



RESOLUTION 2021-016

APPOINTING CITY MANAGER PRO TEM

WHEREAS, City Manager Joseph Gall provided written notice of voluntary resignation on March 22, 2021 in order to accept a new position with Clean Water Services; and

WHEREAS, pursuant to the terms of the employment contract between Gall and the City of Sherwood, the City Manager position will therefore become vacant on May 21, 2021, or on such earlier date as Council may determine in its discretion; and

WHEREAS, Council has begun the process to recruit and hire a new City Manager, but such process is not anticipated to be completed prior to May 21, 2021; and

WHEREAS, Section 33(h) of the City Charter requires Council to appoint a City Manager Pro Tem to serve in the role of the City Manager during any period of vacancy; and

WHEREAS, in order to effectuate a smooth transition, Council believes it is necessary and appropriate that the individual who will serve as City Manager Pro Tem be elevated to the role of Interim Assistant City Manager during the remainder of Gall's term as City Manager; and

WHEREAS, Council believes that additional compensation for the individual serving as Interim Assistant City Manager and City Manager Pro Tem is necessary and appropriate during such period of service; and

WHEREAS, Council believes that Community Services Director Kristen Switzer is qualified and suitable to serve as Interim Assistant City Manager and City Manager Pro Tem.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. The City Council hereby authorizes and directs City Manager Joseph Gall ("Gall") to appoint Community Services Director Kristen Switzer ("Switzer") to the role of Interim Assistant City Manager effective beginning March 25, 2021 and ending on the date Switzer assumes the role of City Manager Pro Tem pursuant to the terms of this Resolution, or as otherwise set forth herein.

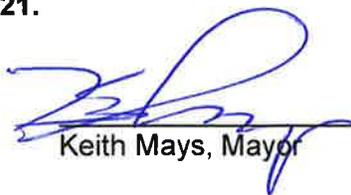
Section 2. The City Council hereby appoints Switzer as City Manager Pro Tem effective beginning on May 21, 2021, or on such earlier date as Gall may cease to serve as City Manager, and ending on the date City Council appoints a new City Manager, or as otherwise set forth herein.

Section 3. Notwithstanding Sections 1 and 2 above, Switzer may cease to serve as either Interim Assistant City Manager or City Manager Pro Tem: effective fourteen (14) calendar days after Switzer provides City Council with written notice of resignation of such role; on such date as may be agreed upon in writing by Switzer and City Council; or immediately upon termination of Switzer's service in such role by City Council in City Council's sole discretion. If Switzer's service as Interim Assistant City Manager is terminated for any reason prior to Switzer's assumption of the role of City Manager Pro Tem pursuant to Section 2 above, Section 2 shall have no force or effect.

Section 4. The City Council hereby authorizes and approves additional compensation for Switzer in the form of a ten percent (10%) increase in salary effective for the entirety of any City pay period during which Switzer serves one or more days in the role of Interim Assistant City Manager or City Manager Pro Tem, and directs City staff to take such actions as may be necessary to effectuate said additional compensation. The amount of this additional compensation is based on unique circumstances and shall not be considered to establish a precedent.

Section 5. This Resolution shall be effective upon its approval and adoption.

Duly passed by the City Council this 1st of April, 2021.



Keith Mays, Mayor

Attest:



Sylvia Murphy, MMC, City Recorder