



## AGENDA

Police Advisory Board	
<b>Date &amp; Time:</b>	Thursday - June 18, 2020 7:00pm
<b>Location:</b>	Pursuant to Executive Order 20-16, this meeting will be conducted electronically and will be live streamed at <a href="https://www.youtube.com/user/CityofSherwood">https://www.youtube.com/user/CityofSherwood</a>

### Attendees

P.A.B. Members:	Council Liaison:
Ralph Lohman - Chair	Councilor Kim Young
Diane Foster - Vice Chair	<b>City Staff:</b>
Rich Miller	Jeff Groth - Police Chief
Bob Silverforb	Angie Hass – Executive Assistant
Mike Smith	Jon Carlson – Police Captain
Vance Stimler	
Megan Thornton	
Chris West	
Laurie Zwingli	

### Agenda

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of Minutes (Chair)
4. Board Member Announcements (Chair)
5. Business (Chair)
  - a. Chair & Vice Chair Selection-Effective July 1<sup>st</sup>
  - b. Traffic Safety Committee Update
6. Councilor News
7. Staff Report(s)
8. Citizen Comment

*Pursuant to Executive Order 20-16, citizen comments must be submitted in writing to [CityRecorder@Sherwoodoregon.gov](mailto:CityRecorder@Sherwoodoregon.gov). To be included in the record for this meeting, the email must clearly state that it is intended as a citizen comment for this meeting and must be received at least 24 hours in advance of the scheduled meeting time.*

9. Adjourn (Chair)



# Meeting Minutes



## Police Advisory Board

<b>Date &amp; Time:</b>	June 18, 2020 - 7:00 pm
<b>Location:</b>	Meeting held virtually through Teams.

<b>P.A.B. Members:</b>	<b>Council Liaison:</b>
Ralph Lohman - Chair	Councilor Kim Young
Diane Foster - Vice Chair	<b>City Staff:</b>
Rich Miller	Jeff Groth – Police Chief
Bob Silverforb	Angie Hass – Executive Assistant
Mike Smith	
Vance Stimler	
Megan Thornton	
Chris West	
Laurie Zwingli	

*This meeting was live streamed on the City of Sherwood's YouTube channel.*

*The video recording is available for viewing:*

<https://www.youtube.com/watch?v=b9vwzWRCtb8>

### 1. Call to Order

Chair Lohman called the meeting to order at 7:00 p.m.

### 2. Roll Call

**Board Members Present:** Chair Ralph Lohman, Vice Chair Diane Foster, Bob Silverforb, Mike Smith, Vance Stimler, Megan Thornton, Chris West and Laurie Zwingli

**Board Members Absent:** Rich Miller

**Staff & City Council Liaison Present:** Chief Jeff Groth, Captain Carlson, Councilor Kim Young and Executive Assistant Angie Hass

### 3. Approval of Minutes

February 20, 2020 Meeting Minutes

Mr. Silverforb moved that the February minutes be approved as written and Ms. Zwingli seconded the motion. All present Board Members were in favor.

#### **4. Board Member Announcements**

Vice Chair Foster thanked the Chief for his recent post on social media. She did really enjoy him sharing the letter that new officers are given upon hiring. Not only was that very transparent, reading the letter was great and seemed to have received a lot of positive feedback. She let the group know that if they hadn't seen the letter, it talks about the Chief's expectations of the officers in representing the City and everybody in the community. The Chief thanked her for the feedback.

Mr. Silverforb shared that at their last meeting he had mentioned that Vice Chair Foster was a candidate for a Team Parent award through the Sherwood Chamber. He wanted everyone to know that she had won that award. The board congratulated her on her accomplishment.

Mr. Smith thanked Angie for putting together the Traffic Safety Committee binders.

Mr. Smith asked for the Chief's opinion regarding the ongoing demonstrations in Portland and the calls for defunding police departments.

Chief Groth replied that he does not support defunding or disbanding police departments. The caveat to that is there have been instances where police departments have run into so much trouble and so much misconduct that sometimes you have to wipe the board clean and start over. Those are very specific incidents and need to be handled in an appropriate way based on the circumstances. It is his opinion that policing is far too important to take a broad position to defund. He asked Mr. Smith if that answered his question or if there was something more specific. Mr. Smith replied that he had answered his question and stated that he agreed with the Chief. A lot of the stuff that is going down has to impact the Sherwood Police Department staff one way or another when they hear all of these horror stories. He appreciates all that the Chief and his troops are doing.

