



## **AGENDA**

### **SHERWOOD CITY COUNCIL Wednesday, November 16, 2022**

**6:00 pm City Council Joint Work Session  
With Sherwood School District  
Board of Education**

**Sherwood City Hall – Community Room  
22560 SW Pine Street  
Sherwood, OR 97140**

**This meeting will be live streamed at  
<https://www.youtube.com/user/CityofSherwood>**

### **6:00 PM SPECIAL WORK SESSION**

- 1. Call To Order**
- 2. Pledge Of Allegiance**
- 3. Welcome and Introductions**
- 4. Update from Sherwood School District Superintendent & Sherwood City Manager**
- 5. Sherwood School District Budget Update – Superintendent Lyon**
- 6. Roundtable**
- 7. Adjourn**

**How to Provide Citizen Comments and Public Hearing Testimony:** Citizen comments and public hearing testimony may be provided in person, in writing, or by telephone. Written comments must be submitted at least 24 hours in advance of the scheduled meeting start time by e-mail to [Cityrecorder@Sherwoodoregon.gov](mailto:Cityrecorder@Sherwoodoregon.gov) and must clearly state either (1) that it is intended as a general Citizen Comment for this meeting or (2) if it is intended as testimony for a public hearing, the specific public hearing topic for which it is intended. To provide comment by phone during the live meeting, please e-mail or call the City Recorder at [Cityrecorder@Sherwoodoregon.gov](mailto:Cityrecorder@Sherwoodoregon.gov) or 503-625-4246 at least 24 hours in advance of the meeting start time in order to receive the phone dial-in instructions. Per Council Rules Ch. 2 Section (V)(D)(5), Citizen Comments, "Speakers shall identify themselves by their names and by their city of residence." Anonymous comments will not be accepted into the meeting record.

**How to Find out What's on the Council Schedule:** City Council meeting materials and agenda are posted to the City web page at [www.sherwoodoregon.gov](http://www.sherwoodoregon.gov), generally by the Thursday prior to a Council meeting. When possible, Council agendas are also posted at the Sherwood Library/City Hall and the Sherwood Post Office.

**To Schedule a Presentation to the Council:** If you would like to schedule a presentation to the City Council, please submit your name, phone number, the subject of your presentation and the date you wish to appear to the City Recorder, 503-625-4246 or [Cityrecorder@Sherwoodoregon.gov](mailto:Cityrecorder@Sherwoodoregon.gov)

**ADA Accommodations:** If you require an ADA accommodation for this public meeting, please contact the City Recorder's Office at (503) 625-4246 or [Cityrecorder@Sherwoodoregon.gov](mailto:Cityrecorder@Sherwoodoregon.gov) at least 48 hours in advance of the scheduled meeting time.

# Sherwood City Council Meeting

Date: November 16, 2022

- List of Meeting Attendees:
- Request to Speak Forms:
- Documents submitted at meeting:

## Joint Work Session with Sherwood School District

None.

Sherwood City Council Meeting Date:

November 16, 2022

# ATTENDANCE SHEET

NAME \_\_\_\_\_

## ADDRESS

**PHONE**

The graph displays a blue curve on a grid. The curve starts at a low value on the left, passes through the origin (0,0), and continues to rise towards the top right. The slope of the curve decreases as it moves to the right, which is characteristic of a concave down function. The grid lines are spaced at regular intervals, with the origin at the center of the grid.

# Approved Minutes



**SHERWOOD CITY COUNCIL MEETING MINUTES**  
**22560 SW Pine St., Sherwood, Or**  
**November 16, 2022**

**WORK SESSION**

1. **CALL TO ORDER:** The meeting was called to order at 6:15 pm.
2. **COUNCIL PRESENT:** Mayor Keith Mays, Council President Tim Rosener, Councilors Doug Scott, Renee Brouse, Kim Young, and Linda Henderson. Councilor Taylor Giles participated remotely.
3. **STAFF PRESENT:** City Manager Keith D. Campbell, IT Director Brad Crawford, Ty Hanlon, Police Chief, David Bodway, Finance Director, Craig Sheldon, Public Works Director, IT Manager Richard McCord, Katie Corgan, Records Technician and City Recorder Sylvia Murphy.

