

Sherwood Public Library

P.O. BOX 625x 616
SHERWOOD, OREGON 97140

625-6688

Wed. June 6
7:30 p.m.

LaVerne Will
Librarian

AGENDA

Welcome: Jim Rapp-City Manager

Correspondence:

Approval of Minutes:

Additions/deletion to agenda

Reports: Librarian

Pres. of Friends-Diana Pompe

Committee Report:

Julyynn Pang-Planning

Each & come prepared with broad general message (IV of Document)

Karen Carter- Children's storyhour

Old Business:

Recap budget cuts

report on tax base failure

WCCLS demise or rebirth

(operating levy June 26)

New Business:

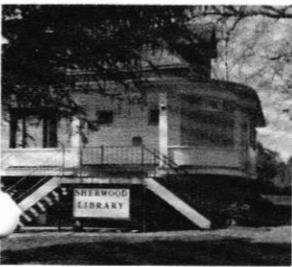
Users Fee & Charges

Plans for ground breaking

Announcements:

Adjournment:

Next meeting July ?



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Minutes
Sherwood Board of Trustees
Wednesday June 6, 1984
7:30 p.m.

Attending: Board - Alison Phemister, Carol Santesson, Julynne Pang, Norman Jewel, Karen Carter. Friend - Diana Pompe (Pres.) & LaVerne Will librarian, and Jim Rapp, City Manager.

Absent: Ann Grubowski - excused

The meeting was opened and minutes were approved with corrections. Misspelled names, to read Julynne, and Pompe.

Reports: Julynne reported on the budget meeting with budget approval and recommendation to stay within 6% limitation. The city council held a special meeting following the budget meeting.

Paula Fowler said option #3 was accepted - \$186,688 with 6% tax base increase. Discussion followed on budget cuts.

Diana Pompe reported on fundraising- the Thriftway Market and Alpenrose will have a pancake breakfast on June 30, at Thriftway.

Jim Rapp, City Manager, said bids will go out on June 14. Opening of the bids the 10th of July and one week following to award the bids. On July 12 he would like to have an evaluation meeting at 7:30 p.m. with FOSL, BAC, and TRUSTEES.

Julynne gave a report on planning. Several articles were mentioned that will be reviewed and presented again at a later date. The articles are available for review. The board was asked to begin with the purpose of the planning document. This will be submitted by all board members.

LaVerne Will
Librarian

LaVerne gave a report on the summer storyhour in addition to her written report. A copy of budget cuts were included. The board expressed concerns for the cuts in the budget. Alison asked for clarification of the budget and justification. Jim Rapp explained the budget process. He said a meeting will be held Monday June 11, 7:30 p.m. at the Senior Center for all Board Members, and FOSL volunteers.

The responsibility of the council to fund the library was discussed extensively. The following statement was submitted in a memo.

THE BUDGET OF \$41,044, CONSIDERED BY THE LIBRARY BOARD OF TRUSTEES ON JUNE 6, 1984, WAS FOUND TO BE UNACCEPTABLE BECAUSE THE ORIGINAL BUDGET \$53,635 IS A BARE BONES REQUEST FOR FUNDING OF ADEQUATE LIBRARY SERVICES.

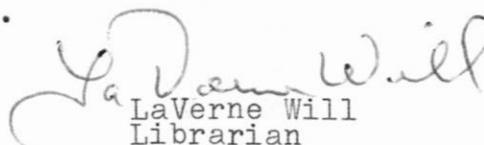
OUR ORIGINAL BUDGET (53,635) WAS ACCEPTED BY THE BUDGET COMMITTEE..

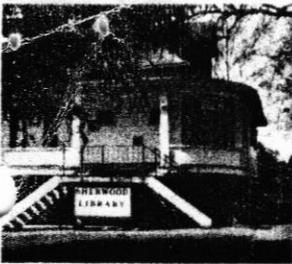
IF THE BUDGET CANNOT BE RETURNED TO THIS TOTAL, WE ASK THAT A SPECIAL MEETING OF COUNCIL BOARD BE CALLED PRIOR TO JULY 1, TO DISCUSS OTHER OPTIONS.

The user fees suggested in the librarian's report was not accepted.

There will be no July meeting. The Joint Board meeting will be held July 13, at 7:30 p.m. in the library.

Meeting adjourned at 10:30 p.m.


LaVerne Will
Librarian



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625-6688

Sherwood Public Library
Librarian's Report
June 6, 1984

Statistics: Registration 1950
 Circulation 1872

On my report of May 2; I gave a summary of registrations in and out of city limits. This description of patrons is averaging the same...52% outside, 48% inside city limits.

A \$15.00 family fee would realize \$6,000 revenue to the city. If the county system does not pass on June 26, the city will loose \$12,000 revenue. This figure is not included in the present budget.

Recommendations: Charge a \$15.00 fee for family cards to residents outside city limits effective July 1, 1984. This would not apply to counties under contract with the city.

Budget cuts:

Cuts in the budget will result in the following changes:

Hours

Budget cuts:

Mon. Closed
Tues. 12-6
Wed. 12-8
Thurs. 12-6
Fri. 12-5
Sat. 12-5

Total 30 hrs. (now open 47 hrs.)

