



Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2022-051

ADOPTING A SCHEDULE OF FEES AS AUTHORIZED BY THE CITY ZONING AND COMMUNITY DEVELOPMENT CODE, ESTABLISHING FEES FOR MISCELLANEOUS CITY SERVICES AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the Sherwood Municipal Code authorizes certain administrative fees and charges to be established by Resolution of the City Council; and

WHEREAS, the City performs and offers certain services, the cost of which are most reasonably borne by the recipient, as opposed to paying for said services from general City funds; and

WHEREAS, the City Manager has developed a set of administrative fees and charges for the Council and City to use when assessing general fees for permits, applications, and services, and recovering general costs of performing actions requiring oversight and administration by City staff; and

WHEREAS, the City Council believes it is most appropriate and fiscally responsible that fees and charges for all services be set by the City Council, and at a level whereby reasonable costs are recovered; and

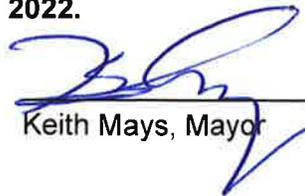
WHEREAS, the City has met the requirement for providing an opportunity for public comment prior to the adoption of this fee resolution as required by ORS 294.160.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. **Adoption:** The City of Sherwood Rates and Fees Schedule, attached hereto as Exhibit A, is hereby approved and adopted, and supersedes all prior development fee and charges schedules and miscellaneous fee schedules.

Section 2. **Effective Date:** This Resolution shall become effective July 1, 2022.

Duly passed by the City Council this 29th day of June, 2022.



Keith Mays, Mayor

Attest:



Sylvia Murphy, MMC, City Recorder

Resolution 2022-051

June 29, 2022

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Home of the Tualatin River National Wildlife Refuge

The City of Sherwood, Oregon Master Fees and Charges

Effective 07/01/2022

**SECTION 1
GENERAL CHARGES FOR SERVICE**

A. Staff Rates

The following fees shall be charged for the services of City Staff.

1. For individuals listed on the salary schedule.
 - Fully loaded hourly rate applicable at time of service.

B. Business License

Persons conducting business with the City of Sherwood and who are subject to being licensed under the provisions of sections 5.04 shall pay a business license fee.

| | |
|-----------------------------|--|
| Business - Inside Sherwood | \$75 plus \$6 per employee working more than 20 hours per week. |
| Business - Outside Sherwood | \$107.50 plus \$6 per employee working more than 20 hours per week. |
| Temporary license | Fee is the same as a regular business license. |
| Late fee for renewals | \$5 per month or portion of a month late. |
| Violation of provision | Up to \$250 per violation. |
| Incentives | 5% reduction in total fee for each of the following that are applicable to the business (maximum 75% total reduction): <ol style="list-style-type: none">a. Small/new business - Business has been in business less than one year or has fewer than five (5) full-time employees as defined in SMC 5.04.b. Business is headquartered (including U.S or North American headquarters) or has its principle place of business in Sherwood.c. Manufacturing/technology business - Business is in NAICS code categories 37, 32, 33, or 57, or otherwise qualifies as a manufacturing/technology business as determined by City Manager. |

C. Liquor License

The Oregon Liquor Control Commission (OLCC) solicits the city's recommendation on applications for new, renewed, or changed liquor licenses. (ORS 471.164- 471.168)

| | |
|---|-------|
| Original application | \$100 |
| Temporary license | \$35 |
| Change in ownership, location, or privilege | \$75 |
| Renewal of license | \$35 |

**SECTION 1
GENERAL CHARGES FOR SERVICE**

D. Franchise Fees, Privilege Taxes, and Other Associated Fees

Franchise Fees (as set by franchise agreements):

Cable and Broadband Services

Ziplay (formally Frontier)
5% of gross revenue
Ordinance No. 2007-008 Exp 10/31/22

Cable and Broadband Services

Comcast
5% of gross revenue
Resolution No. 2000-857 Exp 9/5/26

Natural Gas

Northwest Natural Gas
5% of gross revenue collected
Ordinance No. 2006-016

Garbage / Solid Waste

Pride Disposal
5% of gross revenue
Ordinance No. 98-1049 Exp 11/1/29

Privilege Taxes and Associated Fees:

Privilege tax payments shall be reduced by any franchise fee payments received by the City, but in no case will be less than \$0.00.

| | |
|--|---|
| License application fee | \$50 |
| Telecommunications Utilities (as defined in ORS 759.005) | Privilege tax: 7% of gross revenues as defined in ORS 221.515 |
| Utility Operators that provide service within the city (as defined in SMC 12.16.120.A.1) not listed above | Privilege tax: 5% of gross revenues |
| Utility Operators that do not provide service within the city (as defined in SMC 12.16.120.A.2) | \$2.90/Lineal foot per year or \$4,000 per year, whichever is greater |
| Utility Operators limited to facilities mounted on structures in the Right of Way (as defined in SMC 12.16.120.A.3) other than small wireless facilities | \$5,000 per structure per year |
| Small Wireless Facility Fee | \$675 per facility per year |

**SECTION 1
GENERAL CHARGES FOR SERVICE**

E. Public Records Fees

| | |
|--|--------------------------|
| Copies of Finance documents | |
| Budget | \$40.00 per copy |
| Comprehensive Annual Financial Report | \$25.00 per copy |
| Copies of planning documents | |
| Comprehensive plan | \$25.00 per copy |
| Local wetland inventory | \$25.00 per copy |
| Master plans | \$25.00 per copy |
| Copies of Maps | |
| 8 ½ x 11 black and white | \$3.00 per copy |
| 8 ½ x 11 color | \$5.00 per copy |
| 11 x 17 black and white | \$6.00 per copy |
| Small size color 11 x17 | \$10.00 per copy |
| Quarter section aerial | \$125.00 per copy |
| Full size color up to 36 x 48 | \$25.00 per copy |
| General Service Copies | |
| Copying | \$0.15 per single side |
| Copying | \$0.25 per double side |
| 24 x 36 large format plotter | \$4.00 per sheet |
| Audio and video tape copies | |
| <i>(City Council meeting tapes can be viewed onsite at no charge – contact City Recorder’s office)</i> | |
| Audio | \$25.00 each |
| Video | \$25.00 each |
| Data disk | \$25.00 each |
| Document Research | |
| Staff time billed in 15 minute increments (see Staff Rates) | |
| Consultant/contractor time billed at actual cost | |
| Plus the cost of copying | |
| Faxing | \$2.00 plus \$1 per page |
| Lien search fee | \$10.00 per lot |
| NSF check charges | \$25.00 per occurrence |
| Notary fee | \$10.00 per signature |

**SECTION 2
LIBRARY**

A. General Fees

No fees for overdue materials within Washington County Cooperative Library Services

| | |
|--|---------------------------------|
| Damaged/lost material | based on extent |
| Non-resident card | \$140.00 annually |
| Computer & wireless printing (first 25 pgs. free) | \$0.10 per page (after 25 pgs.) |
| General copies on the public copier, black & white | \$0.10 per side |
| General copies on the public copier, color | \$0.50 per side |
| 3D printing (limits and restrictions may apply) | \$1.00 per object |
| USB Drive | \$10.00 each |

**SECTION 3
POLICE**

A. Police Reports

| | |
|------------------|-------------------------|
| Copies of report | \$20 per report |
| Audio recordings | \$25 per disc |
| Police Video | Staff hourly rate, plus |
| | \$10 16GB of data |
| | \$20 16-64GB of data |
| | \$30 64-128GB of data |

B. Vehicle Impound

Whereas, state law and Sherwood municipal codes, as defined in SMC 8.04.060, that authorizes police officers to impound an abandoned vehicle or a vehicle that is disabled, discarded, or hazariously located.

| | |
|-------------------------------|-------------------|
| Police impounded vehicle fees | \$125 per vehicle |
|-------------------------------|-------------------|

C. Parking Violation Fees

| | |
|---|------|
| No parking (anytime) zone | \$20 |
| Obstructing streets or sidewalks | \$20 |
| Double parking | \$20 |
| Blocking driveway | \$20 |
| Parking in bus zone | \$20 |
| Parking in loading zone | \$20 |
| Parking on wrong side of street | \$20 |
| Parking along yellow curb or in crosswalk | \$20 |
| Parking over space line | \$20 |
| Parking over time limit | \$20 |

D. Miscellaneous Police Fees

| | |
|---|----------------------------|
| Copies of photographs (12 exposure) | \$15 plus processing costs |
| Copies of digital photographs/photo files | \$25 per disc |
| Fingerprinting* | \$27.50 per card |
| Records/Background checks* | \$16.49 per request |

SECTION 4
MUNICIPAL COURT

A. Court Fees

| | |
|---|------------------------|
| Failure to appear – arraignments | \$50 |
| Failure to appear – trials | \$150 |
| Failure to comply | \$30 |
| Turned over to collection agency (<i>Not to exceed \$250</i>) | 25% of the amount owed |
| Set-up fee for citation time payment plan paid in full, less than 30 days | \$10 |
| Set-up fee for citation time payment plan paid in full in greater than 30 days (<i>Not to exceed \$250</i>) | 25% of the amount owed |
| Vehicle compliance program – administrative fee | \$40 |
| License reinstatement fee | \$60 |
| Seatbelt Diversion Program | \$65 |
| Traffic School Diversion Programs | |
| Traffic School Set-over Fee | \$25 |
| • Class A Violation | \$315 |
| • Class B Violation | \$185 |
| • Class C Violation | \$110 |
| • Class D Violation | \$75 |
| Suspension clearance fee | \$70 |
| Fireworks Diversion Program | |
| Firework Diversion Fee | \$100 |
| Non-Sufficient Fund Check Fees | \$25 |

