



AGENDA



Police Advisory Board

Date & Time:	Thursday – April 20, 2023 7:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood 97140
Attendees	

P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Richard Amicci	Chief Ty Hanlon
Diane Foster (TSC Liaison)	Executive Assistant-Angie Hass
Lawrence O'Keefe	
Marie Schapp	
Mike Schultz	
Mike Smith (TSC Liaison)	
Chris West	

This meeting will be live streamed at:

<https://www.youtube.com/user/CityofSherwood>

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of February Meeting Minutes (Chair)
4. Board Member Announcements (Chair)
5. Business (Chair)
6. Traffic Safety Committee Update (TSC Liaisons)
7. Councilor News
8. Staff Report(s)
9. Citizen Comment

How to Provide Citizen Comments: Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

10. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Police Advisory Board

Date & Time:	April 20, 2023 - 7:00 pm
Location:	Sherwood Police Department-Community Room 20495 SW Borchers Drive Sherwood, OR 97140



P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Richard Amicci	Ty Hanlon – Police Chief (via Zoom)
Diane Foster (TSC Liaison)	Jon Carlson – Police Captain
Lawrence O’Keefe	Arturo Garcia- Police Officer
Marie Schapp	Angie Hass – Executive Assistant
Mike Schultz	
Mike Smith (TSC Liaison)	
Chris West	

This meeting was recorded and is available for viewing through the City of Sherwood’s YouTube channel: <https://www.youtube.com/watch?v=A3fPjuaa9m4>.

1. Call to Order

Chair Dorsey called the meeting to order at 7:00 p.m.

2. Roll Call

Board Members Present: Chair Brian Dorsey, Richard Amicci, Lawrence O’Keefe, Marie Schapp, Mike Schultz and Mike Smith

Board Members Absent: Diane Foster, Chris West and Vice Chair Laurie Zwingli

Staff & City Council Liaison Present: Chief Ty Hanlon (Zoom), Captain Jon Carlson, Councilor Kim Young and Executive Assistant – Angie Hass

3. Approval of Minutes

February 16, 2023 Meeting Minutes

Mr. Smith moved that the February meeting minutes be adopted as presented. Ms. Schapp seconded the motion. All present board members voted in favor.

4. Board Member Announcements (Chair)

Mr. Amicci shared his experience from a recent ride along he took with Officer Paul Mattson the month prior. He highly recommended that others on the Board or anyone watching from home, go on a Ride Along if at all interested. He spoke of one stop that really stuck out for him, that evening, which happened to be St. Patrick's Day. Officer Mattson had pulled someone over for a minor, routine traffic stop. As Officer Mattson had spent such a long time talking to the driver of the vehicle, Mr. Amicci asked him if he had spent so much time talking to the driver because he was a minor? Officer Mattson stated that he had noticed that the driver had been crying. The driver explained to Officer Mattson that he had just been dumped in a really bad way. Officer Mattson then took off his law enforcement hat and put on his counselor hat. Mr. Amicci felt really proud that the Sherwood Officers have that level of kindness, empathy, and professionalism to help spread the goodwill in the community. It was an eye-opening experience for him.

Ms. Schapp announced that she will be resigning from the Police Advisory Board, as she is moving out of state. The June meeting will be her last. She will be very missed.

Mr. O'Keefe stated that his term will be expiring at the end of June. He would be honored to be reappointed. He will be absent at the May meeting.

Chair Dorsey shared that the post the SPD made that day, (4/20) about 4/20, was blowing up. One of the local TV stations, KGW had even talked about the post on their news cast. Whenever there is a situation when people are questioning the validity and the value of the Sherwood Police Department, that type of press and transparency is invaluable. It's amazing how information can be boring, bland and nobody pays attention to it, or it can be engaging, fun, and entertaining. He added that he likes that these social media posts are put forth in such a way that people not only learn from it, but they pay attention and share it. He applauds the continued efforts and support that the PD is giving their people to put those messages out there.

