



URA RESOLUTION 2023-008

ADOPTING THE FY2023-24 BUDGET OF THE CITY OF SHERWOOD 2021 URBAN RENEWAL AGENCY, MAKING APPROPRIATIONS, IMPOSING AND CATEGORIZING TAXES, AND AUTHORIZING THE AGENCY MANAGER TO TAKE SUCH ACTION NECESSARY TO CARRY OUT THE ADOPTED BUDGET

WHEREAS, the Urban Renewal Agency Budget Committee has reviewed and acted on the proposed 2021 Urban Renewal Agency budget; and

WHEREAS, the Budget Committee approved and recommended a balanced budget to the Urban Renewal Agency Board of Directors on June 1, 2023; and

WHEREAS, in accordance with State law, on June 20, 2023, the Urban Renewal Agency Board of Directors held a public hearing on the budget as approved and recommended by the Budget Committee; and

WHEREAS, the Urban Renewal Agency Board of Directors desires to adopt the approved budget and carry out the programs identified in the budget.

NOW, THEREFORE, THE SHERWOOD URBAN RENEWAL AGENCY BOARD RESOLVES AS FOLLOWS:

Section 1. Adoption of the FY2023-24 Budget. The Board of Directors of the Urban Renewal Agency of the City of Sherwood, Oregon hereby adopts the budget for the City of Sherwood 2021 Urban Renewal Agency for fiscal year 2023-24 in the sum of \$21,891,905 now on file at City Hall, and attached hereto as Exhibit A.

Section 2. Making Appropriations. The amounts for the fiscal year beginning July 1, 2023 and for the purposes shown below are hereby appropriated as follows:

| | 2021 URA Operations Fund |
|---------------------------------|--------------------------|
| Operations Department | \$381,939 |
| Debt Service | 871,488 |
| Contingency | 41,220 |
| TOTAL APPROPRIATED | \$1,294,647 |
| Unappropriated Reserved Balance | 17,541 |
| | <u>\$1,312,188</u> |

| | 2021 URA Capital Fund |
|---------------------------------|-----------------------|
| Capital Department | \$13,703,914 |
| TOTAL APPROPRIATED | 13,703,914 |
| Unappropriated Reserved Balance | 6,875,803 |
| | <u>\$20,579,717</u> |

Total Adopted Budget for FY2023-24 \$21,891,905

Section 3. Imposing and Categorizing Taxes. The Board of Directors of the Urban Renewal Agency of the City of Sherwood hereby resolves to certify to the county assessor a request for the 2021 Urban Renewal District Plan Area for a maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457.

Section 4: Agency Manager Authorization. The Urban Renewal Agency Manager is hereby authorized to take such action as is necessary to carry out the adopted budget.

Section 5: Effective Date. This Resolution shall be effective upon its approval and adoption.

Duly passed by the Urban Renewal Agency Board this 20th of June, 2023.

