submit with the MSTIP application. Ms. Hajduk will work with Chair Wuertz to draft a letter and present at the May meeting. 5/26/2022-City Engineer presented a Traffic Volume / Speed Count Analysis. Has submitted letter to county to lower speed to 35. County has approved and now needs the state's approval. Mobile speed sign with blue and red lights will be moved from Sunset to Edy Rd soon. Public outreach and speed enforcement will help with speeding. 6/23/2022-Mr. Galati forwarded the MSTIP letter. Data has been collected by the State. Recommendations have been forwarded to ODOT. 7/28/2022-No updates to report. 4/27/23-Speed study to be approved within the next couple of months, will be on CIP list and item will remain pending until speed limit signs have been changed to 35 mph 6/27/23- Speed limit change has been approved by state, awaiting installation Motion needed to close
2022-006	SW Elwert & Haide-lower speed limit, speed bumps on north and southbound on Elwert - OR - stop signs with flashing lights.	P	3/4/2022	4/28/2022-See above. 5/26/2022-See above. 6/23/2022-See above. Committee will wait until decision has been made regarding speed reduction from the State, before closing this request. 4/27/23-Speed study to be approved within the next couple of months, will be on CIP list and item will remain pending until speed limit signs have been changed to 35 mph 6/27/23-Speed limit change has been approved by state, awaiting installation Motion needed to close

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-007	Request for flashing lights @ crosswalk located at Cedar Brook Way & Meinecke Pkwy.	C	3/17/2022	4/28/2022-A similar request had already been submitted to the City, prior to the formation of the TSC. At that time, trees were cut down to improve sightline and parking spaces were moved back from crosswalk. This is also similar to TSC request #'s 2020-13 & 2020-14. Will reach out to HOA for clarification on specifics. 5/26/2022-HOA not available to provide clarification. 6/23/2022-Angie will check back in with HOA. 7/28/2022-HOA Board Member provided in person clarification of concerns. TSC moved that since modifications had already been made with trees and parking spaces removed, suggestion to the HOA for education piece to residents, setting up crossing guard schedule w/in community and possibly use orange cones and flags during school hours.
2022-008 (new #: 2022-004.2)	Concerns for Intersection at Walmart & SW Langer Farms Pkwy -Possible solution could be traffic light. Suggested going back to DKS for review. Pedestrian Crossing is confusing for drivers. Looks like 4-way stop-suggest different signage / striping.	C	7/4/2022	7/28/2022: See 2022-004.2
2022-009 & 2021-008	Concerns for ped crossing at Woodhaven and Sunset . Suggestion to add crossing beacons and change double left hand turn lane to single turn lane.	C	7/18/2022	As this request is so similar to #2021-008, the two will share the same agenda item number in moving forward. 10/27/22- TSC closed out 2021-008-ped crossing signs have been installed, crossing beacon request is a capital project and is still pending 2022-009 will remain open and is currently pending installation of crossing beacons, 4/19/23-on CIP list as request is an extensive city project and is outside of the TSC scope

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-010	Parking concern on Saint Charles Way to pathway. Visibility issue in busy area. Propose "No Parking" signs.	P	9/7/2022	9/22/2022-The TSC recommended that a mid-block crosswalk, striping and signage be added on Saint Charles Way. Mr. Galati offered to type everything up and send the recommendation to City Manager, Keith Campbell, for review and approval. 4/27/23- Mr. Waters needs to compile more information and will give update at next meeting, keep pending 6/27/23-No updates, need additional info from PW and approval for signage Motion needed to close
2022-011	Parking along Murdock Rd near Fair Oaks Drive-Intersection. Parked cars impair visibility when drivers exit Fair Oaks subdivision.	C	10/4/2022	10/27/2022- TSC closed out request, but awaiting compliance notice from Dan Miller stating homeowner trimmed trees blocking visibility along Murdock Rd 12/19/2022- Received notice from Dan Miller, homeowner trimmed trees/shrubbery and visibility issue has been resolved. Complainant has been contacted and request closed out.
2022-012	Driveway of 14175 SW Galbreath Drive-Request to make both sides of driveway "No Parking" zones as well as other side of street.	C	10/10/2022	10/27/2022- TSC closed out request, not necessary to add extra no parking zones as drivers have an alternate route out of the driveway and are able to turn out of the driveway without adding extra no parking zones

