



Library Advisory Board

Agenda

Meeting Date: March 6, 2006
Meeting Time: 6:00 PM
Meeting Location: Sherwood Library & City Hall,
Community Meeting Room

Library Advisory Board

Jan Chambers, Chair
Chuck Britton
Debbi Canepa
Nancy Ellingson
Andrea Hackett
Liz Myers
Holli Robinson
John Urban
Colin Woodbury

City Staff

Ann Roseberry
Pam North

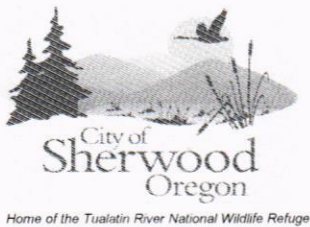
Guests

Council Liaison

Linda Henderson, City Councilor

----Meeting Agenda----

6:00	Roll Call	Chambers
6:05	Changes to agenda	Chambers
6:10	Approval of minutes	Chambers
6:15	Director's Report	Roseberry
	Budget	
	WCCLS Update	
	Representation at Council meetings	
6:30	Other business	
6:45	Adjournment	



City of Sherwood Library Advisory Board MEETING MINUTES

MEETING TITLECity of Sherwood Library Advisory Board**DATE & TIME**March 6, 2006 6:00 P.M.**LOCATION**Sherwood Library/City Hall**FACILITATOR**Jan Chambers, Board Chair**NOTES TAKEN BY**Ann Roseberry**AGENDA****Items****Person Presenting**

- | | | |
|------------------------|---------------|---------|
| 1. Call to Order | Jan Chambers | X |
| 2. Changes to Agenda | Jan Chambers | X |
| 3. Approval of Minutes | Jan Chambers | X |
| 4. Director's Report | Ann Roseberry | X |
| 5. Other business | Ann Roseberry | |
| 6. | | |
| 7. | | X |
| 8. | | X |
| 9. | | X |
| 10. | | X |
| 11. Adjournment | | 7:00 PM |

ATTENDEES**Library Advisory Board****Absent****Council Liaison****Absent**

Andrea Hackett

Linda Henderson

Jan Chambers

Debbie Canepa

X

City Staff

Holli Robinson

X

Pam North

X

Phyllis Chaney

X

Ann Roseberry

Liz Myers

Colin Woodbury

Guests

Chuck Britton

X

Nancy Ellingson

MEETING NOTES

1. Call to Order
 - Jan Chambers
2. Changes to Agenda
 - No Report
3. Approval of February minutes
 - xmoved to approve the February minutes. All in favor, motion passed.

Directors Report

The Library budget has passed the first cut, without a cut. This year's budget is a maintenance budget. Staff are considering some different performance measures this year because of the new building. In past years statistics have included circulation, population, and open hours with comparisons with neighboring Tigard and Tualatin.

6. Representation at Council
 - Jan Chambers, as new Chair, and Nancy Ellingson, new Board member will attend. Nancy will be confirmed as Board member at the March 7 Council meeting.
7. WCCLS Update
 - The Executive Board is discussing a November levy, with amounts ranging from 13-17 cents per thousand being discussed. The advocacy group, People for Libraries, has started a campaign.
 - The Policy Group is investigating efficiencies, including hiring an efficiency expert. Some of the member jurisdictions are interested in decreasing the amount of funding that goes to Central Services and increasing direct support to member libraries. Directors are interested in defining a base level of service as part of the ongoing discussion on the lack of parity between city residents and those in the unincorporated areas.
8. Internet guidelines

The Board adopted the revised guidelines. Staff were asked to investigate the wisdom of Council action on those guidelines.
9. Other Business
 - Staff reported that the Library had its first complaint about materials. Colin Woodbury volunteered to be the Board representative to the committee. Nancy Ellingson asked if she could shadow.
 - The Board asked staff to investigate a Confidentiality form for all staff to sign.
 - Staff reported on the increase in volunteer hours, subsequent to the Board's inquiry in February and the use of the self-check machines. There was a 38% increase in checkout in February over the same month in 2005 and a 22% increase in check-in.

ACTION ITEMS

Action Item	Person Responsible	Due Date
No Report.		