



AGENDA



<u>Traffic Safety Committee</u>	
Date & Time:	Thursday - September 22, 2022 6:00 pm
Location:	City Hall-Conference Rm A, 22560 SW Pine St
<u>Attendees</u>	
T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O'Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Bob Galati-City Engineer
Tony Bevel	Jason Waters-Civil Engineer
Dorian Libal	Angie Hass-Executive Assistant
Lisa Patterson	
Diane Foster (PAB Liaison)	
Mike Smith (PAB Liaison)	

This meeting will be live streamed at <https://www.youtube.com/user/CityofSherwood>.

1. Call to Order (Chair)
2. Roll Call (Staff)
3. Approval of Minutes (Chair)
4. Business (Chair & Staff)
 - a. Review of TSC Process Manual & Menu of Traffic Safety Options
 - b. Traffic Safety Requests
 - i. Update: 2022-002: Parking in Old Town / Review document provided by Bob Galati.
 - ii. Decision-Next Steps: 2022-004 & 2022-004.2: Intersection @ Walmart & Langer Farms Pkwy / Pedestrian Crossing. **Chair Wuertz** to forward possible solutions & ideas to be shared with City staff (not yet received).
 - iii. **NEW:** 2022-010: SW Saint Charles Way-Request for "No Parking" signs by walking path/mailboxes. Visibility Issue/Safety Concern.
5. Committee Comments (Chair)
6. Citizen Comments

How to Provide Citizen Comments: Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.
7. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Traffic Safety Committee

Date & Time:	September 22, 2022 - 6:00 pm
Location:	City Hall, Conference Room A, 22560 SW Pine St



T.S.C. Members:	City Staff:
Jason Wuertz-Chair	Dan O'Loughlin-Police Captain
Tiffany Yandt-Vice Chair	Bob Galati-City Engineer
Tony Bevel	Chris Pierce-Traffic Officer
Dorian Libal	Angie Hass-Executive Assistant, SPD
Lisa Patterson	
Diane Foster (PAB Liaison)	
Mike Smith (PAB Liaison)	

This meeting was live-streamed (and recorded) through the City of Sherwood's YouTube channel.

The video is available for viewing: <https://www.youtube.com/watch?v=MkuF7iBLbP8>.

1. Call to Order

Vice Chair Yandt called the meeting to order at 6:00 p.m.

2. Roll Call

Committee Members Present: Vice Chair Tiffany Yandt, Tony Bevel, Diane Foster, Dorian Libal, Lisa Patterson (arrived at 6:30) and Mike Smith

Committee Members Absent: Chair Jason Wuertz

City Staff Members Present: Captain Dan O'Loughlin, City Engineer-Bob Galati, and SPD Executive Assistant-Angie Hass

3. Approval of Minutes

Mr. Libal moved that the July meeting minutes be approved as written and Ms. Foster seconded the motion. All present committee members voted in favor.

Resident, Mr. Joseph Perkins, was in attendance requesting to provide a Citizen Comment pertaining to a new traffic safety request the committee was reviewing that evening (#2022-010). In consideration of his time, it was decided to move this on the agenda from item #4.b.iii. to 4.a.

4. Business

a. **NEW: 2022-010: Saint Charles Way-Request for “No Parking” Signs** (See Exhibit “A”.)

Citizen Comment: Joseph Perkins, Resident - Saint Charles Way

Mr. Perkins stated that he likes to be considerate of neighbors and even more so of the neighborhood. He keeps his property clean and well maintained. He keeps the neighborhood post box clean that is on his property, free of moss and dirt. At the request of two female neighbors, he put down ground liner and pebbles so that the neighbors will not have to walk in mud that surrounds the post box. There is an ease way parallel to his home that extends from the street, so when there are kids in school, he regularly cleans the path of debris and weeds, including dog poop.

About the issue of the blind spot, when a vehicle is parked on the street, he stated that years ago, he had given thought to why he should park his van on the street. He observed that some drivers go faster than others and assumed that some were going above the speed limit. He is concerned about the safety of everyone. What is especially worrisome for them, is their daughter that lives with them. She is 28 and has a disability (cerebral palsy and mentally delayed). She needs constant supervision. They are aware that there could be an accident if she wandered off and ran into the street. Mr. Perkins explained that for safety, he parks his van on the street. Together with cars parked on the other side of the street, they create a bottleneck, forcing drivers to slow down and safely navigate the physical barrier. He didn't believe a crosswalk or sign would change some people's driving behavior. He believed the path was made in 1996, the same year that their home was built. They have lived at that address since 2008. He parks his cargo van mostly on the street. He hadn't done any research, but was pretty sure there had never been an accident involving a vehicle or pedestrian since the path was made. If that is true, he believed the history of neighborhood proves it to be safe as it is.