B. Fines set by the State of Oregon

| | |
|---|---------|
| Presumptive Fines | |
| • Class A Violation | \$440 |
| • Class B Violation | \$265 |
| • Class C Violation | \$165 |
| • Class D Violation | \$115 |
| Special Zones – Construction and School Zones | |
| • Class A Violation | \$875 |
| • Class B Violation | \$525 |
| • Class C Violation | \$325 |
| • Class D Violation | \$250 |
| Speeding 100 mph or greater | \$1,150 |
| Helmet Violations | \$25 |

C. Dog Fees

| | |
|--|-------|
| Animal noise disturbance | \$250 |
| Animal waste on public or another’s private property | \$250 |

**SECTION 5
PARKS AND RECREATION**

A. Athletic Field User Charges

Artificial Turf At Snyder Park

| | <u>Non-Peak (8am -3pm)</u> | <u>Peak (3pm – dark)</u> |
|------------------------------------|-----------------------------------|---------------------------------|
| Commercial/for profit-Resident | \$65 per hour | \$85 per hour |
| Commercial/for profit-Non-resident | \$75 per hour | \$100 per hour |
| Non-profit-Resident | \$50 per hour | \$65 per hour |
| Non-profit-Non-Resident | \$60 per hour | \$75 per hour |
| Private reservation-Resident | \$60 per hour | \$75 per hour |
| Private reservation-Non-Resident | \$75 per hour | \$100 per hour |
| Light Fee | \$25 per hour | \$25 per hour |

B. Other Field User Charges

Snyder Park Tennis Court

| | <u>Resident</u> | <u>Non-Resident</u> |
|-----------------|------------------------|----------------------------|
| Camp/Tournament | \$25 per hour | \$35 per hour |

Snyder Park Concessions Stand

| | <u>Resident</u> | <u>Non-Resident</u> |
|--|------------------------|----------------------------|
| | \$20 per day | N/A |
| | \$100 per month | |

C. Robin Hood Theater Sign

| | |
|-------------------------|-------------------------|
| Robin Hood Theater Sign | \$15 per day (\$60 min) |
|-------------------------|-------------------------|

D. Picnic Shelters

| | <u>Resident</u> | <u>Non-Resident</u> |
|---|-------------------------------|-------------------------------|
| Rentals at Pioneer Park, Murdock Park, and Woodhaven Park | \$50 4 hours \$100 per day | \$80 4 hours \$150 per day |
| Rentals at Snyder Park and Stella Olsen Park | \$60 4 hours \$120 per day | \$90 4 hours \$160 per day |

E. Amphitheater Rental

rental, less the cost to repair any damages to the facility.

| | <u>Resident</u> | <u>Non-Resident</u> |
|---------------------|-------------------------------|--------------------------------|
| Amphitheater Rental | \$75 4 hours \$150 per day | \$100 4 hours \$200 per day |

When reserving the Amphitheater you must also reserve the picnic shelter

**SECTION 5
PARKS AND RECREATION**

F. Community Garden

| | |
|--------------------|------|
| 4' x 8' raised bed | \$30 |
| 10' x20' plot | \$45 |
| 20' x 20' plot | \$65 |

G. Field House

Team Fees

| | |
|------------|--|
| Adult team | \$550 plus a \$50 late fee if not paid by the due date |
| Youth team | \$550 plus a \$25 late fee if not paid by the due date |

Player Cards

| | |
|--------------------|------|
| Adult player cards | \$10 |
| Youth player cards | \$7 |

Rental Fees

| | |
|----------------------------------|---------------|
| Day time fees (7 a.m. – 3 p.m.) | \$40 per hour |
| Evening fees (3 p.m. – midnight) | \$75 per hour |

Open Play Fees

| | |
|----------------------|----------------|
| Pre-school play fees | \$3 per child |
| 10 play punch card | \$25 |
| Adult open play fees | \$5 per person |

Concessions and Merchandise

Varies

H. Special Events

Permit Fees

| | <u>Resident</u> | <u>Non-Resident</u> |
|----------------|------------------------|----------------------------|
| Non-Profit Fee | \$75 | \$125 |
| For-Profit Fee | \$150 | \$200 |

Street Closure for Special Event

| | | |
|----------------|-------------------------|-------------------------|
| Non-Profit Fee | \$125 per day per block | \$150 per day per block |
| For-Profit Fee | \$175 per day per block | \$200 per day per block |

Street Closure for Festival (more than four blocks)

| | | |
|--|---------------|-----------------|
| Non-Profit Fee | \$400 per day | \$425 per day |
| For-Profit Fee | \$450 per day | \$475 per day |
| Small productions (no street closures, staging, city services, or park closures) | | \$250 per day |
| Large production (requires street closure, city services, staging, etc.) | | \$1,000 per day |

**SECTION 5
SHERWOOD CENTER FOR THE ARTS**

K. Standard Facility Rentals

A fully refundable deposit in the amount of \$200 will be required for all Standard Facility Rentals and must be submitted with a signed contract to secure the facility rental. For rentals under \$200 in total fees, a deposit of \$50 must be submitted with a signed contract to secure the facility rental.

Main Hall

Includes use of dressing room, lobby, and all seating & tables. Linens are not provided.

| | <u>Resident</u> | <u>Non-Res</u> |
|--------------------------------|------------------------|-----------------------|
| Partial day (4 hours or less) | \$700 | \$750 |
| Full day (up to 8 hours) | \$1,300 | \$1,400 |
| Extended day (up to 16 hours) | \$2,400 | \$2,600 |
| 20% Non-Profit Discount | | |
| Partial day (4 hours or less) | \$560 | \$600 |
| Full day (up to 8 hours) | \$1,040 | \$1,120 |
| Extended day (up to 16 hours) | \$1,920 | \$2,080 |

Equipment & Additional Services

All fees are one-time charges based on usage as listed

| | |
|---|---|
| Chairs | Included |
| Tables | Included |
| Theatre Seating | Included |
| Stage Riser | \$100 |
| Pipe and Drape System | \$175 |
| Kitchen | \$50 |
| Piano | \$50 |
| Carnival Games (charged per game, per day of use) | \$35 each |
| Basic Av (sounds & lights controlled from stage, mic, screen, projector, and podium) | \$50 |
| Advanced Tech (sound and lights controlled from booth; multiple mics, monitors, light cues) <i>requires an AV Technician for the event</i> | \$120 |
| Lift (Must provide operator certification) | \$200 |
| Classroom(s) added to Main Hall rental | \$50 each partial day \$100 each full day+ |
| Facility Monitor** | \$15 per hour |
| AV Technician (required if using Advanced Tech) | \$35 per hour |

**SECTION 5
SHERWOOD CENTER FOR THE ARTS**

K. Standard Facility Rentals (continued)

Classroom

Includes use of classroom furniture and whiteboard. Can accommodate 25 in chair rows or 16 at tables.

| | <u>Resident</u> | <u>Non-Res</u> |
|-----------------------------|------------------------|-----------------------|
| Meeting (2 hours or less) | \$80 | \$90 |
| Partial day (up to 4 hours) | \$150 | \$170 |
| Full day (up to 10 hours) | \$350 | \$390 |

20% Non-Profit Discount

| | | |
|-----------------------------|-------|-------|
| Meeting (2 hours or less) | \$64 | \$72 |
| Partial day (up to 4 hours) | \$120 | \$136 |
| Full day (up to 10 hours) | \$280 | \$312 |

Equipment & Additional Services

All fees are one time charges based on usage as listed

| | |
|--------------------|----------|
| Chairs | Included |
| Tables | Included |
| Kitchen | \$50 |
| Portable Projector | \$30 |

L. Single Production Rentals

A fully refundable deposit in the amount of \$200 will be required for all Single Day Production Rentals and must be submitted with a signed contract to secure the facility rental. Rates are for public presentations occurring on a SINGLE DAY, the main focus of which is theatrical, dance, musical, and/or otherwise artistic in nature.

All Production Rentals must provide their own technical crew. Technician referrals are available on request.

Performance Days

| | <u>Resident</u> | <u>Non-Res</u> |
|-------------------------------|------------------------|-----------------------|
| Partial day (5 hours or less) | \$450 | \$540 |
| Full day (up to 10 hours) | \$600 | \$720 |
| Extended day (up to 16 hours) | \$800 | \$960 |

**SECTION 5
SHERWOOD CENTER FOR THE ARTS**

L. Single Production Rentals (continued)

20% Non-Profit Discount

| | | |
|-------------------------------|-------|-------|
| Partial day (5 hours or less) | \$360 | \$432 |
| Full day (up to 10 hours) | \$480 | \$576 |
| Extended day (up to 16 hours) | \$640 | \$768 |

Non-Performance Days (may not be used on Fridays after 3pm or on Saturdays)

| | <u>Resident</u> | <u>Non-Res</u> |
|-------------------------------|-----------------|----------------|
| Partial day (5 hours or less) | \$300 | \$360 |
| Full day (up to 10 hours) | \$450 | \$540 |
| Extended day (up to 16 hours) | \$600 | \$720 |

20% Non-Profit Discount

| | | |
|-------------------------------|-------|-------|
| Partial day (5 hours or less) | \$240 | \$288 |
| Full day (up to 10 hours) | \$360 | \$432 |
| Extended day (up to 16 hours) | \$480 | \$576 |

Amenities and Equipment fees

All fees are one time charges based on usage as listed

| | |
|--|----------------------|
| Dressing Room | Included |
| Lobby | Included |
| Theatre seating up to 400 capacity | Included |
| Basic AV | Included |
| Tech usage fee (lights and sound) | \$100 per day |
| Classroom(s) (as additional dressing room) | \$20 per day |
| Lift (Must provide operator certification) | \$200 per production |

M. Multi-Day Production Rentals

A fully refundable deposit in the amount of \$500 will be required for all Multi-Day Production Rentals and must be submitted with a signed contract to secure the facility rental. Rates are for public presentations occurring on MORE THAN ONE DAY (multiple performances in one day do not qualify), the main focus of which is theatrical, dance, musical, and/or otherwise artistic in nature. Rentals will include up to 4 PARTIAL DAY rental blocks for rehearsal and prep time. Rehearsal time may not be used on Fridays after 3pm or on Saturdays.

