



AGENDA



Police Advisory Board	
Date & Time:	Thursday – October 19, 2023 7:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood 97140
Attendees	
P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Richard Amicci (TSC Liaison)	Chief Ty Hanlon
Diane Foster	Angie Hass-Executive Assistant
Brandi Morton	
Lawrence O'Keefe	
Mike Schultz	
Amanda van Arcken New!	
Chris West	

This meeting will be live streamed at:

<https://www.youtube.com/user/CityofSherwood>

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of August Meeting Minutes (Chair)
4. *Citizen Comments
5. Board Member Announcements (Chair)
 - a. New Board Member Introduction: Amanda van Arcken
6. Business (Chair)
7. Traffic Safety Committee Update (TSC Liaison)
8. Councilor News
9. Staff Report(s)
10. Adjourn (Chair)

***How to Provide Citizen Comments:** Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Police Advisory Board

Date & Time:	October 19, 2023 - 7:00 pm
Location:	Sherwood Police Department-Community Room 20495 SW Borchers Drive Sherwood, OR 97140

P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Richard Amicci (TSC Liaison)	Ty Hanlon – Police Chief
Diane Foster	Angie Hass – Executive Assistant
Brandi Morton	
Lawrence O’Keefe	
Mike Schultz	
Chris West	
Amanda van Arcken <i>New!</i>	

This meeting was recorded and is available for viewing through the City of Sherwood’s YouTube channel:

https://www.youtube.com/watch?v=OR_54R1QRqQ

1. Call to Order

Chair Dorsey called the meeting to order at 7:00 p.m.

2. Roll Call

Board Members Present: Chair Brian Dorsey, Vice Chair Laurie Zwingli, Richard Amicci, Lawrence O’Keefe, Mike Schultz (Zoom), and Chris West

Board Members Absent: Diane Foster, Brandi Morton and Amanda van Arcken

Staff Present: Chief Ty Hanlon, Councilor Kim Young and Executive Assistant-Angie Hass

Approval of Minutes- August 17, 2023 Meeting Minutes

Mr. West moved that the August meeting minutes be approved as presented, with the edit that Ms. Hass was already notified of. Vice Chair Zwingli seconded the motion. All present board members voted in favor of approval.

3. Citizen Comments

N/A

4. Board Member Announcements (Chair)

a. New Board Member Introduction: Amanda van Arcken

Due to circumstances beyond her control, Ms. van Arcken was unable to attend her first meeting. She is looking forward to meeting everyone at the November meeting.

Mr. Amicci let folks know that if they haven't already checked out the Pirates of Pinehurst, they should. He talked about walking the trails and finding a medallion with his children - it is pretty cool. Vice Chair Zwingli asked if there are actual performances, and she was told that there are. The performances begin at 7, 7:30, 8 and 8:30. Times vary, depending on whether it is a weeknight or weekend. The show is about 10 minutes long. Mr. Amicci elaborated a bit on what is all included in the show. Councilor Young stated that the schedule is posted on their Facebook page as well as Instagram.

Mr. O'Keefe has been travelling the last couple of months and it has been really fun. He appreciates the City putting up pickle ball courts.

Chair Dorsey asked the Chief if he was aware of any noise complaints regarding the pickle ball games that have been taking place at Snyder Park. The Chief hadn't heard of any.

Vice Chair Zwingli announced that the Police Foundation is putting together a toy drive. It will be a bit of a competition with the Foundation and Police Department versus the Fire Department. She'll have more details at the next meeting. It isn't for Christmas gifts. The goal is to collect toys for the officers to carry around in their cars to give out when they are on patrol. They will do some social media promoting. They are tentatively looking at December 9th for the drive and it will probably take place at Langer's during the Cars & Coffee event.

