



AGENDA



Police Advisory Board

Date & Time:	Thursday - August 18, 2022 7:00 pm
Location:	City Hall - Conference Rm A 22560 SW Pine Street, Sherwood, OR 97140
Attendees	
P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Diane Foster	Chief Ty Hanlon
Mike Meyer	
Marie Schapp	
Mike Schultz	
Mike Smith	
Megan Thornton	
Chris West	

This meeting will be live streamed at

<https://www.youtube.com/user/CityofSherwood>

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of Minutes (Chair)
4. Board Member Announcements (Chair)
5. Business (Chair)
 - a. Community Surveys
6. Traffic Safety Update (TSC Liaisons)
7. Councilor News
8. Staff Report(s)
9. Citizen Comment

How to Provide Citizen Comments: Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, at least 24 hours in advance of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

10. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Police Advisory Board

Date & Time:	August 18, 2022 - 7:00 pm
Location:	Sherwood City Hall 22560 SW Pine Street, Conference Rm "A" Sherwood, OR 97140



P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Diane Foster (TSC Liaison)	Ty Hanlon – Police Chief
Mike Meyer	Angie Hass – Executive Assistant
Marie Schapp	
Mike Schultz	
Mike Smith (TSC Liaison)	
Megan Thornton	
Chris West	

This meeting was recorded and is available for viewing through the City of Sherwood's YouTube channel:

<https://www.youtube.com/watch?v=c4huCE0I0oA&t=32s>.

1. Call to Order

Chair Dorsey called the meeting to order at 7:00 p.m.

2. Roll Call

Board Members Present: Chair Brian Dorsey, Vice Chair Laurie Zwingli, Mike Meyer (via Zoom) Marie Schapp, Mike Schultz, Mike Smith and Megan Thornton

Board Members Absent: Chris West

Staff & City Council Liaison Present: Chief Ty Hanlon (Councilor Kim Young and Executive Assistant - Angie Hass were absent.)

3. Approval of Minutes

July 21, 2022 Meeting Minutes

Ms. Thornton moved that the July meeting minutes be approved as presented. Ms. Schapp seconded the motion. All board members voted in favor.

4. Board Member Announcements (Chair)

Ms. Foster commented on the SRO Facebook post from that day. She said it was a really cool “kick off” and also seemed very personal in the way that he introduced himself. She felt that it will be really well received.

Mr. Smith shared that there had been a lot of police officers driving around his neighborhood lately. Most likely just on their regular patrols, but his sister who was visiting asked if it was because he was on the Police Advisory Board. He found that to be humorous.

Ms. Thornton agreed with Ms. Foster’s comment regarding SRO Wolfer’s Facebook post, adding that she really appreciated that he specifically addressed how the SPD would respond in the event of a school shooting. SPD officers are trained to not hesitate and would go in and face the shooter. They will protect.

On a personal note, Ms. Thornton shared that her husband and son passed their pre-certification for their Taekwondo Black Belt test. Her son would like to come and see Chief Hanlon and the SPD to see how the officers do their Taekwondo. His real test will be on October 23rd.

Ms. Thornton reported that the Sherwood Wine Festival was put on by the Sherwood Rotary, instead of 503 Uncorked, this year. The event was successful and they received lots of compliments, especially from prior attendees. They were able to make the profit that was their one year goal. As a result, the Rotary will get to grant out all that money to Sherwood and regional and national projects. There were zero incidents where the police had to be called.

Mr. Schultz said that it was good to finally be attending in person, as it was his first time.

Vice Chair Zwingli provided a brief re-cap for the National Night Out event at Cannery Square earlier that month, stating that it went really well. It was fun to see the officers out there in numbers and to see them interacting with the kids, especially the water gun fights. The live music seemed to be a nice touch.

Chair Dorsey was there and said that it was a blast. He agreed that the live music made it something special and the kids’ interactions with the cops was great. The music selection was really diverse and it was great to see and talk with the new captain. The new K-9, Ms. Beauty, was there as well. Lots of positive comments were made regarding Ms. B.

5. Business (Chair / Staff)

a. Community Surveys

Chair Dorsey reminded everyone that this discussion was a continuation from the previous month’s meeting and referred everyone back to the 2018 Community Surveys that had been provided. **(See Exhibit “A”.)** Ms. Thornton said that it had been discussed that they would

take into consideration all of the different events that have happened since 2018, including “black lives matter”, the pandemic, etc. The questions need to be updated to make it more relevant.