All Production Rentals must provide their own technical crew. Technician referrals are available on request.

**SECTION 5
SHERWOOD CENTER FOR THE ARTS**

M. Multi-Day Production Rentals (continued)

| <u>Performance Days</u> | <u>Resident</u> | <u>Non-Res</u> |
|---|-----------------|----------------|
| Partial day (5 hours or less) | \$400 | \$480 |
| Full day (up to 10 hours) | \$600 | \$720 |
| Extended day (up to 16 hours) | \$800 | \$960 |
| 20% Non-Profit Discount | | |
| Partial day (5 hours or less) | \$320 | \$384 |
| Full day (up to 10 hours) | \$480 | \$576 |
| Extended day (up to 16 hours) | \$640 | \$768 |
| Additional Rehearsal Days (may not be used on Fridays after 3pm or on Saturdays) | | |
| <u>Non-Performance Days</u> | <u>Resident</u> | <u>Non-Res</u> |
| Partial day (5 hours or less) | \$300 | \$360 |
| Full day (up to 10 hours) | \$450 | \$540 |
| Extended day (up to 16 hours) | \$600 | \$720 |
| 20% Non-Profit Discount | | |
| Partial day (5 hours or less) | \$240 | \$288 |
| Full day (up to 10 hours) | \$360 | \$432 |
| Extended day (up to 16 hours) | \$480 | \$576 |

Amenities and Equipment fees

All fees are one time charges based on usage as listed

| | |
|--|----------------------|
| Dressing Room | Included |
| Lobby | Included |
| Theatre seating up to 400 capacity | Included |
| Basic AV | Included |
| Tech usage fee (lights and sound) | \$100 per day |
| Classroom(s) (as additional dressing room) | \$20 per day |
| Lift (Must provide operator certification) | \$200 per production |

N. Discounts

The Arts Center Manager, in consultation with the City Manager, is authorized to offer discounted rates when he or she determines it is in the best interest of the Arts Center.

**SECTION 5
MARJORIE STEWART SENIOR CENTER**

J. Marjorie Stewart Center

A fully refundable deposit will be required for facility rentals and must be submitted to secure the facility rental. Events may require Facility Monitors as determined by Manager.

| <u>Hourly Facility Rentals</u> | <u>Resident Non-Prof</u> | <u>Non-Res Non-Prof</u> | <u>Resident</u> | <u>Non-Resident</u> |
|---|--------------------------|-------------------------|-----------------|---------------------|
| Dining Room (2 hr. minimum) | \$50 per hour | \$65 per hour | \$85 per hour | \$95 per hour |
| Dining Room Classroom, each | \$30 per hour | \$35 per hour | \$55 per hour | \$65 per hour |
| Large Classroom | \$30 per hour | \$35 per hour | \$55 per hour | \$65 per hour |
| Small Classroom | \$20 per hour | \$25 per hour | \$30 per hour | \$35 per hour |
| Lounge | \$20 per hour | \$25 per hour | \$35 per hour | \$40 per hour |
| Kitchen-Catering (2 hr. minimum) | \$15 per hour | \$20 per hour | \$25 per hour | \$30 per hour |
| Full Kitchen with Dining Room (2 hr. minimum) | \$95 per hour | \$115 per hour | \$135 per hour | \$155 per hour |
| Full Kitchen – Commercial | \$50 per hour | \$60 per hour | \$75 per hour | \$85 per hour |
| Entire Building**** | \$115 per hour | \$135 per hour | \$165 per hour | \$185 per hour |

Refundable Cleaning & Security Deposit

| | |
|--|-------|
| Dining Room & Kitchen | \$500 |
| Lounge, Large Classroom, Small Classroom | \$100 |
| Key Deposit | \$75 |

Program Fees

| | | |
|------------------------------|---------------|--------------------|
| Lunch Program - Seniors | \$4 per meal | suggested donation |
| Lunch Program – Under age 55 | \$6 per meal | suggested donation |
| Non-resident membership fee | \$35 per year | |
| Facility Monitor | \$15 per hour | |

| | <u>Once a week**</u> | <u>Once a week**</u> | <u>Twice a month***</u> | <u>Twice a month***</u> |
|--|----------------------|----------------------|-------------------------|-------------------------|
| | <u>Non Profit</u> | <u>For Profit</u> | <u>Non Profit</u> | <u>For Profit</u> |
| <u>Monthly Facility Rentals</u> | | | | |
| Dining Room | \$120 | \$300 | \$60 | \$150 |
| Large Classroom | \$80 | \$200 | \$40 | \$100 |
| Small Classroom | \$60 | \$150 | \$30 | \$75 |
| Lounge | \$60 | \$150 | \$30 | \$75 |
| Entire building**** | \$150 | \$375 | \$75 | \$188 |

*Ongoing Rental Storage

\$25 per square foot/ month

Subject to manager approval

Resolution 2022-051, Exhibit A

** Up to 4 hours per visit. Not to exceed 52 visits per year

June 29, 2022

*** Up to 4 hours per visit. Not to exceed 24 visits per year

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**** Excluding full kitchen rental.

**SECTION 6
UTILITY CHARGES FOR SERVICE**

Water Utility Rates

RESIDENTIAL, MULTI-FAMILY, AND COMMERCIAL WATER SERVICE

A **residential customer** is defined as a customer whose meter service serves only one-single family dwelling unit. All dwelling units served by individual meters shall be charged the residential rate for service. For example, the residential rate shall apply where separate water meters provide service to each side of the duplex.

Multi-family customers are defined as customers whose meter services more than one dwelling unit. For the purposes of this rate resolution, dwelling unit shall be defined as any place of human habitation designed for occupancy based upon separate leases, rental agreements, or other written instruments. are defined as customers whose meter services more than one dwelling unit. For the purposes of this rate resolution, dwelling unit shall be defined as any place of human habitation designed for occupancy based upon separate leases, rental agreements, or other written instruments.

Commercial customers are defined as customers whose meter is for any use other than residential and Multi-family. Some examples of commercial uses include, but are not limited to: schools, hospitals, restaurants, and service stations.

A. Residential and Multi-Family Rates*

| Customer Class Meter Size | Base Charge (\$/Month) | Consumption Rate (\$/100 gallons) | |
|------------------------------|---------------------------|-----------------------------------|-------------|
| | | First 21,000 | Over 21,000 |
| 5/8 - 3/4" | \$22.39 | \$0.61 | \$0.97 |
| ¾" | \$25.27 | \$0.61 | \$0.97 |
| 1" | \$27.67 | \$0.61 | \$0.97 |
| 1-1/2" | \$49.20 | \$0.61 | \$0.97 |
| 2" | \$71.55 | \$0.61 | \$0.97 |
| 3" | \$143.95 | \$0.61 | \$0.97 |
| 4" | \$243.96 | \$0.61 | \$0.97 |
| 6" | \$510.57 | \$0.61 | \$0.97 |
| 8" | \$945.05 | \$0.61 | \$0.97 |
| 10" | \$1,364.74 | \$0.61 | \$0.97 |

**SECTION 6
UTILITY CHARGES FOR SERVICE**

B. Commercial Rates

| Customer Class Meter Size | Base Charge (\$/Month) | Consumption Rate (\$/100 gallons) | |
|------------------------------|---------------------------|-----------------------------------|-------------|
| | | First 21,000 | Over 21,000 |
| 5/8 - 3/4" | \$23.61 | \$0.69 | \$0.69 |
| ¾" | \$26.63 | \$0.69 | \$0.69 |
| 1" | \$29.19 | \$0.69 | \$0.69 |
| 1-1/2" | \$51.87 | \$0.69 | \$0.69 |
| 2" | \$75.41 | \$0.69 | \$0.69 |
| 3" | \$151.73 | \$0.69 | \$0.69 |
| 4" | \$259.25 | \$0.69 | \$0.69 |
| 6" | \$538.15 | \$0.69 | \$0.69 |
| 8" | \$996.11 | \$0.69 | \$0.69 |
| 10" | \$1,438.45 | \$0.69 | \$0.69 |
| Irrigation | | \$0.99 | \$0.99 |

C. Fire Protection Service

The following fees shall be charged for all applicable connections for automatic fire sprinklers, and fire hydrants service for private fire protection:

Customer Class

Meter Size

Base Charge

| | |
|---------------------------------|---------------------------|
| 4" and under | \$33.50 |
| 6" | \$55.98 |
| 8" | \$79.49 |
| 10" | \$109.34 |
| Water service connection in ROW | Actual time and materials |

**SECTION 6
UTILITY CHARGES FOR SERVICE**

D. Hydrant Rentals

Fire hydrant permits - mandatory for fire hydrant use

| | |
|---|------------|
| Three month permit (plus water usage at current rate)* | \$61.70 |
| Six month permit (plus water usage at current rate)* | \$89.74 |
| Twelve month permit (plus water usage at current rate)* | \$145.82 |
| Penalty for unauthorized hydrant use | \$515.00 |
| Penalty for using non-approved (un-inspected tank) | \$978.50 |
| Failure to report water usage (per day for period not reported) | \$15.45 |
| Hydrant meter - refundable deposit | \$1,215.40 |
| Hydrant meter – daily rental (plus water usage at current rate) | \$20.93 |
| Hydrant meter read – monthly reads* | \$56.10 |
| Hydrant meter setup – Initial setup of meter on hydrant* | \$56.10 |
| Flow testing of fire hydrants* | \$179.48 |
| Consumption (\$/100 gallons) | \$0.99 |

