



AGENDA



Traffic Safety Committee

Date & Time:	Thursday – April 27, 2023 6:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood
<u>Attendees</u>	
T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O'Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Chris Pierce-Traffic Officer
Tony Bevel	Jason Waters-City Engineer
Dorian Libal	Joy Chang- Senior Planner
Lisa Patterson	Sabrina Sharp-Admin Assistant II
Diane Foster (PAB Liasion)	
Mike Smith (PAB Liasion)	

This meeting will be live streamed at <https://www.youtube.com/user/CityofSherwood>.

1. Call to Order (Chair)
2. Roll Call (Staff)
3. Approval of Minutes (Chair)
4. Citizen Comments (Chair)

How to Provide Citizen Comments: Citizen comments may be provided in person or in writing. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. Comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record

5. Business (Chair)
 - a. New Traffic Safety Requests- N/A
 - b. Pending Traffic Safety Requests
 - i. Request #2022-005: Request to lower speed limit, add more lighting, sidewalks, bike lanes & crosswalks on Edy Rd. (**connected to request #2022-005.1, 2022-005.2, 2022-005.3, & 2022-005.4**) (update provided by City Engineer Jason Waters)
 - ii. Request #2022-006: Request to lower speed limit, install speed bumps on NB & SB Elwert Rd, or install stop signs with flashing lights (update provided by City Engineer Jason Waters)
 - iii. Request #2022-010: Parking concern on Saint Charles Way to pathway, requesting "no parking" signs in area (update provided by City Engineer Jason Waters)
 - iv. Request #2023-001 & #2023-001.1: Concern regarding Sherwood High School parking lot traffic & Haide Rd. residents request additional traffic measures (update provided by Captain O'Loughlin)
 - v. Request #2023-003: Requesting speed limit signs, temporary speed trailer or temporary speed radar signs to be installed SB between Division & Sunset (update provided by Captain O'Loughlin & City Engineer Jason Waters)
 - c. Pending City Projects (ADA/CIP)

- i. Request #2022-009 (CIP) - Request for crossing beacons at Woodhaven & Sunset ped crossing
 - a) City Engineer added item to CIP plan as installation of crossing beacons is an extensive project
- ii. Request #2022-004.1 & 2022-004.2 (CIP) - Exit lanes from Walmart main entrance onto Langer Farms. Request to make right or left turn only
 - a) City Engineer discussed removing stop bar and restriping of area, as well as a tubular intersection, added to CIP list
- iii. Request #2023-002 (ADA): Requesting additional signage & flashing lights at SW Kathy St/ Upper Roy
 - a) Item will be placed on ADA plan to make ramp compliant under ADA standards, flashing beacons not necessary for location per PD & Engineering
- iv. Request #2021-005 (CIP) - Request for stop sign, speed bumps and/or crosswalk @ SW Old Hwy 99 & SW Crooked River Ln
 - a) City Engineer will perform traffic & pedestrian counts for this area, placed on CIP list

6. Committee Comments (Chair)

7. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Traffic Safety Committee

Date & Time:	April 27, 2023-6:00 pm
Location:	Sherwood Police Department-Community Room 20495 SW Borchers Drive, Sherwood



T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O'Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Jason Waters-City Engineer
Tony Bevel	Chris Pierce-Traffic Officer
Dorian Libal	Sabrina Sharp-Admin Assistant II
Lisa Patterson	
Diane Foster (PAB Liaison)	
Mike Smith (PAB Liaison)	

This meeting was live-streamed (and recorded) through the City of Sherwood's YouTube channel.

The video is available for viewing: <https://www.youtube.com/watch?v=0VllcNLa-do>

1. Call to Order

Chair Jason Wuertz called the meeting to order at 6:14 pm.

2. Roll Call

Committee Members Present: Chair Jason Wuertz, Vice Chair Tiffany Yandt, Tony Bevel, Dorian Libal, Diane Foster, and Mike Smith

Committee Members Absent: Lisa Patterson

City Staff Members Present: Police Captain Dan O'Loughlin, City Engineer Jason Waters, Traffic Officer Chris Pierce, Administrative Assistant II Sabrina Sharp

3. Approval of Minutes

Mr. Smith moved that the March meeting minutes be approved as written and Mr. Libal seconded the motion. All present committee members voted in favor.

4. Citizen Comments

N/A

5. Business

a. New Traffic Safety Requests

No new safety requests were received for the month of April.