Mr. West spoke of a story, out of Washington state, that he heard on a local radio station one morning, on his way to work. They talked about a police department that had done some training for autism awareness. They have stickers that parents of autistic children could put on their cars, or by their front doors. This would be a way for first responders to be aware when they come upon a house or vehicle that there may be someone present that has communication challenges. The Chief talked about calls that they occasionally receive where it is requested to not respond with lights and sirens as those things can agitate. He stated that he would see if he could find something online. Vice Chair Zwingli talked about the importance of training. When an autistic person gets escalated their sense of fight or flight kind of kicks in and their ability to hear and speak goes away. One of their last senses to leave is their ability to see. They may not be able to communicate or tell you what's wrong. It is very helpful to know these things, when dealing with a situation such as that.

Mr. West stated that they're a household with firearms. They're into shooting for sport and hunting. He will be bringing his four-and-a-half-year-old granddaughter to Saturday's firearms safety course at the PD. He thinks this is important and is glad the PD is involved with that. The Chief said it is a great program and that this will be the fifth or sixth session. The instructor does a fantastic job, and they will continue to offer this on a regular basis. The classes fill up pretty quickly. Councilor Young asked if there is a charge. Chair West replied that it is free, but they accept donations. Mr. Amicci stated that he took his kids to a previous session and thought it was very well balanced and appropriate for kids.

<https://kidssafefoundation.org/>

Chair Dorsey talked about how firearms safety training for kids is beneficial even if your household doesn't have firearms. In today's world, who knows where you'll come across a firearm. Whether it's real or fake, you want to handle it the same way. That is something that can't be stressed enough.

Chair Dorsey talked about a recent runaway incident that had taken place in his neighborhood. He felt it was handled well, and commented on how the community came together. Mr. West shared that there were two recent runaway incidents, and one was from their neighborhood. Chair Dorsey asked the Chief his thoughts on how they were handled. The Chief replied that those two incidents were made more aware of, and put in the limelight, because of social media. It is not uncommon to have similar situations. Some families just choose to not go the social media route, for different reasons. The PD takes the situations seriously, regardless. They use a lot of resources, right out of the shoot, to see if they can figure out where they're at and what they're doing. Councilor Young thought that the reason one of them was social media heavy, was that one of the parents was out of state and that was their way of getting help. Chair Dorsey commented that it's good to let parents know that social media does have its positive attributes in situations like that. Mr. West stated that the post that the dad made requested that neighbors check their Ring videos. Mr. West checks his Ring video every morning from the night before. They are useful tools. The Chief agreed.

The Chief talked about a recent TikTok challenge that had been going around. It reminds all of us of the importance of parents monitoring what their kids are looking at and dealing with, because there is so much coming at them. The two runaway incidents that they had just talked about, weren't part of the TikTok challenge. Councilor Young said that the SRO talked about this in a recent SRO Corner post.

Chair Dorsey asked if it might be possible to add checking your Ring video camera batteries to the 9 PM Routine. The Chief made a note to pass along to Officer Mattson.

5. Business (Chair / Staff)

N/A

6. Traffic Safety Committee Update (TSC Liaison)

Mr. Amicci put together a summary handout to show the Board what the Traffic Safety Committee has been working on. It included some projects that were discussed at their last (August) meeting. **See Exhibit "A"**. There were no citizen comments or new complaints/requests received. He thought it might be nice for the PAB members to see how long some of these requests take. He explained that when something is on the more expensive side, it becomes an infrastructure project and goes through the City Council.

Mr. West stated that some of the requests are still on the list from when he and Mr. Smith were the liaisons. When they were on the committee, they had talked about the roundabout at Langer Farms, but nothing was ever done. Councilor Young explained that the City had done a relook and it was determined to leave the roundabout as is, for now. A discussion ensued regarding the necessity of using a turn signal when entering or leaving a roundabout. It was stated that it is not required when entering the roundabout, but it is when exiting.

Mr. Amicci shared that new lane lines have been painted on TS and Roy Rogers. Councilor Young stated that the photo enforcement at that intersection is back on. The Chief said that they are tracking for speed, north and south. The speed limit is 35, due to road construction. It will be, approximately, another year before the work is completed.

