



AGENDA

**Revised
7/20/2022**



Police Advisory Board

Date & Time:	Thursday - July 21, 2022 7:00 pm
Location: <i>Different Location for July Meeting</i>	Sherwood Police Department-Community Room 20495 SW Borchers Drive, Sherwood, OR 97140
Attendees	
P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Diane Foster	Chief Ty Hanlon
Mike Meyer	Angie Hass – Executive Assistant
Marie Schapp	
Mike Schultz	
Mike Smith	
Megan Thornton	
Chris West	

If you are unable to attend this meeting and would like to listen in, please call 503-625-5523, #2, before 5 pm on the day of the meeting (7/21/2022).

This meeting will be recorded and available for viewing within a few days.

<https://www.youtube.com/user/CityofSherwood>

1. Call to Order (Chair)
2. Roll Call (Chair / Staff)
3. Approval of Minutes (Chair)
4. Board Member Announcements (Chair)
5. Business (Chair / Staff)
 - a. National Night Out, 8/2 from 5-8 @ Cannery Square Plaza
 - b. Community Surveys-2018 Review
6. Traffic Safety Update (TSC Liaisons)
7. Councilor News
8. Staff Report(s)
 - a. City Council Approves Board Member Reappointments
 - b. Citizens Academy-Tentative Dates Set
9. Citizen Comment

How to Provide Citizen Comments: Citizen comments may be provided in person, in writing, or by telephone. Sign-up forms will be available at the meeting for anyone who wishes to provide comments in person. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by email to policeinformation@sherwoodoregon.gov and must clearly state that it is intended as a general Citizen Comment for this meeting. To provide comment by phone during the live meeting, email or call, 503-625-5523, #2, **at least 24 hours in advance** of the meeting start time in order to receive dial-in instructions. In-person and telephone comments are limited to 4 minutes per person. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their name and by their city of residence." Anonymous comments will not be accepted into the meeting record.

10. Adjourn (Chair)

If you require an ADA accommodation for this public meeting, please contact the Sherwood Police Department at (503) 625-5523, #2 or policeinformation@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Meeting Minutes



Police Advisory Board

Date & Time:	July 21, 2022 - 7:00 pm
Location:	Sherwood Police Department-Community Room 20495 SW Borchers Drive



P.A.B. Members:	Council Liaison:
Brian Dorsey - Chair	Councilor Kim Young
Laurie Zwingli - Vice Chair	City Staff:
Diane Foster (TSC Liaison)	Ty Hanlon – Police Chief
Mike Meyer	Angie Hass – Executive Assistant
Marie Schapp	
Mike Schultz	
Mike Smith (TSC Liaison)	
Megan Thornton	
Chris West	

This meeting was recorded and is available for viewing through the City of Sherwood's YouTube channel:

https://www.youtube.com/watch?v=KhTQdJ_LleY.

1. Call to Order

Chair Dorsey called the meeting to order at 7:00 p.m.

2. Roll Call

Board Members Present: Chair Brian Dorsey, Vice Chair Laurie Zwingli, Marie Schapp, Mike Schultz (called in), Mike Smith, Megan Thornton and Chris West

Board Members Absent: Diane Foster and Mike Meyer

Staff & City Council Liaison Present: Chief Ty Hanlon, Councilor Kim Young and Executive Assistant - Angie Hass

3. Approval of Minutes

June 16, 2022 Meeting Minutes

Mr. West moved that the June meeting minutes be approved as presented. Ms. Schapp seconded the motion. All board members voted in favor.

4. Board Member Announcements (Chair)

Ms. Thornton shared that the Sherwood Rotary Wine Festival is coming up and will be held at the Sherwood Center for the Arts, August 5th and 6th.

Mr. Smith announced that the Wildwood Farm Sanctuary & Preserve in Newberg is closing. As a result they have animals available for adoption.

Ms. Schapp let folks know that “Cinderella” will be performed at the Sherwood Center for the Arts, 7/22-24.

Mr. West talked about some work that his company is doing for the City of Tigard, which includes the Tigard PD. The City wants to build a new police department and is having difficulty finding available land. Chief McAlpine has expressed difficulty getting recruits due to not having a women’s locker room and other challenges with the current building being so old. He shared that while looking at their social media site that day, Tigard had just hired a new recruit. Mr. West appreciates the newer building that the SPD has, even though it is almost 20 years old. He believes it could be helpful when recruiting.