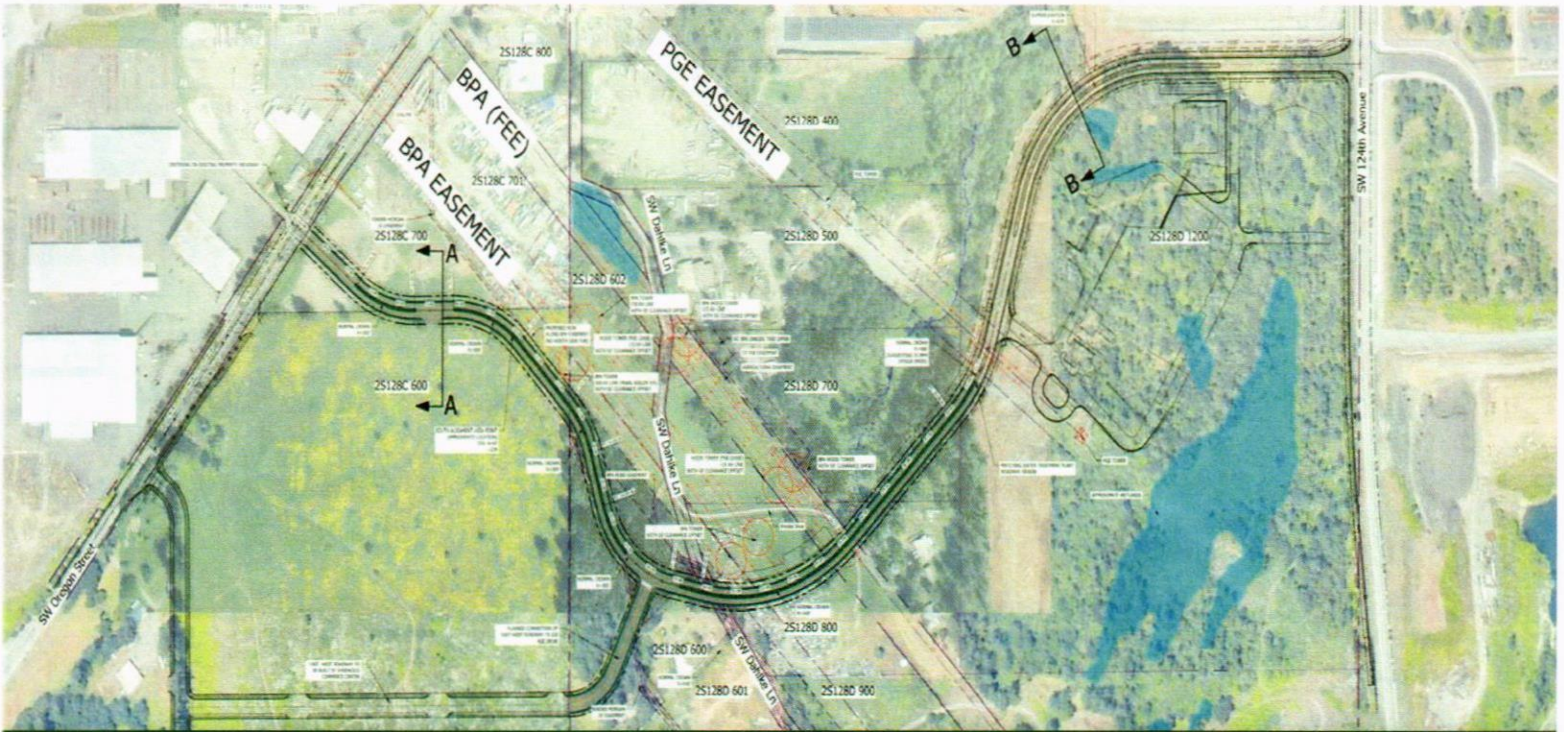


Tim Rosener, Chair

Attest:



Sylvia Murphy, MMC, Agency Recorder



CITY OF SHERWOOD

2021 URBAN RENEWAL FY2023-24 APPROVED BUDGET



City of Sherwood 2021 Urban Renewal Agency Annual Budget

For the Fiscal Year

July 1, 2023 - June 30, 2024

BOARD OF DIRECTORS:

Tim Rosener, *Board Chair*

Keith Mays, *Board President*

Renee Brouse, *Board Member*

Taylor Giles, *Board Member*

Doug Scott, *Board Member*

Dan Standke, *Board Member*

Kim Young, *Board Member*

BUDGET COMMITTEE:

