

City of Sherwood, Oregon  
City Council Meeting

July 11, 1995

1. Call to Order

Mayor Walter Hitchcock called the City Council meeting to order at 7:30 PM.

2. Roll Call

Council Members present were Mayor Walter Hitchcock, Jane Aamold, William Boyle, Mark Cottle and Barry Kennedy. Staff members present were City Manager Larry Cole, Finance Director Polly Blankenbaker, City Engineer Ron Hudson, Police Chief Bill Middleton, and Deputy City Recorder Kathy Cary.

3. Announcements

Mr. Cole reported that the City Utility Clerk, Carol Roos, has submitted her resignation effective the end of July 1995. Ms. Roos plans to go back to school.

Mr. Cole advised that the Librarian's Staff Report was on the table to be included with the Staff Reports. He announced that the Library Assistant Chris Tovell had resigned his position and a temporary individual will fill this position until a permanent employee is hired.

Mayor Hitchcock announced that due to the Oregon Mayor's Conference, the July 29 Council Workshop will need to be rescheduled. The Council agreed to reschedule the workshop for Saturday, August 5, 1995.

Mayor Hitchcock announced that the Robin Hood Festival is scheduled for July 14-15, 1995 and encouraged everyone to attend and participate. Mayor Hitchcock read a proclamation announcing the Robin Hood Festival Weekend.

4. Community Comments

Jim Claus, 22211 SW Pacific Highway, Sherwood, Oregon 97140, addressed the Council. Mr. Claus said it looked like a resolution had been reached on the stormwater facility issue. He wanted to address what he thought was a broader problem and, one wherein he believed he City would have to go back to the Planning Commission for correction. Mr. Claus said if the problem was not corrected, he would take steps to see that the Council corrected the problem.

Mr. Claus stated the Planning Commission had some weird idea that if they asked a question about money then they are making an economic decision. He referenced the Title XI FIREA 1989,

regarding evaluation and evaluation studies which are broken into two categories. Mr. Claus said all planners know that on a planning commission they are required to do a benefit cost analysis. He continued by discussing building a city and its infrastructure, both public and private. Mr. Claus said as a part of this system, the main street, water line and sanitary sewer and some communication lines, parks systems and the stormwater system is not private. It is a public infrastructure and you cannot have certain private individuals pay for the stormwater.

Mr. Claus said the way you get around building all of these, the City has Traffic Impact Fees (TIFs) and System Development Credits (SDCs). He stated that in the past the City's SDCs were a sad joke. To get development started, the City raised the SDCs. They are the highest in Oregon now, but they are not high enough. Mr. Claus said he has been paying SDCs and he was in favor of raising the SDCs when land was not yielding in gross amount what the City received for putting in a standard subdivision. Mr. Claus said the Planning Commission does not have a clue as to what is happening to public money. How can you decide what the costs and benefits are if you don't know what we're going to have to pay for in that subdivision. You can't do a cost benefit analysis. Mr. Claus referenced the Murdock Road improvements, the entrance to the City and the amount of SDCs he received. He stated he spent more money than was spent by the City when he improved the entrance to the City at the Murdock-Oregon Street Chesapeake subdivision.

Mr. Claus said nobody knows how much the City gave the developers of Woodhaven in SDCs to change Sunset Boulevard. He continued to discuss how SDCs work. Mr. Claus said the Planning Commission has no idea the maintenance that is going to fall back on the City and no idea how the City is going to pay for it. The only way this can be corrected is for the Council to say when that final map comes back, you have all of your engineering costs and all of your SDCs in line. Don't allow SDCs to be negotiated in a dark room. Mr. Claus said it is a classic case of what they call "a cigar smoke filled room" if it isn't done at the Planning Commission in a benefit-cost analysis.

Mr. Claus stated that the City has a good Planning Commission, but he is concerned that the quality of life be maintained in the City. However, he did not want to see the City put in a park or roadway that is going to burden the City.