Captain O'Loughlin discussed the new layout of the agenda with the committee and elaborated on the procedures that need to be followed during citizen comments.

Please refer to the Tracking Sheets (Exhibit "A") for more information on the requests discussed at this meeting.

b. Pending Traffic Safety Requests

- i. Request #2022-005: Request to lower speed limit, add more lighting, sidewalks, bike lanes & crosswalks on Edy Rd. **(Connected to request #2022-005.1, 2022-005.2, 2022-005.3, & 2022-005.4)**

This discussion begins at the 7:55 minute mark of the YouTube video.

Mr. Waters stated that he received an email from ODOT regarding the speed limit study at Edy and indicated that this discussion would also apply for request #2022-006. He added that the speed limit study is likely to be approved within the next couple of months, and the new speed limit would be reduced to 35 mph. He also expressed that these signs would not be installed until after the school year ends. Captain O'Loughlin asked Mr. Waters to clarify whether requests should be added to the CIP list or be kept as pending for accurate notes. Mr. Smith asked if there was a time frame of when the lighting, sidewalks, bike lanes, and crosswalks would be installed at Edy Road.

Mr. Waters replied that it would depend on the city's budget but would like this to be completed sooner rather than later as this is a high priority project. He added that this request is on the 1–5-year CIP plan. He also stated that he could provide the committee with an update on a timeline of when the Edy Road plan would be completed. Captain O'Loughlin expressed that any request can be shifted to a top priority on the CIP plan, but time frames can be adjusted based on the needs of the city. He also asked if the committee wanted this request to remain pending until the speed limit signs have been corrected and all present committee members agreed.

- ii. Request #2022-006: Request to lower speed limit, install speed bumps on NB & SB Elwert Rd, or install stop signs with flashing lights

This discussion begins at the 9:40 minute mark of the YouTube video.

Mr. Waters expressed that this request would remain pending until the speed limit signs are installed, however, the city will not install speed bumps. Mr. Waters also stated that Elwert Road is within Washington County's jurisdiction.

Mr. Bevel asked how the new speed limit would be enforced and Captain O'Loughlin replied that it would be enforced by the Police Department. Mr. Waters added that there will also be signs posted indicating a change in speed limit for 30-60 days to alert drivers of the change.

- iii. Request #2022-010: Parking concern on Saint Charles Way to pathway, requesting "no parking" signs in area

This discussion begins at the 22:20 minute mark of the YouTube video.

Mr. Waters stated that he will need to compile more information and will provide the committee with an update at next month's meeting.

- iv. Request #2023-001 & #2023-001.1: Concern regarding Sherwood High School parking lot traffic & Haide Rd. residents request additional traffic measures

This discussion begins at the 23:12 minute mark of the YouTube video.

Captain O'Loughlin discussed the request and stated that PD staff has started discussions with the school district. He indicated that the proposed solutions discussed at last month's meeting were given to the school principal to review. He indicated that the school district will mull over the ideas over the next couple of months to provide their input and see if they can provide any additional solutions. Captain O'Loughlin added that this item would remain pending until staff can obtain further information from the school. Mr. Waters stated that he spoke with Washington County staff about adding school zone signs to Haide Road and indicated that they should be installed before the end of the school year. He added that he is currently working with the county to allow the city to install "no parking, standing, or stopping" signs on the south side of the road to improve the traffic flow. He added that he would also like the flashing speed zone sign on Elwert Road to be relocated from between the roundabout and the Haide Road signal to the north side of the Haide Road signal.

Captain O'Loughlin asked if the no parking signs would be added to the Orchard Hill Lane and Fisk Terrace neighborhood as well. Mr. Waters replied that this would have to be approved by the City Manager and he would need to discuss with the Public Works Director as well. Captain O'Loughlin introduced Traffic Officer Pierce to the committee and indicated that he would be the one who would be enforcing the city's Municipal Code by issuing any traffic violation citations. Mr. Smith asked about the parking fees students have to pay in order to park in the student lot. Captain O'Loughlin replied that the parking fee is \$20.00 for a pass and that those funds are utilized for traffic safety issues on the school's property. He also expressed that there are ways for the school to reduce these fees for students under certain circumstances.