**SCHOOL DISTRICT BOARD:** Vice Chair Krista Thorne, Director Jessica Adamson (in at 6:27 p.m.), Director Jeff Lee, and Director Harmony Carson; SSD Executive Team: Interim Superintendent Jeremy Lyon, Assistant Superintendent Marleen Carroll, Executive Director of Human Resources Steve Emmert, Chief Operations Officer Jim Rose, and Executive Assistant to the Superintendent Christine Andregg. Board Chair Abby Hawkins and SSD Chief Financial Officer Gary Bennett were absent.

**4. TOPICS:**

Mr. Campbell welcomed participants and audience in attendance; all participants introduced themselves.

**UPDATE FROM SHERWOOD SCHOOL DISTRICT**

Dr. Lyon provided an update on behalf of the Sherwood School District. He discussed his motivations for joining the District and provided an overview of his areas of focus for the District, which included the themes of renewal, encouragement, and "Sherwood strong." Dr. Lyon discussed observations from recent visits to school campuses and described some of the current strengths of the District. He discussed the role of the District in the City's economic development planning.

**UPDATE FROM THE CITY OF SHERWOOD**

Mr. Campbell provided an update on behalf of the City of Sherwood. He discussed examples of the "sense of community" evident in Sherwood and spoke about areas of focus such as economic development, the pedestrian bridge project, infrastructure construction, and community safety. Mr. Campbell described the benefit of the partnership between the City and the District.

**GENERAL DISCUSSION**

There was general conversation among the participants on topics related to the partnership between the City and the District, including exploring future intergovernmental agreements (IGAs) to share resources, expansion of school officer positions and the safety benefits of those positions, and the Safe Routes to Schools program.



Councilor Henderson asked for clarity on the nature of the work of the school resource officer; Chief Hanlon spoke to the work of current school resource officer James Wolfer, including student engagement and relationship building, and Dr. Lyon concurred with Chief Hanlon's description. There was additional conversation about the role of the school resource officer and their presence at all schools throughout the District.

There was further discussion about the benefits of IGAs, including collective savings for both organizations and the use of shared resources (such as maintenance equipment). Mayor Mays shared an overview of the history of IGAs between the City and the District; Councilor Rosener additionally discussed the overlap of functions for the City's management of local parks and recreation and the District's management of fields and facilities. There was additional discussion of the challenges involved with the previous IGAs, as well as the potential for future return to partnership through IGAs, with general consensus that any IGAs would need to mutually benefit both organizations. It was noted that metrics should be established to measure how any IGAs would benefit the community as a whole.

#### **SSD BUDGET UPDATE FROM SUPERINTENDENT LYON**

Dr. Lyon provided an update on the District's budget situation. He shared a brief review of the situation to-date, discussing the impact of enrollment on school budgets and highlighting accounting issues that had occurred in recent years within the District. Dr. Lyon noted that the District was engaging law enforcement to determine any needed investigation out of due diligence and described the recent work of District administrators and staff to identify reductions within the current school year. He discussed the furlough days adopted by the District, noting that the state required instructional hours were still maintained with those days reduced.

There was general discussion in consensus of appreciation for the transparency of the District around the budget situation. Dr. Lyon referenced the recommendation report provided to the District by expert third-party consultants and noted the District would be taking steps to pursue implementation of the recommendations contained within the report. There was additional discussion of next steps for the District in pursuit of best practices in the future, the nuances of the impact of the recent budget reductions on students, and the role and timeline of the auditing process. Mayor Mays offered help on behalf of himself and the City Council in future budget planning processes.


#### **ROUNDTABLE**

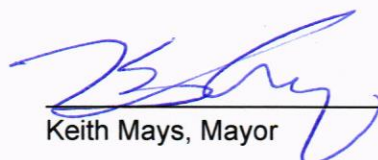
There was general discussion on topics including the possible impacts of inflation on both organizations, appreciation for the work of the new SSD Superintendent, the shift of the District from reactive to proactive efforts, and exploration of funding for the Cedar Creek crossing path project at Highway 99.

#### **5. ADJOURNED:**

City Manager Campbell thanked the meeting participants and adjourned the meeting at 7:38 p.m.

Attest:

  
Sylvia Murphy, MMC, City Recorder

  
Keith Mays, Mayor

*Record Note: Minutes transcribed by Christine Andregg, Sherwood School District Executive Assistant to the Superintendent.*