Kady Strode, *Chair*

Lana Painter, *Vice Chair*

Brian Fairbanks

Thomas Sherwood

Matt Kaufman

Paul Mayer

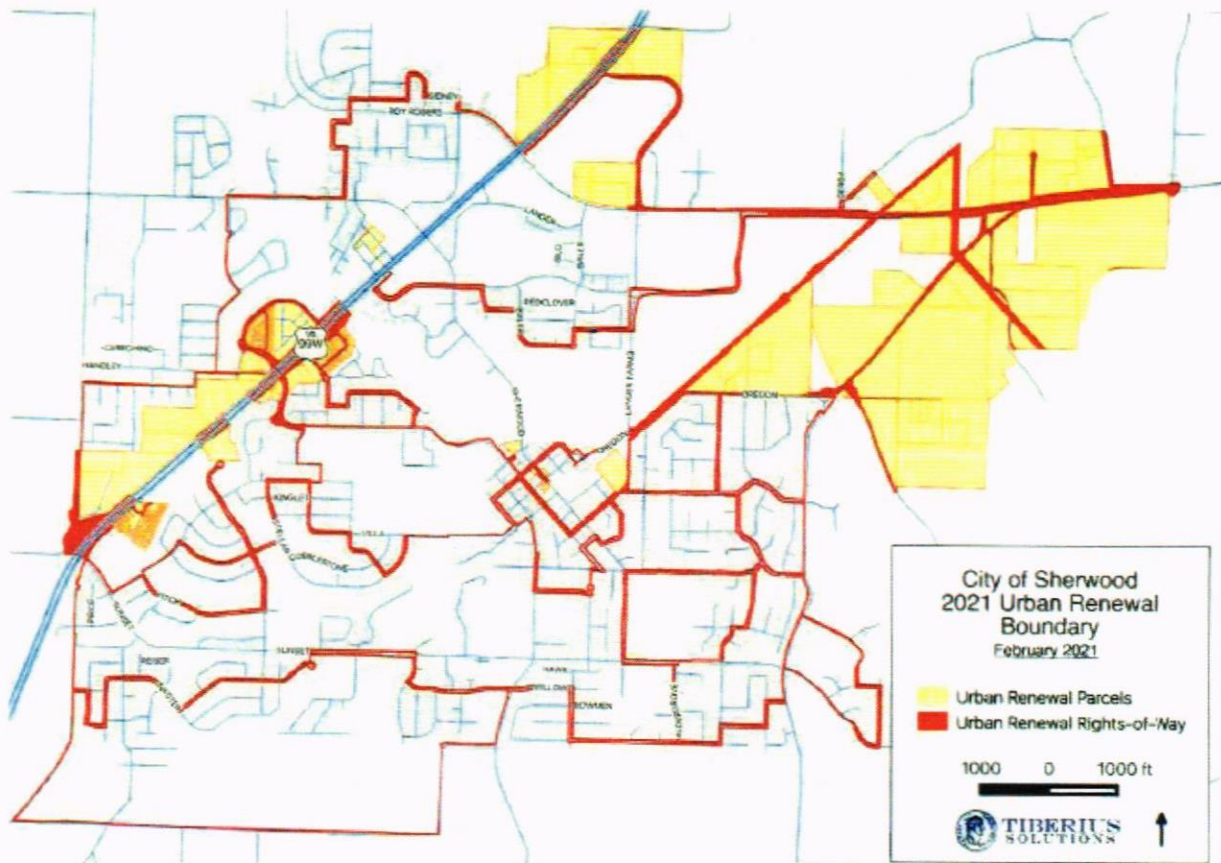
Nancy Taylor

CITY STAFF:

Keith D. Campbell, *City Manager/URA Manager*

David Bodway, *Finance Director*

- 1 About the Agency
- 2 Budget Message
- 3 Operations Budget
- 4 Capital Budget
- 5 Debt Service



