

**City of Sherwood, Oregon
City Council Meeting**

April 27, 1994

1. **Call to Order:** Mayor Walter Hitchcock called the City Council meeting to order at 7:35 p.m.

2. **Roll Call:** Councilmembers present were: Mayor Walter Hitchcock, Ron Tobias, Barry Kennedy, and Mark Cottle. Councilmember Boyle was absent due to his work schedule. Staff members present were: City Manager Jim Rapp, City Engineer/Public Works Director Ron Hudson, and Secretary Kathy Cary.

3. **Announcements:**

Mr. Rapp commented that an attachment to the Old Town Public Investment discussion paper had been inadvertently omitted from the report and was placed on the table. He requested the document be placed in the proper agenda section for discussion.

Mr. Rapp advised that at-risk students from the Willamette and Cascade Service Corps had made repairs and improvements at Stella Olsen Park as part of National Youth Service Day, April 19. He showed a proclamation that had been provided by Governor Barbara Roberts and Secretary of State Phil Keisling, with a request that the proclamation be displayed at City Hall.

Mr. Rapp reminded Councilmembers that a Council new development tour and goals update had been scheduled for Monday, May 2. He requested that all Councilmembers meet at City Hall at 6:00 p.m.

Mr. Rapp pointed out that the Tualatin Commons dedication is scheduled for Friday, May 20 at 11:00 a.m., and urged that all attend.

Mayor Hitchcock reminded Council that there are two special meetings scheduled for the following week: Monday, May 2, the Council goal work session, and Tuesday, May 3, a joint meeting with the City Planning Commission.

4. **Public Hearing:**

No public hearings were scheduled.

5. **Community Comments:**

Hank Miggins, 5837 SW Dickinson, Portland addressed the Council. Mr. Miggins advised that he is running for the position of Metro Auditor, and wanted to introduce himself to his constituents. He pointed out that the responsibility of the Auditor is one of accountability, not accounting. Mr. Miggins commented that the position is to monitor Metro programs and assure that the contracts and programs are being performed in a proper, efficient, and ethical manner, and that they function according to policies under which they were established.

6. Presentations:

Tom Rapp, 185 Tualatin, Sherwood, addressed the Council. Mr. Tom Rapp commented that he believed there should be an official City Bird. He noted that several nearby-communities, including the City of Portland, have official City birds. Mr. Tom Rapp presented a list and provided photographs of several birds for consideration.

Council concurred that Mr. Tom Rapp presented a very good idea. Mayor Hitchcock thanked him for his presentation and requested that, rather than having the Council name the City's songbird, that Tom help form a committee of Intermediate School students to provide a consensus as to the City bird. Councilmember Cottle commented that the Cedar Waxwing would be a good candidate for City bird considering the Cedar Creek Greenway. Council voted to refer the matter to the Intermediate School.

Mr. Tom Rapp also advised that it is "Birdathon" time again. He commented that the funds generated by this effort support the Portland Audubon Society. Mr. Tom Rapp advised that during the last Birdathon, he had identified 128 species and raised \$3,200. He indicated that his goal for this year is to identify between 150 to 160 species. Mr. Tom Rapp asked that Councilmembers again support the "Birdathon". Council then made their individual pledges.

Eugene Birchill, Fire Marshal, Tualatin Valley Fire and Rescue, addressed the Council. Mr. Birchill advised that George Dunkel was unable to attend, and therefore he would be providing the quarterly update for the TVFR. Mr. Birchill distributed copies of the TVFR Quarterly report and noted that 1994 assist responses had increased significantly for the same period in 1993. He commented that there had been four responses to major fires in the City. Mr. Birchill announced that the Fire Bureau is conducting a CPR class on May 7 at the Merle Davies School in Beaverton, and urged that all persons become CPR certified. He also encouraged all property owners

to clean up the brush and debris around their areas in order to reduce the number of fires.

Dave Bennett, representing the Tualatin Valley Economic Development Corporation, addressed the Council. Mr. Bennett advised that he was providing a report which was scheduled to be presented by Ms. Mary Tobias, TVEDC President. He commented that Ms. Tobias had a conflict of meetings and was unable to attend the Council meeting. Mr. Bennett thanked the Council for past support and encouraged that support to continue in the future. He noted that the TVEDC is conducting a seminar in July to discuss family wage jobs. He urged that interested persons attend the conference, and any one interested in submitting an item or issue on which they would like assistance, to contact him.

