



AGENDA



Police Advisory Board

Date & Time:	Thursday - January 19, 2023 7:00 pm
Location:	Sherwood Police Department, Community Room 20495 SW Borchers Drive, Sherwood 97140
Attendees	
P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Richard Amicci <i>New!</i>	Chief Ty Hanlon
Diane Foster (TSC Liaison)	Executive Assistant-Angie Hass
Lawrence O'Keefe <i>New!</i>	
Marie Schapp	
Mike Schultz	
Mike Smith (TSC Liaison)	
Chris West	

This meeting will be live streamed at:

<https://www.youtube.com/user/CityofSherwood>

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of October & November Meeting Minutes (Chair)
4. Introduction of New Board Members (Chair)
5. Board Member Announcements (Chair)
6. Business
 - a. Boards & Commissions Dinner / 2022 Annual Report Recap (Chair)
 - b. Community Survey – Review Results (Chief/Chair)
7. Councilor News
8. Staff Report(s)
9. Citizen Comment

How to Provide Citizen Comments: Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

10. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Police Advisory Board

Date & Time:	January 19, 2023 - 7:00 pm
Location:	Sherwood Police Department-Community Room 20495 SW Borchers Drive Sherwood, OR 97140



P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Richard Amicci <i>New!</i>	Ty Hanlon – Police Chief
Diane Foster (TSC Liaison)	Angie Hass – Executive Assistant
Lawrence O’Keefe <i>New!</i>	
Marie Schapp	
Mike Schultz	
Mike Smith (TSC Liaison)	
Chris West	

Due to technical difficulties, this meeting was not recorded or available for viewing through the City of Sherwood’s YouTube channel.

1. Call to Order

Chair Dorsey called the meeting to order at 7:06 p.m.

2. Roll Call

Board Members Present: Chair Brian Dorsey, Richard Amicci, Diane Foster, Lawrence O’Keefe, Marie Schapp, Mike Schultz, Mike Smith and Chris West

Board Members Absent: Vice Chair Laurie Zwingli

Staff & City Council Liaison Present: Chief Ty Hanlon, Councilor Kim Young and Executive Assistant – Angie Hass

3. Approval of Minutes

October 20, 2022 Meeting Minutes

Chris West moved that the October meeting minutes be approved as presented. Marie Schapp seconded the motion. All present board members voted in favor.

November 17, 2022 Meeting Minutes

Chris West moved that the November meeting minutes be approved as presented. Marie Schapp seconded the motion. All present board members voted in favor.

4. Introduction of New Board Members (Chair)

Chair Dorsey welcomed new board members, Richard Amicci and Lawrence O'Keefe.

Mr. Amicci shared that he is married and a father of elementary school aged children. He and his family moved to Sherwood in 2019. He is very involved with soccer, which takes up a lot of his time. He has attended police academies and wanted to be involved and more aware of what goes on in Sherwood. Seeing the social media posts, he knows there is a lot going on in Sherwood.

Mr. O'Keefe thanked everyone for having him. He recently retired from TVF&R (July). He said it was the best job. He has lived in Sherwood since 2006. He has a wife, a son in the service, and grandchildren. He wants to help in any way he can.

Vice Chair Zwingli wasn't in attendance, but Chair Dorsey thanked her for covering the November meeting in his absence.

5. Board Member Announcements (Chair)

Ms. Foster felt it would be helpful for each board member to tell a bit about themselves for the new board members. She stated that she has been on the board since it started and shared a bit about herself.

Mike Smith has lived in Sherwood since 2004 and loves Sherwood. He complimented the SPD on capturing the invader in December.

Chris West has lived in Sherwood since 2000 and been on the Police Advisory Board since it began. He has two grown sons and a three-and-a-half-year-old granddaughter. He decided to join the board after learning that his son was on a hit list in 2013 (approximately). Being on the board has been one of the best things he's done. It has been really cool to see how the board has evolved. He has been travelling a bit more and seen a lot of the homelessness. He is concerned about that and knows it exists in Sherwood as well.

Marie Schapp was born and raised in Sherwood and has a 13-year-old daughter. Her husband is a Beaverton Police Officer. She went on to share a story about a homeless incident that her husband witnessed, while on duty.