Of the options that the traffic safety committee will be considering, if a “No Parking” zone is imposed, he would request that he be able to use the space in front of his home as a load and unload zone.

After presenting his comment to the committee, Mr. Perkins thanked the committee for listening and excused himself from the meeting.

Captain O'Loughlin had sent the committee a couple videos that he and Officer Pierce had created to help demonstrate the potential issues on Saint Charles Way. As there wasn't a way to share the videos to the whole committee that evening, some committee members pulled the videos up on their phones and shared the view with others. After folks were done, Captain O'Loughlin said that he would talk about the videos, but first introduced Officer Chris Pierce. He stated that Officer Pierce is the Traffic Officer and

would be attending more of the TSC meetings. He explained that other officers also perform that function, but traffic is Officer Pierce's primary function. The committee welcomed Officer Pierce.

In regards to the videos and photos sent to the committee, Captain O'Loughlin explained that the reason he was down on one knee in the video was to give more of a representation of the height of a juvenile that would be coming down the pathway from Archer Glen school property. He added that if they take the van out of the picture and look at the way the bend is in the street, it would be very difficult to see a person come out from the walkway onto the roadway. If there was any vehicle there, it would be difficult to see. He pointed out that there is no sidewalk on the side of the street where the van parks. He stated that the first time he went to the location to observe, he saw a young juvenile in front of the van – but not until he got closer. There definitely is a sight obstruction there. Any car or van would be the same. Mr. Libal asked Captain O'Loughlin if it is a hazard. Captain O'Loughlin said that with a van or a car, it is an issue. He talked about different possible options for making it safer, including "No Parking" signs and getting kids safely to the other side of the street where there is a sidewalk. Another thing they noticed was that the walkway has a downhill slope. If someone is on a bike or skateboard, they could go right into the roadway which might be troublesome. They recognize that there are lots of streets in the City that have twists and turns and that parking is a premium throughout any city street. Mr. Smith stated that he had driven by that day and noticed that there were three vehicles in Mr. Perkins driveway. There was a huge RV, a van and smaller car. If Mr. Perkins continues to park all his vehicles in his driveway, that would be a solution. Captain O'Loughlin stated that from a police department perspective, anyone could park in front of his house.

Mr. Galati stated that there are a couple conditions like this across the City. He shared that in one location, SW Century Drive, there is a mid-block crossing and restricted parking on either side of the crossing zone. Something similar to this set up, might be appropriate on Saint Charles Way. It wouldn't cost a lot to do the striping and signage. Captain O'Loughlin stated that from a police department perspective, he agreed with Mr. Galati, 100%. With this involving a pathway coming from a school, it makes it kind of a unique situation.

In regards to adding a Loading Zone, per Mr. Perkins request, Mr. Galati said that if a "No Parking Zone" is added, it has to be no parking for everybody.

Officer Pierce thought that sounded like a good solution, a mid-block crossing with no parking within 20 feet on either side. Mr. Galati suggested that if the committee members had time, they might want to check out the set up on SW Century.

Mr. Libal asked if they could put up a 15 minute Loading Zone and Mr. Galati explained the challenge of that and how it wouldn't work.

Mr. Smith asked Mr. Galati if having a bollard in the middle of the bike path might help slow the bikers and skateboarders down. Mr. Galati didn't see a benefit to that. They are more trying to prevent motorized traffic from going on the pathway. They don't want to cause a problem for bicyclists. If there have been no reported incidents, then he wouldn't worry about installing bollards at this time.

Ms. Patterson arrived at this point in the meeting: 6:30.

Ms. Foster liked the idea of having a ped crossing there. She had walked that area many times, but didn't realize there was a path there by Archer Glen. Captain O'Loughlin asked Mr. Galati if the pathway is owned by the City or School District. Mr. Galati said the City probably owned that pathway. He believed it was done when the subdivision went in.

Captain O'Loughlin added that there wasn't any indication of crash data history for this area.

Mr. Smith asked if the speed limit is currently 25 mph. He was told that it is a residential neighborhood and is zoned for 25 mph.

Ms. Patterson asked if they would need to add in truncated domes when they add in the striping. Mr. Galati said no and explained why.

Ms. Patterson made a motion that the committee vote to put in a recommendation to the City Manager that they sign and stripe the pedestrian mid-block crossing. Mr. Libal seconded the motion and all present committee members voted in favor.

b. Review of TSC Process Manual & Menu of Traffic Safety Options (See Exhibit "B".)

As a refresher for committee members and, perhaps a first time look for the new members, Captain O'Loughlin referred everyone to page one for review of examples of issues that the committee can and cannot handle.