Ms. Foster added that students must sign a contract when they purchase a parking pass, which gives the school permission to search their vehicles, if

necessary. Captain O'Loughlin expressed that the school district used to allow all students to park in the front parking lot free of charge. However, that created a traffic issue, so they changed it to a seniors only parking lot, to alleviate the traffic jam. Mr. Waters asked if the school district mentioned anything about the pedestrian bridge and Captain O'Loughlin responded that there is no correlation between the pedestrian bridge and the parking issue. Mr. Waters indicated that the pedestrian bridge project will take about 14 months to complete.

Mr. Bevel asked if there was any data showing how many students drive versus take the bus. Officer Pierce elaborated on this issue and stated that he did not have data regarding what method of transportation students use. He also added that the pickup and drop off traffic is the leading cause of this issue. Captain O'Loughlin discussed solutions and indicated that this request is not an easy issue to fix, and it would remain pending until a response has been received from the school district, which would hopefully be sometime in mid-June.

- v. Request #2023-003: Requesting speed limit signs, temporary speed trailer or temporary speed radar signs to be installed SB between Division & Sunset

This discussion begins at the 40:33 minute mark of the YouTube video.

Mr. Waters stated that he would be putting in a service request to Public Works to install the missing speed limit signs, which should be completed by next month's meeting. He also indicated that the stop bar would be removed at Division Street and Pine Street to increase driver visibility. He asked about the requested pedestrian counts and indicated that he would keep this on his radar if the committee wanted those counts completed. He also asked the committee to clarify on what other locations they would like pedestrian counts completed at so that he can add this to his list. A discussion ensued regarding the locations the committee is requesting counts for. Mr. Waters indicated that he does not recommend pedestrian counts for this request. Captain O'Loughlin elaborated on the request and indicated that the speeding issue was unfounded, but that the stop sign violations at this location were excessive. Mr. Waters stated that the stop sign configuration should be improved, however, he cannot resolve issues with the uphill location of the intersection.

A motion was made by Mr. Smith and seconded by Mr. Libal to remove the pedestrian counts from the previous recommendation made at last month's meeting regarding request #2023-003. All present committee members voted in favor. Captain O'Loughlin added that this request would remain pending until the speed limit signs are installed.

c. Pending City Projects (ADA/CIP)

- i. Request #2022-009 (CIP) - Request for crossing beacons at Woodhaven & Sunset ped crossing
This discussion begins at the 50:50 minute mark of the YouTube video.
Mr. Waters stated that this project has already been approved and added to the CIP list. He added that the Sunset Boulevard pedestrian study would be used to complete the project and the contract should be signed within a week. He also expressed that he would be able to report his findings to the TSC within the next couple of months.

Mr. Waters indicated that he added this item to a CIP plan as the crossing beacons installation is an extensive project.

Captain O'Loughlin clarified that the items that are placed on the CIP list do not require a motion to close. However, he would like the committee to rank the projects in order according to priority on the agenda and wanted to add that the order can be changed. Mr. Waters indicated that the city updates the CIP list twice a year and ranks the project list in order of priority.
- ii. Request #2022-004.1 & 2022-004.2 (CIP) - Exit lanes from Walmart main entrance onto Langer Farms. Request to make right or left turn only
This discussion begins at the 54:10 minute mark of the YouTube video.
Mr. Waters discussed his plans to remove the stop bar and restripe the area, as well as add a tubular intersection, if approved. He expressed that the project was added to the CIP list. He also indicated that there were no updates available, but that he plans on reporting back to the committee within three months with some additional information.
- iii. Request #2023-002 (ADA): Requesting additional signage & flashing lights at SW Kathy St/ Upper Roy
This discussion begins at the 55:09 minute mark of the YouTube video.
Mr. Waters stated that this item will be placed on an ADA plan to make the ramp compliant under ADA standards. He added that flashing beacons are not necessary for this location per PD & Engineering staff. He also indicated that the ADA transition plan will repair deficient ramps, but that staff would like to also move the ramp further away from the curb, improve the ramp, and put an additional ramp on the opposite side, and add crosswalk enhancements. However, he added that the additional tasks are currently aspirational projects and would need to be improved by the City Council before moving forward as a CIP project.

Captain O'Loughlin indicated that no additional signage was needed at the complaint location. Mr. Libal asked for clarification on the flashing beacons and Mr. Waters clarified that those are the flashing lights for the crosswalk, but does not recommend them for that location.

- iv. Request #2021-005 (CIP) - Request for stop sign, speed bumps and/or crosswalk @ SW Old Hwy 99 & SW Crooked River Ln

This discussion begins at the 57:35 minute mark of the YouTube video.