Mike Schultz has lived in Sherwood for the past 18 years and is a Firefighter for the City of Portland. He witnessed a lot of the riots in Portland when he was a medic and saw a lot of the lack of support for police. It upset him and wanted to be supportive of the SPD. He has three high school age sons and is a wrestling coach. With his work schedule and all that he's involved in, he does miss a lot of the meetings. It is still important to him to be on the board.

Councilor Young has been on the City Council for seven years and is on her second term. She has two grown kids.

Chair Brian Dorsey has lived in Sherwood for 16½ years. He is so proud to serve on this board. He stated that in order to affect change, you have to be the change. He loves the work that SPD does. He let the new board members know that they can always feel free to let him know if they ever have any questions.

6. Business (Chair / Staff)

a. Boards & Commissions Dinner / 2022 Annual Report Recap

Chair Dorsey reported that it was a wonderful dinner and an opportunity for all boards and commissions to share what they had been doing in 2022. There are a lot of really positive things going on. The officer who does the social media posts for the PD was introduced at the dinner.

Chair Dorsey reminded everyone of the April 28th Sherwood Police Foundation's Gala. Tickets are available on their website.

b. Community Survey – Review Results (See Exhibit “A”)

Chair Dorsey proceeded to review the Community Survey Results with the board members.

Mr. West talked about how traffic has always been the number one complaint. With covid and all that's happened since with thefts, it has moved down just a bit.

Chief Hanlon talked about what they are seeing and how there's a lot of frustration with, what they call, “The Portland Creep”. Ninety percent of the people they arrest for thefts are from Portland. He shared a bit of an incident that occurred that day and spoke to Mr. West's concern of homelessness moving to Sherwood. Sherwood might not see as much homelessness, due to the fact that public transportation is more limited in Sherwood. SRO's are a huge priority, per the survey, and he will talk more about that at next month's meeting. Traffic, of course was high on the list. Staff will be sending those concerns to the Traffic Safety Committee for review.

Chair Dorsey asked what citizens can do when they witness someone just walking out the door of a store with unpaid merchandise. He was told it is not worth the risk to do anything, other than being a good witness. Loss Prevention employees in stores can't

even stop the thieves. Chief Hanlon reported that Target loses 1.3 million dollars a year, due to thefts. Sherwood is considered to be low on the numbers. Mr. Amicci asked if parking police vehicles in front of stores is a deterrent. Chief Hanlon stated that they believe it is.

Chair Dorsey asked if there were any surprises in the survey results of what was not on the top five list. He was pleased to see that “community engagement” was not on the top five.

Chief Hanlon said that he was happy to see the community support for an additional funding source.

Mr. O’Keefe asked if the SPD has an agreement with Washington County for patrol. Chief Hanlon stated that they do and shared that had happened just that afternoon. It works out really well. He explained that when a call comes out, the car/officer who is closest and available, will respond. Mr. West asked who usually responds when a Sherwood officer is not available. The Chief stated that it is usually King City PD. Mr. Amicci asked if someone calls non-emergency dispatch, how are the calls prioritized? The Chief explained the different priorities, 1, 2, etc. Mr. Amicci asked if some people feel that their question or issue might not be important enough to call non-emergency, but should they do so anyway? The Chief replied that they absolutely should. If it is not a high priority, officers might not be there right away, but they will respond.

A discussion ensued regarding response times. The Chief shared that in 2022, SPD priority one calls were responded to within 5.2 minutes. Priority twos were 8 minutes. He talked about the growth of the city, traffic issues and growing concerns. The board will need to discuss how best to sell to the community that the city needs more officers. They will need to collect data, etc. Mr. West talked about the Staffing Analysis that was done several years ago and how they did consider a general levy. He asked Chief Hanlon what his thoughts were. The Chief didn’t think the SPD could sustain on the City’s budget. There was a discussion about how levy’s work. Chief Hanlon knows it will be upon him and the department to show value. Right now, support for law enforcement is good, so it is a good time to get this discussion going. He talked about how the school district will also be looking to do a levy. Mr. Schultz asked how many officers Chief Hanlon would have to hire to get four officers for each shift. The Chief stated that they have six shifts total, three shifts, two sides of the week. They would need to hire ten more. However, he felt that three additional officers would be sufficient. Beginning in February, they will be changing up their shift times/hours. Although they schedule three per shift, they have to account for PTO, sick time, court appearances, etc. Which, two thirds of the time, leaves them with only two officers on duty.