Mr. Galati helped with clarification on the things that the committee would refer more to a Capital Improvement Project (CIP). When a recommendation is submitted to the City Manager and his boss, the Public Works Director, sets aside funds to perform a Transportation Systems Plan (TSP) update. This update can then incorporate all these different issues onto one list.

Generally speaking, issues like Sunset and HWY 99, wouldn't be handled by the TSC. Those types of projects get handled through the TSP. This committee shouldn't be working on projects of that size. They can support the process of how it's handled by the community. Pedestrian striping and things like that are great. Citizen requests are not ignored but redirected. Mr. Galati's department, Public Works and the City Manager's Office have a long laundry list of complaints. They would love it if the TSC could just go ahead and address some of those issues. If the City receives a direct safety issue request, they will make it a priority. The long term, larger projects are put on the TSP. That is the methodology and the tool they need to use and support.

Mr. Smith talked about past issues reviewed by the committee, to include the Langer Farms Pkwy roundabout. Mr. Galati stated that was looked at by City staff because there had been a recent incident at that location. It was relooked at and reviewed by the engineering company they hired, who determined that it was designed correctly. Mr. Galati added that there is no transportation system that is 100% safe.

Captain O'Loughlin asked Mr. Galati if the TSC was dealing with a traffic circle that did require a redesign, that would not be something to be put before the TSC to try and resolve, correct? Mr. Galati said that the TSC would be recommending support for having a review done by the City as dictated by the City Manager through the TSP. The TSP would be performed and be able to identify those conditions and decide whether it is deficit or not, which is what they're supposed to do. Corrective measures would be then identified through the TSP. Mr. Smith asked about the recommendation that the committee had made at the time to change the roundabout from two lanes to one lane. He wondered if it had then been determined that wasn't the way to go. Mr. Galati explained why it was decided to leave the roundabout as is and stated that it would create another issue if converted to one lane.

c. Traffic Safety Requests

Please refer to the Tracking Sheets (Exhibit "C") for more information on the requests discussed at this meeting.

i. 2022-002: Parking in Old Town / Review document provided by Bob Galati (See Exhibit "D".)

The discussion for this request begins at the 47 minute mark of the YouTube video.

The committee reviewed the document showing how the parking was laid out for the Old Town Streetscapes Phase I and II projects, that Mr. Galati had sent out (see Exhibit D). Mr. Galati stated that the spacing is set up correctly. The issue is how to stop people from ignoring those rolling curb lines and parking in the colored brick areas. On phase II that isn't going to happen when they change the curb line to a 90 degree angle. People will know when they hit the end of the curb. Phase II improvements were painted and striped. He wasn't sure what else could be done. He suggested possibly repainting with a different color.

Mr. Smith wondered if it is legal to park up against a big concrete post. He was told it is not. Mr. Galati described some recent parking issues that he had observed. Striping has been changed on phase I, but he sees cars parking outside of those zones.

Ms. Foster asked if that area has been patrolled, ticketed, or warnings given. The committee had talked about an education piece in previous meetings. Captain O'Loughlin said that the area can be patrolled and some would be educated, but a lot of people wouldn't be hit on enough for education. Ms. Foster stated that the other piece, previously discussed, was putting out a social media post by the PD. A lot of people she'd talked to didn't even know parking is not allowed close to a stop sign.

Captain O'Loughlin asked about the previous discussions regarding crosswalks in old town as well and Mr. Galati explained that there is a difference between a set back from the crosswalk and a setback from the intersection at the curb line. Captain O'Loughlin stated that at the July meeting, there had been suggestions to install bike racks, planter boxes, etc. for barriers. Mr. Galati explained that there are technical requirements for planter boxes, etc. Different possible options were discussed. Mr. Galati stated that whatever the committee recommends has to be backed up by the PD stating that this is an issue. Captain O'Loughlin added that from the PD's perspective, it's a risk factor in regards to it being in non-compliance with the crosswalk, and something that needs a recommendation in regards to a solution. He agreed with Mr. Galati that painting can be something difficult to deal with. So, from the police perspective, they ask that the committee think of additional recommendations. Mr. Galati stated that with the recommendation, the PD will most likely be asked what the incident rate is, such as the number of accidents, pedestrian injuries, etc.

Mr. Libal thought that a pretty simple solution would be to put up signage, such as "2 Hour Parking" with an arrow and "No Parking" with an arrow the other direction. Mr. Galati said that the concept is simple, but they have those signs all around town and people still park in those spots. Captain O'Loughlin said that 90% of the time, a sign works, but explained how this situation is a little different. They would need to change that specific parking stall so it doesn't look like a parking spot. Mr. Libal wondered about painting the curb red. Mr. Smith asked how many parking spaces they were talking about and Mr. Galati replied that there were 12. Ms. Foster stated this is why this particular request keeps going around and around and elaborated a bit more. She felt that maybe at this point, it should be a City review issue. Captain O'Loughlin suggested that this committee provide some different options and come up with a proposal and then take to the City. Mr. Bevel asked how much money a part time meter reader would be. He was told it would way more than planter boxes. Discussion ensued regarding the different possible options.

