



MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Monday, February 17, 2020, 6:30 pm
LOCATION: Sherwood Center for the Arts
22689 SW Pine St.
Sherwood, OR 97140

ATTENDEES

Cultural Arts Commission

Bernie Sims, Chair
John Liles, Vice Chair
Geof Beasley
Roxanne Blackwood
Ava Boughey
Skye Boughey
Casey Chen
Vicki Poppen

Council Liaison

Councilor Sean Garland

City Staff

Chanda Hall, Arts Center Manager
Kristen Switzer, Community Services Director
Kelsey Beilstein, Program Coordinator

AGENDA

1. Call to Order/Roll Call (Sims) (2 minutes)
2. Adjustments to the Agenda (Sims) (2 minutes)
3. Approval of January minutes (Sims) (3 minutes)
4. Center for the Arts update (Hall) (5 minutes)
5. Friends of the SCA update (Boughey) (5 minutes)
6. Council Update (Councilor Garland) (5 minutes)
7. Public Art Selection discussion + Public Art update (Hall) (20 min)
8. Other business, including marquee discussion (Sims) (12 minutes)
9. Adjourn (Sims) (1 minute)

Upcoming Dates of Note:

Today: President's Day (Feb. 17)

Monday, Feb. 24: Open Mic Night/5th Birthday Bash at the Center for the Arts

Monday, March 16: Cultural Arts Commission meeting

If you require an ADA accommodation for this public meeting, please contact the City Recorder's Office at (503) 625-4246 or MurphyS@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Sherwood Cultural Arts Commission MEETING MINUTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	2.17.2020 6:30 PM
LOCATION	Sherwood Center for the Arts 22689 SW Pine St Sherwood OR, 97140
FACILITATOR	Bernie Sims
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Cultural Arts Commission	Council Liaison
X Bernie Sims; Chair	X Sean Garland, City Councilor
X John Liles; Vice Chair	
X Geof Beasley	City Staff
X Skye Boughey	X Chanda Hall, Cultural Arts Center Manager
X Roxanne Blackwood	- Kristen Switzer, Community Services Director
X Ava Boughey	X Kelsey Beilstein, Program Coordinator
- Casey Chen	
- Vicki Poppen	

MEETING NOTES

- 1. Call to Order/Roll Call (Sims)**
Called to order at 6:37
- 2. Adjustments to the Agenda (Sims)**
 - None
- 3. Approval of November Minutes (Sims)**
 - *Beasley motioned to approve the January minutes. Seconded by S. Boughey. All in favor, motion passed.*
- 4. Center for the Arts Update (Hall)**
Hall provided the following updates:
 - The City is in the midst of budget season and the Center for the Arts is ending the year strong.
 - The 2020 Summer schedule has been posted on SherwoodCenterForTheArts.com.
 - The Art SmART summer camp program has been expanded to seven weeks this year.
 - Staff will be looking for camp counselors. It was asked if volunteers need to sign up with Tammy Steffens or Hall. Hall stated that they will need to go through Steffens first and then they will be handed off to Hall for training. It was asked if there is an age limit on counselors. Hall stated that counselors of all ages are invited to volunteer, teens and adults.
 - Open Mic Night and the Center for the Arts' 5th Birthday Bash event will be held one week from today, starting at 6:30 pm.

- The first performance geared towards an adult audience was held on February 9th and had great attendance. Hall asked Commission members who attended the performance to write a little note to share with staff about their positive experience.

5. Friends of the Center for the Arts Update (S. Boughey)

S. Boughey provided the following updates:

- The Friends are putting the 2020 Gala on hold to focus on building their board. Once they have achieved their goal of 10 to 12 members, they will return to hosting the Gala as their main annual fundraiser.
 - It was asked if the Friends will be reviewing their charter as part of this year's processes. S. Boughey confirmed that they will be.
 - It was asked if the Friends are considering putting on any smaller events this year. S. Boughey stated yes, possibly a member appreciation event that would be tied in with an end-of-year fundraising letter.
 - It was asked if the Friends has a monthly presence in the newspaper or the Archer. S. Boughey stated that they do not, but that is something they are considering.
- If anyone knows of potential members, please send them to S. Boughey for more information.

6. Council Update (Garland)

Garland provided the following Council updates:

- City Council will be meeting tomorrow night. The agenda is mostly a consent agenda.
- Council President Rosener, Mayor Mayes, and City Manager Joe Gall have been working on securing funds for the pedestrian bridge. The estimated project cost is \$10 to \$12 million and there is currently \$2 million secured.
 - It was asked if there is any percent for art program attached to the pedestrian bridge. Garland stated that he isn't aware of any at this time.

7. Public Art Selection Discussion & Public Art Update (Hall)

- Hall explained that with the Public Art Master Plan there will be two opportunities to serve for the Cultural Arts Commission; on the Fund Development Committee (placemaking grants, percent for art program, etc.) and the Selection Committee.
- Hall explained that a good amount of the Sherwood Public Art Master Plan is based off our neighboring cities in Washington County. Hillsboro is currently revamping their language, dismantling any judgement of art content. The Hillsboro Selection Committee will only decide if art meets city code. This has led Hall to review and edit the Sherwood Mural Plan with a call for a strong and representative selection committee for Sherwood.
- Hall foresees Sherwood doing one large project per year.
- Hall asked the Commission who the ideal selection committee would be: a public art expert, a neighborhood representative, an artist, a member of the Cultural Arts Committee, a City staff member, and/or a City Councilor?
 - It was asked if there would be a Chair on the committee. Hall stated that it is not clear at this time.
 - It was suggested to have at least two citizens and two artists on the Selection Committee.
 - It was asked if people would need to interview with the Commission to join the committees. Hall explained that there are two possibilities; the Commission could invite people or there could be an application process.
 - It was suggested to form a simple application process to allow everyone to apply.
 - It was asked how the artist(s) and/or mural(s) would be gathered to be selected. Hall explained that there are two possibilities; if it is a City/Cultural Arts Commission- driven project then the Committee would curate a list of artists and select the mural, but if it's an individual or private business funding and driving the project then they would submit the art they are considering for approval.
 - It was suggested to have a City representative on the committee, either City staff or a City Councilor.
 - It was asked what the biggest reason for Hillsboro dismantling their selection committee. Hall explained that they realized there wasn't a need for a selection committee since, due to First Amendment concerns, the committee was only able to decide if the project fit city code.

- It was asked if the Cultural Arts Commission should be the Selection Committee. Hall stated that is a great possibility, but we want the community to feel like they have an opportunity to have their voices heard.
- It was suggested to simply make the Cultural Arts Commission the Selection Committee, as the Commissioners represent a diverse mix of backgrounds, expertise, and City neighborhoods. All supported this suggestion and discussed using targeted marketing towards affected neighborhoods as projects arise.

8. Other Business, Including Marquee Discussion (Sims)

- It was asked how the Commission can make the strongest impression on Council to get a marquee installed at the Center for the Arts.
- It was suggested to do research on other art/community centers; if they have marquees and where they are located.
- It was suggested to research the economic benefit a potential marquee would have here.
- It was suggested to have the recurring rental groups write in letters of support of the marquee and the effect it would have on their organization(s).
- It was suggested to have Hall approach the City Manager, Joe Gall, regarding directional signage to the Center for the Arts on 99W and Tualatin Sherwood road.

1. Adjourn (Sims)

Adjourned at 8:05