Chief Hanlon stated that the City Council's goal for the city is to have a balance with residential, business, etc. Per the City of Sherwood's Economic Development Manager, Bruce Coleman, what really brings people and businesses to a town are its schools and public safety.

The board members proceeded to review the responses together.

There was a discussion as to whether or not the survey would be published. Mr. Smith would like to see the responses for number three in ranking order. Mr. West was glad that they did the survey. He felt that having it available electronically was helpful as well.

Chair Dorsey asked Chief Hanlon if he had a preferred time frame for having something published for the community. The Chief explained that he needs to have something in place over the next five years. It takes 18-20 months to get a new officer on the road. It takes four months for Lateral Officers. It would be nice to have a clear vision within the next six months. Councilor Young asked the Chief if he will be bringing information to the board and Mr. O'Keefe asked if they look at other nearby cities for comparison. The board members stated that they have done that in the past and Sherwood does have lower staffing numbers – much fewer detectives, etc. The Chief said that there is a lot of data out there and he can provide that to the PAB. Mr. West stated that Sherwood West will change the dynamic greatly. Chair Dorsey wondered if they could get something out on social media showing just the top five concerns, while including a note of thanks and acknowledging the citizens who took the time to complete the survey. He would like to let them know that their input is appreciated. The PAB can come together to see what they can do. The Chief said they could do a percentage, based on those things. They will come up with something to put out there. Chair Dorsey suggested having something with Ms. B. showing the five-year forecast and letting folks know that a vote for a levy will be coming out in May. All board members were in agreement of that suggestion. The Chief stated that he would put something out.

The Chief stated that he is looking at staffing and challenges. Of the current staff members, 35% will be gone in the next five years, which plays into the challenge of what they face. Trying to get ahead with all of those retirements, they will have a lot of challenges ahead. He stated how much he appreciated all of the board members. At the end of the day, they will need to ask for money from residents.

Mr. Amicci asked Councilor Young how many people in Sherwood generally vote. She recalled that the mayor received 6,000 votes. With a levy, however, it may be much less – closer to 3,000, was her prediction.

7. Councilor News

Councilor Young reported that there was a Work Session that last Tuesday night for Sherwood West. They got an advanced look at what it's going to look like. In 2024, the request will go to metro. The original concept plan went to Council in 2016. Now, they are looking at including more industrial, with mostly housing. A lot of work has been done on the design standards. There will be some multi family, some apartments, and cottage clusters. Mr. Smith asked if design standards include parking standards. Councilor Young explained the State standards that the city would have to follow. The city has joined other cities in a lawsuit regarding parking.

Work on the Robin Hood Plaza was beginning that month. It will be nicely paved. Mr. Smith asked about the lot by Symposium. Councilor Young stated that the halt in construction had something to do with PGE.

Councilor Young reported that the new City Attorney, Ryan Adams, would be starting soon. The new Community Development Director, Eric Rutledge, was hired from within. Jason Waters is the new City Engineer, who was also hired from within. Councilor Young was selected to serve another year as the PAB liaison. Councilor Brouse will be filling in when she is not available.

Chair Dorsey inquired about the food cart conversation. Councilor Young stated that they had a Work Session in October regarding this. She talked about how the City Code is complicated. The City Council has given staff direction to try to make the code more friendly. The Councilors would prefer that the food carts not be City driven. If there was a private property owner that is willing to foster, that would be better. Ms. Foster and Chair Dorsey talked about one in West Linn and how it is super cute. Councilor Young stated that there is interest and the Council is trying to see if they can work it out.

Chair Dorsey asked about a particular City lot that might be considered. Councilor Young stated that before covid they had put out an RFP. They are still trying to figure out what to do with that spot, but they want it to be nice.

Chair Dorsey also asked about the restaurant connected to the Arts Center. Councilor Young stated that the City had put out an RFP for that as well and they do have someone interested.

8. Staff Report(s)

Chief Hanlon shared that they have an officer graduating from the Academy the next day, 1/20. This will be the third one in recent months.