7. Councilor News

Councilor Young reported that the City Council is holding a Work Session at every other Council meeting regarding the Sherwood West area and a potential UGB expansion request to Metro. They have to make their decision by early December. Their letter of interest needs to go to Metro and in their letter, it needs to be a basic outline of what the City might ask to come in. There are 1,200 acres by the high school, and they can ask for as little or as much as they want to. That is what they are grappling with. They have one more Work Session prior to the deadline. If they do put in a letter of interest, they have to have their full request, outlining exactly what they want, by April. The Sherwood West concept plan was approved a couple months ago. They need to decide if they are looking at a master plan or just an annexation agreement.

On November 7th, Washington County Sheriff, Pat Garrett, will be giving a jail staffing and capacity presentation to the City Council. It was mentioned that Sheriff Garrett is retiring at the end of November.

On November 21st, the City Council is slated to award a contract for the pedestrian bridge, finally. Closing date for bids is Halloween.

Chief Hanlon presented the PD policy updates to the City Council at their last meeting.

The City Council has been working on coordinating with the school district to put together a Youth Advisory Group. The intention is for the students to learn about local government. It will comprise of 16 students from Sherwood High School, four from each grade. A couple of the City Council members really want to have some positions filled by students that don't attend the traditional Sherwood schools, such as home schooled, etc. She shared a bit about what they will be doing. It's brand new and will be in a trial stage for a while. Mr. West stated that there are cities in the area that have a youth serving on the City Council. Councilor Young added that, in those cases, the youth is a non-voting member. The City manager and school superintendent will be the ones leading those meetings.

On December 5th, the City Council agenda shows that there will be a Traffic Study Update for Sunset Blvd from Heatherwood to HWY 99.

Councilor Young shared the challenges the City has been facing with hiring a new Civil Engineer.

Mr. West asked how the Charter Review Committee was coming along. Councilor Young believed the application process would be closing the following day. The next step will be for the mayor to

review the different applications and make his recommendations to the City Council. Once that is done, they will start setting up the meetings. Mr. West asked if the intent was to have something on the May ballot. Councilor Young thought it would be more likely next November. Chair Dorsey thanked Mr. West for stepping up to serve on that committee.

8. Staff Report(s)

Chief Hanlon announced that the PD is hosting a Drug Take Back event on October 28th from 10-2.

The Chief reported that the PD has a new Evidence Technician, Sheena Burke, who started in September. Bill Collins is now a full time Community Services Officer (CSO). For quite some time, he was working both positions. They are super excited to have Sheena. She's great and is getting dialed in. She came to them from the Yamhill County DA's Office. The CSO position takes care of Municipal Court security, helps with cold calls, traffic calls, etc. Bill is currently helping Sheena with training, etc.

The PD has two new lateral officers scheduled to begin the next month (November). Because they are both laterals, the downtime of training will be less. The Chief talked about the challenges of availability for the academy classes. Councilor Young asked how many officers need to go to the academy and the Chief replied, one, at this time. The Chief stated that they will probably see that officer on the road sometime in July. Mr. West asked about the officer who had been injured at the academy. The Chief said that the officer has been released from light duty and is back at the academy to finish up his training. He will, hopefully, be on the road in the next couple of months.

They have a new SRO at the middle school. As of October 1st, Officer Preston Neumann took over that role and is doing a great job. Officer Wolfer will remain, primarily, at the high school and both SRO's will be available for the elementary schools. They will both take on the SRO posts, collaborating together.

October is breast cancer awareness month. All of the officers are wearing their bright pink patches in recognition. October is also domestic violence awareness month. They have some vehicles with temporary purple ribbon graphics on the hoods of the cars in recognition.

The Chief reported that the PD has a presentation scheduled regarding sleep studies. It is no secret how staying up all night, working graveyard, as well as transitioning from nighttime to daytime and vice versa, can impact your body. They will be talking about having the ability to take naps - 15, 20, 30, or more, minutes. They will be talking about the importance, in law enforcement, for them to step off the road for 20-30 minutes and recuperate. For him, personally, he is a power napper. He can take 7, 8 or 10 minutes and it makes a difference. This falls in line for their officers and their wellbeing. Working graveyard is hard on the body. He shared a bit of how it was for him when he worked graveyard, back in the day. They will talk about how lack of sleep can be just as

dangerous as DUI's. He thinks the officers are excited to learn about this and what the department will, potentially, implement within the agency. Some agencies around the area, have already made some adjustments.