Mr. Smith made a motion to make a recommendation to the City Manager that the City reviews each affected parking area as appropriate to add physical barriers (planter boxes, bike racks or wheel stops), curb painting and/or signage where parking is not allowed. Ms. Patterson seconded the motion and all present committee members voted in favor. As there was nothing further that the committee could do, request #2022-002 was closed with this recommendation.

ii. 2022-004.1 & 2022-004.2: Intersection @ Walmart & Langer Farms Pkwy / Pedestrian Crossing

The discussion for this request begins at the 1 hour, 20 minute mark of the YouTube video.

Vice Chair Yandt stated that because Chair Wuertz wasn't in attendance that evening, she didn't believe the committee would be able to discuss this request, as they would need him to share his recommendation.

Mr. Galati stated that City staff is currently working on white papers to present to the City Manager and Public Works Director, already, about this particular request. They have an idea and he felt that it is going to work fine. They are looking at removing stop bars at the ped crossing. He doesn't necessarily agree with the fact that based on the signalization and striping, that it meets the standards without the stop bars. In conjunction with that, they're probably going to prevent the vehicle crossing from Target to Walmart. Drivers won't be able to make that left hand turn either way that will reduce that left turn movement from the parking lot onto Langer Farms Parkway. If the left turn is eliminated, there's no more possibility of a T-bone crash. Officer Pierce asked about the other exit from Target. Mr. Galati stated that his idea was to make the exit by Red Robin a right hand turn only. They will add candle sticks to aid. Mr. Galati was confident that they will receive complaints from drivers and business owners, alike.

Captain O'Loughlin said that when the PD did their analysis of that whole roadway, the few accidents that had occurred, had really nothing to do with what they're talking about making changes to. The data doesn't show there are a lot of accidents there. They had recently conducted a very rough data collection of watching that intersection to see what the behaviors were over a very short period of time. During that short period of time, they watched 30 cars successfully navigate that intersection going into Walmart and Target. The drivers appeared to know what they were doing and there wasn't an issue. In that same time period, they had 12 cars that stopped or came to a close stop at the "non" stop, stop signs at the crosswalk and the drivers gave the impression of uncertainty. He felt that made for a hazard situation. A discussion ensued.

Captain O'Loughlin asked the TSC if they'd like to make a recommendation in regards to doing what they were just discussing, which is a phased approach. Mr. Galati stated that they are already doing a white paper to the City Manager, which incorporates what he had just mentioned. He suggested that they recommend that the City staff continue trying to find a solution and that they support that the City staff will come up with a solution. Mr. Smith wondered if Mr. Galati would be able to show the TSC the white paper that he and his staff had put together. As this would be Mr. Galati's last meeting, he wouldn't be able to do that. He stated that he had been working with co-worker, Jason Waters, on this. Mr. Galati added that if there is no money in the maintenance funds for this cycle, there is a possibility that they will come up with funds. The City manager wants something to be done. There was a discussion to decide whether or not to wait for Chair Wuertz to present his recommendations before making their decision. Mr. Galati shared how the current set up was decided upon and added that there are always anomalies. The committee decided to wait for Chair Wuertz before closing this request out.

5. Committee Comments

Ms. Patterson asked Mr. Galati if his replacement had been found yet, as his retirement date was quickly approaching. Mr. Galati stated that the job opening was posted and that applicants had gone through a first round of discussions and interviews. Two applicants moved to the finals, but final interviews had not yet occurred. The Public Works Director will make the decision on who will be the interim person to represent Mr. Galati's position at these meetings, until his replacement has been hired. Mr. Bevel asked how many applications had been received and Mr. Galati replied that he believed they had received seven applications, total.

Ms. Patterson shared information regarding a community enhancement grant that she had learned about and wondered if the TSC would be interested in being part of it. This particular one had already closed, however. The grant includes community art projects for crosswalks, pavement markings, community gathering spaces, etc. She thought it might be fun for the TSC to do something like this, but didn't know if it was something that the TSC could help structure, create, or provide guidance on. She asked Mr. Galati if he thought this would be okay for the TSC to do and/or if there would be a permit process that they'd have to go through. He talked about art he'd seen in other places. He had read about an analysis that had been conducted and the effectiveness at night is not good for some of those 3D crosswalk paintings. He did feel this could be appropriate if done in pedestrian corridors. Ms. Patterson stated she was thinking of this for residential and local streets. Mr. Galati stated anything that is in the right of way that is not maintained, he doesn't feel appropriate and could detract the driver from paying attention to being safe and positively maintaining focus. He would support it in a safe place, like maybe on the ped bridge. As long as it doesn't impede on safety, it might be okay. Captain O'Loughlin didn't necessarily think it was a bad idea. If a grant is specific to the arts, and this wouldn't affect safety, it will have a lot of backing and he would be 100% for it, if she can find a grant.