Vice Chair Zwingli thanked everyone who had attended the Sherwood Police Foundation’s fundraising gala. They had a great turnout. The Foundation netted over \$37,000. The next year’s gala has already been scheduled for April 28th and will be held at the Sherwood Center for the Arts.

Vice Chair Zwingli saw that the SPD’s new K-9, Ms. B, had been introduced to the community through social media. Ms. B had also made an appearance at the recent Robin Hood Festival.

Vice Chair Zwingli appreciated the reminder posting on the SPD’s Facebook page, “see something say something”. She was really sorry to see some of the crimes that are occurring in Sherwood and very much appreciates the SPD officers.

Chair Dorsey had attended the gala and stated that it was a wonderful event.

Chair Dorsey added to Vice Chair Zwingli’s comment regarding the PD’s Facebook postings, stating that the biggest take away from the different alerts and notices, is a reminder to be aware of your surroundings and report things that don’t look right. He asked that the officers keep it up. He has heard the kids in his neighborhood talking about the “9 pm Routine”.

5. Business (Chair / Staff)

a. National Night Out, 8/2 from 5-8 @ Cannery Square

Chair Dorsey said that this event will be an opportunity for the community to come out and meet the SPD officers and to see why it’s so important for the community to support them.

Chief Hanlon agreed. They want community members to feel more comfortable saying something if they see something. They are shortening the time by an hour this year. Another change is the addition of live music. There will be free hot dogs and otter pops for all who show up.

Chair Dorsey asked how many Neighborhood Watches there are in Sherwood. Chief Hanlon replied that there aren't any in Sherwood. Vice Chair Zwingli stated that Sherwood has some very active community pages that are good substitutes for that. Chair Dorsey added that a lot of people have Ring doorbells now, too.

b. Community Surveys – 2018 Review (See Exhibit “A”)

Chief Hanlon said that one item to include in the next community survey is staffing for the SPD. A few of the current PAB members were a part of the board back when the first community survey was done, in 2018. He would like this board to take a look at what was put together then and determine whether or not changes to the questions would be necessary for the next one. Some questions will remain the same, such as school safety. He wondered if the PAB members would like to be involved in putting something together. There was a discussion of whether or not to put something out on social media. Mr. West thought online tools are a lot better than they were back in 2018 and felt that they could get more information this time around. Ms. Schapp suggested using Google forms, survey monkey, etc. Mr. West talked about possibly having get-togethers and talking to people in person. Mr. Smith felt that they would get different results if they did that.

Mr. West felt that they needed to review the previous surveys before creating a more current one. He asked if the Chief will be checking in with other agencies to see what questions they might be asking their communities. Ms. Thornton stated that so much had changed in society since 2018. Mr. West said that former talks included discussions of a levy or bonds to raise more income for the PD. He wondered if that was something that Chief Hanlon thought they might need to do. Chief Hanlon explained that it really depended on the outcome of the survey. In the future, they will really need to take a look at what the community wants and would need to find out how the PD can attain those goals. Mr. West suggested asking citizens if they would support a levy or added fee to fully fund the PD's needs. Captain Hanlon talked about a levy versus a fee. A discussion ensued.

Ms. Thornton made a motion and Mr. West seconded the motion that this topic be on the August meeting agenda for continued discussion. All board members were in agreement. Ms. Thornton asked if they could all agree to have this survey posted on-line and all board members agreed. Councilor Young suggested that all board members work on putting questions together for this next survey, bringing their ideas to the next meeting. It was suggested that a City Attorney or Manager also attend.

6. Traffic Safety Committee (TSC) Update (Staff and/or Liaisons)

As there wasn't a PAB liaison in attendance at the June TSC meeting, Chief Hanlon provided a brief update on the fatal accident (Edy Road) investigation.

Chief Hanlon reported that the Washington County's DA's office left no stone unturned for this investigation. It was pretty impressive, the amount of work they put into it. A Press Release had gone out a few weeks ago. There have been a lot of conversations regarding reducing the speed limit on Edy Road. The board members were also impressed with the report that had been released.

7. Councilor News

Councilor Young stated that a survey had been put out for MSTIP funds and Edy Road improvements for pedestrians, bike lanes, etc. She was asking that people take the time to vote. Her understanding was that there is a deal between the different cities applying, for funds to be split. The survey can be accessed from the City's Facebook page.