Mayor Hitchcock stated that theoretically the basis for the SDCs is everything that the City is ultimately going to have to purchase and prorate. Sometimes this fails because there are things that the City has not included which are identified later. The seemingly slow reaction to the water system was because the City did not have a defensible number on the cost of the line to Tualatin. Mayor Hitchcock said he hoped the SDC process would come back to the Council in a different form than it is at the present time. Councilman Cottle stated everyone is trying to work toward the same goal.

Mr. Claus said system development credits can be programmed to show the credits based on land prices. Discussion followed regarding SDC definitions and how they are determined. Mr. Claus asked how you can protect the quality of life without knowing what you have to pay for and find out if there is enough system development funds to do it.

In response to Velma Woolley's question, Mayor Hitchcock advised that discussion of the Council's participation in the Robin Hood Parade will be discussed at the end of the Council meeting.

There being no further community comments, Mayor Hitchcock moved to the next agenda item.

## **5. Public Hearings**

### **a. Amendments to Wyndham Ridge PUD, City File No. PUB 93-2.**

Mayor Hitchcock announced that Council is considering an amendment to the Conditions of Approval to Wyndham Ridge PUD. He pointed out that the was continued at the last Council meeting. He called for a staff report.

Mr. Cole advised that he, Planning Director Carole Connell and representatives of the developer met to develop verbiage that is contained in the Decision Notice. He suggested that the representative comment on the verbiage.

Jack Orchard, 101 SW Main, Portland, addressed the Council. Mr. Orchard reported that ODOT had advised the developer he could not use Meinecke and 99W because of the site problems. Mr. Orchard stated that the verbiage in the proposed Notice of Decision is acceptable. He directed Council's attention to the second paragraph and requested that the City's record clearly indicate what the applicant's responsibility is if ODOT again comes back with a design that is not consistent with Figure 7. Mr. Orchard commented that if the developer is doing a configuration similar to Figure No. 7, Centex will

construct that; however, the developer is not a blank check and will not build what ODOT ultimately decides they want built to correct ODOT's sight distance problems. He pointed out that the developer is constructing a design that is consistent with the City's and Council's original intent and felt that Figure 7 was the appropriate design and satisfied the City's as well as Centex's concerns. Councilman Cottle suggested that the condition be changed to read: "...conforms to Figure 7, or a reasonable facsimile...". (No formal action was taken on the suggestion.)

Mr. Orchard advised that Councilman Cottle's suggestion was acceptable, and requested that the records so indicate.

Mayor Hitchcock commented that he felt the Decision Notice already contained Mr. Orchard's request. He pointed that the applicant should not be required to solve ODOT's sight distance problem, which was not the City's intent. Mayor Hitchcock remarked that the intent was to deal with an intersection, not realignment or re-grading of the highway and the records should clearly state such.

There being no further comments, Mayor Hitchcock closed the public hearing and opened the meeting for comments and questions among the Council members.

In response to Councilman Cottle's question, Mr. Orchard stated that the applicant's obligation is to deal with the ultimate improvement, but not the sight distance problem. He noted that the second paragraph of the condition requires the applicant to pay a proportionate share, and a plan exists at the City which deals with that. He pointed out that the applicant has an arrangement with Kittelson and Associate to calculate that relevant percentages, which is agreeable to the applicant and the developer.

Councilman Cottle moved, seconded by Councilwoman Aamold, that Condition No. 3 of PUD 93-2, Wyndham Ridge, be approved and revised to read:

Access to Pacific Highway for Phases 1 and 2 shall be provided in accordance with ODOT-approved design. Prior to recording the Phase 1 final plat, the applicant shall also provide a bond guaranteeing 100% of the cost to construct the cross traffic intersection improvement which generally conforms to Figure 7 of the Kittelson Report (Exhibit A). This bond shall expire upon completion of the subdivision infrastructure improvements for Phase 2, or completion of the bonded cross traffic intersection improvements whichever occurs first. If ODOT approves this or a similar cross traffic intersection

improvement prior to completion of Phase 2 subdivision infrastructure improvements, the applicant shall construct the approved cross traffic intersection improvement.