E. Account Activation and De-Activation

Water Service on or off at customer's request

| | |
|---|-----------|
| Deposit for a NEW application of service for all tenant accounts & previous customers sent to collections | \$125 |
| New account fee* | \$16.82 |
| First call – during office hours, Monday-Friday, except snowbird turnoffs | No Charge |
| Activation after office hours and weekends* | \$67.30 |
| Leaks or emergencies beyond customer control anytime | No Charge |
| Second call* | \$33.65 |
| Non-leak or emergency turn offs after office hours or weekends* | \$56.10 |
| All snowbird/vacant turn offs* | \$28.36 |

Water Service off and on for non-payment/non-compliance

| | |
|---|----------|
| Turn on water during office hours, Monday through Friday* | \$67.30 |
| After hours or weekends, an additional* | \$112.17 |
| Meter tampering and/or using water without authority* | \$67.30 |
| Broken promise turn off* | \$67.30 |
| Door hangers (per door hanger)* | \$11.22 |

**SECTION 6
UTILITY CHARGES FOR SERVICE**

F. Additional Charges, If Necessary, To Enforce

| | |
|---|-----------------|
| Removal of meter* | \$89.75 |
| Reinstallation of meter | No Charge |
| Installation or removal of locking device-first occurrence* | \$56.10 |
| Installation or removal of locking device-second occurrence* | \$84.13 |
| Installation or removal of locking device-third occurrence * | \$168.26 |
| Repair of breakage/damage to locking mechanism (curb stops, etc.) | Parts and Labor |
| Service off water at main or reinstating service | Parts and Labor |

G. Other Additional Charges

| | |
|--|-----------------|
| Decreasing or increasing size of meter | parts and labor |
| Removal of meter during construction | 150 |
| Loss of meter (replacement cost) | \$230-\$710 |

Initial test fee per assembly – Sherwood will perform the initial test of all commercial premises assemblies, dedicated irrigation service assemblies and fire line services assemblies. All subsequent tests are the responsibility of the owner, to be done annually by a State Certified Backflow Tester of their choice.

| | |
|---|--------------------------|
| Backflow assembly test/repair (Contract services) | \$100 Parts and Labor |
| Damage or Repair to Water Utility | Actual time and material |
| Water Model for Development (Developments of 20 plus lots, development of industrial or commercial higher elevation developments and/or as determined necessary by Public Works) | \$ 1,020.00 |

H. Testing Water Meters at Customer/Owner's Request

| | |
|--|---------------|
| Testing on premises (5/8"x 3/4", 3/4", 1")* | \$89.75 |
| Removal of meter for testing (5/8"x 3/4", 1")* | \$280.44 |
| Testing of meters larger than 1" | parts & labor |

I. Backflow Prevention Device Test Fee

| | |
|--|----------|
| Initial test fee per assembly – Sherwood will perform the initial test of all commercial premises assemblies, dedicated irrigation service assemblies and fire line services assemblies. All subsequent tests are the responsibility of the owner, to be done annually by a State Certified Backflow Tester of their choice. (Service on and off for non-compliance of annual testing and reporting, see Account Activation/De-Activation.)* | \$112.17 |
|--|----------|

**SECTION 6
UTILITY CHARGES FOR SERVICE**

J. Water Service/Meter Installation Services*

Drop-In Service: An existing condition where developers of a residential subdivision or commercial complex has installed water service to each serviceable and buildable lot in accordance with City specifications.

Dig-In Service: Condition where the City or its contractor must physically tap into a mainline to extend water service to the property. Meter installation over 2" will be installed at a time and materials rate by city staff or city authorized contractors.

| <u>Meter Size</u> | <u>Drop-In Service</u> | <u>Dig-In Service</u> |
|-------------------|------------------------|-----------------------|
| 5/8" – 3/4" | \$403.83 | \$2,350.06 |
| 3/4" | \$403.83 | \$2,350.06 |
| 1" | \$818.87 | \$2,765.10 |
| 1.5" | \$2,072.93 | \$4,801.07 |
| 2" | \$3,421.33 | \$6,169.61 |
| 3" | \$6,842.65 | n/a |
| 4" | \$8,895.45 | n/a |

K. Un-Authorized Water Hook Up*

Un-authorized water hook up \$164.97

L. Re-Inspection Fees (Sanitary, Street, Storm, and Water)

Sanitary Sewer Interceptor Program – FOG

Includes Maintenance Bonds

| | |
|-----------------------------------|----------|
| | \$51.50 |
| First re-inspection | \$103.00 |
| Re-inspection fee after the first | \$154.50 |
| All subsequent re-inspection fees | |

M. Usage of Meter Key

Deposit refundable with key return \$25

N. Water Use Restriction - Penalties*

| | |
|----------------------------|----------|
| First notice of violation | \$110.40 |
| Second notice of violation | \$335.72 |
| Third notice of violation | \$563.08 |

**SECTION 6
UTILITY CHARGES FOR SERVICE**

O. Sanitary Rates

See appendix A for fees collected on behalf of CWS

| | <u>Residential</u> |
|---|--------------------------|
| Sherwood sewer utility user base rate per EDU * | \$5.83 |
| Sherwood sewer utility usage rate per CCF* | \$0.36 |
| Damage or Repair to Sewer Utility | Actual time and material |
| Illegal Discharge to Sewer Utility | Actual time and material |

O.1 Sanitary Rates - Commercial

See appendix A for fees collected on behalf of CWS

| | <u>Commercial</u> |
|---|--------------------------|
| Sherwood sewer utility user base rate per EDU * | \$6.26 |
| Sherwood sewer utility usage rate per CCF* | \$0.38 |
| Damage or Repair to Sewer Utility | Actual time and material |
| Illegal Discharge to Sewer Utility | Actual time and material |

P. Storm Rates

See appendix A for fees collected on behalf of CWS

| | |
|---|---------|
| Sherwood storm water utility user rate per ESU* | \$15.25 |
| Damage or Repair to Storm Utility | |

Q. Street Fees

| | <u>Street Maintenance</u> | <u>Street Light</u> | <u>Sidewalk Repair</u> | <u>Safe/New Sidewalks</u> |
|--------------------------------|-------------------------------|-------------------------|----------------------------|-------------------------------|
| Single family residential * | \$2.24 | \$2.61 | \$0.58 | \$0.76 |
| Monthly per Account | | | | |
| Multi Family * | \$2.24 | \$2.61 | \$0.58 | \$0.76 |
| Monthly per EDU | | | | |
| Non – residential/Commercial * | \$2.24 | \$0.74 | \$0.18 | |
| Monthly per ESU | | | | |

**SECTION 7
SYSTEM DEVELOPMENT CHARGES**

A. Water SDC

| <u>Meter Size</u> | <u>Reimbursement Charge</u> | <u>Improvement Charge</u> | <u>Administrative Charge Per Meter</u> |
|-------------------|-----------------------------|---------------------------|--|
| 5/8-3/4" | \$2,202.56 | \$4,543.32 | \$92.30 |
| ¾" | \$3,303.23 | \$6,815.60 | \$137.23 |
| 1" | \$5,504.58 | \$11,360.14 | \$229.52 |
| 1-1/2" | \$11,010.37 | \$22,719.06 | \$459.05 |
| 2" | \$17,615.62 | \$36,351.48 | \$733.51 |
| 3" | \$38,534.48 | \$79,518.56 | \$1,605.46 |
| 4" | \$66,058.58 | \$136,318.05 | \$2,751.86 |
| 6" | \$137,622.96 | \$283,995.03 | \$5,733.25 |
| 8" | \$198,176.97 | \$408,954.16 | \$8,255.59 |

Exception: There is no System Development Charge (reimbursement of improvement fee) to upgrade from 5/8" – 3/4" to a 3/4" or 1" when the sole purpose is a residential fire sprinkler system.

Fire flow sprinkler buildings only \$3,264.51

B. Sewer SDC

UGB Minus Brookman and Tonquin Employment Area

| <u>Use Type</u> | <u>Reimbursement</u> | <u>Improvement</u> | <u>Flow Count</u> |
|-------------------------------|----------------------|--------------------|----------------------------|
| Single family residence | \$852.31 | \$45.52 | 1 EDU |
| Two family residence (duplex) | \$852.31 | \$45.52 | 1 EDU |
| Manufactured home/ single lot | \$852.31 | \$45.52 | 1 EDU |
| Manufactured home parks | \$852.31 | \$45.52 | based on Engineer estimate |
| Multi-family residential | \$852.31 | \$45.52 | based on Engineer estimate |
| Commercial | \$852.31 | \$45.52 | based on Engineer estimate |
| Industrial | \$852.31 | \$45.52 | based on Engineer estimate |
| Institutional uses | \$852.31 | \$45.52 | based on Engineer estimate |

1 Equivalent Dwelling Unit (EDU) = 150 gallons per day (gpd)

Engineers Estimate is calculated from facility design flow divided by 150 gpd per EDU

See appendix A for SDC's collected on behalf of CWS

**SECTION 7
SYSTEM DEVELOPMENT CHARGES**

B. Sewer SDC (continued)

Brookman Area

| <u>Use Type</u> | <u>Reimbursement</u> | <u>Improvement</u> | <u>Flow Count</u> |
|-------------------------------|----------------------|--------------------|----------------------------|
| Single family residence | \$1,124.37 | \$948.96 | 1 EDU |
| Two family residence (duplex) | \$1,124.37 | \$948.96 | 1 EDU |
| Manufactured home/ single lot | \$1,124.37 | \$948.96 | 1 EDU |
| Manufactured home parks | \$1,124.37 | \$948.96 | based on Engineer estimate |
| Multi-family residential | \$1,124.37 | \$948.96 | based on Engineer estimate |
| Commercial | \$1,124.37 | \$948.96 | based on Engineer estimate |
| Industrial | \$1,124.37 | \$948.96 | based on Engineer estimate |
| Institutional uses | \$1,124.37 | \$948.96 | based on Engineer estimate |