The Chief thanked him and elaborated a bit more on defunding. He stated that it depends on which definition of defunding and which theory you look at. One of the elements of defunding police is redirecting a portion of the resources from policing to other social services to deal with societal issues like homelessness, mental health and so on. What he has heard is that we need to redirect those services because police officers shouldn't be addressing those. Specific to those claims, he would say, yes, absolutely. American policing, specifically our policing, never asked to be the social service responders. They never asked to be the front line mental health crisis providers, but that is what has been asked of them over the last several decades and they've responded. They don't always respond perfectly, as a general institution of policing. Those are very challenging situations and he thinks that most police leaders would agree that there needs to be better services. Services specific to mental health have changed dramatically in just his 30 year career.

There was a whole suite of services and they just didn't respond to those types of calls, except on very rare occasions. All the way to today, where those are one of their more frequent calls where someone is having a mental health crisis or the incident has been spawned by a mental health crisis that someone has had.

He stated that it is absolutely a very challenging time. It is one thing to say we need to work to improve as a country, as an institution of policing and as a society and he does agree with that. It is a whole different thing to say that every police officer is a bad person and policing is bad. That rhetoric is very difficult and damaging. It certainly adds to an already very demanding job. Thankfully, they work and serve in Sherwood and they have an amazing community that really supports them and an amazing City Council that strongly supports them. It is a very unique situation that they have and they are very grateful for that level of support.

Ms. Zwingli asked about those places where they're talking about defunding and channeling some of the money to other areas, such as mental health. She believed that police officers would still need training to deal with mental health issues. Just because other places are getting money, doesn't mean that officers aren't going to still have to deal with it. The Chief replied that was absolutely correct and that's really the fallacy. It's not a light switch solution. You don't create a system and then suddenly, boom, that's it. It's going to take quite a while for those new systems and new programs to get in place and up and running efficiently and effectively. In the meantime, people are still going to call 911 and they're going to expect police officers to come, because there's a problem. That is another challenge with the defunding. The issue, even in its best definition, is that you can't redirect resources from policing that are, in many cases, already inadequately funded as it is. Not necessarily in Sherwood, but certainly in a general sense. It's just not a good idea because those officers are still going to be needed. When you start talking about eliminating special teams and special programs, the community is going to feel that. It's unfortunate.

Mr. Stimler complimented the Chief on his response to Mr. Smith's question. He thought it was very thoughtful and well explained, especially for folks who don't work in that field.

Mr. Stimler shared that he had some bittersweet news. They decided to sell their house and it sold very quickly. Fortunately, in Sherwood, houses sell very quickly. Unfortunately, the house they found, that they loved, is in Newberg. They own a business in Sherwood and he tried to see if he could stay on the Police Advisory Board, because he is just brand new to this and was really excited to participate. It sounds like the Sherwood Charter won't allow for that. Unfortunately, this will be his last meeting, as he is moving in July. He is going to miss Sherwood and the Sherwood Police Department, specifically. He is going to live out in the county where he knows the services aren't going to be as good (Yamhill County). Chair Lohman said that he had the privilege of being in on his interview and he knows the Chief has known him for a long time. He wished him good luck and let him know that they sure hate to lose him in Sherwood. He's sure that Mr. Stimler will participate wherever he goes and thanked him for his service for what he does for all of us. Mr.

Stimler said that he loves Sherwood and that he's going to miss it. Councilor Young asked Mr. Stimler what business he owns in Sherwood. He stated that his wife is the one that does all of the work there, he's just on there as a co-owner. She's in the same building as 503 Uncorked, upstairs in one of the offices and she does business consulting, predominately for architectural engineers. She does bookkeeping and helps small business with their books, such as payroll.

Ms. Thornton stated that she had nothing to share at that time.

Mr. West wanted to acknowledge that over the last couple months since they'd met, he'd been seeing a lot of Sherwood's finest out on patrol. It really feels good knowing that they're out there and being seen. That's part of the reason why they felt so strongly about the recommendations on the police staffing study. He's also glad to see the radar trailers out and about, helping change behaviors around town.

Chair Lohman thanked the Chief and the entire force for what they do. Sherwood is a fabulous place to live and he wouldn't want to live anywhere else. He gave kudos to the Chief and his crew. The Chief thanked him for his kind words.