Prior to recording Phase 2 final plat, the applicant shall pay to the City a proportional share of the cost of rebuilt approaches, intersection improvements and signalization for Meinecke Road at Pacific Highway. The "share" shall be calculated on traffic generation indicated by the Kittelson and Associates reports for Wyndham Ridge PUD, including predicted "background" traffic.

The motion carried unanimously.

## **6. Presentations**

Sheryl Huiras, Sherwood Community Services Officer, addressed the Council. Ms. Huiras advised that, in response to Council's directions, a coalition of citizens was formed to control the vandalism and criminal activities in the City. Ms. Huiras commented that AT&T approved the City's application to participate in a program whereby AT&T provides cell phones, identifying vests, and free cell-phone time to Patrol participants during the patrol activity. Ms. Huiras provided a proposed flyer for Council's review and comment. She pointed out that the flyer will be mailed to residents of Sherwood, and persons interested in the Citizen Patrol will be required to complete a two-hour class. Ms. Huiras remarked that the Coalition will have a booth at the Robin Hood Festival.

After review of the flyer, Council expressed concern about verbiage inferring that gang activities exist in the City. It was suggested that the flyer be revised to read "ensure safety, reduce drug and vandalism activities, and prevent assaults and gang activities in Sherwood."

Councilman Kennedy remarked that he felt the stronger language was justified, and the eyes of the citizens need to be opened.

Councilman Cottle commented that gang activity in Sherwood was unknown and contrary to information previous given to Council. Council directed Police Chief Middleton keep Council members apprised of such activity. Council members agreed to become involved with the Citizens Patrol effort.

Council congratulated Ms. Huiras on the proposed program and requested that an article be included in the Sherwood Gazette outlining the program. Mayor Hitchcock directed that Staff go forward with the Citizens Patrol program and advertise the training sessions.

Mayor Hitchcock commented that at one of the Budget Committee meetings, the parks levy was expanded to include recreation. He suggested that a Council-lead effort be started to enhance a recreation program that the residents of Sherwood think of as effective and will then support the efforts of the Citizen Committee, possibly resulting in passage of a parks levy. Mayor Hitchcock directed that City Council members work with Velma Woolley to define a parks and recreation type levy. He then appointed Councilman Cottle to pursue the project.

Mrs. Odge Gribble advised that she had received a call from the YMCA, who is conducting a program at the Methodist Church for the summer. She commented that YMCA representative had received requests from citizens for a before and after school program. Mrs. Gribble stated that the program, when developed, would work well in concert with the efforts of the Citizens Committee.

Mayor Hitchcock requested that Councilman Cottle contact Mr. Lee Weislogel, an applicant for the City Parks Advisory Board, to serve on the Parks and Recreation Ad Hoc Committee.

Councilman Kennedy advised that a meeting of the Citizens Coalition was scheduled for Thursday, July 12, and urged that Councilman Cottle attend.

## **7. Staff Reports**

Mr. Cole advised that he had nothing further to add to his report, but would be happy to answer any questions Council members may have. He commented that discussions are on-going with department heads to reduce the number of staff reports and increase readability, and would like comments as to what has been accomplished.

In response to Mayor Hitchcock's question, Mr. Cole advised that "CCF Executive Committee" is a commission for children and families at which he attends a monthly day-time executive committee meeting and one evening Board meeting. He stated that the group is a source of funding for children's activities which Council might consider. Mr. Cole explained

that the Commission receives state funds and develops benchmarks and goals, and sets up a proposal process with the intent that the requesting agencies will provide the services, there are no services provided by the Commission.

Mr. Cole advised that he had made a site visit to the Frontier Leather facility, met with Steve Wozniak, and efforts to resolve the odor problems are on-going. Councilman Cottle remarked that he is concerned with the increasing complaints that the odors are making people physically sick. Councilman Kennedy questioned whether a toxic gas is being released? Mayor Hitchcock stated that he had had conversations with a resident in the vicinity of the tannery and encouraged him to put together a neighborhood association which is to be presented to the City Council with a request for funding to assist in litigation. Mr. Cole advised that he will be meeting with a representative to discuss the Brownfield grant to obtain funds to help resolve the odor problems.