7. Staff Reports:

Mr. Rapp advised that the month of April had been a good month for receiving grants. He noted that the City is the recipient of approximately \$270,000 in grant funds.

Mr. Rapp reported that the City has received notification from Washington County regarding increases in TIF fees. He urged that the City consider instituting a TIF "surcharge" to meet the City's unique street improvement needs. Mr. Rapp requested that Council authorize him to obtain a proposal from Consultant Ray Bartlett to prepare the appropriate methodology. Council concurred.

Mr. Rapp advised that City Staff is in the process of correcting an oversight in proposing a City land partition on Murdock Road. He indicated the County decided the partition should have been processed through the County. Mr. Rapp commented that Ms. Susan Claus has prepared the partition request and requested that Council review the issue and determine whether the City should pay for the \$1500 partition fee to the County. Ms. Connell commented that the County had received notice of the City partition and replied they had no response. She pointed out that the mistake was made by the County, but there is a need to follow their procedures.

After a brief discussion, Council concurred that the \$1500 fee should be the responsibility of the City; however, that they County should be requested to waive the fee since the mistake was made by the County.

Mayor Hitchcock advised that on May 29, 1994, City Manager Jim Rapp will be completing his 10th year of employment with the City. He expressed the City's appreciation for Mr. Rapp's

contributions to the City.

8. Unfinished Business:

- a. Consideration: Ordinance No. 94-984 Planned Unit Residential Development (PUD) Preliminary Development Plan, City File No. 93-2, Wyndam Ridge

Mayor Hitchcock advised that this Planned Unit Development had been previously discussed by the Council, and the public hearing is now closed. He pointed out that tonight's consideration is limited to approving the ordinance.

Mr. Rapp advised that the Council has before it a revised list of conditions based upon discussion at the previous City Council meeting. He noted that Item 5 of Exhibit A should be deleted and Condition No. 6 d. had been revised to provide "no parking" signs on one side of all local streets and the north side of the entry collector up to the greenway trail to accommodate a bike trail. Mr. Rapp pointed out that the requirement for the 7,000 square foot lots, the conditions regarding Pacific Highway access and ODOT approval had also been deleted.

Mr. Rapp advised that the Highway 99W access is an item on the agenda at a later time; however, the developer and his representatives have discovered that there is an Oregon Administrative Rule being drafted that could impact the situation. He commented that he had discussed this issue and its City-wide implications with Bruce Warner of ODOT, who advised he would "get back to me"; however, Mr. Warner has not yet responded. Mr. Rapp indicated he would follow-up with Mr. Warner; however, Mr. Rapp felt it might be necessary to contact ODOT's Salem office regarding the practicality of the fact that ODOT will not, at this time, issue access permits. He noted that there are no ODOT funds available to resolve the sight-distance problems on Highway 99W.

After a brief discussion, Councilmember Cottle moved that Exhibit A of Ordinance No. 94-984 be amended in accordance with the foregoing discussion. The motion was seconded by Councilmember Tobias and carried.

Councilmember Cottle moved, seconded by Councilmember Tobias, that Ordinance No. 94-984 be read in caption and adopted with the amendments to Exhibit A. Motion carried unanimously.

Mayor Hitchcock requested that Mark Dane, Alpha Engineering, provide a review of his conversation with ODOT regarding sight-distance and safety problems on Highway 99W.

Mark Dane, Alpha Engineer, 9600 SW Oak Street, Suite 230, Portland, addressed the Council. Mr. Dane commented that in 1980, the ODOT standard for calculating sight stopping distance in the traveling lane, was that a motorist must see something six inches off the ground on dry asphalt, with the assumption that motorists would slow down on wet asphalt, and at a distance of 55 feet away. In 1990, the standard was revised, since it was discovered that motorists did not slow down during wet weather. Mr. Dane pointed out that the Wyndam Ridge intersection is safe, and that the sight distance is met; what is not safe under the new rule is the existing highway. He noted that the highway does not pass safety standards. For example, at 55 miles per hour, a motorist could not see a six-inch high object at a distance of 550 feet away.

Mr. Dane stated that the standard is being enforced because ODOT was advised they would be sued if someone was killed or injured and the standard was not being enforced. Mr. Dane noted that anyone making access improvements or requesting access permits onto Highway 99W, must improve the highway so that a motorist can see an object six inches high at a 550-foot distance. He pointed out that such an object cannot be seen during fog, rain or snow conditions. Mr. Dane commented that the proposed Rule, which is currently just an internal draft with ODOT, will become a formal Administrative Rule and will adversely affect an enormous numbers of roads within the State of Oregon.