Chair Dorsey asked if there had been any announcements for a grand opening of the Cedar Creek Trail. Councilor Young didn't know about a plan, but she will be checking.

The hope is to begin construction of the pedestrian bridge in 2023.

She reported that the City Council / Planning Commission meetings had been long ones. They are working on two different appeals regarding projects that are on the table for approval. One is for construction of townhouses between Planet Fitness and The Ackerly. The other is for additional wine storage at Sentinel Storage, behind Langer's Entertainment Center. Three overhead RV storages are to be removed so that they can build more internal storage. Councilor Young stated that the Planning Commission also heard a proposal for a 100 room hotel. The Planning Commission is keeping pretty busy this summer.

Ms. Schapp asked about Sherwood West. She wondered if that area had been approved to be brought in to the UGB. Councilor Young replied that had not yet occurred.

8. Staff Report(s)

Chief Hanlon shared that the new PD K-9's name is "Ms. B". She is a German Shepherd Malinois mix, just like Irma. There have been 38,000 views of the video posted of her on the PD's Facebook page. K-9 Handler Jentzsch certified with her the night before and had already had a call with Ms. B.

Ms. Thornton asked if Ms. B is funded through the Police Foundation and the reply was affirmative. Councilor Young stated that the City pays for food and medical. Vice Chair Zwingli stated that the Foundation also supports Irma in her retirement.

Chief Hanlon announced that the new Captain's first day will be that following Monday, 7/25.

He reported that the 2022-2023 budget had passed. He shared a few things that will affect the PD including the current Community Services Officer (CSO) / Evidence position will be split up between two different people, come January. It is simply too much work for one person. Bill

Collins, who currently holds that position, will take over the CSO portion of the job and will also assist with some of the patrol duties. No additional patrol officers were added to the budget, but they did receive approval for hiring officers prior to some of the upcoming retirement of a couple officers. They currently have an opening posted for a Lateral Officer. They will be lucky to have someone hired by October. There are at least two officers that will be retiring in early 2023.

Ms. Schapp asked if more Citizens Academy sessions have been added. Chief Hanlon stated that they are working on putting one together and will share later in the meeting.

a. City Council Approves Board Member Reappointments

Chief Hanlon announced that the City Council approved the reappointments for Mr. West, Mr. Smith and Chair Dorsey.

b. Citizens Academy – Tentative Dates Set

Chief Hanlon let the board members know that the next Citizens Police Academy has tentatively been scheduled for 10/20 (5-9 pm), 10/21 (5-9 pm) and 10/22 (8 am-3 pm). The schedule will be similar to the previous Academy and they plan to start advertising in the next month or so.

9. Citizen Comment

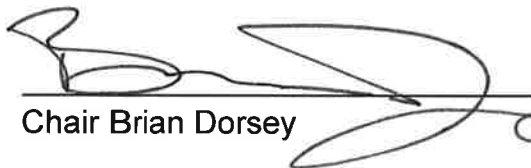
N/A

10. Adjourn (Chair)

Vice Chair Zwingli made a motion to adjourn the meeting and Ms. Schapp seconded the motion. All Board Members voted in favor and the meeting was adjourned at 7:46 p.m.

The next meeting is scheduled for August 18th at 7 p.m.

Approval of Minutes:

 8/18/2022
Chair Brian Dorsey Date

Attest:

 8/22/2022
Angie Hass, Executive Assistant Date

SHERWOOD POLICE ADVISORY BOARD

Community Survey

July-August 2018

1. Are you a resident of Sherwood? (If no, terminate interview.)
2. How long have you lived in Sherwood?

☐ 0-5 years	☐ 11-15 years
☐ 6-10 years	☐ 16+ years
3. Do you rent or own your home?

☐ Rent
☐ Own
4. Are you aware of the staffing challenges facing the Sherwood Police Department?

☐ Yes
☐ No
5. Thinking of Sherwood – What are your top three priorities for the Sherwood Police Department?

☐	_____
☐	_____
☐	_____
6. What are your biggest concerns related to policing in Sherwood?

☐	_____
☐	_____
☐	_____
7. Given that policing is a 24 hour a day, seven day a week endeavor – How many patrol officers, at a minimum, should Sherwood have on duty at all times? (Don't include supervisors, i.e. Sergeants, Captains or Chief.)