Mr. Cole distributed a copy of proposed changes to the IGA between the City and the Sherwood School District to construct recreation facilities. He noted that the italicized words are suggested changes, and requested that Council approve the document in concept and authorize the Mayor to sign the agreement. Mayor Hitchcock stated that the School District has been extremely cooperative in terms of what the City was trying to accomplish, but felt other schools in the district needed part of the community resources. He pointed out that quid pro quo water should be provided to maintain the grounds. Mayor Hitchcock requested that Council members review the document during a break since it is hoped that the City and School District can quickly approve the IGA and proceed with implementation of the project. The IGA will be discussed later under new business.

In response to Councilwoman Aamold, Mr. Cole advised that he had visited the Lincoln Street site of garbage complaints. He noted that there are no appearances of any attempt to clean the area up, but the lady who complained is attempting to obtain support from the neighborhood. Mr. Cole stated that he is concerned with the amount of erosion in the area. He advised that he will review the City's ordinance along with those from other Cities. Mr. Cole pointed out that the City's ordinance is more than 20 years old and needs to be updated. He suggested that the next step might be for City staff to remove the old tires, junk cars, concrete, barrels, etc., and bill the property owner since the owner had been cited, but has not responded. Mr. Cole suggested that a mandatory garbage pick up ordinance be developed. Council concurred and directed staff to develop an ordinance.

With regard to the status of signing on Division Street, City Engineer Hudson advised that the signs have been ordered and will be installed next week, along with the speed bumps. Mr. Hudson advised that the acquisition of the Mason houses is progressing and a report by the appraiser will be available at the next Council meeting.

Mr. Hudson directed Council's attention to an item on the Directive Log regarding developer construction standards. He commented that he felt the standards have been developed, and requested that the item be deleted. Mayor Hitchcock explained that one of the purposes of the directive log is to provide a formal, written Council policy where the need exists. He pointed out that the Directive Log consists of policy statements that do not need to be formal resolutions or ordinances. Mr. Hudson stated that he will compile a complete policy statement within the next month.

Councilman Boyle pointed out that after the recent heavy rains, there appears to be very little or no erosion control at the construction site of Archer Glen School. Council requested that Mr. Hudson ensure proper erosion control at the site.

Mr. Hudson requested that individual Council members schedule a monthly drive-around to review various projects and problems. Council concurred and Councilman Kennedy volunteered to participate in the next drive-around.

## **8. Unfinished Business**

### **a. Discussion: Onion Flats Sewer (East and West):**

Mayor Hitchcock advised that the Onion Flats Sewer issue was precipitated by a request to expand the Sherwood Business Park, which is serviced by a septic and drain field system. He noted that the sewer service issues was subsequently expanded to include the east Onion Flats area, an issue driving the question: can the City economically service the areas, or should an alternative solution be developed; e.g., de-annexation or petitioning to have the areas removed from the UGB.

Mr. Cole directed Council's attention to a report provided by former City Manager Rapp. Mr. Cole remarked that it is necessary for the City Council to make some decisions before staff can begin action.



Councilman Cottle noted that the recommendation was for de-annexation; however, some of the sewer line can't be built because of adverse flow situations and inquired if it was the intent to use pump stations.

Mr. Hudson advised that one option is to extend the West Onion Flats sewer straight, however, it might still be necessary to cross part of the Wildlife Refuge. He pointed out that it would then be possible, by burrowing under the highway, to provide sewer service to both sides of the highway. Mr. Hudson commented that the recommendation is to bring the sewer line from the trunk line out of the Onion Flats to the UGB, then require the developers to extend the line onto their property. In response to Mayor Hitchcock's question, Mr. Hudson advised that costs would be approximately \$220,000 to service approximately 50 acres. Mayor Hitchcock noted that sewer cost would then be a reasonable \$4,000 per acre; however, there are still approximately nine acres that will never be sewered because of the expense. Mr. Hudson remarked that developers should be able to burrow under the highway at a cost under \$50,000, and pointed out that the owner of the Business Park is planning to expand sometime in the future.