*1 Equivalent Dwelling Unit (EDU) = 150 gallons per day (gpd)
Engineers Estimate is calculated from facility design flow divided by 150 gpd per EDU
See appendix A for SDC's collected on behalf of CWS*

Tonquin Employment Area

| <u>Use Type</u> | <u>Reimbursement</u> | <u>Improvement</u> | <u>Flow Count</u> |
|-------------------------------|----------------------|--------------------|----------------------------|
| Single family residence | \$830.60 | \$933.26 | 1 EDU |
| Two family residence (duplex) | \$830.60 | \$933.26 | 1 EDU |
| Manufactured home/ single lot | \$830.60 | \$933.26 | 1 EDU |
| Manufactured home parks | \$830.60 | \$933.26 | based on Engineer estimate |
| Multi-family residential | \$830.60 | \$933.26 | based on Engineer estimate |
| Commercial | \$830.60 | \$933.26 | based on Engineer estimate |
| Industrial | \$830.60 | \$933.26 | based on Engineer estimate |
| Institutional uses | \$830.60 | \$933.26 | based on Engineer estimate |

*1 Equivalent Dwelling Unit (EDU) = 150 gallons per day (gpd)
Engineers Estimate is calculated from facility design flow divided by 150 gpd per EDU
See appendix A for SDC's collected on behalf of CWS*

**SECTION 7
SYSTEM DEVELOPMENT CHARGES**

C. Storm SDC

Storm SDC

Regional Storm Drainage Improvement Charge

| | |
|---|----------|
| Water quantity per ESU (SDC set by CWS) | \$308.00 |
| Water quality per ESU (SDC set by CWS) | \$252.00 |
| Total Storm Water SDC | \$560.00 |

One equivalent service unit (ESU) equals 2,640 square feet.

D. Parks SDC

Parks and Recreation

Administration

Improvement

Total Fee

| | | | |
|---|------------|------------|-------------|
| Single family dwelling | \$892.04 | \$8,550.87 | \$9,442.91 |
| Multi-family dwelling | \$671.00 | \$6,416.21 | \$7,087.21 |
| Manufactured home | \$1,206.26 | \$9,158.05 | \$10,364.31 |
| Non – residential | \$8.28 | \$89.86 | \$98.14 |
| Filing fee to challenge expenditures of Parks SDC's <i>(Refundable if challenge is successful)</i> | | | \$51.00 |

E. Street SDC

Washington County Transportation Development Tax (TDT)

Reference Washington County for fees - <http://www.co.washington.or.us/>

City of Sherwood Street SDC:

The following charges are calculated by multiplying trip generation by the following:

| <u>Residential Transportation SDC</u> | <u>Code</u> | <u>Fee</u> | <u>Type</u> |
|--|--------------------|-------------------|--------------------|
| Single Family – detached | 210 | \$1,966.68 | dwelling unit |
| Accessory Dwelling Unit (Detached) | 212 | \$1,966.68 | dwelling unit |
| Accessory Dwelling Unit (Attached) | 214 | \$1,020.21 | dwelling unit |
| Apartment | 220 | \$1,352.71 | dwelling unit |
| Residential Condominium/Townhouse | 230 | \$1,176.58 | dwelling unit |
| Mobile Home Park | 240 | \$1,020.03 | dwelling unit |
| Assisted Living | 254 | \$533.25 | bed |
| Continuing Care Retirement | 255 | \$475.77 | unit |
| Recreation Home | 260 | \$647.00 | dwelling unit |

**SECTION 7
SYSTEM DEVELOPMENT CHARGES**

E. Street SDC (continued)

| <u>Recreational Transportation SDC</u> | <u>Code</u> | <u>Fee</u> | <u>Type</u> |
|---|-------------|-------------|-------------------------------------|
| City Park | 411 | \$1,275.65 | acre |
| Regional Park | 417 | \$1,038.38 | acre |
| Multipurpose Recreation/Arcade | 435 | \$7,447.22 | thousand sq ft gross floor area |
| Movie Theater w/o Matinee | 443 | \$53,204.38 | screen |
| Movie Theater w/Matinee | 444 | \$80,526.34 | screen |
| Amusement/Theme Park | 480 | \$21,698.32 | acre |
| Soccer Complex | 488 | \$14,841.84 | field |
| Racquet/Tennis Club | 491 | \$7,419.09 | court |
| Health/Fitness Club | 492 | \$6,308.55 | thousand square ft gross floor area |
| Recreation/Community Center | 495 | \$5,701.91 | thousand square ft gross floor area |
| | | | |
| <u>Institutional/Medical Transportation SDC</u> | <u>Code</u> | <u>Fee</u> | <u>Type</u> |
| Elementary School (Public) | 520 | \$159.00 | student |
| Middle/Junior High School (Public) | 522 | \$199.36 | student |
| High School (Public) | 530 | \$210.37 | student |
| Private School (K – 12) | 536 | \$303.32 | Student |
| Junior/Community College | 540 | \$4,455.61 | thousand square ft gross floor area |
| University/College | 550 | \$355.91 | student |
| Church | 560 | \$2,750.66 | thousand square ft gross floor area |
| Day Care Center/Preschool | 565 | \$222.60 | student |
| Library | 590 | \$10,498.76 | thousand square ft gross floor area |
| Hospital | 610 | \$2,378.85 | bed |
| Nursing Home | 620 | \$541.82 | bed |
| Clinic | 630 | \$5,792.42 | thousand square ft gross floor area |
| | | | |
| <u>Commercial/Services SDC</u> | <u>Code</u> | <u>Fee</u> | <u>Type</u> |
| Hotel | 310 | \$1,634.01 | Room |
| Motel | 320 | \$1,171.69 | Room |
| Building Materials/Lumber Store | 812 | \$8,973.60 | thousand square ft gross floor area |
| Free-Standing Discount Superstore | 813 | \$8,002.49 | thousand square ft gross floor area |
| Variety Store | 814 | \$6,361.14 | thousand square ft gross floor area |
| Free-Standing Discount Store | 815 | \$5,870.69 | thousand square ft gross floor area |
| Hardware/Paint Store | 816 | \$5,391.25 | thousand square ft gross floor area |

**SECTION 7
SYSTEM DEVELOPMENT CHARGES**

E. Street SDC (continued)

| <u>Commercial/Services SDC (continued)</u> | <u>Code</u> | <u>Fee</u> | <u>Type</u> |
|--|-------------|-------------|-------------------------------------|
| Nursery (Garden Center) | 817 | \$17,240.27 | thousand square ft gross floor area |
| Shopping Center | 820 | \$4,302.73 | thousand sq ft gross leasable area |
| Factory Outlet | 823 | \$5,947.75 | thousand square ft gross floor area |
| Specialty Retail Center | 826 | \$8,444.01 | thousand square ft gross floor area |
| New Car Sales | 841 | \$6,089.62 | thousand square ft gross floor area |
| Automobile Parts Sales | 843 | \$5,667.67 | thousand square ft gross floor area |
| Tire Store | 848 | \$3,554.21 | thousand square ft gross floor area |
| Tire Superstore | 849 | \$2,854.62 | thousand square ft gross floor area |
| Supermarket | 850 | \$9,850.53 | thousand square ft gross floor area |
| Convenience Market (24 Hour) | 851 | \$51,351.44 | thousand square ft gross floor area |
| Convenience Market w/Fuel Pump | 853 | \$29,819.45 | vehicle fueling position |
| Discount Club | 861 | \$8,810.93 | thousand square ft gross floor area |
| Home Improvement Superstore | 862 | \$3,480.83 | thousand square ft gross floor area |
| Electronics Superstore | 863 | \$9,371.09 | thousand square ft gross floor area |
| Pharmacy/Drugstore w/o Drive-Up | 880 | \$7,932.77 | thousand square ft gross floor area |
| Pharmacy/Drugstore w/Drive-Up | 881 | \$7,662.48 | thousand square ft gross floor area |
| Furniture Store | 890 | \$380.37 | thousand square ft gross floor area |
| Bank/Savings w/Drive-Up | 912 | \$6,978.79 | thousand square ft gross floor area |
| Quality Restaurant | 931 | \$7,784.78 | thousand square ft gross floor area |
| High Turnover (Sit Down) Restaurant | 932 | \$10,941.50 | thousand square ft gross floor area |
| Fast Food Restaurant w/o Drive-Up | 933 | \$21,347.31 | thousand square ft gross floor area |
| Fast Food Restaurant w/Drive-Up | 934 | \$45,581.04 | thousand square ft gross floor area |
| Drinking Place/Bar | 936 | \$32,227.66 | thousand square ft gross floor area |
| Coffee/Donut Shop w/Drive-Up | 937 | \$69,736.49 | thousand square ft gross floor area |
| Coffee/Kiosk | 938 | \$63,667.66 | thousand square ft gross floor area |
| Quick Lubrication Vehicle Shop | 941 | \$10,798.41 | service stall |
| Automobile Care Center | 942 | \$6,469.99 | thousand sq ft gross leasable area |
| Gasoline/Service Station | 944 | \$12,274.64 | vehicle fueling position |
| Gasoline/Service Station w/Convenience Market | 945 | \$4,328.41 | vehicle fueling position |
| Gasoline/Service Station w/Convenience Market and Car Wash | 946 | \$7,596.43 | vehicle fueling position |