Chair Lohman asked the Chief if the new hires had graduated the Police Academy in May. The Chief replied that the recruits had not graduated yet, as the classes were suspended. They were sent home when the Coronavirus really took hold. They are now, however, back at the Academy, completing the last half of their training. Chair Lohman asked when the graduation will be. Captain Carlson replied, August 8<sup>th</sup>. Chair Lohman said that was good to know. There may be a couple of them who would like to witness the graduation. The Chief replied, absolutely. They are open to the public.

Ms. Zwingli stated that she also appreciates the radar trailers. She passes one fairly regularly on Handley. It's a very nice reminder that it's really easy to pick up your speed when you're trying to go up that hill.

Ms. Zwingli reported that the Sherwood Police Foundation's (SPF) annual Boots & Bling Gala was cancelled for this year, taking into consideration the way the Coronavirus has impacted local businesses and families. They didn't have the live event, but they did do an on-line auction. Which, under the circumstances, was successful and they received feedback that it was appreciated. People were pleased that they had done that. They were able to raise some money for the Department still. They thank the community for that.

Ms. Zwingli wanted to pass along that she had noticed an increase in animal activity. As she was walking through town that day, along Pinehurst between Sunset and the trails, there was definitely evidence that coyotes had been through the area. They had not been kind to the local pets. She recommended keeping an eye on pets and don't let them run around, loose. The coyotes are getting more bold, apparently.

Mr. West followed up on Ms. Zwingli's report of the SPF Auction and stated that it was fun participating in the auction. He was proud to announce that he is going duck hunting with the Chief and Matt Langer and he got it for a steal, compared to previous years in a live auction. He is looking forward to it. He said he will have to go out and practice, as he doesn't want to embarrass himself. Tina and he enjoyed participating in the auction. Ms. Zwingli thanked them for participating and let him know that they appreciated it. *Some lighthearted banter ensued.*

## **5. Business (Chair)**

### **a. Chair & Vice Chair Selection-Effective July 1<sup>st</sup>**

After a brief discussion, it was determined that the current Chair and Vice Chair would remain in those positions for one more year.

Mr. Silverforb moved that Chair Lohman continue in the Chair position and Mr. West seconded that motion. All present board members were in favor.

Mr. Silverforb moved that Vice Chair Foster remain in her role of Vice Chair and Mr. West seconded the motion. All present board members were in favor.

### **b. Traffic Safety Committee Update**

Chief Groth stated that the Traffic Safety Committee met for the first time in May. The group got to meet each other virtually. They got the bugs worked out of Microsoft Teams. A Chair and Vice Chair were selected. It was basically an educational session. They talked about the Muni Code and their responsibilities. They had about an hour of education on traffic calming. Their second meeting is the next week on Thursday evening, the 25<sup>th</sup> at 6:00. They have selected the fourth Thursday of every month at 6 pm, to be their regular, standing meeting. Their meeting next week will be held virtually. They will pick up where they left off and they will move forward with taking a look at some forms for processing complaints and requests.

Mr. Smith found the meeting to be quite interesting. He was surprised at the amount of technical information that was presented that goes into traffic calming measures. He didn't realize that speed bumps were as technical as they really are. He learned quite a bit and the group is very nice. Mr. West and he both dodged the bullet on being the Chair for that committee as well, so that was good. He is looking forward to looking at some of the complaints as they come in. He is absolutely convinced that the street in front of his house is where all of the speeders are. He's sure that's not the case, so it is going to be interesting to see how the rest of the community feels about their areas.

Mr. West stated that, as Mr. Smith mentioned in his opening, Angie put together great resource binders for them. Those are going to be a great reference tool as they go through and address the submissions by the citizens. Since he's been through several of the traffic safety things

over the years, being on this Advisory Board, it was a good refresh. He added that the elected Chair for the TSC is a Civil Engineer. That bodes well that they have some expertise there, along with Bob Galati from the City on the nuts and bolts of traffic. That is a huge plus for the committee.

Chair Lohman brought up the fact that Mr. Smith and Mr. West's terms with the TSC were technically supposed to end in July. The Chief stated that was correct. Because of the pandemic, things did not go as planned. If they would have gone as planned, they would have had three to four months of meetings before their terms were up. It was agreed that it would be a July to June assignment. That being said, Chair Lohman asked Mr. Smith and Mr. West if they'd like to continue their service on the TSC until this time next year. They both stated that they would. Chair Lohman made the motion for them to both continue in their roles of liaisons for the TSC. Ms. Thornton seconded the motion and all present board members voted in favor.

