



AGENDA

<u>Police Advisory Board</u>	
Date & Time:	Thursday - April 18, 2019 7:00pm
Location:	Sherwood Police Community Room 20495 SW Borchers Dr., Sherwood, OR

Attendees

P.A.B. Members:	Council Liaison:
Ralph Lohman - Chair	Councilor Kim Young
Diane Foster - Vice Chair	City Staff:
Jason Burdge	Jeff Groth - Police Chief
Andy Jensen	Angie Hass - Executive Assistant
Rich Miller	
Bob Silverforb	
Megan Thornton	
Chris West	
Laurie Zwingli	

Agenda

1. Call to Order (Chair)
2. Roll Call (Chair/Staff)
3. Approval of Minutes (Chair)
4. Board Member Announcements (Chair)
5. Business (Chair)
 - a. Community input-traffic calming
6. Councilor News
7. Staff Report(s)
8. Citizen Comment
9. Adjourn (Chair)

Sherwood Police Advisory Board Meeting

Date: April 18, 2019

List of Meeting Attendees: N/A

Request to Speak Forms: N/A

Documents submitted at meeting:

N/A

Approved Minutes



Meeting Minutes



Police Advisory Board

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Megan Thornton	
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1. Call to Order

Vice Chair Diane Foster called the meeting to order at 7:00 p.m.

2. Roll Call

Board Members Present: Vice Chair Diane Foster, Bob Silverforb, Megan Thornton, Chris West and Laurie Zwingli

Board Members Absent: Jason Burdge, Chair Ralph Lohman, Andy Jensen, Rich Miller

Staff & City Council Liaison Present: Police Chief Jeff Groth, Executive Assistant Angie Hass and City Councilor Kim Young

3. Approval of Minutes

March 21, 2019 Meeting Minutes

Mr. Silverforb made a motion to approve the March meeting minutes. The motion was seconded by Mr. West. Ms. Zwingli and Ms. Thornton abstained, as they were not present at the March meeting. The remaining board members were all in favor.

4. Board Member Announcements

Ms. Thornton commented on the Sherwood Community FB page and stated that it seems to her that more and more people are appearing to be more nosey. She has noticed an increase in posts regarding concerning incidents. She was wondering if the Chief had seen an uptick in calls recently. He said that they are seeing an uptick, but wasn't aware of the additional comments on FB.

Mr. West stated that there was more chatter on one of the community group pages regarding incidents at Sunset and Ladd Hill Road. The Chief said that is a challenging intersection between about 7:45 and 8 a.m. Councilor Young chimed in and Vice Chair Foster said that she also read the feed on that discussion and that some folks were stating awareness of Officers not able to get to all the schools in the mornings, etc.

Mr. Silverforb stated that the Charter Review Committee recently met. There are a number of changes, mostly all minor, that will be brought to the City Council Work Session on May 21st. Mark Cottle did a nice job running the committee. It will be up to the City Council to decide which recommendations will be passed along to the voters.

Mr. Silverforb mentioned that Chief Groth just wrapped up his year as President of the OACP (Oregon Association of Chiefs of Police). Mr. Silverforb congratulated the Chief on a job well done.

Mr. Silverforb announced that the Center for the Arts fundraising event is coming up, Night at the Copa. He has attended the last two and both were very good. He will also be at this one. Vice Chair Foster said that she will be attending this year as well.

Mr. Silverforb shared that he received an e-mail from the City Manager regarding the upcoming LE Memorial Service (5/7) at DPSST. The Chief spoke a bit about that event, what it represents and all that is involved. The names of officer lives lost in the last year are announced. It is a very nice ceremony, which includes a guest speaker. The ceremony is very moving and open to the public.

Ms. Zwingli reminded everyone that the Boots and Bling Gala is coming up, May 18th. This is an annual fundraiser for the Sherwood Police Foundation. There are not very many tickets left. She would love to see everyone there.

Business

a. Community Input - Traffic Calming

Vice Chair Foster asked if anyone had updates to add to the Traffic Calming Survey info.

Ms. Thornton stated that she will meet with 6-7 Sherwood residents next week and will ask them to all fill out the survey. She will e-mail all to Angie once completed.

Mr. West spoke to a few more residents and heard more of the same concerns. People would like traffic routed away from Sherwood, concerns of traffic in school zones, more education and more and bigger crosswalk signs. The lighted crosswalk seems to have made a difference in one area, when added. Residents would like to see the speed lowered to 20 mph in neighborhoods. In regards to engineering, adding a pedestrian bridge over Hwy 99 was suggested. Folks are not sure about serving on a panel, as they are unsure about the time commitment involved.