Mr. Rapp advised that he had contacted Bruce Warner, ODOT Region 1 Director and will follow-up, as well as contacting Tom Brian and the League of Oregon Cities. Mayor Hitchcock requested that a formal request also be made to ODOT to permit the intersection improvements, and to propose the improvements as Phase 1 of a two phase proposal; the second phase improvement being a signal. He suggested that improvements at Sunset and Highway 99W be included in the request. Mayor Hitchcock pointed out that by making this request, there is a possibility the areas will be "grandfathered" into the process prior to the formal adoption into an Administrative Rule. Council concurred.

b. Discussion: Options for Curbside Yard Debris Collection and Rates:

Mike Leichner, Pride Disposal, Post Office Box 820, Sherwood, Oregon, addressed the Council. Mr. Leichner distributed copies of a brochure describing compost bins, which is an option allowed by the ODEQ, which has mandated that there must be curb side debris collection in cities with populations over

4,000. He noted that if a City has an alternative plan to curb side collection, it must demonstrate that the plan is removing equivalent material to that taken through weekly curb-side collections. Mr. Leichner stated that Pride has developed two options: buy a compost bin, or use a 60-gallon roll-car picked up every other week. He noted that this will provide the citizens of Sherwood an option for low-cost differences for those options, as well as keeping the rates down.

After discussion of the State requirement for a 50 percent reduction of materials being added to land fills, Council directed Mr. Leichner to present a rate change proposal to Council, incorporating the options. Mr. Leichner commented that he had obtained a large number of compost bins that are available to households at a very low cost to the citizens.

At 8:50 p.m., Mayor Hitchcock called for a 10-minute recess. The Council meeting reconvened at 9:00 and considered the following:

c. Open Discussion: 1994-1995 Public Investment Strategies for Smockville Old Town Historic District:

Mayor Hitchcock commented that a formal hearing is not being held with regard to the Public Investment Strategies for Smockville Old Town, but encouraged anyone to present their comments and suggestions.

Mr. Rapp advised that the strategy paper was developed as a result of one of the seven goals set by Council in 1993. He provided a brief review of the investment strategies, a complete copy of which is contained in the Council's minute book. Mr. Rapp requested that initiation of action to designate Old Town as a National Historic district, be added to the list of items under "Soft Services". He pointed out that Old Town is current designated as historic district by City ordinance; however, it has a potential of being listed as a National Historic District, which has certain prestige and tax advantages.

During discussion of the strategy paper, the following comments, issues and/or questions were raised by a variety of Old Town Merchants and property owners in attendance.:

1. The new garbage cans are appreciated; however, more are needed. Is there a date at which time more can be expected, specifically near the proposed bus shelter at Railroad and Main? Mr. Rapp responded that a trash can and a cigarette receptacle will be provided when the bus

shelter is installed; however, the installation date is still unknown.

2. Regarding Division Street, when will it be paved at the top of Washington Hill and Division? Mr. Rapp advised that the City had applied for a grant to re-pave and widen Park at Pine. He noted that the portion of Division between the top of the hill and Park Row is a local street, and there are no improvements scheduled.
3. Regarding the clean-up of the Park-and-Ride area, Mr. Rapp advised that the area is a right-of-way belonging to the Southern Pacific Railroad, and the long-term goal of the City is to acquire the lot near the railroad track to develop for off-street parking for Old Town, and to re-route buses to this new lot as the bus stop and park-and-ride. He noted that several previous attempts to purchase the land from Southern Pacific had not been successful.
4. Regarding Tri-Met, it was noted that Tri-Met passengers will park on the street in front of the shops of Old Town merchants, thereby reducing the amount of parking for customers. Is there a possibility of limiting parking during business hours? Is there a possibility that parking area can be built in a near-by area? It was also pointed out that there are no handicapped parking spaces throughout the City. Merchants indicted that parking meters, are not desirable for the downtown area.
5. Directional signs are needed for parking and for businesses. Mr. Rapp advised that the signs are currently being prepared, and he will follow-up to determine when the signs will be ready.
6. It was suggested that the City consider one-way streets with angle parking. Mr. Rapp commented that the possibility had been previously discussed; however, the merchants decided the option was not desirable.
7. Regarding the seeming excessively long yellow line on the curb by the mailboxes on Main Street, Mayor Hitchcock advised that the purpose of the long yellow line is to assist mail carriers with the delivery of mail. Mr. Rapp commented that when the Police Department moves, there is a possibility of additional parking in the area near the alleyway, and the alley could be made a one-way street.
8. There are problems with children on skateboards and bicycles on the sidewalks and the dangers encountered

when motorists drive out of alleys. Can a sign be posted requiring one to stop at the edge of the building prior to advancing over the sidewalk. City Engineer Hudson commented that there is already a State law requiring motorists to stop prior to crossing a sidewalk. Council concurred that safety training should be taught in the school, and perhaps licensing of bikes should be considered.