☐ One	☐ Three
☐ Two	☐ Four or more

8. Sherwood does not have a jail, so when someone is arrested, an officer needs to transport the individual to the Washington County Jail in Hillsboro, taking an officer off local patrol. Does knowing this affect your previous answers?
- ☐ Yes, _____
- ☐ No, _____
9. Does knowing the average call for service requires 1.5 officers affect your previous answers?
- ☐ Yes, _____
- ☐ No, _____
10. Thinking about traffic safety, since 2010 Sherwood has used Red Light Cameras at two heavily traveled intersections along Highway 99 to enforce traffic laws. Do you support the use of Red Light Cameras?
- ☐ Yes
- ☐ No
11. Recently the City Council voted to expand the use of these intersection cameras to enforce speeding along Highway 99. Do you support the use of this technology to enforce speed limits?
- ☐ Yes
- ☐ No
12. The Police Department's funding is part of the City's general fund budget and as you know there is only so much money that can be allocated to all the different services the City provides. Knowing this would you be willing to support an additional funding source, such as a Public Safety fee or levy, to increase the Police Department's budget?
- ☐ No
- ☐ Maybe
- ☐ Yes

PAB Community Survey - 2018

<u>Question</u>	<u>Answer</u>	<u>Totals / %</u>
How long have you lived in Sherwood?		78
0-5 Years	31	24.00%
6-10 Years	16	12.00%
11-15 Years	10	8.00%
16+ years	21	16.00%
Do you rent or own your house?		78
Rent	13	
Own	65	
Are you aware of staffing challenges?		76
Yes	37	
No	39	
How many patrol officers should be on duty?		77
One		
Two	8	
Three	26	
Four or more	43	

PAB Community Survey - 2018

When an officer has to transport individual to Wash Cty jail taking officer off of patrol.		
Does this affect your previous answers?		72
Yes	29	
No	43	
Does knowing average call for service requires 1.5 officers affect your previous answers?		70
Yes	24	
No	46	
Do support the use of the Red Light cameras?		74
Yes	64	
No	10	
Do you support the use of intersection cameras to enforce speed limits?		74
Yes	60	
No	14	
Would you support additional funding source to increase the PD budget?		75
No	2	
Maybe	23	
Yes	50	

PAB Community Survey - 2018

Top Priorities		
Community Safety	33	
School Safety	15	
Educating young people on the importance of the law	4	
CIT officers	1	
Safety for officers	2	
Pedestrian Safety	1	
Response capabilities (Times/Staffing)	5	
Public outreach	12	
Visibility in schools	2	
More staff	22	
Properly staffed for growth	2	
Enough Supervisors for staff	2	
Trust	1	
Better resources	3	
Traffic/ Bike commuter	1	
More traffic control in neighborhoods & throughout city	23	
Speeding	1	
Safety in neighborhoods	3	
Parking enforcement(on narrow streets)	2	
Drug enforcement	9	
Visibility throughout city	9	
School Resource officer	10	
Drunk drivers	2	
Equipment	3	
Excessive speeding	2	
More funding	3	
Thefts	5	
Car break ins	2	
Emergency Response(911)	2	
Growth of city	2	
Growth in homeless population	1	
More staff for Crime prevention	5	
Need more Detectives for investigations	5	

PAB Community Survey - 2018

<u>Biggest Concerns</u>		
Safety	11	
School Safety	5	
Officer safety	2	
Educating young people on the importance of the law	2	
Speeders in neighborhoods & safety of neighborhoods	9	
More traffic control in neighborhoods & throughout city	4	
Speeding & tailgating on Hwy 99 between YMCA & Home Depot	1	
Bullying of kids	1	
Growth / New High School	1	
Thefts	2	
Crime prevention	1	
Understaffed	25	
Low night staffing	2	
Need more Resource officers(all schools)	6	
Need more Detectives	1	
Retention of officers	1	
The diversity	1	
Lack of funding	11	
Equipment	2	
Lack of stop signs in some neighborhoods	1	
Response time	4	
Money for officer training	4	
Don't harass citizens	1	
Drugs	4	
Growth in homeless population	2	
Increased population-issues that go along with it	1	
Changes in types of calls(ex: more serious crimes)	1	
Investigate domestic violence, child violence, trafficking	1	
Joining County-keeping Sherwood in Sherwood	2	
Red light cameras	1	
Not enough community support	1	

