



MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Monday, May 20, 2019 at 6:30 pm
LOCATION: Sherwood Center for the Arts
22689 SW Pine Street

ATTENDEES

Cultural Arts Commission

Bernie Sims, Chair
John Liles, Vice Chair
Geof Beasley
Roxanne Blackwood
Skye Boughey
Maddie Gavel-Briggs
Mallory Strand

Council Liaison

Councilor Sean Garland

City Staff

Kristen Switzer, Community Services Director
Chanda Hall, Center for the Arts Manager
Kelsey Beilstein, Program Coordinator

AGENDA

1. Call to Order/Roll Call (Sims)
2. Adjustments to the Agenda (Sims)
3. Approval of April minutes (Sims)
4. Sherwood Sheep Public Art Installation debrief (Sims & Hall)
5. Friends of the SCA update (Boughey)
6. Center for the Arts update (Hall)
7. Public Art Master Plan update (Hall)
8. Arts Commission Retreat Plan/Goal-Setting (Sims)
9. Council Update (Councilor Garland)
10. Other business and Adjourn (Sims)

Upcoming Date to Note:

Monday, June 17: Cultural Arts Commission RETREAT



Sherwood Cultural Arts Commission

MEETING MINUTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	5.20.2019 6:30PM
LOCATION	Sherwood Center for the Arts 22689 SW Pine St Sherwood OR, 97140
FACILITATOR	Bernie Sims
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Cultural Arts Commission	Council Liaison
X Bernie Sims; Chair	X Sean Garland, City Councilor
- John Liles; Vice Chair	
- Geof Beasley	
X Skye Boughey	X Chanda Hall, Cultural Arts Center Manager
- Maddie Gavel-Briggs	X Kristen Switzer, Community Services Director
X Roxanne Blackwood	X Kelsey Beilstein, Program Coordinator
X Mallory Strand	

MEETING NOTES

- 1. Call to Order/Roll Call (Sims)**
Called to order at 6:32pm
- 2. Adjustments to the Agenda (Sims)**
 - None
- 3. Approval of April Minutes (Sims)**
 - *Boughey motioned to approve the April minutes. Seconded by Blackwood. All in favor, motion passed.*
- 4. Sherwood Sheep Public Art Installation debrief (Sims)**

Sims sent an email to Hillsboro to tell them about our experience with the sheep and thank them for allowing the Commission borrow the sheep for the month of April. Sims will send the email to the rest of the commission.

 - Thank you to Strand for all of her work on social media and really being the “glue” of the project.
 - Everyone went out by themselves or in teams of one or two to make the project happen.
 - Hall stated that she was encouraged about how everyone stepped up and showcased their own gifts. The project will live forever on social media.
 - It was asked if the City had ever done a social media-driven project. Switzer stated that they had not. Switzer added that there have been some small events with hashtags, but not any far-reaching projects like the Sherwood Sheep.
 - The Sheep were a great icebreaker to talk to the community about public art.
- 5. Friends of the Center for the Arts Update (Boughey)**

Boughey provided the following updates:

Gala went really well and we have gotten nothing but extremely good feedback from attendees.

- Paring down the auction items turned out to be a great idea, and the baskets all went for more than expected.
- Décor came together beautifully.
- Many people were not able to attend this year due to being out of town. Attendance felt good, but many were sad to miss the event.
- It was asked how much money was brought in. Boughey stated that the numbers have not been finalized, but while the Friends had not expected to make a profit, they ended up making one.
- It was asked how the food was. Boughey explained that the quality was good, but it ran out quickly and having hors d'oeuvres instead of dinner did not end up saving money.

6. Center for the Arts Update (Hall)

Hall provided the following updates:

- Summer camps are filling up.
- The Center has put out a call for day camp counselors for ArtSmart summer camps.
- The first Sherwood Theatre Appreciation Night will be held on June 25 at 7pm. The event will celebrate all the theater that has happened on the stage at the Center for the Arts in the past year and what is happening in the coming year.
 - It was asked if the event is going to be printed in the Gazette. Hall stated that she will see when the deadline is for the June issue.

7. Public Art Master Plan Update (Hall)

Tomorrow morning Blackwood will be meeting with Laura Burk, Beaverton Art Program Manager, to pick her brain about the Beaverton Mural Project that is located in Downtown Beaverton. If anyone thinks of questions, please email Blackwood.

- It was stated that Main Street and members of Odege Podge have shown great interest in murals.
- It was asked what the timeline is for the master plan. Hall stated that she and Blackwood have been working on the plan and would like to send it out to the commission for feedback in June.
- It was asked if the Commission got what they needed from Bill Flood's work. Hall explained that Flood met the scope of his contract and produced a document, but it needs work in order to be actionable.
- Once the plan is complete, Hall would like to create a two page summary.
- It was asked if the plan will need to be presented to City Council. Switzer explained that it will possibly be presented during a work session or during public comment at a City Council meeting.

8. Arts Commission Retreat Planning/Goal-Setting (Sims)

Hall asked the commission for three goals they are hoping to realize at the end of the retreat.

- Vision/mission statement
 - Switzer explained that the City is currently working on all boards and commissions structure. Hall will send the draft document to the Commission for review.
 - The Commission can still work on a vision/mission that can be posted on the website and be used when talking to the community.
- Public Art Master plan and how it will be finalized
- Hall requested that each member prep material before the meeting and bring one or two pictures on public art that speaks to them.

9. Council Update (Garland)

Garland provided the following Council updates:

- At tomorrow's City Council meeting, Sherwood Volunteers and an Eagle Scout will be recognized. There will also be a PERS work session before the meeting.
- Final Budget Committee Meeting will be on Thursday.
- The Charter Review will have a work session on June 4th.

10. Other (Sims)

- none

1. Adjourn (Sims)

Adjourned at 7:36 pm