**SECTION 7
SYSTEM DEVELOPMENT CHARGES**

E. Street SDC (continued)

| <u>Office SDC</u> | <u>Code</u> | <u>Fee</u> | <u>Type</u> |
|--------------------------------------|-------------|-------------|-------------------------------------|
| General Office Building | 710 | \$1,742.86 | thousand square ft gross floor area |
| Corporate Headquarters Building | 714 | \$1,659.69 | thousand square ft gross floor area |
| Single Tenant Office Building | 715 | \$2,424.11 | thousand square ft gross floor area |
| Medical/Dental Office Building | 720 | \$5,682.34 | thousand square ft gross floor area |
| Government Office Building | 730 | \$14,341.61 | thousand square ft gross floor area |
| State Motor Vehicles Department | 731 | \$25,154.70 | thousand square ft gross floor area |
| Us Post Office | 732 | \$18,382.61 | thousand square ft gross floor area |
| Office Park | 750 | \$1,768.55 | thousand square ft gross floor area |
| Research And Development Center | 760 | \$1,295.22 | thousand square ft gross floor area |
| Business Park | 770 | \$1,963.01 | thousand square ft gross floor area |
| | | | |
| <u>Port/Industrial</u> | <u>Code</u> | <u>Fee</u> | <u>Type</u> |
| Truck Terminals | 30 | \$13,007.25 | acre |
| Park And Ride Lot w/Bus Service | 90 | \$936.86 | parking space |
| Light Rail Transit Station w/Parking | 93 | \$522.25 | parking space |
| General Light Industrial | 110 | \$1,095.86 | thousand square ft gross floor area |
| General Heavy Industrial | 120 | \$311.88 | thousand square ft gross floor area |
| Industrial Park | 130 | \$1,110.54 | thousand square ft gross floor area |
| Manufacturing | 140 | \$629.88 | thousand square ft gross floor area |
| Warehouse | 150 | \$589.52 | thousand square ft gross floor area |
| Mini-Warehouse | 151 | \$494.12 | thousand square ft gross floor area |
| Data Center | 160 | \$206.70 | thousand square ft gross floor area |
| Utilities (Private) | 170 | \$1,581.42 | thousand square ft gross floor area |

**SECTION 8
ENGINEERING CHARGES FOR SERVICE**

A. Public Improvement Plans, Reviews, and Inspections (Subdivisions, Site Plans, Partitions)

Plan Review – 4% of Construction Cost for public infrastructure and non-proprietary on-site storm water treatment and detention systems (Fees due at plan review submittal. Fee based on engineer’s construction cost estimate. If estimate changes during the course of review, any balance or credit due will be payable at the time of the Compliance Agreement) includes review of the following:

- Water
- Street
- Grading
- Sewer
- Erosion Control
- Storm (on-site detention and non-proprietary treatment systems)

Inspections – 5% of Construction Costs for public infrastructure and non-proprietary on-site storm water treatment and detention system (Fees payable at the time the Compliance Agreement is signed). Includes inspection of the following for which permits were obtained:

- Water
- Street
- Grading
- Sewer
- Erosion Control
- Storm (on-site detention and non-proprietary treatment systems)

B. No Public Improvement; Subdivision Plan Reviews and Inspections

| | |
|--------------------------------|--------------------|
| Plan Review Fee | Time and Materials |
| Inspection Fee | Time and Materials |
| Television Line Service Review | Time and Materials |

C. Miscellaneous Fees

| | |
|---|---|
| Addressing Fees | |
| Single - five (5) digit address | \$68.67 lot |
| 0 to 10 - Suite Numbers | \$26.01 per suite |
| 11 to 20 -Suite Numbers | \$265.30 plus \$15 per suite |
| 21 and up Suite Numbers | \$424.48 plus \$10 per suite |
| Plans and Specifications for capital projects | varies by project - see photocopying fee schedule |
| Traffic and street signs (Includes post, sign, hardware, and labor to install)* | \$280.44 per sign |
| Street Trees | \$204.00 per tree |

**SECTION 8
ENGINEERING CHARGES FOR SERVICE**

C. Miscellaneous Fees (continued)

Pre-submittal Consultation (consultation of projects prior to the submittal of a land use application, requiring more than 2 hours of staff time or on-call consultant services)

\$500 Deposit

(Applicant pays 100% of actual expenses including staff time, if an application is submitted these fees will be credited against the plan review fees)

In-Lieu of Fee – Fiber Optic Conduit Installation

\$45.90 per linear ft

In-Lieu of Fee – Vault Placement

\$714.00 per vault

Right of Way Permit Fees

ROW Small Wireless Facility Permit

\$867.00 per facility

ROW Construction Permit (for other than small wireless facilities)

\$156.06 per permit

Inspection fee

\$156.06 or 4% of project estimate, whichever is greater

ROW Use Permit

\$25.50

Design and construction standards

\$51.00 on paper

Design and construction standards

\$25.50 per CD

As-Built Requests

\$25.50 per subdivision

As-Built Requests electronic media

\$25.50 per cd

Reimbursement District formation

\$500 deposit (applicant pays 100% of actual costs including staff time)

D. Erosion Control Fees

Activities which require a grading and/or erosion control permit and are not included in a building permit. Permit is based upon the total acreage of the site.

Erosion Control Plan Review Fee

65% of the erosion control inspection fee

Erosion Control Inspection Fee

Based on Total Area

0 to 1 Acre

\$234.60

1 Acre and up

\$234.60 (plus \$50 per acre or fraction thereof over 1 acre)

Erosion control with building permit

Single Family Residential

Plan Check

Inspection

>1000 feet disturbance, existing development

\$71.40

\$107.10

New development

\$71.40

\$300.90

Non-single family residential

Covered in engineering compliance agreement

E. Vacations (Public right-of-way and easements)

Deposit plus staff time (See Section 1)

(Applicant pays 100% of actual expenses including staff time)

\$4,080.00

**SECTION 9
PLANNING**

A. Annexations

Applicant pays 100% of actual expenses including staff time. \$7,500 Deposit
 Any balance owing is due within 30 days from the final annexation invoice date.

B. Appeals

Type I or II actions (ORS 227.175) 10 (b) \$250
 Type III or IV actions 50% of original fee(s)
 Expedited **and middle housing** Land Division \$300

C. Conditional Use Permit

Conditional use permit without concurrent type III or IV application* \$4,649.28
 Conditional use permit with concurrent type III or IV application* \$2,324.09

D. Land Divisions / Adjustments

Lot line adjustment* \$833.58
 Minor land partition* \$2,186.22
 Expedited **and middle housing** minor partition (added to the cost of the partition application)* \$617.18
 Final plat processing (minor land partition)* \$617.18
 Subdivision* \$6,980.00 Flat fee+add'l lot fee
\$21.99 per lot
 Expedited **and middle housing** subdivision (*Added to the cost of the subdivision application*)* \$2,473.15
 Final plat processing (Subdivision)* \$1,236.58

E. Other Fees

Chickens in residential zones \$50.00
 Consultant as needed actual costs
 Community Development Code Plan Check (*payable at time of building permit submittal*)
 Residential permits* \$118.14
 ADUs Accessory Dwelling Units* \$118.14
 Commercial, Industrial, Multi-Family Permits* \$741.94
 (*Final Site Plan Review fee, if a final site plan review is not required this fee is not charged*)
 Design review team consultations/recommendations staff time (see section 1)
 Detailed site analysis letter* \$168.92
 Interpretive decisions by the Director* \$369.86
Land Use Compatibility Statement (LUCS) sign-off \$50.00
 Medical Marijuana Facility Special Use Permit* \$309.14 plus notification fee

**SECTION 9
PLANNING**

E. Other Fees (continued)

Other Fees - Continued

| | | |
|---|------------|----------------|
| Non-conforming use modification* | \$1,121.75 | |
| Modification to application in review <i>(If modified after the application is deemed complete and the modification is needed to adequately review the app.)</i> | \$500 | |
| Other land use action | | |
| Administrative* | \$309.14 | |
| Hearing required and/or use of Hearings Officer* | \$2,667.12 | |
| Planning Re-inspection fee* | \$66.02 | each after 1st |
| Postponement/continuance hearings <i>(If applicant request is after notice has been published and/or staff report prepared)</i> | \$300 | |
| Pre-application conference | \$400 | |
| Publication/distribution of Notice Type II | \$284 | |
| Publication/distribution of Notice Type III, IV and V | \$466 | |
| Home Occupation Review of initial application (Class A) | \$50 | |
| Home Occupation Review of renewal application (Class A) | \$25 | |
| Zone verification letter | \$50 | |

F. Trees

| | | |
|---|-------|-----------------|
| Tree mitigation inspection | \$60 | each after 1st |
| Street Tree Removal Permit | \$25 | 1st tree |
| | \$10 | each add'l tree |
| Removal of more than 6 trees or 10% on private property | \$107 | |

G. Planned Unit Development (PUD)

| | |
|--|--------------------------|
| Planned Unit Development (PUD) Preliminary* | \$2,473.15 |
| Planned Unit Development (PUD) - Final <i>(Plus appropriate application fees (i.e. subdivisions, site plan, town-homes, etc.)</i> | See Site Plan Review Fee |

H. Refunds

- 75% refund if application is withdrawn prior to 30 day completeness
- 50% refund if withdrawn prior to public notice
- 25% refund if withdrawn prior to staff report

**SECTION 9
PLANNING**

I. Signage

| | | |
|--|----------|-------------------------------|
| Permanent signs on private property <i>(Excludes Home Occupation Signage)</i> | \$150 | First 32 sq ft |
| | \$1 | each add'l sq ft of sign face |
| Banner signs – one month period | \$150 | |
| Temporary portable sign violation | | |
| First offense | No fine; | collected and marked |
| Second offense | \$50 | per sign |
| Third offense | \$100 | per sign |

J. Site Plan Review

| | | |
|---|------------|----------------------|
| Type III and IV (Additional \$102 for every 10,000 sq. ft. or portion thereof over the first 15,000 sq. ft. of building area)(Including Town-Homes, excluding projects in Old Town)*. | \$6,980.00 | |
| • Final site plan review (Type III and IV) (Due at the time of Building Permit submittal)* | \$727.40 | |
| Site plan review (Type II)* | \$2,272.13 | |
| Minor modification to approved Site Plan* | \$309.14 | |
| Major modification to approved Site Plan, Type II* | \$1,132.79 | |
| Major modification to approved Site Plan, Type III or IV* | \$2,720.46 | |
| Old Town overlay review* | \$280.44 | added to application |

All uses excluding Single-Family detached dwellings.

