



Library Advisory Board

Agenda

Meeting Date: February 6, 2006
Meeting Time: 6:00 PM
Meeting Location: Sherwood City Hall,
Community Meeting Room

Parks & Recreation Board

Colin Woodbury, Chair
Chuck Britton
Debbi Canepa
Jan Chambers
Andrea Hackett
Liz Myers
Holli Robinson
John Urban

City Staff

Ann Roseberry
Pam North

Guests

Council Liaison

Linda Henderson, City Councilor

----Meeting Agenda----

6:00	Roll Call	Woodbury
6:05	Changes to agenda	Woodbury
6:10	Approval of minutes	Woodbury
6:15	Election of Officers	Woodbury
6:30	Director's Report	Roseberry
	New Board appointments	
	Budget	
	WCCLS Update	
	Representation at Council meetings	
6:45	Other business	
	Internet Policy & Guidelines	North
7:00	Adjournment	



Minutes
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City of Sherwood Library Advisory Board MEETING MINUTES

MEETING TITLE

City of Sherwood Library Advisory Board

DATE & TIME

February 6, 2006 6:00 P.M.

LOCATION

Sherwood Library/City Hall

FACILITATOR

Colin Woodbury, Board Chair

NOTES TAKEN BY

Ann Roseberry

AGENDA

Items

Person Presenting

- | | | |
|---------------------------------------|----------------------------|---------|
| 1. Call to Order | Colin Woodbury | X |
| 2. Changes to Agenda | Colin Woodbury | X |
| 3. Approval of Minutes | Colin Woodbury | X |
| 4. Director's Report | Ann Roseberry | X |
| 5. Election of Officers | Colin Woodbury | X |
| 6. New Board Appointments | Ann Roseberry | X |
| 7. Representation at Council Meetings | Ann Roseberry | X |
| 8. WCCLS Update | Ann Roseberry | X |
| 9. Building | Ann Roseberry/Jan Chambers | X |
| 10. Internet Guidelines | Pam North | X |
| 11. Other Business | | |
| 12. Adjournment | | 7:00 PM |

ATTENDEES

Library Advisory Board

Absent

Council Liaison

Absent

Andrea Hackett
Jan Chambers
Debbie Canepa
Holly Robinson
Phyllis Chaney
Liz Myers
Colin Woodbury
Chuck Britton

X

X

Linda Henderson

City Staff

Pam North
Ann Roseberry

Guests

MEETING NOTES

1. Call to Order
 - Colin Woodbury
2. Changes to Agenda
 - No Report
3. Approval of December Minutes
 - Jan Chambers moved to approve the December 2005 minutes. John Urban seconded. All in favor, motion passed. (The Board did not meet in January due to the opening of the new building.)
4. Directors Report

The budget process has begun. The Library has submitted a maintenance budget with a request for additional staffing.

 - The building was completed on time and budget. The Grand Opening was January 14.
5. Election of Officers
 - A unanimous ballot was cast for Jan Chambers as Chair and Liz Myers as Vice-Chair.
6. Representation at Council
 - Ann was asked to report to Council for the Feb. 7 meeting that the Library's circulation was up 23% from January of 2005 in spite of weather, street construction, and some closed days and that the record of new library card applications was set.
7. WCCLS Update
 - Both the new Executive Board (Washington County city managers) and the Policy Board (Washington County Library Directors) met to inaugurate the new governance model. The group met at the new Library/City Hall. voted themselves out of existence. The Library Directors Policy Group will handle the majority of the issues. The Executive Board of City Managers will decide on the levy and make financial decisions.
8. Internet Guidelines
 - Moved by Jan Chambers and seconded by Andrea Hackett, the Board approved the revised Internet guidelines. Staff were asked to investigate the need for Council approval.
9. Other Business
 - Outgoing chair Woodbury asked staff to investigate the possibility of increasing the number of volunteer hours.

ACTION ITEMS