Ms. Patterson let the committee members know that a Grand Opening was scheduled for that Saturday (9/24) for the new Cedar Creek Trail. Mr. Bevel asked how long the trail is and Mr. Galati replied that it is about a mile long.

6. Citizen Comment

N/A

Captain O'Loughlin gave a big thank you to Mr. Galati for all he does for the City and contributing his expertise to this committee. Mr. Galati was wished all the best in his retirement. Cake and ice cream would be served following the meeting.

7. Adjourn

The meeting was adjourned at 8 p.m.

Next meeting is scheduled for October 27th.

Approval of Minutes:

Vice Chair Tiffany Yandt *T. Yandt* _____
Date 1/26/23

Attest:
Sabrina Sharp

Sabrina Sharp _____
Date 1/26/23

TRAFFIC SAFETY COMPLAINTS / REQUESTS **Exhibit "A"**
TRAFFIC SAFETY COMMITTEE - 2020
CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
20-001	Sherwood View Estates / Stop &/or Speed Limit Signs	C	1/1/2020	Sign approved by committee, 9/24/2020. City Manager approved and stop sign installed on 10/28/2020. Speed limit signs determined to be unnecessary.
20-002	SW Sunset & SW Cinnamon Hill PI- Drivers not stopping for pedestrians. Drivers go too fast through area.	C	2/4/2020	Crosswalk currently going in at nearby location (Sunset & Pine). Request denied, 8/27/2020.
20-003	Flashing crosswalk sign at Sunset and Timbrel	C	4/22/2020	12/10-City staff checking to see if this is included in a future CIP. 12/31-CIP calls out single lane roundabout. Nothing more is defined in project description.
20-004	Request for two additional stop signs at Villa, Wildlife Haven & Railroad	Revisit 4/28/2022	8/20/2020	Recommendation for this to be added to the CIP list. The City Council will need to first approve. (9/24/20)12/10-City staff to see if this has been added to the CIP list. 12/31-Project inclusion into the 5 year CIP list is part of the City budgeting process which begins in Feb/Mar. Addition of this project to CIP is months away. 3/24/2022-Committee will revisit this at the 4/28 meeting to decide whether or not request warrants being on the CIP List. 4/28/2022-SPD to look into past complaints/issues at this intersection. Mr. Galati and Chair Wuertz will present their suggestions at the 5/26 meeting.
20-005	Requesting No Parking signs on both sides of Haide Rd (new high school)	C	8/25/2020	Issue does not exist at this time. Will revisit if it becomes an issue. (8/27/2020)
20-006	Crosswalk @ 1st & Ash by traffic circle needs signage & appropriate paint on roadway.	C	9/2/2020	Mr. Galati will gather more information re: what is still to be done and when and will let committee members know at the 10/22/2020 meeting. Crosswalk to be repainted/striped. Current Signage deemed adequate.

O=Open/C=Closed/P=Pending/N=New

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2020

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
20-007	Driveway obstruction on Lavender PI/Request curb to be marked as "No Parking Zone" and painted red.	C	9/24/2020	12/10-No Parking Signs approved and will go through City approval process. Basketball Hoop still needs to be addressed and followed up on. 1/28/21-notification signs need to be posted prior to No Parking signs. 2/25/21-Next step: sign installation. 3/25/2021-Ms. Hajduk looking into appeal process. Will report back to committee at April meeting. 4/22/2021-Closed
20-008	Request blinking yellow LED light for pedestrians to activate when crossing Sunset @ Woodhaven.	C	10/1/2020	12/10-Approved w/Modifications. City staff to make a request to City Council that this CIP project be moved up on the priority list. 12/31-Project inclusion into the 5 year CIP list is part of the City budgeting process which begins in Feb/Mar. Addition of this project to CIP is months away.
20-009	Trim or remove bushes at SW Meinecke Pkwy & SW Sequoia Terr / Need marked crosswalks. <i>12/31/2020-ammended to request that bushes be removed altogether.</i>	C	10/20/2020	12/10-City Engineer to update and share previous report for this area at January meeting. 12/31-Requestor ammends request. To be discussed at Jan meeting. 1/28/2021-Modifications approved by TSC-City staff to proceed with next steps: Signage, Striping, ADA Ramps 2/25/21- Forwarded to City Manager for approval. 3/25/2021-Request approved and forwarded on to Public Works for implementation. 6/24/2021-All work complete except for truncated dome installation - due to be completed by end of June. 9/23/2021-Mr. Galati stated that the truncated dome installation is part of a project listed on the CIP List (Ice Age Tonquin Trail Improvement Project). The TSC voted in favor of closing out this request, as it is only a matter of time before all is complete.
20-010	Trim or remove bushes at SW Meinecke Pkwy & HWY 99 / Need marked crosswalks.	C	10/20/2020	12/10-This area is ODOT's responsibiity. City staff will submit request to ODOT.