Mr. Silverforb said that he had spoken to more people, but didn't have anything new to add. Everything that was suggested to him has already been mentioned. Most people he spoke to stated that they liked the flashing signs, as they help to get drivers attention. The flashing signs make drivers more alert as they reach the intersections, crosswalks, etc., which causes drivers to put their brakes on and slow down. He heard several complaints about the roundabout by Walmart. Whoever planned that particular roundabout wasn't very smart. It wasn't engineered very well and is a major problem. He heard more complaints about drivers not stopping at stop signs and teenagers speeding. Several folks he spoke to tend to avoid Sunset and Hwy 99.

Ms. Zwingli stated that she also tries to avoid that intersection. She has heard complaints about the parking in Woodhaven. The roads are too narrow for two vehicles to drive through when people park on both sides of the street. She has a friend working on getting signs added. Ms. Thornton mentioned a dangerous intersection, at Woodhaven and Dow, where drivers can't see around parked vehicles when making a turn. Ms. Zwingli elaborated on issues at that specific intersection as well. The Chief and Councilor Young both said that Dow Street issues are being discussed at this time. Vice Chair Foster also added comments regarding that area. Mr. Silverforb stated that it can be pretty dangerous when you turn from Sunset onto Pine as well as Pine and Division, particularly in the mornings. It may be that nothing that can be done about it without widening the street. Ms. Thornton feels that the issues they are discussing could be made better with signs and / or parking permits. Councilor Young said that things will improve when the new high school is completed. Ms. Thornton said that Dewey Street is a big issue as well.

Vice Chair Foster said that the folks she spoke to are echoing the same themes. There are concerns regarding traffic around the new high school and how drivers and pedestrians will get to the school safely.

Councilor Young mentioned an app that informs parents of how fast their student drivers are going.

Mr. West revisited the possibility of using the portable speed trailers that was discussed at last month's meeting and wondered if there was an update as to when those will be fixed. The Chief said they had not yet been repaired.

Ms. Thornton asked if there is a way to request a speed trailer for a particular location. Vice Chair Foster stated that they are both broken right now, but she was pretty sure that someone could put in a request at the PD and that the PD will place them based on complaints received. The Chief said once they have received a request, they check the area to see if it would be a good place to put a trailer.

Vice Chair Foster asked the Chief what he would like the next steps to be in moving forward. The Chief said he was curious how many people the board members had spoken to. He said it is an important piece. When they go to the City Council, the more people they speak to, the better. He feels that having an open house or other type of event, could be beneficial. He added that the information gathered needs to be more general, not as specific as listed on the summary. To be effective, they need to be able to identify some of the major issues that they are going to be addressing. He doesn't feel it will be too difficult to break those things down. He would like to see the board bolster the numbers and get as much feedback as possible, listing general themes. Ms. Thornton asked if she could put the survey on Facebook. The Chief stated that would be fine.

Mr. Silverforb said that, of the board, only 4-5 members are the ones gathering all of the info. He would like to see other board members complete the surveys. The Chief said that if Vice Chair Foster and Chair Lohman put together a paragraph requesting participation, he and Angie could send it out to all board members. Ms. Thornton inquired about a few of the board members that do not attend very often. Ms. Zwingli asked about past issues and what was decided when members were unable to be present. Ms. Thornton felt that it would be entirely appropriate to ask those board members if they still have the time to serve or if things have changed. The Chief will review the minutes from past meetings as a reminder of what was done the last time this issue came up. He thinks it's a good idea to discuss this.

The Chief said that there needs to be a discussion regarding what a work group / committee for traffic issues should look like. Should it be a separate committee, the Police Advisory Board members, or a combination there of? He asked the board members to think about that as well as what types of traffic calming reactive responses they think this community is willing to explore and support. Once there is a consensus on all that, they can present their findings to the City Council. Mr. West said that after they know the scope of what they're dealing with, then they will have tool bags with how solutions will be implemented without a bond measure.

Vice Chair Foster provided a re-cap from the last month's meeting and stated that citizens seemed to be on board with education and enforcement, but not so much with speed bumps. Ms. Thornton said that she feels people are aware that the expense would fall back on them to add speed

bumps, widen roads, etc. and asked if there would be a way to make certain roads not a thoroughfare. Vice Chair Foster added that the only engineering piece that came up was adding a pedestrian bridge over Hwy 99 to get kids across. Mr. West commented on issues in his neighborhood and that the radar signs at least make people aware of how fast they're going. However, the one on Main Street hasn't worked for a long time.