In response to Mayor Hitchcock's questions regarding available SDC funds to pay for the \$220,000 line, Mr. Hudson remarked that the portion of the SDC charge basically controlled by USA, are only for the main trunk lines and certain other lines, and the East and West Onion Flats sewer has been identified as eligible for funds. Mayor Hitchcock inquired if the cost of the parallel sewer in Rock Creek is included in the CIP plan on which SDC charges are based. He pointed out that the CIP Plan upon which the SDCs were based should have included everything through build-out. Mrs. Blankenbaker responded that she did not believe the CIP plan included the calculations for SDCs. Mayor Hitchcock commented that he did not believe SDCs are included for the water line for Tualatin, parallel trunk in the Rock Creek Basin, or for that matter anywhere, and is a missing component of the method of SDC calculation. After a brief discussion of SDC credits/funds available for sewer lines, Mr. Hudson advised that he would double check with USA within a couple of days to see what their perspective is, and provide a report at the next Council meeting. Mayor Hitchcock remarked that under the new agreement with USA, construction of the trunk line might be the responsibility of USA.

Councilman Kennedy expressed his concern about the use, planning, landscaping, septic and drain fields, and type of construction that is being allowed on the City's fringes. He pointed out that those same conditions would not be allowed within the City.

With regard to the West Onion Sewer line, Mayor Hitchcock suggested consideration of an MID wherein the City purchases and bonds itself for a special assessment district. Finance Director Blankenbaker stated that if the City has the money to construct the project, the City can finance itself and back charge to the developer. She pointed out that under current law, the City can no longer obligate citizens under an LID without them knowing; however, if the City finances the project with available funds and interest, the City can then charge the project back to developers. Staff was directed to investigate the possibility.

Mr. Cole was directed to contact the City attorney to determine the feasibility of constructing City infrastructure projects under an MID as well as SDC bonds.

Planning Director Connell also directed to review and, if necessary, strengthen the Code requirements for: commercial landscaping, aesthetic appearance of buildings (e.g., Sherwood Business Park), and Section 6.401 as it relates to the City's policy on septic systems and review it in the context of appropriateness and a different method of funding.

In response to Councilman Kennedy's question regarding dropping de-annexation, Mayor Hitchcock responded that de-annexation was an outcome as opposed to a beginning point; i.e., if it was not economical to service then the City needs to consider de-annexation. He pointed out that the testimony presented during the meeting indicates that it is economical to service, although expensive, and what is missing is the mechanism to provide service to the area.

With regard to a request to temporarily connect to the City of Tualatin's water supply, Mayor Hitchcock inquired whether Council members are comfortable directing staff to pursue discussions with Tualatin to provide service. Councilman Kennedy requested that a plan be developed so that the applicant requesting connecting to Tualatin water agrees to connect to the Sherwood water supply when available. Council concurred and directed staff to pursue discussion with Tualatin.

## **9. New Business**

### **a. Report on Readdressing Sherwood Streets.**

City Engineer Hudson advised that he met with Washington County personnel responsible for addressing streets. He pointed out that there are two processes which must be addressed: changing names of some streets and re-addressing of other streets in the City's grid systems to agree with Metro's grid system. Mr. Hudson advised that the County is ready to proceed with the process. He pointed out that First, Second and Third Streets in Old Town will retain those names; however 10th, 11th and 12 will change. Mr. Hudson requested Council's approval on the following changes: North Sherwood will continue, North Pine will change to Sherwood Boulevard through Old Town; South Sherwood Boulevard from the railroad crossing to Four-Corners will be changed to Main Street; Park Row change to Willamette; the southern part of Roy Street and Roy Street Park should be re-named, preference is Robin Hood Park; Cochran Drive will become Cochran Street; and, Columbia Alley will be changed to a different street name. Council concurred with the changes.