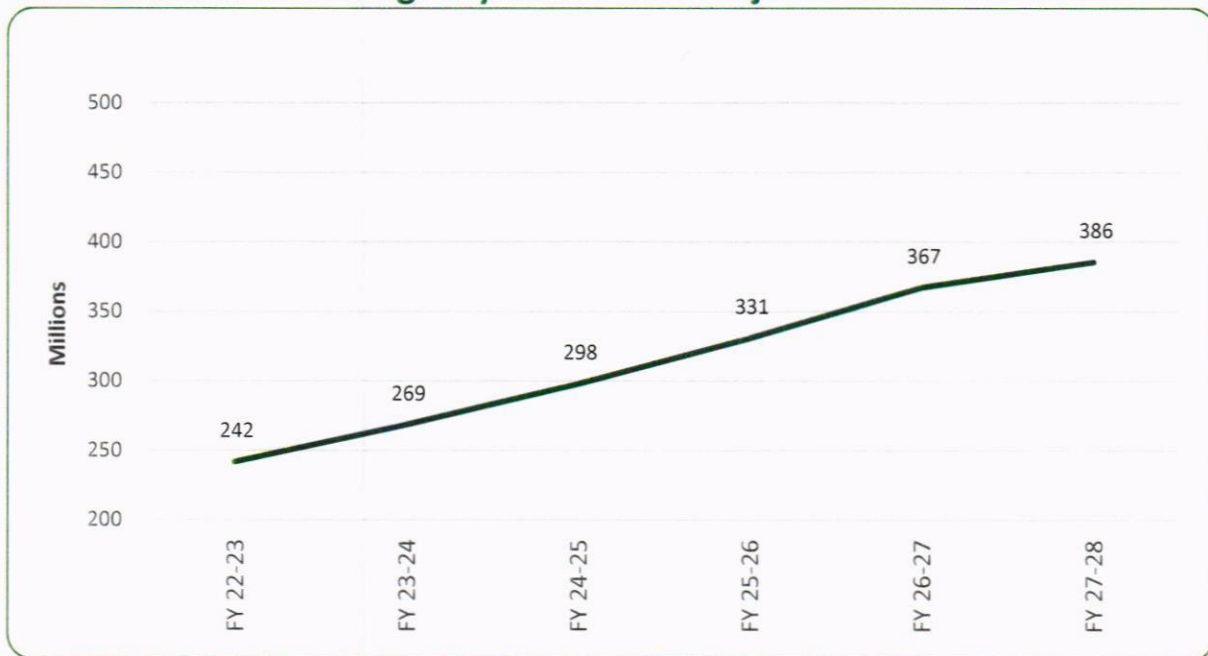
About the Agency

The 2021 Urban Renewal Agency (URA) is a separate entity from the City of Sherwood. The Sherwood City Council serves as the Board of Directors for the URA and is financially accountable for its operations. In accordance with Oregon budget law, the URA prepares its own budget, and the Board of Directors approves its annual appropriations.

Urban renewal agencies are designed to borrow money and make expenditure for economic and community development projects included in the Urban Renewal Plan. When the Sherwood 2021 Urban Renewal Plan was adopted in 2021, property values were frozen. The taxes collected on that frozen value continues to flow to the taxing authorities (City, County, Schools, TVF&R, etc.). The taxes collected on increased property values that typically occur with new development generate incremental tax revenue. This tax increment is then used to repay the URA debt and implement the URA plan.

Urban Renewal tax collections are not an additional tax. Urban Renewal tax collections are used to initiate development that would not be financially feasible without infrastructure improvements made possible by urban renewal financing.

Urban Renewal Agency Actual and Projected Assessed Value



Budget Message

It is my privilege to provide you, the citizens of the City of Sherwood, with the proposed 2021 Urban Renewal Agency (URA) budget for Fiscal Year 2023-2024 (FY2023-24).

The Agency budget consists of two funds: a General Operating Fund and a Capital Projects Fund. The Operating Fund is used to account for Agency administration costs and some economic development activities within the Urban Renewal Area. The Capital Projects Fund is used to account for construction projects and property purchases. All of the projects funded through the URA Capital Projects Fund are transferred to City ownership upon completion.

The Agency operates under direction from the Agency Board of Directors.