## **6. Councilor News**

Councilor Young reported that it had been a little quieter for the City Council the last few months, as the City has been focusing on COVID. Staff has been very busy dealing with that.

The City gave out some small business grants within a week or two of COVID hitting. That helped a lot of the small businesses. They were originally going to give out \$100,000, but they had so many requests, they ended up doubling that amount so they could help more businesses. They've helped some of the small businesses in Old Town to expand some of their seating since they're so limited on space inside of their small restaurants. They haven't had requests from restaurants outside of Old Town, that she's aware of, but they are open to any small businesses that might have a recommendation that the City can accommodate, within reason. The Economic Development Manager, Bruce, will be reaching out to see if there's anything the City can do to help during this time.

Councilor Young stated that all of the Council meetings have been held virtually and announced that the budget had been passed at the last week's Council meeting for the upcoming year, 2021. That included adding two new Police Officers, both hired by September 1<sup>st</sup>. The budget passed unanimously by the Budget Committee, which is a total of 14 people. Seven of those are from the Budget Committee and seven from the City Council.

In regards to what is going on in the country today, the City Council has only received one e-mail from a resident asking to defund the Police Department. Only one. They have received several e-mails from citizens saying how wonderful our Police Department is, how they're needed in town, please don't defund them, etc. To those folks, she is happy that she can say that not only are they not defunding the Police Department, but they just approved a budget to increase our Police Department to get on board with our staffing study. Councilor Young stated that the Chief is right, he totally has a City Council that supports the Police Department and she thinks that is fantastic.

They have also received a couple e-mails from folks that are concerned about truck traffic on Sunset. She thinks there's an educational component there. Six to eight months ago, they passed a truck route ordinance in the City. Basically re-routing trucks from our in-town streets and putting them out on HWY 99, Baker, Tualatin-Sherwood, etc. What residents aren't understanding, is that ordinance still allows trucks to go on the streets within the City, if where they're going is within the City. They're not supposed to use Sunset to by-pass Sherwood and head out, but they can use Sunset if they're going to a development off Brookman, etc. There are some big trucks and they're loud and they probably appear to be speeding. She knows that our Officers have been out there and have done some speed tests. During the times the Officers have been out there, they haven't observed speeding. She thinks a lot of times, people confuse loudness and big to thinking people are speeding. She appreciates that our Officers took the time to go out there and check. The City has been trying to educate those residents that are concerned about the big trucks going down sunset.

Ms. Zwingli shared that she'd had a conversation with a resident that lives off of Timbrel. It wasn't so much the speeding the resident was talking about with those trucks, so much as the weight and the vibration that the trucks create on their way through the residential area. The resident reported that she'd had a mirror fall off of her wall that she relates to the trucks going through the neighborhood.

Ms. Zwingli asked Councilor Young if the e-mail they received requesting to defund the Police Department was from an actual Sherwood resident. Councilor Young replied that it was and appeared to be a recent graduate from Sherwood High School.

Ms. Zwingli inquired about the Hampton Inn and wondered if it was open and if not when it might be opening. Councilor Young stated that they were scheduled to open in the middle of June, so if they're not open yet, she anticipated that it would be very soon.

Mr. Smith asked Councilor Young about some of the big billboards and signs in town related to opening up marijuana shops in Sherwood. He wondered if this was a measure that she anticipates coming up again in November. She explained that the proponents of recreational marijuana have approached the City Council twice requesting the City Council turn over the ban themselves. She went on to provide a bit of history regarding this, stating that the citizens of Sherwood have voted that down twice as far as allowing recreational sales. When they came to Council shortly after COVID started, they sent an e-mail and offered \$20,000 to help with any COVID situation if they would overturn the ban immediately. In addition, they would give the City 10% sales tax instead of the 3%, for the first year. They were trying to generate revenue for the City. City Council didn't take action on that request. Then they e-mailed the City Council again asking them to overturn the ban because, during COVID they were going to have a hard time collecting signatures. City Council didn't act on that either. They had a Work Session about six months ago and the general feeling of City Council was the citizens of Sherwood had voted on this twice and it should be up to the citizens to make that decision, if they want us to allow the sales and get the tax money. It shouldn't be up to



the City Council to overturn the vote of people. There is an approved petition initiative, so if they collect the required amount of signatures, a little over 1,300, then it will go on the November ballot.

Chair Lohman thanked Councilor Young for throwing her hat in the ring one more time and for her service to the Police Advisory Board. She stated that she thoroughly enjoys her time on Council.