Mr. Hudson advised that he will publish an article in the Sherwood Gazette explaining the re-naming and change of address process and advising that the change will be effective February 1, 1996. He commented that he would also like to have an open house for the residents involved. Mayor Hitchcock requested that the dual-address be extended for more than 12 months to avoid loss of and delay of mail delivery to the residents. Council directed Mr. Hudson to start the notification process.

Councilman Kennedy suggested that Rules for Conduct in City parks be developed.

### **b. Installation of Additional Stop Signs in Cascade View Subdivision (Note: Stop Sign was requested by Councilman Mark Cottle)**

Councilman Cottle commented that Mansfield is a very long street, and there have been several near accidents at the intersection. After a brief discussion, Council concurred that a stop sign should be installed on Mansfield at Brittany and directed staff to develop the necessary resolution.

Mr. Cole requested that staff report on the School Board meeting, at which staff made a presentation. Mr. Hudson advised that many of the citizens expressed a desire for a signal at Four Corners; staff then explained that a signal

causes more accidents and would cost more than \$150,000. He had advised the attendees that the City is committed to sidewalks on Sunset Boulevard and is in the process of obtaining the necessary rights-of-way. He commented that there was also a request for crosswalks at Sunset and Brittany and South Sherwood and Division Street, and after discussion of the alternatives, the attendees were advised that the City would investigate the cost of lights and/or signs at the crosswalks and a blinking red light at Four-Corners. Mr. Hudson stated that he did not feel the blinking red light was necessary at Four-Corners, but in response to the request for a crosswalk on Sherwood Boulevard, advised that the City would look into an actuated stop light at Hopkins. Mr. Hudson advised that the School District is considering crossing guards for crosswalks. It was pointed out that the City's policy is to avoid crosswalks.

Councilman Boyle stated that he is opposed to stop signs at the school, and recommended that the City support the School District's request for a lower speed limit on Sunset.

Councilman Kennedy suggested that the crosswalk on Sherwood Boulevard be re-painted. Councilman Boyle commented that the crosswalks should be painted out if they are not used, and the City does not want the liability. Councilwoman Aamold requested that the City Manager write a letter to the School District advising that, because of the increased traffic and growth, the City Council supports the concept of crossing guards at various locations for each school.

Mayor Hitchcock suggested that a temporary crosswalk be installed, that parents and students be educated as to their use, that the crosswalks then be allowed to disappear, and that the issue be reviewed in three to four months after the start of school. Council concurred.

**c. Appointment of City Council Representative to Metropolitan Area Communication Commission (MACC).**

Mayor Hitchcock advised that, due to increased work load at King City, Councilwoman Aamold had to resign from the MACC, and it is necessary to replace her as the City's representative. Councilman Boyle offered to represent the City, and was appointed.

Councilman Cottle suggested that the City discontinue membership in MAAC. After a brief discussion, Mr. Cole was directed to review the amount of lost income if membership is discontinued, and investigate feasibility of an ordinance requiring the cable provider to enter into an agreement to pay a franchise fee.

Mr. Cole next distributed a revised IGA (copy included in Council minute book) with the Sherwood School District to construct sports facilities. After discussion, Councilwoman Aamold moved that the City Manager be authorized to execute the IGA. The motion was seconded by Mayor Hitchcock and carried.

#### **10. Consent Agenda**

- a. City Council Minutes for June 27, 1995
- b. Award of Contract for Roy Street Improvements to Morse Brothers

Councilman Cottle moved, seconded by Councilman Kennedy that the Consent Agenda be approved. Motion carried unanimously.

#### **11. Correspondence**

Council considered the following correspondence:

- a. Letter from Unified Sewerage Agency of Washington County re: USA Update on Consumption Based Rates and Rate Increase.
- b. Letter from Heidi McLean re: QT Pub.
- c. Form Letter to Unsuccessful Firms Submitting proposals for Library Study.
- d. Letter from Davis Wright Tremaine regarding Discontinuance of Transfer of QT Pub Liquor License

No action was required.

#### **12. Board and Commission Reports**

No action was required.

#### **13. Other Business**

Mr. Cole requested that Council consider repainting City Hall. Staff was directed to obtain bids.