Vice Chair Foster stated that going forward, board members will work on getting more information. She and Chair Lohman will discuss reaching out to board members to check on their commitment. She asked the Chief if the summary will be revised to be more general and he stated that it would be. The board will start to think of what the traffic committee will look like. The Chief encouraged the board members to look at other cities and see what they are doing as there is no need to reinvent the wheel.

Mr. Silverforb said that every community is going to have traffic issues and areas that become thoroughfares. A brief discussion ensued regarding recently updated and established truck routes. Mr. Silverforb feels that there are community members that would be willing to serve on a committee and he suggested putting it out on social media. Ms. Thornton talked further about posting on her Facebook page.

Mr. Silverforb shared that the charter info is on the charter website and asked if anyone had looked through it. No-one had done yet. Ms. Thornton asked where the information was located and was told that it is posted on the City website.

The Chief said that there are many issues on specific streets, which is the unfortunate reality of planning, when Sherwood grew so quickly. He stated that, unfortunately, the developers did not follow up on the projects they were supposed to complete, which left many streets without the necessary traffic signs.

Some of these issues will be difficult to fix at this point, however, they can try to modify traffic, add signs, etc. He said that one sign is relatively inexpensive, but most of the time, more than one sign is needed. In addition, there is a huge manual for those putting up the signs. When putting up so many signs, there are certain rules that must be followed, such as distances, etc. He asked board members to keep in mind that it usually ends up becoming a budget issue and it is hard to predict costs. He shared the example of the crosswalk by Target and Walmart that was put up after those businesses went in. The cost was \$25,000 and it was not budgeted. Discussion ensued regarding other areas where signs were added. The Chief said that another issue is teen driving and the reality. If they look at actual citations issued, the percentage of teen drivers issued citations is very small. The majority of citations being issued are going to adults. In looking at the numbers, issues with drivers in town are adults.

Another big concern is road designation and a lot of times it is discovered that speeding is not as big of an issue as perceived. The Chief stated that it is important to know that connector roads by designation is to take a driver from one place to another. Oregon and Pine Streets are connector roads and it is important to remember that planners and engineers look at the roads from a planning perspective. Handley Street is also road that residents expressed concerns about and it was discovered that speeding was not as much of an issue as residents perceived. This road is also a connector road and Bob Galati can provide more information regarding this issue. Ms. Thornton asked if there is a list of connector roads and the Chief replied that there is a map. He will look into getting a copy to share with the board members.

5. Councilor News

Councilor Young stated that when Mr. Silverforb was talking about the roundabout, she was reminded that the roundabout going in by the high school will be similar. It made her cringe. Building a pedestrian bridge is a goal for the Council to look at regarding funding and if possible, conduct a feasibility study. It will involve ODOT, Washington County and the City.

She has been sitting on a PTO sub-committee. They are taking a look at the City's policy on sick leave, PTO, etc. They will be recommending some minor tweaks.

There will be a new ordinance for Boards and Commissions in order to make all more aligned.

Councilor Young announced that 5g will be coming to Sherwood. Cell towers will be much closer together and they will want to get standards in place. Mr. West said that the boxes are so small with that technology. Councilor Young said that will be coming to Council for approval.

The next three Thursdays in May will be all budget related meetings. The Finance Manager, Katie, did a great job of reminding the committee of what their goal is. It is not their job to get down into the weeds. The committee is comprised of seven Council Members and seven citizens. They will be going into the budget and as usual, it will be a big challenge. PERS is once again going up.

Mayor Mays and IT Director, Brad Crawford, went to DC the week prior to discuss Broadband. Councilor Young stated that it is good to have Keith Mays back as Mayor.

Mr. Silverforb asked Councilor Young if she would go along with putting something on the water bill for adding on fees to help better fund the PD. The Chief said it is still a possibility. Councilor Young talked about that a bit and believes it is still an option. Mr. Silverforb said that folks he talked to are okay with that.

Ms. Zwingli mentioned that she ran into two Sherwood PD officers at court that day (Washington County). She stated that they had to stick around, sitting in the court house all day for two days in a row. She asked the Chief if the court has to pay their wages. The Chief replied that they did not. Ms. Thornton asked if when two officers are in court, does that effect PD staffing during that time period. The Chief explained how that works and added that the courts do try to be efficient in not unnecessarily tying up officers time. Things have gotten a lot better over the last 20 years. Ms. Zwingli said she wished more of our citizens knew how the court system works and the time

involved. She shared her personal experiences as an attorney and stated that the system is so broken. She recently spoke to Detective Asla and she said that he agrees with her.