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2023

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-001	Complaint received by the City of Sherwood in 2022 - forwarded to the TSC for review: Concern regarding SHS parking lot causing overflow onto Haide Rd & Elwert Rd	P	Received by City Staff- Dec 2022 / Forwarded to TSC	Complaint was received by WACO staff and forwarded to City Staff on 12/15/22, added to TSC agenda for 1/26/23 mtg. 1/26/23-TSC discussed complaint and PD staff needs to complete additional analysis, will be tabled until Feb 2/23 mtg. 2/27/23-As Feb mtg. was cancelled, complaint will be discussed at March mtg. 3/27/23-Item will be left as pending until issues have been brought to school district board for action 6/27/23-still awaiting response from school district, no new motions Motion from 3/23 mtg-leave request open with the recommendation that staff discuss proposed solutions with school district Motion from 4/27 mtg-leave request on pending list until school district responds with their input Motion needed to close
2023-001.1	Concern regarding traffic flow issues at SHS- residents of Haide Rd neighborhood have safety concerns & request additional traffic measures	P	Received 2/23/23	Additional complaint received by City staff on 2/23/23, related to existing request 2023-001 3/27/23-Item will be left as pending until issues have been brought to school district board for action 6/27/23-still awaiting response from school district, no new motions Motion from 3/23 mtg-leave request open with the recommendation that staff discuss proposed solutions with school district Motion from 4/27 mtg-leave request on pending list until school district responds with their input Motion needed to close
2023-002	Complaint received in 2021-deemed not in TSC scope, but requester asked for additional items not addressed at SW Kathy St crosswalk area leading to Murdock Park	C	Received by City Staff- Jan 2023 / Forwarded to TSC	Complaint was received by City staff and forwarded to City Engineer-crosswalks installed, requester would like additional signage & flashing lights, added to TSC agenda for 2/23/23 mtg.2/27/23- As Feb mtg. was cancelled, complaint will be discussed at March mtg. 3/23/23- Item will be closed out on TSC side, but will be put on ADA transition plan regarding the ramp not in compliance with ADA standards Motion from 3/23 mtg-Close request on TSC, but add to ADA transition plan to fix ramp and keep on City's radar
2023-003	Requesting speed limit signs, temporary speed trailer, or temporary speed radar signs to be installed SB between Division & Sunset	P	Received 2/28/2023	3/23/23-PD will conduct additional patrol regarding stop sign violations, speeding was unfounded, PW will install speed limit signs at location 6/27/23-speed trailer has been installed, awaiting PW to put up speed limit signs at location Motion from 3/23 mtg-Recommend staff to add speed limit signs, provide extra PD patrol, and get ped counts (keep as pending request) Motion from 4/27 mtg-Keep previous motion, but remove ped counts Motion needed to close
2023-004	Requesting residential parking district for Orchard Hill Ln & Fisk Terrace, additional patrol 1/2 hr before and after school	C	Received 3/10/2023	3/23/23-PD staff will bring concerns to the school district for action, propose a reduction in student parking fees so residential area is not utilized for parking, Motion from 3/23 mtg- TSC will close request with the recommendation that PD will continue to monitor area to enforce current "no parking" area, out of TSC's purview

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2023
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-005	Requesting improvements to Villa Rd to make it look more like a road rather than a pathway	P	Received 6/12/2023	6/27/23-Item will be left as pending until signage indicating the division between the sidewalk and the road is installed, currently on a Parks Master Plan Motion needed to close
2023-006	Requesting speed bumps at 3-way stop at Division St & Park Row Ave	N	Received 6/28/2023	Added to 7/27 agenda
2023-007	Requesting additional parking on Smith Ave, or no parking on one side of Smith Ave between Meinecke and Vintner	N	Received 7/17/2023	Added to 7/27 agenda
2023-008	Requesting paved pathway from Highway 99 to Cedar Creek Trail, additional signage routing cyclists from Hwy 99 onto Cedar Creek pathway	N	Received 7/18/2023	Added to 7/27 agenda