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TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2020

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
20-011	Extend No Parking Zone and/or Curbs Painted Red-Visibility Issue at Huntington Ln & Yorkshire Way	C	10/21/2020	12/10-Will be addressed through enforcement and education by the Sherwood PD.
20-012	Additional Street Lights @ the corner of Sunset & Ladd Hill Rd	P	10/23/2020	12/10-City Engineer to check on ownership/management of light fixtures and see if replacing is feasible. Committee members to research further on their own. 1/28/2021-City Engineer will gather photometric data. 2/25/21-Light Meter purchased. Hope to have data by March meeting. 3/25/2021-Hope to have data by April meeting. 4/22/2021-Data provided and recommendations made. Public Works to replace light element on NW corner, then re-evaluate. 9/23/2021-Data indicates that additional light/pole should be installed. Checking with Public Works to see if possible. 10/28/2021-Captain Carlson waiting for approval from City Manager. Checking with Public Works on time line. 1/27/2022-City Manager has approved this project and materials have been ordered by the Public Works Department. They are waiting on receipt of the supplies and are hoping for a spring completion.
20-013	Flashing Crosswalk Sign Requested at Crosswalk that goes across Cedar Brook Way	C	11/3/2020	1/28/2021-City Engineer will meet with Transportation Engineer to discuss possible options.2/25/21-Proposed changes not recommended by City Engineer or Transportation Engineer.
20-014	Request for curbs to be painted in No Parking zone along Cedar Brook, as well as in crosswalk along Berkshire Terr / Cedar Brook Way	C	11/3/2020	1/28/2021-Police Department will continue with frequent patrols of this area.

O=Open/C=Closed/P=Pending/N=New

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2021

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2021-001	Concerns for intersection @ Ladd Hill & Sunset/traffic light & extra patrol proposed.	C	2/10/2021	3/25/2021-City staff to gather information to provide to committee at April meeting.6/24/2021-Traffic count/speed data acquisition for Ladd Hill Rd tentatively scheduled for late July or early August. 9/23/2021-TSC voted to close this request with the the PD to continue with regular and frequent focused patrols.
2021-002	Request to relocate crosswalk signal at the new School District Office (formerly Hopkins Elementary) to Hawks View Elementary.	C	2/19/2021	3/25/2021-City staff to coordinate with the Sherwood School District. City to review school zones and signs and relocate signs as appropriate. Ms. Hajduk will check with City Attorney on requirements to place "traffic control change" signs. 6/24/2021-School zone signs have been moved. Flashing sign has been modified from 20 to 25 mph. Yellow backing will be replaced with white. 9/23/2021-Everything has been completed. Request Closed.
2021-003	Request for Mini Roundabout @ 1st & Oak to help deter speeding.	C	3/9/2021	4/22/2021-Data collected did not warrant a mini roundabout at this intersection at this time. If issues progress, will take another look.

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TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2021

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2021-004	Request for truncated domes at curb cuts at the Senior Center entrance on Sherwood Blvd.	C	5/17/2021	6/24/2021-Request reviewed by TSC. City staff to collect more data to present at July meeting. 9/23/2021-Public Works will be asked to add this request to their list of intersections to be reconstructed to meet ADA standards. City staff will ask Public Works if they can, at minimum, paint basic pedestrian crossing striping at the intersection as soon as possible. 10/28/2021 - Status not yet received from Public Works. 1/27/2022 - Pedestrian Crossing Striping has been completed. Reconstruction of the truncated domes is on the Public Works Department's list, to meet ADA standards. This is part of a larger project to be done down the road. 2/24/2022-Decision to close out this request, as truncated domes are already on the list for a future project.