Chair Dorsey asked about the high school's senior class party at the end of the school year. He was concerned, as it is over at 4 am, which is past curfew and kids won't be able to drive home. Ms. Foster explained that parents are supposed to pick their students up. In addition to it being past curfew, the kids will be too tired.

9. Citizen Comment

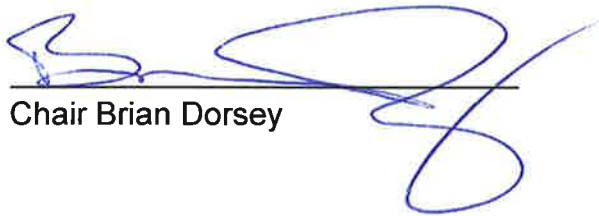
N/A

10. Adjourn (Chair)

Mr. West made a motion to adjourn the meeting and Ms. Schapp seconded the motion. All board members voted in favor and the meeting was adjourned at 8:46 p.m.

The next meeting is scheduled for February 16th at 7 p.m.

Approval of Minutes:



Chair Brian Dorsey

2/16/2023
Date

Attest:



Angie Hass, Executive Assistant

2/16/2023
Date

Sherwood Police Department Community Survey Results

1.18.2023

665

Responses

02:51

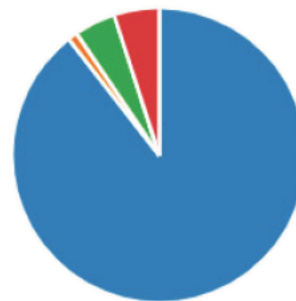
Average time to complete

Active

Status

1. Are you a:

Resident of Sherwood	593
Sherwood Business Owner	7
Both	30
Neither	33



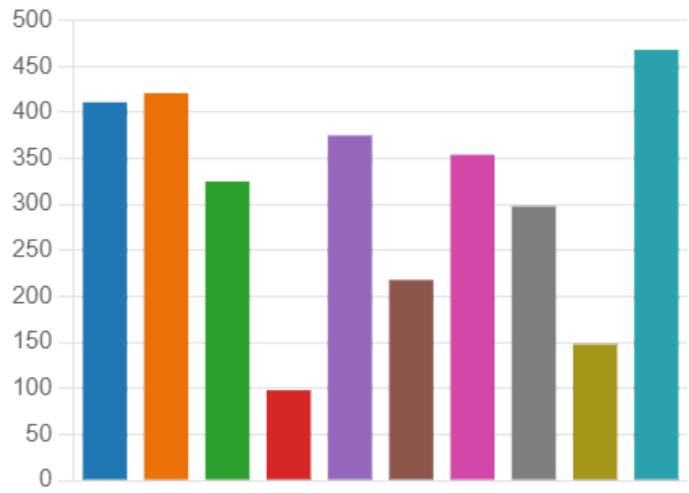
2. Are you aware that the Sherwood Police Department faces staffing challenges?

Yes	283
No	378



3. What are your top five (5) concerns?

Traffic Concerns: Speeding, Imp...	411
School Safety / SRO	421
Staffing / Funding / Community ...	325
Community Engagement	98
Emergency Response Time	375
Enhanced Response to Commu...	218
Officer Support Services (Mental	354
Drug Enforcement	298
Pedestrian / Bike Safety	148
Car Break-Ins & Home / Retail T...	468



4. If you have anything to add to (#3) above, please state below:

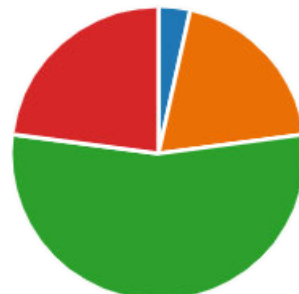
128

Responses

Latest Responses

5. On average, there are two (2) officers on duty at any given time in a 24 hour period. Many calls, such as DUI's, crashes, domestic violence, retail thefts and crimes in progress, require a minimum of two officers. If someone is arrested and taken to jail in Hillsboro, it's a 2 hour time period where an officer is not available to support Sherwood. How many officers should Sherwood have on duty at all times?

Two	23
Three	129
Four	359
Five or more	152



6. Are you willing to support an additional funding source for the Sherwood Police Department?