Mr. Waters stated that staff will perform traffic and pedestrian counts for this location. He added that he will also review the area to see if flashing lights are necessary for this location or not. Mr. Bevel asked how easy it would be to fix this crosswalk. Ms. Foster expressed that some improvements have been made to this area since the request was originally submitted in 2021. Mr. Waters expressed that he would like to move all the CIP projects onto a separate document and would like to remove those items from the agenda, as there are no new updates to report.

Chair Wuertz expressed that he was uncomfortable in ranking projects based on order of priority when one of them has an ADA compliance issue. Captain O'Loughlin stated that it could be placed on the list in no specific order, rather than in order of priority. He added that he would like the committee to see a list of these pending projects so that they are aware that the projects are still on the city's radar and are set to be completed but will not be on the TSC agenda. Mr. Smith asked for clarification regarding the difference between aspirational projects versus CIP projects. Mr. Waters replied that aspirational projects are ideas where staff need to rectify the issue but have not yet received Council approval. He added that the list will reflect whether the project is aspirational or not. He also informed the committee that he will share a map of the current CIP project locations at the next meeting.

6. Committee Comments

Chair Wuertz discussed the City's Community Enhancement Program and suggested that the committee could potentially apply for this program next year in hopes they could obtain a grant. He indicated that he would like to brainstorm on ideas that could be viable options. While it is not guaranteed the committee will receive a grant, he thought it could be a potential way for the committee to receive some funding to complete a project, rather than just make recommendations.

7. Adjourn

With nothing further to discuss, the meeting was adjourned at 7:24 pm.

The next meeting is scheduled for May 25th at 6 p.m.

Approval of Minutes:

Vice Chair Tiffany Yandt

T. Yandt

Date

6/22/23

Attest:

Sabrina Sharp

Sabrina Sharp

Date

6/22/23

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-001	Complaint received by the City of Sherwood in 2019 - forwarded to the TSC for review: Concern regarding pedestrians crossing at Handley & Roellich.	C	Received by City Staff-March 2019 / Forwarded to TSC 1/13/2022	Complaint was received by Mayor Mays and then reviewed by the City Engineer in March of 2019. 1/5/2022-New City Manager requested the TSC to review information gathered at the 1/27/2022 meeting. 1/27/2022-Captain Carlson to increase police presence on Handley to see if there is still an issue. Then go from there. 3/24/2022-Capt Carlson reported that no issues were observed by officers when conducting a focused patrol (1/13-3/15/2022, 4.6 hours total). Will send update to City Manager. TSC voted to close out request.
2022-002	Corners in Old Town at Attrells & Park. Cars park on corners, making it difficult to see pedestrians, especially children. Would like "no parking" stripes on each corner of side streets in Old Town.	C	12/15/2021	1/27/2022-The PD and City will help to educate drivers regarding parking in Old Town, in part, with social media posts. Police will help to educate with warnings. Will revisit after a month. 4/28/2022-Capt Carlson met with Public Works. Per state statute, you are not supposed to park within 20 feet of a crosswalk. It was determined that some of the parking spaces do not meet that statute. Public Works is working on a way to meet the requirements without eliminating too many parking spaces. 5/26/2022-Public Works is still working out how best to make updates. SPD will be putting out a PSA soon regarding enforcement and education. 6/23/2022-Public Works removed striping for some of the parking spaces. Removing parking spaces created buffer for busses when turning on the tight corners. 7/28/2022-Some parking spaces had been removed. Parking spaces laid with brick cannot be removed. Mr. Galati will work up some potential plans for the committee. 9/22/2022-A social media post will be sent out by the PD reminding drivers of parking laws by stop signs. This request was closed out with a recommendation to the City Manager to add striping, signage and physical barriers where parking is not allowed.

