



MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Monday, September 16, 2019 at 6:30 pm
LOCATION: Sherwood Center for the Arts
22689 SW Pine St.
Sherwood, OR 97140

ATTENDEES

Cultural Arts Commission

Bernie Sims, Chair
John Liles, Vice Chair
Geof Beasley
Roxanne Blackwood
Skye Boughey
Casey Chen
Ava Boughey

Council Liaison

Councilor Sean Garland

City Staff

Kristen Switzer, Community Services Director
Chanda Hall, Center for the Arts Manager
Kelsey Beilstein, Program Coordinator

AGENDA

1. Call to Order/Roll Call (Sims)
2. Adjustments to the Agenda (Sims)
3. Approval of August minutes (Sims)
4. Center for the Arts update (Hall)
5. Friends of the SCA update (Boughey)
6. Council Update (Councilor Garland)
7. Public Art Plan update (Hall)
8. Other (Sims)
9. Adjourn (Sims)

Upcoming Date to Note:

Saturday, Sept. 21: Peace Day Celebration
Monday, October 21: Cultural Arts Commission Meeting

If you require an ADA accommodation for this public meeting, please contact the City Recorder's Office at (503) 625-4246 or MurphyS@sherwoodoregon.gov at least 48 hours in advance of the scheduled meeting time.



Sherwood Cultural Arts Commission MEETING MINUTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	9.16.2019 6:30 PM
LOCATION	Sherwood Center for the Arts 22689 SW Pine St Sherwood OR, 97140
FACILITATOR	Bernie Sims
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Cultural Arts Commission	Council Liaison
X Bernie Sims; Chair	X Sean Garland, City Councilor
X John Liles; Vice Chair	
X Geof Beasley	City Staff
X Skye Boughey	X Chanda Hall, Cultural Arts Center Manager
- Roxanne Blackwood	X Kristen Switzer, Community Services Director
X Ava Boughey	X Kelsey Beilstein, Program Coordinator
X Casey Chen	

MEETING NOTES

- 1. Call to Order/Roll Call (Sims)**
Called to order at 6:41
- 2. Adjustments to the Agenda (Sims)**
 - Sims introduced new members, Ava Boughey and Casey Chen.
- 3. Approval of August Minutes (Sims)**
 - Liles motioned to approve the August minutes. Seconded by S. Boughey. All in favor, motion passed.*
- 4. Center for the Arts Update (Hall)**
Hall provided the following updates:
 - The Center for the Arts is doing maintenance on stage curtain carriers, a sound monitor, the lighting processor and the stage.
 - It was asked if there is a budget for theater maintenance. Hall confirmed that there is. Switzer added that Public Works is working on an asset management plan for the larger equipment in the building.
 - It was asked if there is enough money in the budget to complete building updates this year. Hall explained that staff would like to add more lighting instruments in the theater, but maintenance will take up the equipment budget this year.
 - Voices for the Performing Arts is bringing *The Lion King Jr* to the Center in October. It will kick off three months of solid rentals, including two performances of *The Nutcracker* in December.
 - Fall classes kicked off last week.
 - New Early Release Arts classes start this week. These are filling up.

- Staff is in talks with Science on Tap to put on a performance at the Center in February.
 - It was asked what the ticket prices will be for Science on Tap. Hall explained that the ticket prices are not set yet; they will be more than the Family Matinee tickets, but still within the normal price of other performances in Sherwood.
 - It was asked if Science on Tap is put on by a local production company. Hall stated that they are Portland based.
- There is a new piece of art installed in the Arts Classroom. This “Creativity is…” art work was a community art project led by Jennifer Harlow Smith and funded by a grant the Friends of the Center of the Arts received from the Cultural Coalition of Washington County.

5. Friends of the Center for the Arts Update (Boughey)

Boughey provided the following updates:

- The Friends have their monthly board meeting tomorrow.
- The Gala survey will end tonight at midnight.
 - It was asked how many people had completed the survey. Boughey stated that 48 people have completed the survey and 17 people provided additional feedback.

6. Council Update (Garland)

Garland provided the following Council updates:

- There will be a work session tomorrow on the feasibility study for the Highway 99W pedestrian bridge and the possible 2020 bond for the City to expand the YMCA, acquire land for parks, and a pedestrian bridge.
 - It was asked how the Skate Park Grand Opening went. Garland stated that it went well and there was a great crowd. It was asked whether there are posted rules at the park. Garland confirmed that there are posted rules. It was asked if there will be staff at the Skate Park during business hours. Garland stated that the park will not be staffed. This is consistent with all other City parks. It was asked how much the Skate Park cost. Switzer stated that the cost was approximately \$600,000 when everything is taken into account.
 - A question was raised about the timeline to build the possible pedestrian bridge. Garland explained that construction time is unknown at this time, but Council will be learning many more details like this at tomorrow night's work session.

7. Public Art Update (Hall)

- Hall presented a rough draft of the Public Art Master Plan to the Commission.
- Hall asked the members to review the plan and provide her feedback on whether or not the plan is in alignment with the vision of the Cultural Arts Commission.
- It was asked that all feedback be e-mailed to Hall by next Monday, September 23.
- Switzer added that the feedback should not include wordsmithing—only big changes that members feel are missing.

8. Other (Sims)

- Sims announced that another applicant was interviewed to join the Commission before tonight's meeting.
- Sims announced that he attended a benefit soiree for Portland Institute for Contemporary Art (PICA) at Beasley's Bella Madrona on September 7. It was an amazing fundraising event for the arts, and he learned some things about this type of event.
 - It was asked how much money was raised at the event. Beasley stated that approximately \$20,000 was raised.

1. Adjourn (Sims)

Adjourned at 7:35