Chair Dorsey stated that he feels it is always important that the input they get for the Sherwood Police Department and how it's conducted, comes from the people that live in Sherwood. In looking at the previous survey, it appears to be inclusive. Ms. Thornton stated that it was and that the information gathered had been done at that year's National Night Out event. The board members had spent time walking around, talking to the attendees and asking questions, etc. Ms. Thornton suggested that this time around, they might want to consider using a Google form, which would then put all of the responses onto a simple spreadsheet. This would reduce the amount of work City staff would need to do. After some discussion and more clarification on how the Google form works and the benefits, the board members went on to review the questions and discuss the different topics. ***The full conversation for this topic begins at the 17 minute mark of the YouTube meeting recording.***

Ms. Thornton offered to type everything up as discussed and will have the new survey ready for review and approval at the September meeting. The discussion and survey decisions made will be reflected on the updated survey.

6. Traffic Safety Committee (TSC) Update (Staff and/or Liaisons)

Ms. Foster shared that the TSC had their first in-person Citizen Comment since the committee was formed (2019). Joycelyn DePriest was representing the Cedar Brook HOA. Joycelyn told of the HOA's concerns regarding kids playing in and crossing the street, as you head into that neighborhood. The area of concern is in the ped crossings in the roundabout. Somewhat recently, the City of Sherwood had trimmed up trees and bushes and removed some parking spots, in order to improve visibility. Joycelyn stated that although they appreciated the work that had been done, they still had safety concerns. After the TSC deliberated, it was determined that the City had addressed what they could and recommended that the HOA get together to see what they could do to improve the situation. Chief Hanlon asked for clarification on what the HOA was requesting, specifically. Ms. Foster stated that they, ultimately, wanted to get flashing lights for the ped crossings at the roundabout. The TSC made the decision to close out the request with their recommendations given to the HOA.

Another safety concern that had been submitted to the TSC was along Woodhaven between the YMCA and Hosler. People were parking too close to (or blocking) fire hydrants in addition to parking too close to the stop signs and intersections. This was creating poor visibility for drivers making turns onto Woodhaven. The City ended up putting a yellow adhesive instead of yellow paint, in the areas where parking was prohibited. The adhesive is something new that the City is trying, to see if it lasts longer than the paint. So far, people seem to be paying attention to the yellow curbs and parking has not been an issue. It appears that the solution worked.

Ms. Thornton inquired about the crosswalk at Woodhaven and Sunset. Mr. Smith stated that is part of a long term project. Ms. Foster elaborated a bit more and said that in addition to that

area, the City will be lumping several improvements together including Timbrel and Sunset and Pinehurst and Sunset, etc. The City will be doing a ped and traffic study all the way down Sunset. In part, because of the increased traffic heading to the new high school.

Ms. Foster updated the board on the requests that had been received for Elwert and Edy Road, stating that the City is working with the county on some changes. In addition to possibly lowering the speed limit to 35 mph, they are looking at making sidewalk and pedestrian safety improvements. The request for lowering the speed limit has been approved at the county level and is now at the state level. The City is hoping to change Edy from being the county's responsibility to the City's. Ideally, this would take place after the county has made some of the requested improvements.

Mr. Smith shared that one of the biggest concerns, at the moment, has to do with the exit from Walmart onto Langer Farms Parkway. This encompasses that entire area, to include the ped crossing and the entrances/exits to the Target shopping center. The committee has discussed this at great length and several suggestions for different, possible, solutions have been made. The City Engineers have also been working on this. As of yet, there has been no resolution made. Ms. Foster added that the City has had engineering companies conduct thorough studies in the past as well. The traffic crash data doesn't support any changes at this time. This makes it challenging for the City to make more changes. The set up may cause confusion, but the data isn't there. She stated that one of the residents requesting a change had provided the committee with a video of a near miss and an accident.

Mr. Smith stated that the last item to share is a request for Old Town parking. The resident who placed the request is stating that there is poor visibility when people park up to the stop signs. Per state law, you are supposed to park 12 feet back from a stop sign. The issue is that there are parking spots marked for parking right up to the stop signs. There are some political issues with businesses losing parking spaces. The challenge is what can be done to improve visibility with losing minimal parking spaces in Old Town. The City has made a few changes, but it is still an ongoing problem.

Ms. Foster reported that the pedestrian bridge design is now 100% complete and ready for bidding. The City will be reaching out to residents for input on art and lighting.