O=Open/C=Closed/P=Pending/N=New

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2021

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2021-005	Request for stop sign, speed bumps and/or crosswalk @ SW Old HWY 99 & SW Crooked River Ln.	P	5/20/2021	6/24/2021-Request reviewed by TSC. City staff to collect more data to present, hopefully, at August meeting. 9/23/2021-City Engineer will get assistance from firm to conduct a speed and ped count analysis, as funding is available. 10/28/2021-Captain Carlson to request approval for funds to conduct analysis. 1/27/2022-City Manager has approved funding to hire an outside agency for the ped counts. Traffic counts scheduled by City Engineer in the next week. City Engineer to schedule pedestrian counts with outside agency, DKS. 3/24/2022-Speed Count Analysis reviewed. TSC will do more comprehensive review, once Ped County Study is completed. <i>(Not ready for 4/28 meeting. Add to May meeting agenda?)</i>

O=Open/C=Closed/P=Pending/N=New

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2021

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2021-006	Request for No Parking Zone between SW Hosler Wy & YMCA entrance.	P	5/20/2021	6/24/2021-Request reviewed by TSC. City staff to collect more data to present at July meeting. 9/23/2021-Request to Public Works to paint the curb lines yellow at the 20-foot mark at the intersection at SW Hosler Way and Woodhaven, including the curb with the fire hydrant. After the painting has been completed, the SPD can then enforce the code for parking along those areas as well as within the required six inches of the curb. City Engineer to gather info on the pedestrian crossing. Will present at Oct Meeting. 10/28/2021-City Engineer still working on gathering data. Captain Carlson checking with Public Works on status for painting request. 1/27/2022-City Engineer had spoken to Public Works about painting the striping. Captain Carlson to check with Public Works on time line.4/28/2022-Captain Carlson reported that Public Works is hesitant to paint curbs. They are looking into a yellow adhesive tape. SPD will continue with extra patrols of that area. Folks are still parking where they shouldn't. 5/26/2022-Officers giving out warnings for parking too close to crosswalks and intersections. PSA to go out at the beginning of the next month.

O=Open/C=Closed/P=Pending/N=New

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2021

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2021-007	Speed hump modification on Division Street between Snyder Park entrance & Cuthill Place	C	8/25/2021	Request has already been reviewed by the City Engineer and City staff. Recommendations are included with Request Form. 9/23/2021-City Engineer to conduct speed study before the holiday season and present results to the TSC. 10/28/2021-Data collected - TSC determined no additional action is needed. Request is closed out.

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TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2021

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2021-008	Safety concerns for intersection at Sunset & Timbrel / Suggestions to include: 1) Offer bus rides for kids that cross there. 2) Require crossing guards until 8:15 a.m. on school days and potentially after school until 3:45-4. 3) Install a push to walk flashing light	P	7/15/2021	10/28/2021-Captain Carlson to make recommendation to City Council to conduct traffic and ped count studies to see if this needs to be adjusted and/or moved up on the current CIP List. It is currently scheduled in the long term. 1/27/2022-Captain Carlson received response back from the Sherwood School District (SSD) regarding numbers 1 & 2. For #3, the SSD would like to work with the City on getting a grant to pay for flashing crosswalk lights. Motions made at Jan meeting: Request for speed and pedestrian counts by the City, adjust crossing guards times at crosswalk and school zone beacons. Talk to SSD about grant options. 3/24/2022-Captain Carlson to request additional signs (City Manager). Ms. Hajduk to add request for traffic study analysis to be completed from Pinehurst to HWY 99 on Sunset to CIP List. 4/28/2022-Ped count study not yet completed. Mr. Galati feels that speeding is an issue. City is adding a comprehensive pedestrian crossing study to the CIP. City staff has meeting scheduled w/school district. Suggestion to keep this request on TSC's radar. More updates provided at next month's meeting.

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TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2022

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-001	Complaint received by the City of Sherwood in 2019 - forwarded to the TSC for review: Concern regarding pedestrians crossing at Handley & Roellich.	C	Received by City Staff-March 2019 / Forwarded to TSC 1/13/2022	Complaint was received by Mayor Mays and then reviewed by the City Engineer in March of 2019. 1/5/2022-New City Manager requested the TSC to review information gathered at the 1/27/2022 meeting. 1/27/2022-Captain Carlson to increase police presence on Handley to see if there is still an issue. Then go from there. 3/24/2022-Capt Carlson reported that no issues were observed by officers when conducting a focused patrol (1/13-3/15/2022, 4.6 hours total). Will send update to City Manager. TSC voted to close out request.
2022-002	Corners in Old Town at Attrells & Park. Cars park on corners, making it difficult to see pedestrians, especially children. Would like "no parking" stripes on each corner of side streets in Old Town.	P	12/15/2021	1/27/2022-The PD and City will help to educate drivers regarding parking in Old Town, in part, with social media posts. Police will help to educate with warnings. Will revisit after a month. 4/28/2022-Capt Carlson met with Public Works. Per state statute, you are not supposed to park within 20 feet of a crosswalk. It was determined that some of the parking spaces do not meet that statute. Public Works is working on a way to meet the requirements without eliminating too many parking spaces. 5/26/2022-Public Works is still working out how best to make updates. SPD will be putting out a PSA soon regarding enforcement and education.