Chair Dorsey thinks that there are a lot of great lessons that they're learning through this process of the School Board putting their levy forward. There will be some good take aways for the PAB as they prepare to look at what they want to do moving forward. The main thing is telling the story. How did the PD get here and the different path moving forward that could be the outcomes based on how things turn out. It will be interesting to see it happening now and what the PAB can take from this. What lessons and learning opportunities are there. Councilor Young asked for clarification on what Chair Dorsey meant. Chair Dorsey stated that the PAB can learn about the levy process and the communication of the community, not the levy itself.

Mr. Amicci asked Captain Carlson if he would like to introduce himself. Captain Carlson shared that he is the Administrative Captain and was attending the meeting due to Chief Hanlon not able to be there in person. Officer Garcia was on duty and had stepped into the meeting to listen in, while in between calls for service. Chair Dorsey thanked both of them for being there.

5. Business (Chair / Staff)
N/A

6. Traffic Safety Committee Update (TSC Liaisons)

Mr. Smith shared a bit from the March 23rd TSC meeting stating that they had reviewed a request for a stop sign and/or speed bumps on SW Oldy Hwy 99 and Crooked River Lane. The City is working on getting a pedestrian count study done for that area. It is taking a while due to funding. The cost for this may come out of the TSC's budget.

The TSC also discussed their concern regarding the fact that there is, currently, no adequate method to account for the \$100,000 budget TSC has. The TSC isn't informed when funds are allocated by the City Council or City staff, so they don't know how much they actually have to work with. They are trying to come up with a solution.

City staff have been working on trying to come up with solutions for the overflow parking issue at the high school. They will be presenting possible solutions to the school district.

A request had been received asking for flashing lights at the crosswalk located at SW Upper Roy and SW Kathy. The crosswalk has been repainted. It was determined that the signage already posted is sufficient. Flashing lights are not permitted on the residential streets.

The TSC reviewed a request for speed limit signs on SW Pine Street, between SW Division and SW Sunset Blvd, in addition to an enhanced police presence. The TSC was told that the signs that were there had been removed due to construction and will be put back in place.

High school students have been parking on Orchard Hill and Fisk Street during the day, which makes it challenging for residents to get in and out. The TSC had received a request for a Residential Parking District. After looking into it, it was determined that where students are parking is legal. Councilor Young was surprised that there wasn't enough parking for students at the high school. Mr. Smith stated that part of the issue is that students get charged for parking at the high school. The TSC determined that there is not much to be done for that area, other than patrolling the area and keeping an eye out for illegal parking.

The TSC was provided with an update regarding possible lane changes by Walmart and Target. The City Engineer will be making recommendations to the City Council to include a tubular intersection.

Chair Dorsey inquired about the intersection at Sunset and Main Street. There is a concern with high school students speeding there in the mornings. Mr. Smith stated there has been a lot of discussion about that particular intersection.

Ms. Schapp asked Mr. Smith if he knew when the results from the crosswalk study would be completed for the area of SW Pinehurst and SW Woodhaven. Mr. Smith stated that they are still waiting for that information.

7. Councilor News

Councilor Young shared that the City Council and School Board had a joint meeting the night before, which they try to do quarterly. It went really well. They discussed the Safe Routes to School Program, SRO positions, etc. Chief Hanlon also attended. They discussed adding in a second SRO position. Councilor Young would like to see a third, at some point. Superintendent, Dr. Lyon, spoke about the upcoming levy and potentially creating a youth advisory committee, jointly, with the City and School District. This would allow students to experience government at the local level.

The pedestrian bridge design should be done in June. Once the work begins, it will be about a 12-month process to get it built.

Councilor Young reminded everyone of the Sherwood Police Foundation's annual fundraising gala being held on 4/28.

Ms. Schapp asked Councilor Young if she had information about the sale of the YMCA. Councilor Young stated that the Council voted to approve the sale to the YMCA. They are still waiting for the YMCA to sign their part of the sales contract. The agreed upon price is five million dollars. The YMCA is going to need some pretty big upgrades, as well as expansions. This will be a win, win for the YMCA. The City will be keeping the skate park as that was built with a state grant and they can't sell it.