Mr. Smith said that the committee had come up with an interim solution for the three way stop at Villa, Wildlife Haven and Railroad. The overall solution will be added to the TSP to standardize the sections. In the interim, it was suggested that bollards be installed.

Chair Dorsey thanked both Mr. Smith and Ms. Foster for being a part of the Traffic Safety Committee.

7. Councilor News

Councilor Young was unable to attend this meeting.

8. Staff Report(s)

Chief Hanlon let everyone know that the date for next year's Police Foundation Gala has been set for April 28th.

The Citizens Police Academy is coming up in October (10/20-10/22), He asked the board members to shoot him an e-mail if they are interested in attending and he can provide more information.

Job offers have been extended to two applicants for the current Police Officer vacancies / over hires that they have been approved for. In addition, there has been a lot of conversation around a second SRO. He has met with the new Superintendent and there is support to figure out how that is going to look in the next coming year.

K-9, Ms. B's, first name is now officially "Beauty", but she will continue to be referred to as Ms. B. She is fully certified and has been out and working with her handler, Officer Jentzsch. Officer Jentzsch will continue to work with her until another handler is identified within the next few months. It's all dependent upon a training course for the new handler.

The new Captain, Dan O'Loughlin, started three weeks ago. He comes to the Sherwood PD from the Hillsboro PD. He spent 21 years in Hillsboro and left there as a Lieutenant. He comes with a lot of skill sets and knowledge that the department will benefit from in a lot of good ways.

9. Citizen Comment

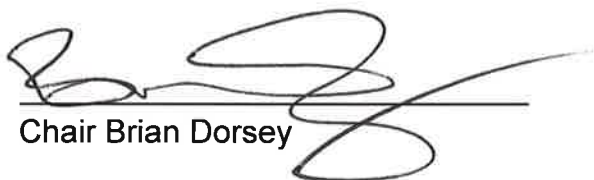
N/A

10. Adjourn (Chair)

Vice Chair Zwingli made a motion to adjourn the meeting and Ms. Schapp seconded the motion. All Board Members voted in favor and the meeting was adjourned at 8:50 p.m.

The next meeting is scheduled for September 15th at 7 p.m.

Approval of Minutes:


Chair Brian Dorsey

9/15/2022
Date

Attest:


Angie Hass, Executive Assistant

9/15/2022
Date

SHERWOOD POLICE ADVISORY BOARD

Community Survey

July-August 2018

1. Are you a resident of Sherwood? (If no, terminate interview.)
2. How long have you lived in Sherwood?

☐ 0-5 years	☐ 11-15 years
☐ 6-10 years	☐ 16+ years
3. Do you rent or own your home?

☐ Rent
☐ Own
4. Are you aware of the staffing challenges facing the Sherwood Police Department?

☐ Yes
☐ No
5. Thinking of Sherwood – What are your top three priorities for the Sherwood Police Department?

☐	_____
☐	_____
☐	_____
6. What are your biggest concerns related to policing in Sherwood?

☐	_____
☐	_____
☐	_____
7. Given that policing is a 24 hour a day, seven day a week endeavor – How many patrol officers, at a minimum, should Sherwood have on duty at all times? (Don't include supervisors, i.e. Sergeants, Captains or Chief.)

☐ One	☐ Three
☐ Two	☐ Four or more

8. Sherwood does not have a jail, so when someone is arrested, an officer needs to transport the individual to the Washington County Jail in Hillsboro, taking an officer off local patrol. Does knowing this affect your previous answers?
- ☐ Yes, _____
- ☐ No, _____
9. Does knowing the average call for service requires 1.5 officers affect your previous answers?
- ☐ Yes, _____
- ☐ No, _____
10. Thinking about traffic safety, since 2010 Sherwood has used Red Light Cameras at two heavily traveled intersections along Highway 99 to enforce traffic laws. Do you support the use of Red Light Cameras?
- ☐ Yes
- ☐ No
11. Recently the City Council voted to expand the use of these intersection cameras to enforce speeding along Highway 99. Do you support the use of this technology to enforce speed limits?
- ☐ Yes
- ☐ No
12. The Police Department's funding is part of the City's general fund budget and as you know there is only so much money that can be allocated to all the different services the City provides. Knowing this would you be willing to support an additional funding source, such as a Public Safety fee or levy, to increase the Police Department's budget?
- ☐ No
- ☐ Maybe
- ☐ Yes