

16<sup>th</sup>  
30<sup>th</sup>

## CITY COUNCIL AGENDA

April 8, 1981

### I. MINUTES APPROVAL

February 4, February 25, March 11, March 16, March 25,  
and March 30, 1981

### II. APPROVAL OF BILLS AND ACCOUNTS

### III. REPORTS

#### A. Police Department

Police Academy Graduation, April 10, 1981

#### B. Legal Counsel

#### C. Public Works

#### D. Planning Department

#### E. Park Department

Foot Bridge Replacement

#### F. Library

#### G. Building Department

#### H. City Administrator

### IV. ANNOUNCEMENTS & CORRESPONDENCE

1. PAB Board Meeting April 9

2. Budget Committee Meeting April 14

3. Spring Cleanup, Free Garbage Pickup April 17, 1981

4. LCDC Review April 30-May 1

### V. ORAL COMMUNICATIONS

Presentations limited to ten minutes per topic. Longer  
Oral Communications will be received at the end of the Agenda.

VI. AGENDA ITEMS

- A. General Telephone Franchise, Public Testimony to be taken
- B. Adoption of Storm Drainage Plan
- C. Discussion Re. Saint Vincent Clinic in Senior/Community Center
- D. Discussion of Awards to City Employee and Volunteers
- E. Appointment to Planning Commission and Site Review Board
- F. Discussion of Letter to Tualatin Rural Fire Protection District & Affected Jurisdictions
- G. Discussion of HB 2735 Relating to Building Permit Fees
- H. Consideration of Ordinance Revising Building Codes
- I. Ordinance Adopting Cipole Road Annexation
- J. Jim Henry, Old Town Pub, Request the City Allow Minor Posting
- K. Robin Hood Festival Asso., Discussion of Beer Garden Location

## CITY COUNCIL

April 8, 1981

The Council meeting was called to order by Mayor Clyde List. Councilmen Lloyd McFall, Paula Fowler and Jack Harper were present. Councilman Marjorie Stewart was absent.

### I. MINUTES APPROVAL

The minutes of March 16 and March 30, 1981 were not available. Mr. Harper moved the minutes of February 4, February 25, March 11 and March 25 be approved. Mrs. Fowler seconded. The motion carried.

### II. APPROVAL OF BILLS AND ACCOUNTS

Mr. McFall moved the bills be approved. Mr. Harper seconded. The motion carried. Mr. Harper requested the City Administrator solicit bids for gasoline.

### III. REPORTS

A. Police Dept. - The Council reviewed the written report for March, 1981. Chief Stanislawski announced Officer John Nerski will graduate April 10 from the Police Academy. Chief Stanislawski reported the advisory committee has been working on getting the Police Dept. needs in this year's budget. Mayor List said the Committee may be proposing a \$50,000 serial levy to support the Police Dept. He said the Committee is concerned about uncompensated overtime that is being worked. Chief Stanislawski did not feel uncompensated overtime was excessive. He reported 401 hours of overtime was worked in 1980 and so far in 1981, 193 hours had been worked. Start up of a reserve program was briefly discussed.

B. Legal Counsel - Mr. Dittman said he submitted a memo at Council request regarding the structure of responsibility. He has also received a request to comment on the speed limit question on Edy Rd. His opinion will be coming in the mail. Mr. Dittman said Leonard Kosatka had provided him with a draft revision to the building codes ordinance. That review is not yet completed. Mr. Dittman, referring to the question of repairing the water line on Wilsonville Rd., said he had submitted a memo. He said the City can assess the cost back to the property. Mr. McFall felt the line was still privately owned unless old minutes can be produced to show that the line was accepted by the Council.

- C. Public Works - There was a discussion on the Public Works summary format. The Council agreed to the usual format but not in a weekly breakdown. They preferred a monthly format. Mr. Milburn informed the Council soil samples for the Rock Creek sewer line will be taken. The Rock Creek water line has been advertised for bid. There are to date 27 plan holders.
- D. Planning Dept. - Mr. Dugdale informed the Council the Metro Council has recommended acknowledgement of our Plan to LCDC. The deadline for comments on the Plan to LCDC has passed. An exception by the Oregon Business Council, representing the aggregate industry, has been raised. Our planning area involves substantial deposits of rock and sand. They feel we haven't taken adequate measures to preserve this resource. The hearing on our Plan will be at the Gresham City Hall, April 30-May 1.

Mr. Dugdale said the HUD Community Development program in Washington County asked for problems and needs that can be targeted for their funds. The staff has revised our statement of needs and given initial priority.

The Old Town Merchants Asso. has provided a parking and circulation plan for the downtown business area. A Public Hearing will be held by the Planning Commission on April 21, and will make any revisions. The Asso. felt off street parking was unrealistic in the developed downtown area. The parking and circulation plan should be presented to the Council early May.

- E. Park Dept. - Mr. McFall said he would like to see the foot bridge in the park replaced. He felt the metal catwalks from the sewer plant could be used over the creek. Mr. McFall moved the Administrator have the bridge from the sewer plant moved to replace the bridge across the creek and the dirt leveled. Mrs. Fowler seconded. The motion carried.

Mr. Milburn said he had contacted the National Guard as requested. It could take several months before they would be available. Mrs. Fowler suggested the CB's be contacted.

The Picnic shelter is being installed in conjunction with the Kiwanis club. Mr. Milburn informed the Council April 19-25 is "Best Week" and the official opening of the park.

