



Home of the Tualatin River National Wildlife Refuge

RESOLUTION 2019-019

UPDATING AND RE-AFFIRMING THE COMMUNITY ADVISORY COMMITTEE AND THE TECHNICAL ADVISORY COMMITTEE AND FORMING A PROJECT ADVISORY TEAM FOR THE COMPREHENSIVE PLAN UPDATE

WHEREAS, on February 21, 2017 the City Council in Resolution 2017-009 formed a Community Advisory Committee (CAC) and Technical Advisory Committee (TAC) for the Comprehensive Plan update and established the appointment process for members of the committee; and

WHEREAS, on December 5, 2017 a Community Advisory Committee (CAC) was appointed according to the process outlined in Resolution 2017-009, to advise the Comprehensive Plan Vision, which was the initial step in a Comprehensive Plan update; and

WHEREAS, on January 15, 2019, the City Council approved Resolution 2019-006, accepting the Sherwood 2040 Comprehensive Plan Vision; and

WHEREAS, on February 19, 2019, the City Council approved Resolution 2019-014, authorizing the City Manager to execute a contract with a consultant to prepare a Comprehensive Plan update; and

WHEREAS, in order to accomplish the tasks in the Scope of Work for the Comprehensive Plan update, the City needs a Community Advisory Committee (CAC), Technical Advisory Committee (TAC) and Project Advisory Team (PAT); and

WHEREAS, due to the amount of time that had passed since the initial set up of the CAC and the TAC, the City Council directed staff to prepare a new resolution to reflect changes to the committees advising the Comprehensive Plan update according to the needs outlined in the Scope of Work for the Comprehensive Plan update and recommendations by City Council; and

WHEREAS, the CAC and TAC are advisory bodies to the Planning Commission and will make formal recommendations to the Planning Commission on the Comprehensive update, and the PAT is an advisory group to city staff and the project consultants.

NOW, THEREFORE, THE CITY OF SHERWOOD RESOLVES AS FOLLOWS:

Section 1. A. The Community Advisory Committee (CAC) is re-established. The City will invite Comprehensive Plan Vision Community Advisory Committee (CAC) members to continue their role for the Comprehensive Plan Update process. The CAC will review and comment on work products, guide public outreach and engagement efforts, act as liaisons to specific

constituencies or interest groups, assist in hosting public events, and encourage community members to participate in the process.

B. The CAC shall be comprised of up to 17 people. The City shall strive to recruit and maintain membership in the CAC from the following groups:

- 8 Community Members at Large (2 members from each elementary school area)
- 4 Members of the business community (industrial and commercial)
- 2 Members representing senior citizens or citizens with disabilities (ADA)
- 1 Member from urban growth areas
- 1 City Council liaison
- 1 Planning Commission liaison

C. Vacancies on the CAC will be filled by soliciting interest from the interest area where the vacancy exists. Appointments to the CAC will be made in accordance with Council Rules.

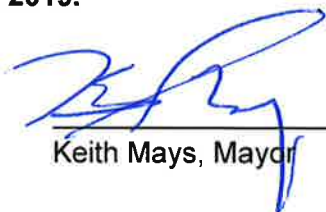
Section 2. A Technical Advisory Committee (TAC) is re-established. The TAC will review project materials and advise on technical issues throughout the project. The TAC will be comprised of city staff, agency partners, service providers, development community and organizations and businesses with technical expertise in their areas of interest. City staff will coordinate with the agencies, service providers, and organizations to recruit and maintain TAC membership.

Section 3. A Project Advisory Team (PAT) is established. The PAT will be comprised of two Planning Commission and two City Council representatives. City staff will coordinate with the PAT to review efforts including but not limited to: public outreach, materials, and public engagement formats. Appointments to the PAT will be made in accordance with Council Rules.

Section 4. Resolution 2017-009 is hereby repealed.

Section 5. This Resolution shall be effective upon its adoption.

Duly passed by the City Council this 19th of March, 2019.



Keith Mays, Mayor

Attest:



Sylvia Murphy, MMC, City Recorder