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-003	No stop signs and poor visibility due to parked cars at SW Park and 1st Street in Old Town.	C	12/20/2021	1/27/2022-As this is similar to 002-this will be revisited after the feedback is received for 002. 4/28/2022-Public Works will be looking at this one at the same time they look into 2022-002. 5/26/2022-Public Works is still working out how best to make updates. SPD will be putting out a PSA soon regarding enforcement and education. 6/23/2022-Captain Carlson reported that there had been no crashes reported over the last 10 years at that intersection or in that area. Decision to close with recommendation for continued patrol.
2022-004.1 & .2	Exit lanes from Walmart main entrance onto Langer Farms. Request to make right or left turn only-no straight through to Target option.	C	2/21/2022	3/24/2022-TSC requests to review previous traffic studies for this location at next meeting. 4/28/2022-Several studies and analysis have been done for this area. Does not make sense to re-open. Decision to get education to drivers regarding stop bars and pedestrians to stop, look and listen before walking into street. Will look into getting copies of previous reports to TSC members for review. 5/23/2022-TIA e-mailed to all TSC members by Julia Hajduk. 6/23/2022-As all committee members hadn't yet had a chance to review the TIA report, this request will remain opened. 9/22/2022-City staff have been working on coming up with a solution and will soon present it to the City Manager. The committee will wait for Chair Wuertz to present his ideas, before closing this request out. 2/17/23-added to Feb agenda 2/27/23- As Feb mtg. was cancelled, complaint will be discussed at March mtg.3/23/23- Mr. Waters came up with some solutions by removing stop bar and restriping area to prevent confusion, will be on CIP list, out of TSC scope

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-005 .1, .2, .3 & (.4-New for 4/28)	Edy Road - Requests to lower speed, add more lighting, sidewalks, bike lanes & crosswalks.	P	2/21 & 22/2022 & 3/24/2022	3/24/2022-City Engineer still waiting for results from traffic study. Will revisit at April meeting. 4/28/2022-Ms. Hajduk to submit MSTIP application for improvements to Edy. City Engineer still working on traffic study for this and 2022-006. Application submitted to the state to reduce speeds on Edy and Elwert from 40 to 35. TSC to write letter of support to submit with the MSTIP application. Ms. Hajduk will work with Chair Wuertz to draft a letter and present at the May meeting. 5/26/2022-City Engineer presented a Traffic Volume / Speed Count Analysis. Has submitted letter to county to lower speed to 35. County has approved and now needs the state's approval. Mobile speed sign with blue and red lights will be moved from Sunset to Edy Rd soon. Public outreach and speed enforcement will help with speeding. 6/23/2022-Mr. Galati forwarded the MSTIP letter. Data has been collected by the State. Recommendations have been forwarded to ODOT. 7/28/2022-No updates to report. 4/27/23-Speed study to be approved within the next couple of months, will be on CIP list and item will remain pending until speed limit signs have been changed to 35 mph Motion needed to close
2022-006	SW Elwert & Haide-lower speed limit, speed bumps on north and southbound on Elwert - OR - stop signs with flashing lights.	P	3/4/2022	4/28/2022-See above. 5/26/2022-See above. 6/23/2022-See above. Committee will wait until decision has been made regarding speed reduction from the State, before closing this request. 4/27/23-Speed study to be approved within the next couple of months, will be on CIP list and item will remain pending until speed limit signs have been changed to 35 mph Motion needed to close

TRAFFIC SAFETY COMPLAINTS / REQUESTS
TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-007	Request for flashing lights @ crosswalk located at Cedar Brook Way & Meinecke Pkwy.	C	3/17/2022	4/28/2022-A similar request had already been submitted to the City, prior to the formation of the TSC. At that time, trees were cut down to improve sightline and parking spaces were moved back from crosswalk. This is also similar to TSC request #'s 2020-13 & 2020-14. Will reach out to HOA for clarification on specifics. 5/26/2022-HOA not available to provide clarification. 6/23/2022-Angie will check back in with HOA. 7/28/2022-HOA Board Member provided in person clarification of concerns. TSC moved that since modifications had already been made with trees and parking spaces removed, suggestion to the HOA for education piece to residents, setting up crossing guard schedule w/in community and possibly use orange cones and flags during school hours.
2022-008 (new #: 2022-004.2)	Concerns for Intersection at Walmart & SW Langer Farms Pkwy -Possible solution could be traffic light. Suggested going back to DKS for review. Pedestrian Crossing is confusing for drivers. Looks like 4-way stop-suggest different signage / striping.	C	7/4/2022	7/28/2022: See 2022-004.2
2022-009 & 2021-008	Concerns for ped crossing at Woodhaven and Sunset . Suggestion to add crossing beacons and change double left hand turn lane to single turn lane.	C	7/18/2022	As this request is so similar to #2021-008, the two will share the same agenda item number in moving forward. 10/27/22- TSC closed out 2021-008-ped crossing signs have been installed, crossing beacon request is a capital project and is still pending 2022-009 will remain open and is currently pending installation of crossing beacons, 4/19/23-on CIP list as request is an extensive city project and is outside of the TSC scope