Application fee for Old Town projects is the application fee based on size of the project plus the Old Town Overlay review fee.

K. Temporary Uses

| | |
|----------------|-------|
| Administrative | \$335 |
|----------------|-------|

L. Time Extension to Approval

| | |
|---------------------|-------|
| No hearing required | \$150 |
|---------------------|-------|

M. Variance

| | |
|---|------------|
| Adjustment - <i>(Per lot and per standard to be varied) *</i> | \$56.31 |
| Class A Variance - <i>(Per lot and per standard to be varied) *</i> | \$4,649.28 |
| Class B Variance - <i>(Per lot and per standard to be varied) *</i> | \$1,236.58 |

N. Zone Amendments

| | |
|-----------------|------------|
| Text amendment* | \$5,978.61 |
| Map amendment* | \$5,978.61 |

O. Residential Design

| | <u>Flat Fee</u> | <u>Per Lot</u> | <u>Total Fee</u> |
|---|-----------------|----------------|------------------|
| Residential Design Checklist Review w/no adjustments to standards | \$150 | | \$150 |
| Residential Design Checklist with Adjustment (Per lot and per standard to be varied) | \$150 | \$56.31 | \$206.31 |
| Residential Design Checklist with Type B Variance (Per lot and per standard to be varied) | \$150 | \$1,236.58 | \$1,386.58 |
| Residential Design Checklist with Type A Variance (Per lot and per standard to be varied) | \$150 | \$4,649.28 | \$4,799.28 |

**SECTION 10
BUILDING**

A. Building Permits

Values are determined by the applicants total estimated value of the work which includes labor and materials, and/or are based on the most current Building Valuation Data, without state-specific modifiers, as published by the International Code Council and in compliance with OAR 918-050-0100 to 918-050-0110. Final building permit valuation shall be set by the Building Official.

Single Family and Two-Family Dwelling

Total Valuation Amount

| | | |
|------------------|----------|---|
| 1 - 500 | \$74.29 | minimum fee |
| 501 – 2,000 | \$74.29 | the first \$500 |
| | \$1.22 | each additional \$100 or fraction thereof, up to and including \$2,000) |
| 2,001 – 25,000 | \$92.59 | the first \$2,000 |
| | \$9.76 | each additional \$1,000 or fraction thereof, up to and including \$25,000) |
| 25,001 – 50,000 | \$317.07 | the first \$25,000 |
| | \$7.64 | each additional \$1,000 or fraction thereof, up to and including \$50,000) |
| 50,001 – 100,000 | \$508.07 | the first \$50,000 |
| | \$4.88 | each additional \$1,000 or fraction thereof, up to and including \$100,000) |
| 100,001 and up | \$752.07 | the first \$100,000 |
| | \$4.27 | each additional \$1,000 or fraction thereof over \$100,00) |

See appendix A for additional fees collected on behalf of the Sherwood School District, State of Oregon, and Metro.

Manufactured Dwelling Installation Permits

Includes prescriptive foundation system, plumbing and crossover connections, 30 lineal feet of sanitary sewer, storm and water lines.

| | |
|---|-------------------------------------|
| Manufactured home set up and installation fee | \$393.71 |
| Plan Review | \$90 per hour (min 1/2 hr.) |
| Site Plan Review | Residential Rate per Section 10.(F) |

**SECTION 10
BUILDING**

A. Building Permits (continued)

Commercial, Industrial and Multi-Family

| Total Valuation Amount | |
|-------------------------------|---|
| 1 - 500 | \$74.29 minimum fee |
| 501 – 2,000 | \$74.29 the first \$500 \$1.85 each additional \$100 or fraction thereof, up to and including \$2,000) |
| 2,001 – 25,000 | \$102.04 the first \$2,000 \$9.76 each additional \$1,000 or fraction thereof, up to and including \$25,000) |
| 25,001 – 50,000 | \$326.52 the first \$25,000 \$8.24 each additional \$1,000 or fraction thereof, up to and including \$50,000) |
| 50,001 – 100,000 | \$532.52 the first \$50,000 \$6.11 each additional \$1,000 or fraction thereof, up to and including \$100,000) |
| 100,001 and up | \$838.02 the first \$100,000 \$4.27 each additional \$1,000 or fraction thereof over \$100,00) |

See appendix A for additional fees collected on behalf of the Sherwood School District, State of Oregon, and Metro.

B. Plan Review Fees - Building Permit

| | | |
|--|-----|------------------------|
| Plan review Fee | 85% | of building permit fee |
| Fire and life safety plan review fee (when required) | 40% | of building permit fee |

C. Phased Permit - Plan Review (When approved by the Building Official)

The Plan review fee for a phased project is based on a minimum phasing fee, plus 10% of the total project building permit fee, not to exceed \$1,500 for each phase pursuant to the authority of OAR 918-050-0160

| | | |
|--|-------|-------------|
| Commercial, Industrial, Multi-Family | \$100 | Minimum Fee |
| Residential and Manufactured Dwellings | \$50 | Minimum Fee |

D. Deferred Submittals (When approved by the Building Official)

The fee for processing deferred submittals and reviewing deferred plan submittals shall be an amount equal to 65% of the permit fee calculated according to OAR 918-050-0170 using the value of the particular deferred portion or portions of the project, with a set minimum fee. This fee is in addition to the project plan review fee based on the total project value.

| | | |
|--|-------|-------------|
| Commercial, Industrial, Multi-Family | \$150 | Minimum Fee |
| Residential and Manufactured Dwellings | \$75 | Minimum Fee |

**SECTION 10
BUILDING**

E. Mechanical Permits - Residential

Mechanical permits for Single Family Dwelling, Two-Family dwellings and Manufactured Dwellings for new construction, additions, alterations and repairs. Fees are based on the number of appliances and related equipment with a set minimum fee.

| | | |
|--|----------|-----------------------------|
| Minimum Fee | \$74.29 | |
| <i>See appendix A for surcharge collected on behalf of the State</i> | | |
| Air Handling | | |
| Air Handling Unit ≤ 10,000 CFMs | \$17.85 | includes ductwork |
| Air Handling Unit >10,000 CFMs | \$30.12 | includes ductwork |
| Air Conditioning Unit | \$23.81 | Site Plan Required |
| Boilers/Compressors | | |
| ≤100,000 BTUs or 3 HP | \$23.81 | includes ductwork |
| >100,000 (3HP) to ≤ 500,000 BTUs (15HP) | \$43.63 | includes ductwork |
| >500,000 (15HP) to ≤ 1,000,000 BTUs (30HP) | \$59.49 | includes ductwork |
| >1,000,000 BTUs (30HP) ≤ 1,750,000 BTUs (50HP) | \$89.27 | includes ductwork |
| >1,750,000 BTUs or 50HP | \$148.65 | includes ductwork |
| Fire/Smoke Dampers/Duct Smoke Detectors | \$17.88 | |
| Heat Pump | \$23.81 | includes ductwork and vents |
| Install/Replace Furnace/Burner | | |
| Furnace ≤ 100,000 BTUs | \$23.81 | |
| Furnace ≥ 100,000 BTUs | \$43.63 | |
| Install/Replace/Relocate Heaters (Suspended, Wall, or Floor mounted) | \$23.81 | |
| Vent for appliance other than furnace | \$11.89 | |
| Refrigeration Units (includes installation of controls) | | |
| ≤ 100,000 BTUs or 3 HP | \$23.81 | |
| > 100,000 (3HP) to ≤ 500,000 BTUs (15HP) | \$43.63 | |
| > 500,000 (15HP) to ≤ 1,000,000 BTUs (30HP) | \$59.49 | |
| > 1,000,000 BTUs (30HP) ≤ 1,750,000 BTUs (50HP) | \$89.27 | |
| > 1,750,000 BTUs or 50HP | \$148.65 | |

**SECTION 10
BUILDING**

E. Mechanical Permits - Residential (continued)

Miscellaneous

| | |
|---|---------------------------|
| Appliance vent | \$11.89 |
| Dryer exhaust | \$11.89 |
| Exhaust fan with single duct | \$11.89 |
| Hoods | \$17.88 includes ductwork |
| Exhaust system apart from heating or air conditioning | \$17.88 |
| Fuel piping and distribution (up to four outlets) | \$7.94 |
| Fuel piping and distribution (over four outlets) | \$2.02 per outlet |
| Insert, decorative fireplace or wood/pellet stoves | \$23.81 includes vent |
| Gas fired water heater | \$23.81 includes vent |
| Install/relocate domestic type incinerator | \$29.71 |
| Install/relocate commercial type incinerator | \$118.99 |

F. Mechanical Permits – Commercial, Industrial, and Multi-Family

Based on the total value of mechanical materials, equipment, installation, overhead and profit.

| | |
|------------------------------|--|
| Plan review fee – Commercial | 30% of Mechanical permit fee |
| Mechanical Permit Fee | Based on total valuation Amount |
| 0 - 500 | \$74.29 minimum fee |
| 500.01 - 5,000 | \$74.29 Plus additional below |
| | \$3.06 each add'l \$100 or fraction thereof between \$500.01 and \$5,000 |
| 5,000.01 - 10,000 | \$211.99 for the first 5,000 plus additional below |
| | \$3.67 each add'l \$100 or fraction thereof, between \$5,000.01 and \$10,000 |
| 10,000.01 - 100,000 | \$395.49 for the first 10,000 plus additional below |
| | \$9.77 each add'l \$1,000 or fraction thereof, between \$10,000.01 and \$100,000 |
| 100,000.01 and up | \$1,274.79 for the first 100,000 plus additional below |
| | \$4.89 each add'l \$1,000 or fraction thereof over \$100,000 |

See appendix A for additional fees collected on behalf of the Sherwood School District, State of Oregon, and Metro.