9. Consider reducing the size of the City park to provide additional parking. It was determined that reduction of the park is not desirable.
10. Can the alleyways behind the Robin Hood Theater and the Old Town Saloon be patrolled to deter problems with children smoking and playing on dangerous stairwells at some of the buildings? Can the aesthetic view to the entrance of Old Town at Oregon Road be improved? Can the drainage problems behind the theater be alleviated? Mr. Rapp responded that there could be some type of improvement to the alleyways, including decorative pavement, additional illumination of the area, and construction of an interior court yard. He suggested that the merchants also be encouraged to remove the debris around their establishments.
11. Is it possible to clean-up the visual image of downtown by removing the overhead utilities? Mr. Rapp commented that PGE will not pay to bury the utility lines, and it is too expensive for the City to do so.
12. It was suggested that a letter from the City be addressed to building owners, outlining the plans and suggesting they participate in the clean-up of the area. Mr. Rapp suggested that the merchants put pressure on building owners to participate in cleaning up and/or repairing their buildings.
13. Can the merchants establish a economic improvement district and assess merchants/building owners for funds with which to make improvements or fund certain promotions; i.e., lights in the alleyway? Mr. Rapp pointed out that an EID cannot be used to make improvements, such funds may be used only to market, promote, and effect other Soft Services.
14. Re-evaluate the City's capital improvement plan to reinforce some goals for Old Town. Mayor Hitchcock requested merchants consider, in addition to establishing an EID, that they extend the merchants association to

include property owners and discuss improvements and maintenance of private property. It was pointed out that most of the building owners are not directly concerned with the up-keep of Old Town and that many owners are not residents of the City.

15. Consider contacting the Southern Pacific Railroad Company to clean-up the old lumber yard. Mr. Rapp advised that the property had recently been sold to Robert Gray and Associates. He noted that the previously approved site plan is being re-submitted to the Planning Commission with a request that the approval be extended for one year.

Mr. Rapp advised that he will review the comments made and revise strategies paper, and redistribute it. Town Historic District.

d. Appointment: Full Term on City Planning Commission:

Mayor Hitchcock advised that there had been three applications received for the vacancy on the Planning Commission. He noted that the applicants had been interviewed by a team consisting of Planning Director Connell and Planning Commission Chairman Birchill. Mayor Hitchcock commented that he had been unable to attend the interview session, but based on discussions with the interview team, he is recommending that George Bechtold be appointed to fill the vacancy. He remarked that Mr. Bechtold currently serves as Chair of the City's Historic Landmarks Board and has been a long-term resident of the City.

Councilmember Tobias moved, seconded by Councilmember Cottle, that Mr. Bechtold be appointed to serve full term on the City Planning Commission. Motion carried unanimously.

Mayor Hitchcock suggested that the other applicants, Ms. Lisa Nell and Mr. Aaron Bodor be considered for appointments to other City Boards, or on the proposed "Tree Ordinance Committee." He suggested that Ms. Marlisa Noblett and Bob Bailey also be considered for membership on the Tree Ordinance Committee.

9. New Business:

a. Consideration: Dues and Assessments for the 1994-1995 Tualatin Valley Economic Development Commission:

Councilmember Tobias advised that he has a potential conflict of interest, as his spouse was President of TVEDC.

Mayor Hitchcock commented that he felt the TVEDC has served the City well.

Council concurred that the item be tabled until the next Council meeting when all Councilmembers would be present.

- b. Discussion: City Position Regarding New Access and Improvement Requirements for Pacific Highway 99W:

Covered elsewhere in these minutes.

- c. Discussion: City Position Regarding Truck Traffic and Industrial Hours of operation on Tonquin Road:

Council reviewed the City Manager's report. Councilmember Cottle pointed out that the area of Tonquin Road in question is not within the jurisdiction of the City.