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TRAFFIC SAFETY COMMITTEE - 2022
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-010	Parking concern on Saint Charles Way to pathway. Visibility issue in busy area. Propose "No Parking" signs.	P	9/7/2022	9/22/2022-The TSC recommended that a mid-block crosswalk, striping and signage be added on Saint Charles Way. Mr. Galati offered to type everything up and send the recommendation to City Manager, Keith Campbell, for review and approval. 4/27/23- Mr. Waters needs to compile more information and will give update at next meeting, keep pending Motion needed to close
2022-011	Parking along Murdock Rd near Fair Oaks Drive-Intersection. Parked cars impair visibility when drivers exit Fair Oaks subdivision.	C	10/4/2022	10/27/2022- TSC closed out request, but awaiting compliance notice from Dan Miller stating homeowner trimmed trees blocking visibility along Murdock Rd 12/19/2022- Received notice from Dan Miller, homeowner trimmed trees/shrubbery and visibility issue has been resolved. Complainant has been contacted and request closed out.
2022-012	Driveway of 14175 SW Galbreath Drive-Request to make both sides of driveway "No Parking" zones as well as other side of street.	C	10/10/2022	10/27/2022- TSC closed out request, not necessary to add extra no parking zones as drivers have an alternate route out of the driveway and are able to turn out of the driveway without adding extra no parking zones

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2023

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2023-001	Complaint received by the City of Sherwood in 2022 - forwarded to the TSC for review: Concern regarding SHS parking lot causing overflow onto Haide Rd & Elwert Rd	P	Received by City Staff- Dec 2022 / Forwarded to TSC	Complaint was received by WACO staff and forwarded to City Staff on 12/15/22, added to TSC agenda for 1/26/23 mtg. 1/26/23-TSC discussed complaint and PD staff needs to complete additional analysis, will be tabled until Feb 2/23 mtg. 2/27/23-As Feb mtg. was cancelled, complaint will be discussed at March mtg. 3/27/23-Item will be left as pending until issues have been brought to school district board for action Motion from 3/23 mtg-leave request open with the recommendation that staff discuss proposed solutions with school district Motion from 4/27 mtg-leave request on pending list until school district responds with their input Motion needed to close
2023-001.1	Concern regarding traffic flow issues at SHS- residents of Haide Rd neighborhood have safety concerns & request additional traffic measures	P	Received 2/23/23	Additional complaint received by City staff on 2/23/23, related to existing request 2023-001 3/27/23-Item will be left as pending until issues have been brought to school district board for action Motion from 3/23 mtg-leave request open with the recommendation that staff discuss proposed solutions with school district Motion from 4/27 mtg-leave request on pending list until school district responds with their input Motion needed to close
2023-002	Complaint received in 2021-deemed not in TSC scope, but requester asked for additional items not addressed at SW Kathy St crosswalk area leading to Murdock Park	C	Received by City Staff- Jan 2023 / Forwarded to TSC	Complaint was received by City staff and forwarded to City Engineer-crosswalks installed, requester would like additional signage & flashing lights, added to TSC agenda for 2/23/23 mtg. 2/27/23- As Feb mtg. was cancelled, complaint will be discussed at March mtg. 3/23/23- Item will be closed out on TSC side, but will be put on ADA transition plan regarding the ramp not in compliance with ADA standards Motion from 3/23 mtg-Close request on TSC, but add to ADA transition plan to fix ramp and keep on City's radar
2023-003	Requesting speed limit signs, temporary speed trailer, or temporary speed radar signs to be installed SB between Division & Sunset	P	Received 2/28/2023	3/23/23-PD will conduct additional patrol regarding stop sign violations, speeding was unfounded, PW will install speed limit signs at location Motion from 3/23 mtg-Recommend staff to add speed limit signs, provide extra PD patrol, and get ped counts (keep as pending request) Motion from 4/27 mtg-Keep previous motion, but remove ped counts Motion needed to close
2023-004	Requesting residential parking district for Orchard Hill Ln & Fisk Terrace, additional patrol 1/2 hr before and after school	C	Received 3/10/2023	3/23/23-PD staff will bring concerns to the school district for action, propose a reduction in student parking fees so residential area is not utilized for parking, Motion from 3/23 mtg- TSC will close request with the recommendation that PD will continue to monitor area to enforce current "no parking" area, out of TSC's purview