



MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Monday, April 15, 2019 at 6:30 pm
LOCATION: Sherwood Center for the Arts
22689 SW Pine Street

ATTENDEES

Cultural Arts Commission

Bernie Sims, Chair
John Liles, Vice Chair
Geof Beasley
Roxanne Blackwood
Skye Boughey
Maddie Gavel-Briggs
Mallory Strand

Council Liaison

Councilor Sean Garland

City Staff

Kristen Switzer, Community Services Director
Chanda Hall, Center for the Arts Manager
Kelsey Beilstein, Program Coordinator

AGENDA

1. Call to Order/Roll Call (Sims)
2. Adjustments to the Agenda (Sims)
3. Approval of March minutes (Sims)
4. Sherwood Sheep update & action plan for remainder of April (Sims)
5. Friends of the SCA update (Boughey)
6. Center for the Arts update (Hall)
7. Public Art Master Plan update (Hall & Sims)
8. Arts Commission Retreat Planning (Sims)
9. Council Update (Councilor Garland)
10. Other business and Adjourn (Sims)

Upcoming Dates to Note:

Friday, April 26: Friends of the Sherwood Center for the Arts GALA at 7:00 pm

Saturday, May 4: Family Matinee Series *Kazum & Friends* (**Volunteers needed!**) at 2:00 pm

Monday, May 20, 2019: Cultural Arts Commission Meeting at 6:30 pm



Sherwood Cultural Arts Commission MEETING MINUTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	4.15.2019 6:30PM
LOCATION	Sherwood Center for the Arts 22689 SW Pine St Sherwood OR, 97140
FACILITATOR	Bernie Sims
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Cultural Arts Commission	Council Liaison
X Bernie Sims; Chair	X Sean Garland, City Councilor
X John Liles; Vice Chair	
X Geof Beasley	
X Skye Boughey	X Chanda Hall, Cultural Arts Center Manager
X Maddie Gavel-Briggs	X Kristen Switzer, Community Services Director
- Roxanne Blackwood	X Kelsey Beilstein, Program Coordinator
X Mallory Strand	

MEETING NOTES

1. Call to Order/Roll Call (Sims)

Called to order at 6:36pm

2. Adjustments to the Agenda (Sims)

- None

3. Approval of March Minutes (Sims)

- *Gavel-Briggs motioned to approve the March minutes. Seconded by Liles. All in favor, motion passed.*

4. Sherwood Sheep Update & Action Plan for April (Sims)

- Gavel-Briggs took the sheep to the Senior Center today. The sheep participated in lunch, public art announcements, mahjong, financial planning, answering phone, and a cookie decorating class.
- Gavel-Briggs and Blackwood took the sheep to the Old Town Sherwood Art Walk and a City Council meeting.
- Sims took the sheep to the Bunny Bash event on Saturday. At the event, three sheep got to play with bunnies and participate in some fun activities.
- This weekend Sims will be taking the sheep to the Egg Hunt for Hope event. Sims has only taken out three sheep at a time, but is looking forward to taking a larger flock out this weekend.
- Hall reminded the Commission to send all sheep pictures, the event name, and what is happening in the picture to Strand to post on social media.
- Staff has been making posts during the week around the Center for the Arts.

- The next step is to do something with all the sheep together. It was suggested to use the full flock to highlight unused spaces around the City. Liles is just finishing up with a project, but then can coordinate a large-scale photoshoot. Sims is available to assist Liles.
 - It was asked how many sheep are in the flock. Sims answered 20.
- 5. Friends of the Center for the Arts Update (Boughey)**
Boughey provided the following updates:
- The Friends are busy planning the 2019 Gala—it is going to be a fun party.
 - Ticket price was asked; Boughey stated that tickets are \$60, and said that several people have purchased extra tickets to donate to people who cannot afford a ticket.
- 6. Center for the Arts Update (Hall)**
Hall provided the following updates:
- The Center is being used most every day and night this month. TVF&R will be using every inch of the building for training six weekday mornings in April.
 - Spring classes are currently in session.
 - Summer catalogs were delivered today.
 - Summer camps are already filling up.
 - OBT2 performed at the Center last Saturday as a part of the Family Matinee Series—there were approximately 200 people in attendance.
 - Sherwood High School was in the building with *Newsies* for two weeks, and sold out six shows.
 - It was asked how many people work at the Center for the Arts now. Hall stated that there are four on-call staff, plus Leah Burgess, Kelsey Beilstein, and Chanda Hall.
- 7. Public Art Master Plan Update (Sims/Hall)**
Hall announced that she is working with Blackwood on verbiage using a plan that Maggie Chapin laid out. Hall hopes to roll out the Public Art Master Plan in May.
- 8. Arts Commission Retreat Planning (Sims)**
Sims announced that he would like the Commission to revisit the visioning for the Commission beyond the Center for the Arts. He would like this vision to be a 5-10 year vision.
- The retreat will be at Bella Madrona on June 17 at 4:00pm.
 - It was asked when the last retreat was held. Switzer stated the last retreat was in 2017.
 - It was asked if the City will bring an outside facilitator to the retreat. Switzer explained that the City will not be bringing in an outside facilitator. Chapin was the facilitator at past retreats and Hall will be the facilitator at the upcoming retreat.
- 9. Council Update (Garland)**
Garland provided the following Council updates:
- There are 16 items on the consent agenda for the upcoming City Council meeting including contracts for construction and reappointments for boards and commissions. At the meeting, there will also be a presentation on Arbor Day, recognition of a Sherwood High School State Champion wrestler, and the City Manager will be talking about PERS.
 - Council will be having a work session regarding 5G light poles, and a work session with the Sherwood School Board to discuss updates.
 - It was asked how many members are on the School Board. Garland stated that there are six or seven, with an election coming up.
 - Trashpalooza will be this Saturday at Cannery Square.
- 10. Other (Sims)**
- Sims announced that the Charter Review Committee is just finishing up and will be presenting their findings to Council in the next few weeks.
- 1. Adjourn (Sims)**
Adjourned at 7:30 pm