8. Staff Report(s)

Chief Hanlon shared that the Bowling with a Cop fundraising event brought in twice the amount of money that they brought in the year before, totaling a bit over \$3,500. It was a great event. He had been a little apprehensive about it being during Spring Break, but it actually worked out well. They will try to book again for the same time next year. There was a lot of great interaction and engagement with the community.

He went on to talk about the 4/20 SPD FB post that Chair Dorsey mentioned. He stated that it is really important that officers are out there enforcing, while lightheartedly adding a little humor to it.

His plan is for the PAB to begin discussing PD staffing at the May meeting. He will be bringing some of the staffing study documents they have, in order to help figure out what moving forward looks like. They are currently gearing up for budget meetings. At this point, the PD won't be asking for any new FTE's, short of an SRO. They are just trying to get their ducks in a row, know how they're going to move forward, figure out messaging they want to get out there, etc.

If they, in fact, go out for a levy, they can maybe lean on the school district's advice and experience. The other thing that the SPD is being challenged with is that they have three upcoming retirements this year. They are trying to get ahead of that. With DPSST behind and not able to provide the classes, statewide, for recruit academies – that adds another big challenge. DPSST doesn't have the staffing to put on enough classes that agencies need in order to train new officers. When the PD hires a recruit, they are looking at 15 months before that officer is fully trained and able to be out on the road. Consequently, laterals are extremely valuable right now. Fortunately, the SPD has some officers interested in joining the SPD, which is really appreciated. He believes they have received seven lateral officer applications, so far. A lateral requires 4-5 months of training, versus 15.

Chief Hanlon shared that they had recently implemented the Sabbatical Program and their first officer had just completed their sabbatical. He hadn't had a chance to speak to the officer yet, but he had heard that it was a good experience. They have some others scheduled throughout the upcoming year. He is really excited to see how this program is going to impact the health and wellbeing of their personnel in moving forward.

Captain Carlson and he will be heading down to Canyonville that next week to attend the annual DUII Conference Awards Dinner. Officer Mattson will be receiving the DUII Officer of the Year Award for the State of Oregon. He is being recognized, not only for his DUII enforcements in 2022, but his social media work, etc. Out of the 72 DUII arrests in Sherwood in 2022, 52 of those were Officer Mattson's.

National Drug Take Back Day will be taking place that Saturday from 10 am – 2 pm at the Sherwood Police Department.

The annual Food Drive & Shred Event has been scheduled for May 6th from 9 am-Noon.

Sergeant Shields's Retirement Reception will be held on May 3rd. It will be a great send off, but sad at the same time.

In addition to bringing staffing ideas and data to the May meeting to sift through, Chief Hanlon will also have some policy updates for the board members to review.

The Chief thanked Captain Carlson for attending the meeting and for all the work he does. He is an integral part of their team. He thanked Angie, as well.

Ms. Schapp asked about the policy updates and if it would be like the last time where he shares just the ones that have been changed. The Chief replied that was correct.

Mr. Amicci asked about the Citizens Academy's cancellation. Chief Hanlon replied that they had to cancel due to a few different factors. One being that they only had six applicants.

Additionally, as things would have it, staffing is going to be challenging for a while and the Academy requires a lot of hands on deck. A handful of officers will be unavailable to work the road for different reasons (paternity, maternity and military leave, etc.) over the next several months. It would further tax the remaining officers to hold the academy when they are so short staffed.

Mr. Smith asked how long the officer sabbaticals are for. Chief Hanlon replied that they are 30 days (four weeks). The premise of that is they “unplug” them. Officers have no computers, no cell phones, no court, etc. The idea is that they have the ability to step away and, hopefully, come back refreshed. Councilor Young asked if the officer truly stepped away. Chief Hanlon replied that they didn’t hear a word from the officer while they were away. Ms. Schapp asked what the requirements are in order for an officer to qualify. The Chief stated that the program is based on five years with Sherwood, or cumulatively. It is all part of a recruiting tool. Mr. O’Keefe stated that this would be attractive to laterals. Chief Hanlon believes that people recognize where the SPD is headed and that has really been his platform. The importance of the health and wellbeing of people, not only in this career, but when they step away from it, is important to him. As whole as you can be, walking out the doors, is his goal. Forest Grove also has this program. They are the only two departments in the State of Oregon that have the Sabbatical Program.

