



MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Monday, January 14, 2019 at 6:30 pm
LOCATION: Sherwood Center for the Arts
22689 SW Pine Street

ATTENDEES

Cultural Arts Commission

Bernie Sims, Chair
John Liles, Vice Chair
Geof Beasley
Roxanne Blackwood
Skye Boughey
Maddie Gavel-Briggs
Mallory Strand

Council Liaison

Councilor Jennifer Kuiper

City Staff

Kristen Switzer, Community Services Director
Chanda Hall, Center for the Arts Manager
Kelsey Beilstein, Program Coordinator

AGENDA

1. Call to Order/Roll Call (Sims)
2. Adjustments to the Agenda (Sims)
3. Approval of November Minutes (Sims)
4. Sherwood Sheep Update (Sims and working group)
5. Public Art Master Plan Update (Hall)
6. Center for the Arts Update (Hall)
7. Friends of the SCA Update (Boughey)
8. Arts Commission Retreat Planning (Sims)
9. Council Update (Kuiper)
10. Other business and Adjourn (Sims)

Upcoming Dates to Note:

Monday, Feb. 18, 2019: Cultural Arts Commission Meeting at 6:30 pm



Home of the Tualatin River National Wildlife Refuge

Sherwood Cultural Arts Commission MEETING MINUTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	1.14.2019 6:30PM
LOCATION	Sherwood Center for the Arts 22689 SW Pine St Sherwood OR, 97140
FACILITATOR	Bernie Sims
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Cultural Arts Commission	Council Liaison
X Bernie Sims; Chair	X Kim Young, City Councilor
X John Liles; Vice Chair	
X Geof Beasley	City Staff
X Skye Boughey	X Chanda Hall, Cultural Arts Center Manager
X Maddie Gavel-Briggs	X Kristen Switzer, Community Services Director
X Roxanne Blackwood	X Kelsey Beilstein, Program Coordinator
- Mallory Strand	

MEETING NOTES

1. Call to Order/Roll Call (Sims)

Called to order at 6:34pm

2. Adjustments to the Agenda (Sims)

- None

3. Approval of November Minutes (Sims)

- *Beasley motioned to approve the November minutes. Seconded by Blackwood. All in favor, motion passed.*

4. Sherwood Sheep Working Group Formation (Sims)

- Sims would like the Sheep Working Group to meet within the next two weeks. Switzer reminded the Commission that if a quorum of Commissioners attend the meeting (four or more), the meeting will need to be noticed in order for the public to attend, and minutes will need to be taken.
- It was asked when the project will take place. Sims explained that the project is slated to take place at the end of April and into May. Sims went on to explain that the flock will stay together and go to city events and/or local businesses. Some sheep sightings will be planned and noticed, but others will appear unnoticed.
- It was suggested that community members be encouraged to post on social media with a hashtag when they have spotted the flock in order to link photos/posts together.
- It was suggested to offer an incentive for the first person to sight the sheep at each location.

- The Commission discussed a list of possible events happening in April where the sheep could be present.
- It was suggested that each sheep scene/event tell a different story.
- It was suggested to use the sheep as a publicity tool for local events and to highlight Sherwood.
- It was suggested that the sheep go on the Cultural Walking Tour.
- The Commission planned to hold the first Sheep Working Group meeting at Love Bites on January 18 at 11:45 am. Sims requested that the members bring suggestions for the project's title.

5. Public Art Master Plan Update (Sims/Hall)

Hall announced that she recently spoke with Bill Flood and he suggested that the Commission apply for the Oregon Cultural Trust Grant. The grant helps with operations on small projects up to \$2,000 and could help push the Sherwood Public Art Master Plan to the finishing stages. Hall will have more information at the next meeting

- It was asked what the application deadline is for the grant. Hall explained that it has a rolling deadline.

6. Center for the Arts Update (Hall)

Hall provided the following updates:

- The first Family Matinee of the year, The Amazing Bubble Man, sold out—440 tickets were sold.
- The Cultural Passport Project was launched at the Amazing Bubble Man event.
- There will be four more performances in the 2019 Family Matinee Series
- The Friends purchased a “step and repeat” backdrop to be used at Center for the Arts events. This was funded by the Culture Coalition of Washington County grant that The Friends were awarded.
- Winter classes start this week.
- Sherwood Foundation for the Arts is currently in the building, performing Little Shop of Horrors the next two weekends.

7. Friends of the Center for the Arts Update (Boughey)

Boughey provided the following updates:

- Megan Fordice has joined the board and The Friends are currently talking with another potential member.
- The Friends are considering changing meeting times to accommodate new members' schedules.
- Six scholarships have been awarded to citizens who applied; a variety of ages were given scholarships for a variety of classes.
- The Production Assistance application period will open January 22.
- Gala marketing will start its roll out on January 31.

8. Arts Commission Retreat Planning (Sims)

Simms announced that there will be a Cultural Arts Commission Visioning Retreat at Bella Madrona on June 17 at 4:00pm.

9. Council Update (Young)

Young provided the following Council updates:

- Staff is currently working on the FY 19/20 City Budget.
- A new police officer will be sworn in at the next City Council meeting.
- Council and staff at moving forward with the Comprehensive Plan and Council will be voting in a vision for the plan.
- Bids have been received for the Skate Park construction.
- City Council identified the Public Art Master Plan as one of their goals at their goal setting session.
- City Council will be approving an over-size truck route.

1. Other (Sims)

- Next meeting is February 18th at 6:30 pm at Sherwood Center for the Arts.

2. Adjourn (Sims)

Adjourned at 7:50 pm