After a brief discussion, Council concurred that the City Manager should direct a letter to the County asking that truck signs be installed, and that a letter be sent to Mr. Morse requesting that his trucks pay attention to the State/County conditions under which they are operating.

10. Consent Agenda:

- a. Approval City Council Minutes: April 13, 1994

Councilmember Cottle moved, seconded by Councilmember Tobias, that the Consent Agenda be approved as presented. Motion carried unanimously.

11. Correspondence:

- a. Letter from MACC re: Future Presentation
- b. Letter from MACC re: Franchises
- c. Letter from PSU re: Sustainability Forum
- d. Notice re: Greenspaces Bond
- e. Letter from State Parks re: LWCF Grant
- f. Letter from Washington County re: County-wide Traffic Impact Fee
- g. Letter from Laurence Haggard to Sherwood Gazette re: Sherwood Library Levy
- h. Ballot Measure 5, November 8, 1994 Election
- i. Letter from Marjorie Stewart Senior/Community Center re: Fee increase and improvements to the Center**

After a brief discussion of the request from the Marjorie Stewart Senior/Community Center, Councilmember Tobias moved, seconded by Councilmember Kennedy, that funds be allocated in

the City budget to cover the monthly rental fee increase and requested improvements. Motion carried unanimously.

12. Other Business:

No other business issues were raised.

13. Councilmembers Comments:

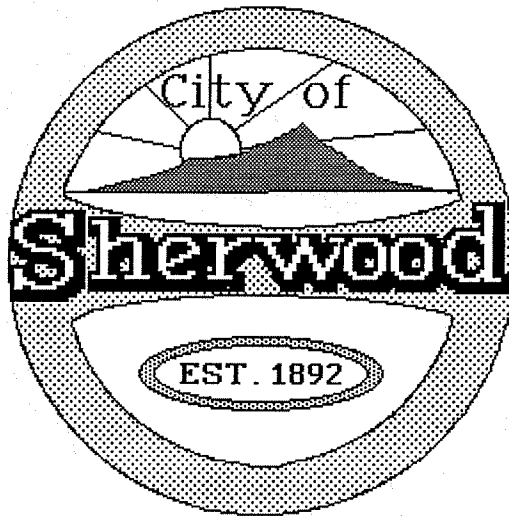
Mayor Hitchcock commented that the 'informal' used car lot on Tualatin-Sherwood Road needs to be removed. Council concurred that the County be so contacted.

14. Adjournment:

There being no further items before the Council, the meeting adjourned at 10:45 p.m.

Respectfully submitted,

Kathy Cary
Secretary



City of Sherwood, Oregon
Regular City Council Meeting

April 27, 1994
7:30 P.M.

Stewart Senior/Community Center
855 No. Sherwood Blvd.

Walt Hitchcock, Mayor
Bill Boyle, Council President
Barry Kennedy Ron Tobias Mark Cottle
Jim Rapp, City Manager

City of Sherwood, Oregon
Regular City Council Meeting

April 27, 1994

1. Call to Order (7:30 p.m.)

2. Roll Call

3. Announcements

- a. City Council Development Tour and Update Worksession on 1993-95 Goals, Monday, May 2, 6 p.m., meet at City Hall
- b. Joint City Council/Planning Commission Worksession on Region 2040 Plan, Tuesday, May 3, 7 p.m., Stewart Senior/Community Center
- c. City Budget Committee, Monday, May 9, 7 p.m., Senior/Community Center
- d. Regular City Council Meeting, Wednesday, May 11, 7:30 p.m., Senior/Community Center
- e. Community Recognition Banquet, Monday, May 16, 6:30 p.m., Sherwood High School Commons
- f. ELECTION DAY, Tuesday, May 17
- g. City Budget Committee, Wednesday, May 18, 7 p.m., Senior/Community Center
- h. Dedication Ceremony, Tualatin Commons, Friday, May 20, 11 a.m.
- h. City Budget Committee, Monday, May 23, 7 p.m., Senior/Community Center
- i. Cruisin' Sherwood, Saturday, June 11
- j. Tualatin River Discovery Day, Saturday, June 25

4. Public Hearings

Public hearings are required by City ordinance and/or State statute for a variety of issues. Although hearings are generally more formal than other communications on the Council's agenda, your active participation is welcome and encouraged. Written input is always an acceptable alternative to actual oral testimony. Please call or drop by City Hall for further information on any public hearing item.