## **7. Staff Report(s)**

Captain Carlson reported that within the next month, or so, they will be getting a car for their second Detective, along with two new patrol cars. These are from last July. With issues taking place in Detroit and with COVID, the orders have been delayed.

They have decided to cancel the next Citizens Police Academy, due to everything that has been going on.

Motor Officer, Chad Brinkman, has decided that he no longer wants to ride the bike. They are looking for different options, there. It will be official the end of July. Ms. Zwingli asked if he will still do the Bike Rodeo. Captain Carlson explained that the state of the two motorcycles are either unsafe to drive or close to that point. They will hold on to the bikes through October, for special events. They will then be auctioned off. Chief Groth added that they will continue the Bike Rodeo program, as requested. Captain Carlson added that you don't need to be a Motorcycle Officer in order to do a Bike Rodeo.

The Chief shared that, eventually, Captain Carlson will transition to be the main liaison to the Traffic Safety Committee. He will be attending those meetings with the Chief and then eventually, it will just be him, once the committee gets up and running.

The Chief reported that right after the pandemic started, the City initiated its Emergency Operations Plan and opened the Emergency Operations Center. City Manager, Joe Gall, appointed him Incident Commander to oversee those operations. The City staff has been functioning at a very high level, managing operations and determining priorities and services throughout the time of the pandemic. They have cut back on the number of meetings they have each week, but the staff is still meeting, addressing issues as they arise and responding to the various restrictions, levels or phases that they are in, either at the county or the state level. He is very, very proud of how the City and the team has responded to this. Certainly, a pandemic is a very challenging time. Anytime you tell Oregonians, who love the outdoors, that they have to stay inside and that they can't travel, it is a huge challenge. Not to mention, first and foremost, all of the health concerns and challenges. In light of all of that, the City team did a great job and he feels, made very good decisions. They

continue to operate at a very high level. He gave kudos to that entire group and to City Manager, Joe Gall, who has been very active. The Chief stated that from his experience with this, this has been a very trying and busy time for anybody in City government.

The Chief stated that they'd already addressed the challenges that our country, state and area are facing and they continue to work through those. They adjusted their activities and responses during the pandemic and they're slowly getting back to normal in the policing world, but they're still not completely back to normal. He explained that they respond to the situation, with regard to the virus. Their number one concern as a City and as a Police Department is to protect their employees and community from exposure, both ways. That has impacted the way they do their job. It is important for the board and the entire community to know that they have continued to be on 24 hours a day, seven days a week and 365 days a year as long as this continues. Whenever anybody needs their service, Officers are there and will respond if need be. Otherwise, they'll make a phone call if it does not require an immediate, personal response. That is to minimize exposure and contact. They're staff has remained healthy and he is very happy with that. He is very proud of the Officers and he continues to be amazed at the level of the quality of work that they provide and their ability to focus and stay on the job in the midst of very, very challenging times. He shared that after we were well into the pandemic, he started telling people that it truly was one of the most challenging times in his career. Then, the civil unrest and everything that we're experiencing now, broke. The challenges have continued to increase. His only hope is that they're growing pains and that everyone can continue to grow together and become better.

The Chief commented on Councilor Young's reporting on the budget passing. The budget process was very smooth and he was very happy to report that the commitment to the staffing plan continues and they have those two new officer positions that will start up this fall. The recruitment is underway and they are beginning the recruitment for laterals only. Depending on how that goes, they will open up to recruit officers, if need be. They seem to be getting a fair amount of interest from lateral Police Officers. Which is not only a good sign, but indicative of the type of department that they have. People want to come to work there.

Ms. Zwingli said that she knows that the department has put forth efforts to for a more diverse force and applicants. In light of everything that is going on right now, she wondered if there were any more efforts they could make to try to tap into a broader base of applicants for the lateral positions. The Chief stated that was a good question and bit of a challenge that they continue to face. For some departments it may be more of a challenge than for others. He didn't feel like he had the answer to that, yet. He is certainly interested in racial and cultural diversity, but he is also very interested in gender diversity. They are under-represented with female officers. They have had many conversations about how to recruit in those different areas. It's also important to remember that once the recruitment is done and the actual hiring process begins, it becomes very legally regimented at that point. The steps that must take place, the procedures and the scoring, etc. are very controlled by statute, both Federal and State. It's not a matter of identifying a specific need and giving an individual preference because of that and hiring that person over another person. It is just not legal. They could very quickly get themselves in a bind with respect to unfair labor and hiring practices. The equal employment opportunity laws are there to protect everybody. Once that process gets underway, they have less latitude and ability and really just have to move forward with the applicants they have. The challenge is to try to get a very diverse group of people to apply for

positions. That has been where they have fallen short. They don't really have control over who applies. He doesn't really have the answer and doesn't know if anyone else has the answer, that he's aware of.

