



*Home of the Tualatin River National Wildlife Refuge*

## **RESOLUTION 2020-083**

### **AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES CONTRACT WITH MAGELLAN ADVISORS TO PROVIDE DESIGN SERVICES FOR THE FIBER TO THE HOME (FTTH) PROJECT**

**WHEREAS**, the City Council identified developing a Sherwood Broadband Growth Plan as a City Council goal for FY2020-21; and

**WHEREAS**, City staff prepared and published a solicitation for proposers to provide design services for the City of Sherwood Fiber to the Home (FTTH) project; and

**WHEREAS**, the solicitation used a qualifications based selection process meeting the requirements of local and State contracting statutes and rules (ORS 279C, OAR 137-048); and

**WHEREAS**, the City received seven (7) proposals on Thursday, October 22, 2020; and

**WHEREAS**, City staff reviewed the submitted proposals of which three (3) were considered responsive to the RFP requirements, which were then scored and ranked, resulting in an invitation to interview being extended to the three responsive proposers; and

**WHEREAS**, City staff conducted interviews with the three proposers, and scored and ranked the results of the interviews, with Magellan Advisors receiving the highest overall score; and

**WHEREAS**, Magellan Advisors submitted a pricing sheet with a design service proposal amount of \$189,200, which is significantly under the estimated budget amount of \$280,000; and

**WHEREAS**, City staff foresees several unidentified design issues and costs, and is recommending that the City Manager be authorized to approve additional professional services design contract changes in the amount of \$60,800, which amounts to an authorized project budget amount of \$250,000; and

**WHEREAS**, City staff respectfully recommends City Council authorize the City Manager to execute a professional services design contract with Magellan Advisors in a Contract Amount of \$189,200 with the authority to approve professional services design contract changes within a construction contingency of \$60,800 (32%) of the contract amount for the City of Sherwood Fiber to the Home (FTTH) project.

### **NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:**

**Section 1:** The City Manager is hereby authorized to execute a professional services design contract for the City of Sherwood Fiber to the Home (FTTH) project with Magellan Advisors, with a contract amount of \$189,200, and is further authorized to approve professional services design contract changes in a cumulative amount of up to \$60,800.

**Section 2:** This Resolution shall be in effect upon its approval and adoption.

**Duly passed by the City Council this 17th day of November, 2020.**



Keith Mays, Mayor

Attest:



Sylvia Murphy, MMC, City Recorder