**SECTION 10
BUILDING**

G. Plumbing Permits – New One and Two Family Dwellings

Includes one kitchen, 100 feet of sanitary sewer, storm and water lines, standard plumbing fixtures and appurtenances, and are based on the number of bathrooms, from one to three on a graduated scale.

| | |
|--|--------------|
| One Bathroom | \$311.20 |
| Two Bathrooms | \$384.43 |
| Three Bathrooms | \$457.65 |
| Additional Kitchen or Bathroom | \$189.17 |
| Additional Fixture or Item | \$18.31 each |
| Additional 100 feet of each utility line | \$33.57 each |

H. Plumbing Permits – One and Two Family and Manufactured Dwelling for Additions, Alterations and Repairs

| | |
|---|--------------|
| Minimum Fee | \$74.29 |
| New and/or Additional fixture, item or appurtenance | \$18.31 each |
| Alteration of fixture, item or appurtenance | \$18.31 each |
| Manufactured Dwelling Utility Connection | \$36.61 each |

Charged only when connections are not concurrent with new set-up and installation

| | <u>Water lines</u> | <u>Sanitary Sewer Lines</u> | <u>Storm Sewer/ Footing Lines</u> |
|--|--------------------|---------------------------------|---------------------------------------|
| For the first 100 feet or fraction thereof | \$61.02 | \$61.02 | \$61.02 |
| For each additional 100 feet or fraction thereof | \$33.57 each | \$33.57 each | \$33.57 each |

I. Plumbing Permits – Commercial, Industrial, and Multi-Family

Based on the number of fixtures, appurtenances and piping with a set minimum fee.

| | |
|---|--|
| Plan Review Fee – Commercial | 30% of plumbing permit fee (when required) |
| Minimum Fee | \$74.29 |
| New and/or Additional fixture, item or appurtenance | \$18.31 each |
| Alteration of fixture, item or appurtenance | \$18.31 each |

See appendix A for surcharge collected on behalf of the State.

| | <u>Water lines</u> | <u>Sanitary Sewer Lines</u> | <u>Storm Sewer/ Footing Lines</u> |
|--|--------------------|---------------------------------|---------------------------------------|
| For the first 100 feet or fraction thereof | \$61.02 | \$61.02 | \$61.02 |
| For each additional 100 feet or fraction thereof | \$33.57 each | \$33.57 each | \$33.57 each |

**SECTION 10
BUILDING**

J. Residential Fire Sprinkler System Fees

Total Square Footage (including Garage)

| | | |
|-------------------|----------|----------------------|
| 0 to 2,000 | \$106.12 | includes plan review |
| 2,001 to 3,600 | \$159.18 | includes plan review |
| 3,601 to 7,200 | \$265.30 | includes plan review |
| 7,201 and greater | \$318.36 | includes plan review |

K. Electrical Permits – Issued and Inspected by Washington County (503) 846-3470

L. Prescriptive Solar Photovoltaic System Installation – Structural Only

Electrical permits are also required through Washington County

Fees for installation of Solar Photovoltaic (PV) system installation that comply with the prescriptive path described in the Oregon Structural Specialty Code.

\$149.84

For Plans that do not meet the prescriptive path, typical structural fee calculations and processes will apply.

Typical Structural Fees will apply

M. Demolition Permits

| | |
|-------------|----------|
| Residential | \$234.46 |
| Commercial | \$344.30 |

N. Medical Gas Permits – Commercial

Based on the total value of installation costs and system equipment as applied to the following fee matrix.

See appendix A for surcharge collected on behalf of the State.

| | |
|------------------------------|--|
| Plan review fee – Commercial | 30% of plumbing permit fee |
| Plumbing Permit Fee | Based on total valuation Amount |
| 0 - 500 | \$106.12 minimum fee |
| 500.01 - 5,000 | \$106.12 Plus additional below |
| | \$2.12 each additional \$100 or fraction thereof between \$500.01 and \$5,000 |
| 5,000.01 - 10,000 | \$201.52 for the first 5,000 plus additional below |
| | \$3.18 each additional \$100 or fraction thereof, between \$5,000.01 and \$10,000 |
| 10,000.01 - 50,000 | \$360.52 for the first 10,000 plus additional below |
| | \$10.08 each additional \$1,000 or fraction thereof, between \$10,000.01 and \$50,000 |
| 50,000.01 - 100,000 | \$763.72 for the first 50,000 plus additional below |
| | \$11.67 each additional \$1,000 or fraction thereof, between \$50,000.01 and \$100,000 |
| 100,000.01 and up | \$1,347.22 for the first 100,000 plus additional below |
| | \$7.43 each additional \$1,000 or fraction thereof over \$100,000 |

**SECTION 10
BUILDING**

O. Grading and Erosion Control Fees (Private Property Only)

Permits issued by the City of Sherwood. Grading is inspected by the Building Department and erosion control is inspected by Clean Water Services or the City of Sherwood.

Grading Fees

Cubic yards

0 to 100

\$74.29 minimum fee

101 to 1,000

\$74.29 first 100 yards plus additional fee below

\$11.44 for each additional 100 yards or fraction thereof

1,001 to 10,000

\$177.25 first 1,000 yards plus additional fee below

\$15.92 for each additional 1,000 yards or fraction thereof

10,001 to 100,000

\$320.53 first 10,000 yards plus additional fee below

\$79.59 for each additional 10,000 yards or fraction thereof

100,001 +

\$1,036.84 first 100,000 yards plus additional fee below

\$38.74 for each additional 10,000 yards or fraction thereof

Grading plan review fee

85% of the grading permit fee

P. Other Inspections and Fees (Building, Mechanical, Plumbing, Grading and Erosion)

Re-inspection fee (Minimum charge = 1 hour)

\$90 per hour plus State surcharge

Inspections outside normal business hours

\$90 per hour plus State surcharge (Minimum charge = 2 hours)

(when approved by the Building Official)

Inspection for which no fee is specifically indicated

\$90 per hour plus State surcharge (Minimum charge = ½ hour)

Investigative fee for working without a permit

\$90 per hour to enforce the code, \$90 minimum.

Additional plan review required

\$90 per hour or actual time (For changes, additions or revisions)

(Min charge = ½ hour)

Re-stamp of lost, stolen or damaged plans

\$55 per plan set

Application/Permit extensions

\$50

(Renewal of an application or permit where an extension has been requested in writing, and approval granted by the Building Official, prior to the original expiration date, provided no changes have been made in the original plans and specifications for such work)

Permit reinstatement fee

50% of amount required for a new permit or a percentage as determined by the Building Official based on the remaining inspections required.

(This fee is for reinstatement of a permit, where a reinstatement request has been made in writing, and approval granted by the Building Official, provided no changes have been made in the original plans and specifications for such work.)

**SECTION 10
BUILDING**

Q. Refunds (Building Permit, Mechanical, Plumbing, Grading/Erosion)

| | |
|---------------------|--|
| Permit refunds | \$90 per hr. Admin fee (min 1 hr.) Provided the permit is still valid |
| Plan review refunds | \$90 per hr. Admin fee (min 1 hr.) Provided no plan review was started |

R. Certificate of Occupancy (As determined by the Building Official)

| | |
|---------------------------------|---------------------------|
| Temporary residential | \$50 per request |
| Temporary commercial/industrial | \$300 maximum per request |

S. Change of Use/Occupancy Certificate Application Fee (As determined by the Building Official)

| | |
|--|---|
| Similar use (Minor code review) | \$74.29 |
| Dissimilar Use, or Change in Occupancy (Extensive Code Review) | \$132.65 minimum fee, includes 1 hour code review time \$90 per hour for review time greater than 1 hour |

**APPENDIX A:
FEES CHARGED ON BEHALF OF OTHER AGENCIES**

Note: The fees in this section are set by other jurisdictions and the City has agreed to collect the fee on their behalf. The fees listed are provided as a courtesy and are based on the fee set at the time this fee schedule was adopted. Any changes to the fees imposed by the other jurisdictions may not be reflected in this section.

A. Clean Water Services Fees

The monthly sewer and surface water utility user charges for property within the City and served by Clean Water Services (CWS) of Washington County shall be established by CWS and adopted annually.

Sewer Utility Charges

| | |
|--|----------|
| CWS regional sewer utility user base rate per EDU | \$ 27.29 |
| CWS regional sewer utility user franchise fee per EDU | \$ 1.36 |
| CWS regional sewer utility usage rate per CCF | \$ 1.81 |
| CWS regional sewer utility usage franchise fee per CCF | \$ 0.09 |

Sewer SDC

| | |
|---------------------------------------|-------------|
| CWS regional connection charge | \$ 6,625.00 |
| Portion retained by the City (3.983%) | \$ 263.85 |
| Portion remitted to CWS (96.017%) | \$ 6,361.15 |

Surface Water

| | |
|---|---------|
| CWS regional surface water base rate per EDU | \$ 2.53 |
| CWS regional surface water base franchise fee per EDU | \$ 0.13 |

B. State of Oregon – Department of Consumer and Business Services

Fee charged on all building and mechanical permits; as well as commercial plumbing and medical gas permits.

| | |
|--|----------------------------|
| State Surcharge | 12% of Building Permit fee |
| Manufactured Dwelling or Cabana Installation | \$30 |

C. Sherwood School District

Fee charged on all building permits.

| | |
|---------------------|---|
| Residential CET | \$ 1.45 per square foot of dwelling |
| Non-Residential CET | \$ 0.72 per square foot maximum of \$36,100 |

D. Metro

Fee charged on building permits.

| | |
|-----------|--|
| METRO CET | 0.12% of the total value of the improvement when it exceeds \$100,000 valuation Capped at a ceiling of \$12,000 |
|-----------|--|