The Chief talked about current staffing challenges. They have been looking ahead for planning, making note of who's retiring and some of the challenges that are coming up. The department has been running ragged the last three months, or so. A lot of times, starting a shift below minimums. The short handedness is due to injuries, FMLA, training, etc. It's just all hitting them at once. He is hearing that, as much as overtime sounds great in the beginning, officers can only keep that up for so long. Officers are troopers, but they are starting to show the wear and tear. He spoke of the other evening (same night as a City Council meeting) where they had to call in other agencies to assist and Chief was even taking calls. This isn't something that hasn't happened before, but it just seems like it's compounded. He is concerned, especially, with more upcoming leave of absences. They are trying to get creative on how best to cover the shifts. He will keep the PAB posted. Mr. O'Keefe and Mr. Schultz have offered to assist the Chief with gathering data, sifting through it and then bringing it back to the PAB to work on putting together a plan. Once there is something to present, he will take it to the City Council. He went on to talk about how fast things are changing and the importance of retention. Mr. West asked if some of the challenges have anything to do with the recent COVID outbreaks and the sabbatical part of the new contract. Chief Hanlon stated that it was different than that and talked of some who are out for longer periods of time, weeks and months, for different reasons. This has a big impact on an agency this size. Chair Dorsey asked if Reserves are able to help. The Chief said Reserves aren't able to ride solo. Mr. West asked when Captain Carlson was retiring. The Chief replied that he is planning on putting in another year, or so.

Chief Hanlon talked at bit about the recent flannel social media post.

Mr. West has been badgering the Tigard PD about upping their game on their social media posts. He thinks that would help with their upcoming public safety levy.

Chief Hanlon reminded the board that they had previously talked about officer involved shootings and officers being able to review body worn camera (BWC) footage for report writing. At the time, he was pretty sure of Washington County's stance, but he did follow up with DA, Kevin Barton. Washington County officers are allowed to review footage for report writing. However, that is the general guideline, not 100%. There can be circumstances where something might come into play and an officer is not going to watch it. As a general rule, that is the stance for Washington County.

Mr. Amicci asked about the PD vehicles and if there are more coming. Chief Hanlon stated that due to the automotive manufacturer strikes, they don't have any idea when they might be getting more. It is all dependent upon how the strike shakes out. Mr. O'Keefe provided a bit more

information on the strike and how much money it is costing daily, in addition to holding up production. There are a lot of people off work right now. Mr. West added that the suppliers are also being affected.

9. Adjourn (Chair)

At 7:59 p.m., Vice Chair Zwingli made a motion to adjourn the meeting and Mr. West seconded the motion. All board members voted in favor.

The next meeting is scheduled for November 16th at 7 p.m.

Approval of Minutes:


Chair Brian Dorsey

11/16/2023
Date

Attest:


Angie Hass-Executive Assistant

11/16/2023
Date

Pending CIP/ADA Projects

2020

- Request #2020-004: Request for two additional stop signs at Villa, Wildlife Haven & Railroad
- Request #2020-008: Request for blinking yellow LED light for pedestrians to activate when crossing Sunset @ Woodhaven

2021

- Request #2021-004: Request for truncated domes at curb cuts at the Senior Center entrance on Sherwood Blvd.
- Request #2021-005: Request for stop sign, speed bumps, and/or crosswalk @ SW Old Hwy 99 & SW Crooked River Ln
- Request #2021-008 & Request #2022-009: Safety concerns for intersection at Sunset/Timbrel (install a push to walk flashing light)
 - ped crossing signs have been installed, but flashing lights request is a CIP project

2022

- Request #2022-004.1 & .2: Exit lanes from Walmart main entrance onto Langer Farms. Request to make right or left turn only-no straight through to Target option
- Request #2022-008 (connected to #2022-004.1 & .2): Concerns for intersection at Walmart & Langer Farms Pkwy

2023

- Request #2023-002: Request for additional signage & flashing lights at SW Kathy St crosswalk area leading to Murdock Park (ADA compliant ramp needed)