NONE SCHEDULED

5. Community Comments

*Community comments are limited to items **NOT** on the printed agenda. Anyone may address the City Council on the subject(s) of their choice. Comments should be brief and to the point. Comments requiring additional time may, at the Council's discretion, be placed on tonight's agenda or scheduled for a future Council meeting. Please don't hesitate to step up to the podium if you have something to say!*

6. Presentations

Presentations are reserved for reports by individuals and/or groups on matters of special interest to the Council. Presentations generally must be scheduled in advance. If you have a presentation in mind please call or drop by City Hall and discuss scheduling a time.

a. Tom Rapp re: Designating a Sherwood City Bird

b. Mary Tobias re: Tualatin Valley Economic Development Commission

c. George Dunkel re: Tualatin Valley Fire and Rescue

7. City Managers Report

8. Unfinished Business

*Unless otherwise specifically noted, items under Unfinished Business and New Business starting with the terms "Discussion" or "Consideration" are limited to the participation of Council and City staff. For items labeled "Open Discussion", the Council will allow **brief** public comments at the podium prior to its own discussion. Such items are not, however, public hearings and are not subject to the usual rules of testimony governing hearings. Some items under these agenda sections may return to Council at a future date as ordinances subject to public hearing, or be referred to other groups for fuller public discussion. The Mayor will indicate when this is the case.*

a. Consideration: Ordinance No. 94-984 Planned Unit Residential Development (PUD) Preliminary Development Plan, City File No. 93-2, known as Wyndam Ridge, consisting of 123 single family lots, located northwest of Pacific Highway 99W (NOTE: this PUD was recommended for approval with conditions by the City Planning Commission on March 15, 1994. City Council conducted a public hearing on the PUD on April 13, 1994 and made changes to some conditions. The public hearing is now CLOSED)

b. Discussion: Options for Curbside Yard Debris Collection and Rates (NOTE: representatives from Pride Disposal will attend to review options with Council)

c. Open Discussion: 1994-1995 Public Investment Strategies for Smockville Old Town Historic District

d. Appointments: Full Term on City Planning Commission

9. New Business

- a. Consideration: Dues and Assessments for 1994-1995 for Tualatin Valley Economic Development Commission
- b. Discussion: City Position Regarding New Access and Improvement Requirements for Pacific Highway 99W
- c. Discussion: City Position Regarding Truck Traffic and Industrial Hours of operation on Tonquin Road

10. Consent Agenda

Consent Agenda items are considered routine, and are adopted by one motion, unless a Councilmember requests that an item be voted on separately. If any item is removed from the Consent Agenda, the Mayor will indicate when it will be considered. Public comment is not taken on Consent Agenda items. If you have a question or concern, please indicate so under Community Comments earlier on the agenda.

- a. Approval: City Council Minutes: April 13, 1994

11. Correspondence (items potentially requiring Council action indicated by **)

- a. Letter from MACC re: Future Presentation
- b. Letter from MACC re: Franchises
- c. Letter from PSU re: Sustainability Forum
- d. Notice re: Greenspaces Bond
- e. Letter from State Parks re: LWCF Grant
- f. Letter from Washington County re: Countywide Traffic Impact Fee
- g. Letter from Laurence Haggard to Sherwood Gazette re: Sherwood Library Levy
- h. Ballot Measure 5, November 8, 1994 Election
- i. Letter from Marjorie Stewart Senior Community Center re: Fee increase and improvements to the Center**

12. Other Business

13. Councilmembers Comments

Councilmembers may make comment on the City's business, report on their activities on behalf of the City, or raise other matters of concern. Following is a listing of Council liaison assignments to City Boards and Commissions, and Council membership on local and regional advisory groups and boards. All City Councilmembers serve on the City Budget Committee along with five citizen appointees.

Mayor Walt Hitchcock: Forum on Cooperative Urban Services (FOCUS), Western Bypass Study Policy Advisory Board, City Landmarks Advisory Board

Council President Bill Boyle: Washington County Consolidated Communications Agency (WCCCA), Washington County Corrections Advisory Committee (WCCAC), Sherwood Seniors Inc. Board of Directors

Mark Cottle: City Parks Advisory Board, Washington County Transportation Coordinating Committee (WCTCC)

Barry Kennedy: Washington County Cooperative Library Advisory Board (WCLAB), City Library Advisory Board, Friends of the Sherwood Library (FOSL)

Ron Tobias: City Planning Commission

15. Adjournment

"For Your Information" (FYI) items are listed at back of Council packets, but are NOT published with the packets. FYI items are available at City Hall for inspection or copies.