With regard to the Robin Hood Festival parade, Council concurred that a banner identifying the City Council, that can be affixed to a vehicle be developed. Staff was directed to pursue.

Mayor Hitchcock reviewed the modifications to the City Manager Interview schedule. He pointed out that an opportunity will be provided for the department directors and other staff to visit with the finalists and provide informal feed back. Mayor Hitchcock also pointed out that an opportunity for the community and business members to meet the finalists is scheduled for 6:00 to 7:30 p.m., September 8. He noted that the purpose of the reception is to provide an opportunity for the community to ask questions and provide general feed back on their general reactions. Mayor Hitchcock requested that Staff be provided with a list of business and community leaders that should specifically be invited to the reception.

Mr. Cole reported that his employment contract with the City authorized one out of town trip, and requested approval for his attendance at the ICMA annual conference in Denver. Council authorized his attendance.

**14. Council Members Comments**

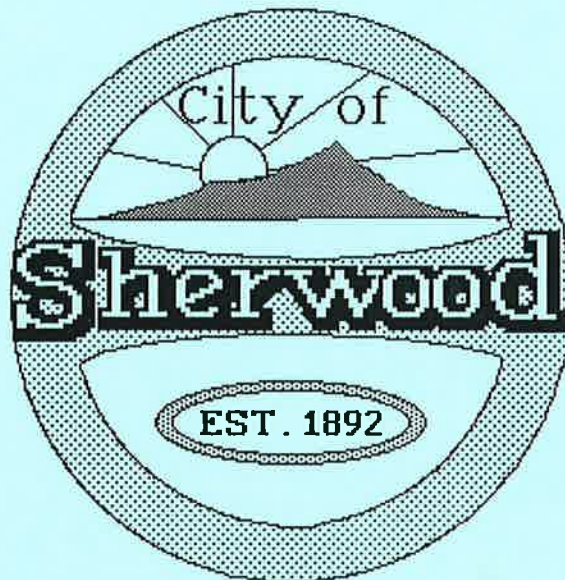
No comments were made.

**15. Adjournment**

There being no further business to conduct, the meeting was adjourned at 10:45 p.m.

Respectfully submitted,

Kathy Cary  
Deputy City Recorder



**City of Sherwood, Oregon**  
Regular City Council Meeting

July 11, 1995

**7:30 P.M.**

Stewart Senior/Community Center  
855 N. Sherwood Blvd.

Walt Hitchcock, Mayor  
Bill Boyle, Council President  
Barry Kennedy   Jane Aamold   Mark Cottle  
Larry Cole, City Manager

City of Sherwood, Oregon  
**Regular City Council Meeting**

July 11, 1995  
**7:30 pm**  
Stewart Senior/Community Center  
855 North Sherwood Blvd.

**1. Call to Order (7:30 p.m.)**

**2. Roll Call**

**3. Announcements**

**4. Community Comments**

*Community comments are limited to items **NOT** on the printed agenda. Anyone may address the City Council on the subject(s) of their choice. Comments should be brief and to the point. Comments requiring additional time may, at the Council's discretion, be placed on tonight's agenda or scheduled for a future Council meeting. Please don't hesitate to step up to the podium if you have something to say!*

**5. Public Hearings**

*Public hearings are required by City ordinance and/or State statute for a variety of issues. Although hearings are generally more formal than other communications on the Council's agenda, your active participation is welcome and encouraged. Written input is always an acceptable alternative to actual oral testimony. Please call or drop by City Hall for further information on any public hearing item.*

a. Continued Land Use Hearing and Discussion: PUD 93-2 Wyndham Ridge Request to Modify Condition of Approval Regarding Access to Pacific Highway 99W

**6. Presentations**

*Presentations are reserved for reports by individuals and/or groups on matters of special interest to the Council. Presentations generally must be scheduled in advance. If you have a presentation in mind please call or drop by City Hall and discuss scheduling a time.*