Mr. Smith asked about the DUII Officer of the Year Award and what the criteria is. Captain Carlson stated that the award encompasses a lot of different aspects. Criteria includes not only traffic stops and arrests, but training, works within the community, social awareness, etc.

Mr. Amicci stated that when he was on his ride along (St. Patrick’s Day), a lot of the people that were pulled over were driving from the casino (HWY 99) and/or just driving through Sherwood on their way to somewhere else.

Chair Dorsey asked if the department is seeing theft numbers going down due to their partnership with the local retailers, The Home Depot, in particular. Chief Hanlon stated retail theft is driving a lot of their time and effort. Officers that engage with the Loss Prevention (LP) personnel, exchange phone numbers, so that they can call and have interactions with people that are suspicious. There was a time that they were just call driven by the LP staff calling them, but now it’s a two way street. The different retailers have their own little tweaks and nuances to their enforcement. It’s not just a blanket approach. Officers are being really proactive – not only sitting in cars, but also walking through the stores. He didn’t have numbers to compare at that moment, but shared that last year, there were 91 calls for service at The Home Depot and proactively they were there 244 times. Sometimes the data isn’t 100% accurate and explained why that might be, including the fact that some of the retail staff call officers directly versus going through Dispatch. Walmart had 237 calls for service and 407 self-initiated. Target had 90 calls for service and 361 self-initiated. Kohls had 90 calls for service and 361 self-initiated. Just between those four retailers, the SPD had a total of 602 calls for

service and 1,742 self-initiated activities. The officers do a great job, even with minimal staffing. Councilor Young felt that the LP personnel must really appreciate the SPD officers. She shared that one of the individuals had just volunteered to help with the fundraising auction that next week. Captain Carlson said that they recently partnered with a couple of the LP personnel who did undercover operations with the SPD Detectives.

Mr. O’Keefe stated that he believes it is making a difference and explained that, in looking at the SPD’s FB posts, thefts have gone down. It is being noticed by the bad guys who might realize that they’re not going to come into Sherwood and get away with stuff.

Chief Hanlon stated that officers have been fantastic. They are being proactive and engaging. The next six months, however, will be challenging for staff. He mentioned that the PD did have a retired officer, a few years back, who stepped in to “temporarily” help cover the staff shortage when one of the officers had a year-long deployment. That officer ended up staying for several years. If there’s a retired officer that wants to come hang out with the SPD for a year, that would be fantastic.

Councilor Young is proud that Sherwood honors veterans and that the SPD has so many active military reserve officers.

Chair Dorsey asked about the catalytic converter theft situation, wondering if things had changed. Chief Hanlon talked about the big bust that came out of Beaverton. It was a multi-agency investigation and millions and millions of dollars. Everybody thought it was going to put a dent in the thefts, but it wasn’t two days later, Sherwood was taking more catalytic theft reports here in the city. He doesn’t believe it is as prevalent, but the thieves are not going to stop.

Chair Dorsey asked about the plan for the senior grad party night. He wondered if the SRO is going to be there or any other officers, for the security of the kids. Councilor Young stated that the grad party night will be out of the area and that they have very strict requirements for the event. Only a very few number of people even know of the location. Chief Hanlon stated that they would have an officer presence.

9. Citizen Comment

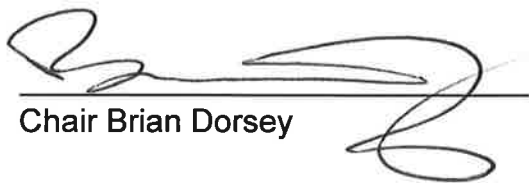
N/A

10. Adjourn (Chair)

Mr. Smith made a motion to adjourn the meeting and Ms. Schapp seconded the motion. All board members voted in favor and the meeting was adjourned at 8:04 p.m.

The next meeting is scheduled for May 18th at 7 p.m.

Approval of Minutes:


Chair Brian Dorsey

6/15/2023
Date

Attest:


Angie Hass, Executive Assistant

6/15/2023
Date