FY2023-24 Proposed Budget

The proposed FY2023-24 Operations Fund budget consists of personal services, allocated overhead, and material and services expenses needed to continue administering the URA. Debt service payments account for 70% of the proposed expenditures.

The proposed FY2023-24 Capital Projects Fund budget primarily includes appropriations for design and construction of a High-Arched Pedestrian Bridge across Highway 99W and Ice Age Drive. Funding for these projects will come from tax increment revenue and loans.

This promises to be another exciting year for the Agency. Projects that have lived in the imaginations of elected officials and Sherwood citizens for years are proceeding through meticulous planning and design. I am looking forward to another active year of Agency progress and community achievement.

Respectfully Submitted,



Keith D. Campbell
URA Manager

Operations Budget

| 2020-21 Actual | 2021-22 Actual | 2022-23 Budget | | 2023-24 Proposed | 2023-24 Approved | 2023-24 Adopted |
|-------------------|---------------------|---------------------|----------------------------|---------------------|---------------------|--------------------|
| \$ - | \$ - | \$ 593,855 | RESOURCES | | | |
| | | | Beginning fund balance | \$ 487,788 | \$ 487,788 | \$ 487,788 |
| | | | Revenue | | | |
| - | - | 480,000 | Taxes | 814,400 | 814,400 | - |
| - | 5,467 | 10,000 | Fines, interest and other | 10,000 | 10,000 | - |
| - | 5,467 | 490,000 | Total revenue | 824,400 | 824,400 | - |
| | | | Other sources | | | |
| - | 1,613,031 | - | Issuance of long-term debt | - | - | - |
| - | 1,613,031 | - | Total other sources | - | - | - |
| | | | Total resources | 1,312,188 | 1,312,188 | 487,788 |
| | | | REQUIREMENTS | | | |
| | | | Expenditures | | | |
| | | | Personal services | | | |
| - | 567 | 41,075 | Salaries and wages | 148,047 | 148,047 | - |
| - | 49 | 3,608 | Payroll taxes | 13,907 | 13,907 | - |
| - | 134 | 9,486 | Benefits | 67,944 | 67,944 | - |
| - | 750 | 54,169 | Total personal services | 229,898 | 229,898 | - |
| | | | Materials and services | | | |
| - | - | - | Professional & technical | 10,750 | 10,750 | - |
| - | 1,963 | 2,100 | Other purchased services | 3,250 | 3,250 | - |
| - | 273 | 15,515 | Cost Allocation | 138,041 | 138,041 | - |
| - | 2,236 | 17,615 | Total materials & services | 152,041 | 152,041 | - |
| | | | Total expenditures | 381,939 | 381,939 | - |
| | | | Debt service | | | |
| - | 752,869 | 871,489 | Interest | 871,488 | 871,488 | - |
| - | 752,869 | 871,489 | Total debt service | 871,488 | 871,488 | - |
| | | | Ending Fund Balance | - | - | - |
| - | 862,643 | - | Contingency | 41,220 | 41,220 | - |
| - | - | 24,500 | Reserved for Future Years | 17,541 | 17,541 | 487,788 |
| - | - | 116,082 | Total requirements | \$ 1,312,188 | \$ 1,312,188 | \$ 487,788 |
| \$ - | \$ 1,618,498 | \$ 1,083,855 | | | | |

Capital Projects:

Pedestrian Bridge: Design and construct a pedestrian bridge across 99W, Elwert and Kruger.

Ice Age Drive: Design Ice Age Drive in the Tonquin Employment Area to provide an east/west collector between Oregon Street and 124th.