- 1/2 time library aide
- hours open - 30
- services cut - ILL (except State)
- no courier service (without WCCLS)
- user fees and charges
- less book purchases (\$4,000 cut)
- no periodicals
- no representation at OLA
- no computer supplies
- 2/3 cut in A-V
- no furniture/shelving

LaVerne Will

DETAILED EXPENDITURES

SOCIAL SERVICES
LIBRARY - GENERAL

City of Sherwood

FORM LB-31

ORGANIZATIONAL UNIT-FUND

(MUNICIPAL CORPORATION)

	HISTORICAL DATA			NO. OF EMPS.	EXPENDITURE DESCRIPTION	R A N G E	BUDGET FOR NEXT YEAR 84-85				
	ACTUAL		ADOPTED BUDGET				PROPOSED BY	APPROVED BY	ADOPTED BY		
	SECOND PRECEDING YEAR 81-82	FIRST PRECEDING YEAR 82-83	THIS YEAR 83-84				BUDGET OFFICER	BUDGET COMMITTEE	GOVERNING BODY		
1					PERSONAL SERVICES						1
2	15,060	16,596	16,727	1	Librarian Salary	7	18,146	18,146	18,146		2
3			8,862	1	Library Aide Salary	1	9,223	9,223	4,612		3
4	5,671	6,747	11,515		Payroll Expense		12,316	12,316	10,241		4
5	20,731	23,343	37,104		TOTAL PERSONAL SERVICES		39,685	39,685	32,999		5
6					MATERIALS & SERVICES						6
7					Special Programs		50	50	0		7
8		48	200		Equipment Rental		210	210	240		8
9			200		Postage		210	210	200		9
10	502	565	250		Office Supplies		260	260	300		10
11	36	307	400		Repair & Maintenance		420	420	200		11
12		5,019	4,610		Rent		2,305	2,305	2,305		12
13	456	557	200		Periodicals & Memberships		220	220	50		13
14	159	1,882	1,700		Utilities		1,800	3,000	3,000		14
15		157	115		Travel		125	125	0		15
16					Computer Supplies		70	70	0		16
17	1,153	8,535	7,675		TOTAL MATERIALS & SERVICES		5,670	6,870	6,295		17
18					CAPITAL OUTLAY						18
19	529	223	600		Audio Visual		630	630	200		19
20	214	399	900		Furniture & Shelving - Library		900	900	0		20
21	101	35			Gifts & Donations		200	200	200		21
22	713	289	365		State Aid Grant - Books		350	350	350		22
23	491				State Aid Grant - Furniture & Shelv.						23
24	2,333		3,356		Library Books & Periodicals			5,000	1,000		24
25	4,381	946	5,221		TOTAL CAPITAL OUTLAY		2,080	2,080	1,750		25
26											26
27											27
28											28
29	26,265	32,824	50,000		TOTAL LIBRARY DEPT.		47,435	48,635	41,044		29
30								53,635			30
31					TOTAL EXPENDITURES						31
32					UNAPPROPRIATED ENDING FUND BALANCE						32
					TOTAL						

CC 2-3-83

VIII

B

~~Responed to~~

February 2, 1983

City Council
Sherwood City Hall
Sherwood, Or. 97140

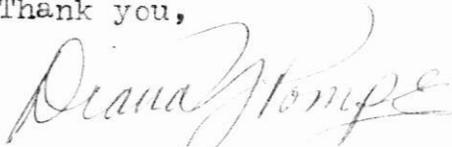
To Sherwood City Council Members:

The Friends of the Sherwood Public Library would like to be included on the Sherwood City Council agenda of Wednesday, Feb. 9, 1983. The purpose of our appearance is to up-date the council on the progress made in the design of the new Sherwood Public Library and its placement on the site dedicated by the city.

Because costs are now becoming a binding consideration, a joint board meeting of the Friends and the Library Board of Trustees agreed to request a review and reconfirmation of the project by the new city council members. By coordinating our plans with the council, we hope to avoid costs for the city which might result from future changes in the placement of the library.

We also want the council to remain informed as we proceed toward construction. Our reports need not be time consuming, but should keep everyone aware of the progress being made.

Thank you,



Diana Y. Fompe, president
Friends of the Sherwood Public Library



P.O. Box 167
Sherwood, Oregon 97140
625-5522 625-5523

January 26, 1983

Diana Pompe
President
Friends of the Sherwood Library

RE: Sherwood City Council Decision to Reserve a Site for the
Future Sherwood Library.

Dear Diana:

Mayor Tobias has asked me to clarify the nature and extent of previous City Council actions reserving a portion of the Sherwood Senior/Community Center Site for the future Sherwood City Library.

The City reimbursed the Washington Community Development Block Grant program \$24,250 for an approximately .7 acre portion of the site originally purchased for the Senior/Community Center. The reimbursement was made in response to a request by the library. The Council by this action has made the commitment to accommodate the new library on that site. Upon inquiry to the County we were also informed that access to the site was permitted across the existing Senior/Community Center site and that shared parking areas were permissible.

A decision has yet to be made by the City as to a site plan for the library which would determine the specific location of the library building on the site and provide for landscaping, access, parking and other site and design features. That decision would come after submission of a formal site plan to the City's Design Review Board.

A Council decision to also site the future City Hall adjacent to the Senior Center and Library would, of course, affect the site location of the building but would not diminish the City's commitment to accommodate the new library in the site.

In order to accommodate both the Library and City Hall, it's likely that additional property would need to be purchased and a master plan would need to be prepared.

Please let me know if you have any further questions.

Sincerely,

Todd Dugdale

Todd Dugdale
City Administrator

cc: Mayor Tobias
LaVerne Will
Library Board