Chair Lohman asked the Chief, with the pandemic setting in, has he seen their call numbers stay the same, increase, decline? The Chief replied that they saw a decline in public demand calls. What was interesting is that they saw a decline in certain types of activities. He had wondered if they would see a spike in thefts, domestic disturbances and things like that. As it turned out, they didn't really see that many spikes. They saw maybe a slight increase here or there, but nothing significant. There wasn't a dramatic decrease, necessarily, either. The calls were fewer. It was an interesting set of data. The fact that everybody was locked inside their houses, may have eliminated the need for calls. They have certainly had a lot of cars broken into the last couple months. There has definitely been a lot of nefarious activity going on after dark. He would encourage the public to keep their eyes open. There are a certain population who are night owls and stay up later. Anybody that likes to do that, they would ask that they take a look outside before they go to bed. These are folks walking up and down the streets, checking door handles. They're not trying to be sneaky. If they hear a car coming, they hide. When they walk up driveways to look at the cars, they literally look right up at the cameras, when the motion sensor activated lights come on and then proceed to go to the car to check the handle. They don't have any care or concern at all. They are very brazen and he doesn't think it would be very hard to see them out and about. They certainly need the public's help on that. They recently put out a post, "see something, say something". They encourage folks to give them a call.

Councilor Young asked if the Police Advisory Board knew that they had activated, or will be going to activate, the speed enforcement cameras from HWY 99 and Sunset towards Newberg. That one has never been activated. The City Council requested some reports from RedFlex to test the activity through there. At the time, the report indicated that they had a speed problem through there. She asked the Chief if those were activated yet? The Chief said not yet. Those are reliant upon the construction project that's taking place. As far as he knows, those cameras are still down until they get relocated and turned back on.

Chair Lohman told the Chief that they did really good work on the Clancy's break-in. It was solved in less than 48 hours. The Chief said that was a really good example of "it takes a village". There was good patrol response, good on-scene work, good follow-up work by two Detectives, instead of just one. Which obviously means that they can go different directions and accomplish multiple things at the same time. There are partnerships with other police agencies. The value of that cannot be expressed enough. Sometimes it's lost, for a lot of people. It's so critical that they maintain those partnerships and that they have those partnerships. So when things like this happen, it's communicated and their able to get right on it and follow up. It was good to get that case cleared up fairly quickly. Ms. Zwingli asked if they were able to get all of them? She had only heard about three. Captain Carlson replied that there were a total of six in the video. They were able to identify three

of the six. Three are still outstanding. They got the three main people who went inside, but there were three that lingered outside as lookouts. They haven't been able to identify them yet.

Chair Lohman stated that with Mr. Stimler's seat soon to be vacated, they are going to need another board member to replace him. Councilor Young said that they could go back through the applicants that they had already interviewed. She asked the Chief if that was something they could do. The Chief replied that he would need to double check the municipal code language, because it's newer, to see if it speaks of that. He does believe that Councilor Young is correct. If so, they can start with those folks.

#### **8. Citizen Comment**

N/A

#### **9. Adjourn (Chair)**

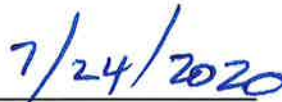
Chair Lohman stated that the next meeting is scheduled for July 16<sup>th</sup>. It will be decided, later, whether or not it will be in the same format, or if they will be able to meet in person. Mr. West added that he will be travelling on the 16<sup>th</sup>, but he should be able to do a virtual meeting. He will be available to attend the following week's Traffic Safety Committee meeting. The Chief let Chair Lohman and the board know that it would be a good idea to plan on meeting virtually. Angie will set that up for everyone.

A motion was made to adjourn the meeting. Mr. West seconded the motion and all Board Members voted in favor. The meeting was adjourned at 8:07 pm.

Approval of Minutes:



Chair Ralph Lohman

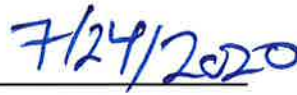


Date

Attest:



Angie Hass, Executive Assistant



Date