



# Library Advisory Board

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## Agenda

**Meeting Date:** November 6, 2006  
**Meeting Time:** 6:30 PM  
**Meeting Location:** Sherwood Library & City Hall,  
Conference Room A

### Library Advisory Board

Jan Chambers, Chair  
Chuck Britton  
Debbi Canepa  
Nancy Ellingson  
Nathan Forster  
Liz Myers  
Holli Robinson  
John Urban  
Colin Woodbury

### City Staff

Pam North, Library Manager  
Kristen Switzer, Community Services

### Guests

### Council Liaison

Linda Henderson, City Councilor

## ----Meeting Agenda----

6:00	Roll Call / Introductions	Chambers
6:05	Changes to agenda	Chambers
6:10	Approval of minutes	Chambers
6:15	Manager's Report	North
	October Monthly Management Report	
	Food in the Library follow-up	
	Summary of 10-17 Council presentation	
	Library SWOT presentation to Council 12/05/06	
	Next Board meeting 01/08/07	
6:40	Other business	
6:45	Adjournment	Chambers

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# City of Sherwood Library Advisory Board **DRAFT MEETING MINUTES**

<b>MEETING TITLE</b>	City of Sherwood Library Advisory Board
<b>DATE &amp; TIME</b>	November 6, 2006 6:30 P.M.
<b>LOCATION</b>	Sherwood Library/City Hall
<b>FACILITATOR</b>	Jan Chambers, Board Chair
<b>NOTES TAKEN BY</b>	Pam North

## AGENDA

Items	Person Presenting
1. Roll Call/Introductions	Chambers
2. Changes to Agenda	Chambers
3. Approval of Minutes	Chambers
4. Manager's Report	North
5. Other Business	
6. Adjournment	Chambers
7.	
8.	
9.	

## ATTENDEES

Library Advisory Board	Absent	Council Liaison	Absent
Jan Chambers, Chair		Linda Henderson	
Debbie Canepa		<b>City Staff</b>	
Holli Robinson	X	Pam North	
Nancy Ellingson		Kristen Switzer	
Liz Myers		<b>Guests</b>	
Colin Woodbury			
Chuck Britton			
John Urban	X		

## MEETING NOTES

### Roll Call/Introductions

Jan Chambers called the meeting to order at 6:32.

Nathan Forster was introduced as the newly-appointed high school representative to the Library Board.

#### Changes to Agenda

There were no changes to the agenda.

#### Approval of October Minutes

In the absence of a quorum, the approval of October minutes was deferred to the end of the meeting. (The October minutes were approved by a motion by Woodbury and a second by Canepa)

#### Manager's Report

Presentation of October Management report.

Food in the Library follow-up – All food and drink has been banned by the Internet PCs.

Summary and brief overview of the Library presentation given to Council on October 17.

Library SWOT presentation to Council December 5 – The annual Boards & Commissions report to the City Council is scheduled for Tuesday, December 5<sup>th</sup>. North will prepare the document and Jan Chambers will present.

Next Board meeting on Monday, January 8.

#### Other Business

Discussion on the options available if the WCCLS levy is to pass or fail.

Announcement of Sesame Donuts Grand Opening on Thursday, November 9, 4:30-6:30.

#### Adjournment

The meeting was adjourned at 7:10 p.m.