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2022

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-003	No stop signs and poor visibility due to parked cars at SW Park and 1st Street in Old Town.	P	12/20/2021	1/27/2022-As this is similar to 002-this will be revisited after the feedback is received for 002. 4/28/2022-Public Works will be looking at this one at the same time they look into 2022-002. 5/26/2022-Public Works is still working out how best to make updates. SPD will be putting out a PSA soon regarding enforcement and education.
2022-004	Exit lanes from Walmart main entrance onto Langer Farms. Request to make right or left turn only-no straight through to Target option.	P	2/21/2022	3/24/2022-TSC requests to review previous traffic studies for this location at next meeting. 4/28/2022-Several studies and analysis have been done for this area. Does not make sense to re-open. Decision to get education to drivers regarding stop bars and pedestrians to stop, look and listen before walking into street. Will look into getting copies of previous reports to TSC members for review.

TRAFFIC SAFETY COMPLAINTS / REQUESTS

TRAFFIC SAFETY COMMITTEE - 2022

CITY OF SHERWOOD

<u>Project #</u>	<u>Brief Description of Request</u>	<u>*Status</u>	<u>Date Rec'd</u>	<u>Notes</u>
2022-005 .1, .2, .3 & (.4-New for 4/28)	Edy Road - Requests to lower speed, add more lighting, sidewalks, bike lanes & crosswalks.	P	2/21 & 22/2022 & 3/24/2022	3/24/2022-City Engineer still waiting for results from traffic study. Will revisit at April meeting. 4/28/2022-Ms. Hajduk to submit MSTIP application for improvements to Edy. City Engineer still working on traffic study for this and 2022-006. Application submitted to the state to reduce speeds on Edy and Elwert from 40 to 35. TSC to write letter of support to submit with the MSTP application. Ms. Hajduk will work with Chair Wuertz to draft a letter and present at the May meeting. 5/26/2022-City Engineer presented a Traffic Volume / Speed Count Analysis. Has submitted letter to county to lower speed to 35. County has approved and now needs the state's approval. Mobile speed sign with blue and red lights will be moved from Sunset to Edy Rd soon. Public outreach and speed enforcement will help with speeding.
2022-006	SW Elwert & Haide-lower speed limit, speed bumps on north and southbound on Elwert - OR - stop signs with flashing lights.	P	3/4/2022	4/28/2022-See above. 5/26/2022-See above.
2022-007	Request for flashing lights @ crosswalk located at Cedar Brook Way & Meinecke Pkwy.	P	3/17/2022	4/28/2022-A similar request had already been submitted to the City, prior to the formation of the TSC. At that time, trees were cut down to improve sightline and parking spaces were moved back from crosswalk. This is also similar to TSC request #'s 2020-13 & 2020-14. Will reach out to HOA for clarification on specifics. 5/26/2022-HOA not available to provide clarification.



Exhibit "B"

Sherwood Police Department
20495 SW Borchers Drive
Sherwood, OR 97140
Ph: 503-625-5523 ♦ Fax: 503-925-7159



Received Monday, 6/6/2022 as a "Citizen's Comment", to be read at the 6/23/2022 TSC Meeting.

Traffic Safety Complaint/Request Form

In accordance with the City of Sherwood's Municipal Code, citizens interested in requesting any action regarding traffic safety shall complete and submit this form to the Sherwood Traffic Safety Committee for review and consideration. Upon receipt of a completed form, city staff will review the proposed request and forward it to the committee for formal review. Contact with the applicants regarding the request will be included in the review process.

Completed forms shall be submitted to:

Sherwood Traffic Safety Committee
c/o Sherwood Police Department
20495 SW Borchers Drive ■ Sherwood, OR 97140
policeinformation@sherwoodoregon.gov

Feel free to attach additional sheets containing pictures, maps, or additional text if the space provided is insufficient.

1. Requestor's Contact Information:

Name: _____
Address: _____
Phone Number: _____
Email: _____
Date form submitted: 6-5-22

2. Please identify the specific location/intersection of concern:

SW Oregon St between the roundabout at SW Murdock Rd to SW Langer Farms Pl

3. Please describe the nature of the traffic problem which concerns you:

There is excessive speeding during this stretch of the road. The speed limit is 25mph. However people drive much faster than the speed limit. They tailgate and even pass across the yellow line. I travel this road several times a day and the drivers are generally driving too fast. There are residences with children on one side and it is not safe for them either.

4. Please describe what actions (if any) you feel would reduce your traffic concerns:

Whenever possible, please have a patrol car parked on this street and give speeding tickets to these excessive drivers. If available, a speed detector sign with a camera would deter and slow down drivers. Thank you for your consideration.

Please attach any photographs and/or diagrams that document the problem.