**Sheryl Huiras, Community Services Officer**  
**Citizen Patrol**

**7. Staff Reports**



## **8. Unfinished Business**

*Unless otherwise specifically noted, items under Unfinished Business and New Business starting with the terms "Discussion" or "Consideration" are limited to the participation of Council and City staff. For items labeled "Open Discussion", the Council will allow **brief** public comments at the podium prior to its own discussion. Such items are not, however, public hearings and are not subject to the usual rules of testimony governing hearings. Some items under these agenda sections may return to Council at a future date as ordinances subject to public hearing, or be referred to other groups for fuller public discussion. The Mayor will indicate when this is the case.*

- a. Discussion: Onion Flats Sewer (East and West)

## **9. New Business**

- a. Discussion: Report on Re-addressing Sherwood Streets.
- b. Discussion: Installation of Additional Stop Signs in Cascade View Subdivision (Note: Stop Sign was requested by Council Member Mark Cottle)
- c. Appointment: City Council Representative to Metropolitan Area Communication Commission (MACC)

## **10. Consent Agenda**

*Consent Agenda items are considered routine, have been discussed by the Council previously, and/or are based on well established City policies or ordinances. Consent Agenda items are adopted by one motion, unless a Council Member requests that an item be voted on separately. If any item is removed from the Consent Agenda, the Mayor will indicate when it will be considered.*

- a. Approval: City Council Minutes: June 27, 1995
- b. Approval: Award of Contract for Roy Street Improvements to Morse Brothers

## **11. Correspondence** (items potentially requiring Council action indicated by \*\*)

- a. Letter from Unified Sewerage Agency of Washington County re: USA Update on Consumption Based Rates and Rate Increase
- b. Letter from Heidi McLean re: QT Pub.
- c. Form Letter to Unsuccessful Firms Submitting Proposals for Library Study
- d. Letter from Davis Wright Tremain re: Discontinuance of Transfer of QT Pub Liquor License

## 12. Board and Commission Reports

*Oral Board and Commission reports are limited to five minutes per Board liaison and/or Board chair (or their designated representative), and should provide information in addition to Board minutes and/or written reports. Actual Board and Commission minutes are **NOT** published with Council packets, but are available at City Hall for inspection or copies.*

- a. Library Advisory Board minutes: July 12, 1995
- b. Planning Commission minutes: June 6 and 20, 1995
- c. City Safety Committee minutes: June 20, 1995
- d. Landmarks Advisory Board minutes: No Meeting Held
- e. Senior Center Board minutes: May 15, 1995
- f. Parks Advisory Board minutes: Not available
- g. Personnel Board minutes: No meeting held
- h. Friends of Sherwood Library minutes: No meeting held
- i. Budget Committee minutes: No Meeting Held

## 13. Other Business

## 14. Council Members Comments

*Council Members may make comment on the City's business, report on their activities on behalf of the City, or raise other matters of concern. Following is a listing of Council liaison assignments to City Boards and Commissions, and Council membership on local and regional advisory groups and boards. All City Council Members serve on the City Budget Committee along with five citizen appointees.*

**Mayor Walt Hitchcock:** Forum on Cooperative Urban Services (FOCUS), Western Bypass Study Policy Advisory Board, City Landmarks Advisory Board, Washington County Transportation Coordinating Committee (WCTCC), Washington County Community Action Agency

**Council President Bill Boyle:** Washington County Consolidated Communications Agency (WCCCA), Washington County Corrections Advisory Committee (WCCAC), Landmarks Advisory Board

**Jane Aamold:** Washington County Cooperative Library Advisory Board (WCLAB), City Library Advisory Board (CLAB), Friends of the Sherwood Library (FOSL), Metropolitan Area Communication Commission (MACC)

**Mark Cottle:** City Planning Commission, County Affordable Housing TAC and PAC, Washington County EMT

**Barry Kennedy:** City Parks Advisory Board, Teen Task Force

## 15. Adjournment of Regular Meeting

**"For Your Information" (FYI) items are listed at back of Council packets, but are NOT published with the packets. FYI items are available at City Hall for inspection or copies.**