

Ann Roseberry

From: Pam North
Sent: Friday, September 02, 2005 9:25 AM
To: Ann Roseberry
Subject: Board agenda

Any changes; corrections?

Pam

Sherwood Library Advisory Board Meeting

Monday, September 19, 2005 - 6:30 p.m.
Sherwood Police Facility

6:30	Roll Call	Woodbury
6:35	Changes to agenda	Woodbury
6:40	Approval of minutes	Woodbury
6:45	Director's Report	Roseberry
	Mayor's request – Discuss new building name	
	Review RFP responses	
	Representation at Council meetings	
	WCCLS Update	
7:15	Building Report	Chambers
7:25	Other business	
7:30	Adjournment	

MEETING TITLE	City of Sherwood Library Advisory Board
DATE & TIME	September 22 nd , 2005 7:30 PM
LOCATION	Sherwood Police Facility
FACILITATOR	Colin Woodbury
NOTES TAKEN BY	Colin Woodbury-Transcribed by Andrea D. Hobi

AGENDA

Items	Person Presenting	
1. Call to Order	Colin Woodbury	x
2. Changes to Agenda	Colin Woodbury	x
3. Approval of Minutes	Colin Woodbury	x
4. Director's Report	Pam North	x
5. Mayors Request	Ann Roseberry	X
6. RFP Responses	Ann Roseberry	X
7. Representation at Council Meetings	Ann Roseberry	x
8. WCCLS Update	Ann Roseberry	x
9. Library Foundation Board	Ann Roseberry	X
10. SWOT Presentation	Ann Roseberry	X
11. Other Business		x
		8:00
12. Adjournment		PM

ATTENDEES

Library Advisory Board	Absent	Council Liaison	Absent
Andrea Hackett		Linda Henderson	
Jan Chambers			
Debbie Canepa	X	City Staff	
Holly Robinson		Pam North	
Phyllis Chaney	X	Ann Roseberry	
Liz Myers			
Colin Woodbury			
Chuck Britton		Guests	
John Urban	X		

MEETING NOTES

- Call to Order
 - Colin Woodbury

2. Changes to Agenda
 - No Report
3. Approval of August Minutes
 - Chuck Britton motioned to approve the July 2005 minutes. Holly Robinson seconded. All in favor, motion passed.
4. Directors Report (Pam North)
 - The collection service has recovered 8,000 pieces of material and \$2,000.00.
 - The building is on time and budget. The estimated move-in date is November.
5. Mayors Request
 - The new building will be named "Sherwood Public Library and City Hall."
6. RFP Responses
 - There are no official submissions. There Board discussed moving beyond retail into tutoring space.
6. Representation at Council
 - October 4th, 2005 at 7:00 PM. Andrea Hackett volunteered to be the representative.
7. WCCLS Update
 - There was a governance change, and the Sherwood Library Advisory Board has voted themselves out of existence. The Library Directors Policy Group will handle the majority of the issues. The Executive Board of City Managers will decide on the levy and make financial decisions.
8. Library Foundation Board
 - No Report.
9. SWOT Presentation
 - October 18th at 6:00PM.
10. Other Business
 - The Foundation meets at 5:00PM on October 3rd; the Library Advisory Board will meet at 6:00PM.

ACTION ITEMS

Action Item	Person Responsible	Due Date
No Report.		