Capital Fund Budget

| 2020-21 Actual | 2021-22 Actual | 2022-23 Budget | | 2023-24 Proposed | 2023-24 Approved | 2023-24 Adopted |
|-------------------|-------------------|-------------------|----------------------------|----------------------|----------------------|----------------------|
| | | | RESOURCES | | | |
| \$ - | \$ - | \$ 23,387,706 | Beginning fund balance | \$ 13,446,717 | \$ 13,446,717 | \$ 13,446,717 |
| - | - | - | Revenue | | | |
| - | 131,207 | 95,000 | Intergovernmental | 7,000,000 | 7,000,000 | - |
| - | 131,207 | 95,000 | Fines, interest and other | 133,000 | 133,000 | - |
| | | | Total revenue | 7,133,000 | 7,133,000 | - |
| | | | Other sources | | | |
| - | 25,996,536 | - | Issuance of long-term debt | - | - | - |
| - | 25,996,536 | - | Total other sources | - | - | - |
| | | | Total resources | 20,579,717 | 20,579,717 | 13,446,717 |
| | | | REQUIREMENTS | | | |
| | | | Expenditures | | | |
| | | | Personal services | | | |
| - | 33,075 | 76,000 | Salaries and wages | 83,220 | 83,220 | - |
| - | 2,725 | 7,000 | Payroll taxes | 8,284 | 8,284 | - |
| - | 11,584 | 34,875 | Benefits | 48,598 | 48,598 | - |
| - | 47,383 | 117,875 | Total personal services | 140,102 | 140,102 | - |
| | | | Materials and services | | | |
| - | 200 | - | Professional & technical | 200,000 | 200,000 | - |
| - | 495 | 1,000 | Other purchased services | 2,500 | 2,500 | - |
| - | 41,143 | 87,732 | Cost Allocation | 177,345 | 177,345 | - |
| - | 41,838 | 88,732 | Total materials & services | 379,845 | 379,845 | - |
| | | | Capital outlay | | | |
| - | - | - | Land | 54,000 | 54,000 | - |
| - | 790,009 | 13,770,000 | Infrastructure | 13,129,967 | 13,129,967 | - |
| - | 790,009 | 13,770,000 | Total capital outlay | 13,183,967 | 13,183,967 | - |
| | | | Total expenditures | 13,703,914 | 13,703,914 | - |
| | | | Debt service | | | |
| - | 213,916 | - | Issuance costs | - | - | - |
| - | 213,916 | - | Total debt service | - | - | - |
| | | | Ending Fund Balance | - | - | - |
| - | - | 9,506,099 | Reserved for Future Years | 6,875,803 | 6,875,803 | 13,446,717 |
| \$ - | \$ 26,127,743 | \$ 23,482,706 | Total requirements | \$ 20,579,717 | \$ 20,579,717 | \$ 13,446,717 |

Urban Renewal Debt Service

| City Loans for Sherwood 2021 Urban Renewal Agency Projects | | | |
|--|--|--|-------------------------------------|
| | 2021 Series A Full Faith and Credit | 2021 Series B Full Faith and Credit | Total Debt on behalf of 2021 URA |
| Original Amount | \$ 3,975,300 | \$ 19,640,000 | \$ 23,615,300 |
| Balance at 6/30/23 | 3,975,300 | 19,640,000 | \$ 23,615,300 |
| Payment Source | Tax Increment | | |
| Paying Fund | URA Operations | | |
| Year Ending June 30 | | | |
| 2024 | 85,888 | 785,600 | 871,488 |
| 2025 | 85,888 | 785,600 | 871,488 |
| 2026 | 85,888 | 785,600 | 871,488 |
| 2027 | 326,338 | 785,600 | 1,111,938 |
| 2028 | 326,324 | 785,600 | 1,111,924 |
| 2029-2033 | 1,630,987 | 3,928,000 | 5,558,987 |
| 2034-2038 | 1,633,204 | 3,928,000 | 5,561,204 |
| 2039-2043 | 837,982 | 7,706,200 | 8,544,182 |
| 2044-2048 | - | 11,692,600 | 11,692,600 |
| 2049-2051 | - | 7,016,000 | 7,016,000 |
| | <u>\$ 5,012,499</u> | <u>\$ 38,198,800</u> | <u>\$ 43,211,299</u> |

Above is the current debt service schedule