6. Staff Report(s)

The Chief reported that he has submitted a plan to the City Manager and the City Council for the PD budget.

Mr. West asked if the PD is fully staffed. The Chief stated that it currently is and that the newest officers have completed their required training. Everyone is on their own.

Mr. West asked about the photo enforcement program and how the numbers are looking. The Chief replied that March numbers are up from February. With the weather changing, he is anticipating that the numbers will continue to go up. The calls for service numbers are up compared to last year at this time as well. Mr. West asked about municipal court and if they are able to keep up. The Chief said that the numbers have gone down and there is discussion about reducing the number of Monday court times. Speeders are consistently getting caught at 68-69 mph at Hwy 99 and Sunset.

The Chief had a question on one of the bullet points listed on the survey summary. It was stated that 11 mph over the speed limit is too fast and asked if someone could provide clarification. Mr. Silverforb said it was a comment that had been made to him by a resident.

Mr. West asked about a recent SPD Facebook post where officers had attended a recruiting event. The Chief spoke about a new way to recruit and going through the National Testing Network (NTN) for the hiring process. With NTN, the PD won't have to do the testing portion. The program costs less than \$1000 / year and he went on to explain the process. The downside for him is not getting face time. Typically, 4-5 staff members are needed on testing days. He believes the number of applicants will be greater, therefore a bigger pool to select from. It will make the SPD a little more competitive.

The Chief announced that the first ever Citizens Police Academy has been scheduled and will take place in August. Ms. Thornton said that former Police Advisory Board Member, Amy Miller-Juvé, has been talking about this for quite a while, now. The Chief said that Ms. Miller-Juvé was instrumental in getting the program started. Unfortunately, not all board members will be able to participate the first session and not all of the City Council members, either. He let the board members know what all to expect. Ms. Thornton asked if there will be firearms training and the Chief replied that there would be. He will e-mail the actual dates to all board members.

7. Citizen Comment

Nancy Ellingson shared a recent conversation that she had with Officer Lyon regarding the red light cameras. She was told that there are several instances where some drivers receive more than one citation. She talked about the crosswalks in town and how sometimes people push the buttons to cross with no intention of crossing. She commented on an incident she had while

driving through Old Town, near the Center for the Arts, where two little girls were walking and just appeared out of no-where. It was a close call. She asked if there is something that could be done to better mark the crosswalk by Cannery Square and the Center for the Arts. The board members agreed that crosswalk could be better. Ms. Ellingson also discussed the narrow streets on Smith. If parking was allowed on one side only, it would help. With the

construction of the new hotel, they have also been dealing with big trucks. With parking on both sides, there is only one lane. She asked if it would be possible to allow parking on one side only. Ms. Zwingli asked if that street could be included in the parking permit area. The Chief said the permit program will most likely go away with new high school and added that when the neighborhood was built, they didn't allow for enough parking. Ms. Ellingson asked the board members to think about improvements to the crosswalk.

Ms. Thornton asked Councilor Young if money has been set aside for traffic calming in the upcoming budget. Councilor Young explained the process and that the department head is the one that would put in the proposal.

Mr. West explained that after an assessment has been made by the Police Advisory Board, it would then go to the City Council. It won't make it in this year's budget, but it is one of the City Councils goals. It is also in the Chief's strategic plan.

8. Adjourn (Chair)

Ms. Zwingli moved that the meeting be adjourned at 8:38 p.m. Ms. Thornton seconded the motion and all were in favor.

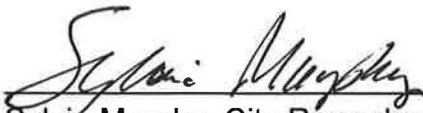
Approval of Minutes:



Chair Ralph Lohman

5/16/2019
Date

Attest:



Sylvia Murphy, City Recorder

5/16/2019
Date

Sherwood Police Advisory Board Meeting Date: April 18, 2019

CITIZEN COMMENT SIGN-UP SHEET

(PLEASE NOTE: 4 MINUTE TIME LIMIT)

NAME

ADDRESS

PHONE

TOPIC

ATTENDANCE SHEET

NAME

ADDRESS

PHONE