Council discussed a memorial and flag raising ceremony to dedicate the flag pole for Mr. Best in the park. Mr. Harper moved a letter be drafted to all the service clubs informing them of a memorial service to dedicate the flag pole in the park to Mr. Irv Best on Memorial Day, May 30, at 11 a.m. Mr. McFall seconded. The motion carried.

- F. Library - Mrs. Will presented her quarterly report. She stressed the need for a full time person in addition to herself. She said volunteers can't be relied upon to be steady. Mrs. Will said she works about 50 hours per week. The option on property for a Library was discussed. Mr. Milburn said he talked to George Andrews and he inferred \$27,000 would not be acceptable unless the house on the adjoining property could be zoned differently. He said he would accept an offer of \$31,500. Mr. Andrews felt the residential property was being depreciated because of the planned City uses for adjoining property.

Mrs. Will, on behalf of the Friends of the Library, requested use of the City Hall park site during the Robin Hood Festival. She said the bridge in the park would be needed for the road run which is scheduled for May 2. The Friends of the Library movie held at the Sherwood Oriental Theater netted \$1,300.

Mrs. Will introduced Mr. Ken Williams. Mr. Williams is on the Library Task Force Committee. The Committee has considered possible sites for the Library. They considered the first option to be a two story building on the Senior Citizens site.

- G. Building Dept. - The quarterly report for the Building Dept. was reviewed.
- H. City Administrator - Mayor List informed the Council a staff meeting is being held weekly. Mrs. Fowler moved the City Administrator be authorized to take the course requested and the City pay the fees. Mr. McFall seconded. Mr. McFall said he felt the City shouldn't pay for continuing education. Mrs. Fowler felt this course pertains to his job. The motion carried.

#### IV. ANNOUNCEMENTS & CORRESPONDENCE

The announcements listed on the agenda were made. Mr. Harper felt we needed additional publicity for Spring Cleanup. Mr. List read a letter from the TRFPD regarding the fire code.

V. ORAL COMMUNICATIONS - No One spoke

VI. AGENDA ITEMS

A. General Telephone Franchise,

Council was concerned about the length of time notices had been posted. It was decided testimony on General Telephone service could be taken any time and did not really affect the outcome of the franchise agreement. Council recognized Mr. Ed Buffum, Division Manager for General Telephone. Specific items of the franchise agreement were discussed. The length of the franchise was considered. It was suggested instead of 10 years the agreement should be for 5 years with one year extensions. Mr. Buffum explained the 3% fee was calculated on the local exchange service rate, the fee is set by the PUC. Northwest Bell is also 3%. Mr. Buffum said there are plans to double the size of the current office in Sherwood. There are no plans to change the Sherwood station to electronics instead of step switching. He said they have no plans to get involved with cable TV. They will, however, work in conjunction with cable TV companies. Mr. Harper commented on the toll costs to Hillsboro. Mr. Buffum said there are no plans to provide EAS to Hillsboro at this time. The Commission's attitude is they would like to see the industry come out with something different like base rate where everything is toll and the basic service is less.

Mr. McFall moved Ordinance 735 be read in caption three times. Mr. Harper seconded. The motion carried. The Recorder read Ord. 735 in caption three times. Mr. McFall moved Ord. 735 be accepted. Mrs. Fowler seconded. The Council was poled. All voted aye.

B. Adoption of the Storm Drainage Plan

Mr. McFall moved the storm drainage plan be accepted. Mr. Harper seconded the motion. The motion carried.

C. Discussion Re. Saint Vincent Clinic in Senior/Community Center

Mr. Dugdale informed the Council the HUD area office said the clinic is not a permitted activity in the Senior Center if it is a profit making venture.

D. Discussion of Awards to City Employes and Volunteers


Postponed until information received is reviewed.


- E. Appointment to Planning Commission and Site Review Board  
Mayor List pointed out there are still vacancies on the Planning Commission and Site Review Board. He was hoping the Chairmen of those committees would be able to fill the vacancies.
- F. Discussion of Letter to Tualatin Rural Fire Protection District and Affected Jurisdictions  
Council reviewed the letter written by Mayor List and authorized sending the letter to TRFPD and affected jurisdictions.
- G. Discussion of HB 2735 Relating to Building Permit Fees  
Mayor List reviewed the nature of the legislation. Mr. Harper suggested contacting Norm Smith.
- H. Consideration of Ordinance Revising Building Codes  
Postponed for City Attorney review
- I. Ordinance Adopting Cipole Road Annexation  
Mr. Harper moved Ordinance 736 be read in caption three times. Mr. McFall seconded. The motion carried. Mayor List read Ordinance No. 736, An Ordinance Ratifying, Confirming and Recording Change in the Boundaries of the City of Sherwood by the Boundary Commission, Involving Lands of Walter and Madge Cole, William and Mary Young, Marjo Properties, and Others, Situated in Section 28 of Township 2 South, Range 1 West of the Willamette Merician, in Washington County, Oregon, Recording Effective Date, and Declaring an Emergency, in caption three times. Mr. Harper moved Ordinance 736 be approved. Mr. McFall seconded the motion. The Council was polled. All voted aye.
- J. Jim Henry, Old Town Pub, Request the City Allow Minor Posting  
Removed from the Agenda.

K. Robin Hood Festival Asso., Discussion of Beer Garden Location

Mr. Harley Higgins explained he had intended to request use of the City Hall park for the beer gardens. But with the Library needing the park for their book sale and ice cream social realized the Council could not grant his request. He explained the American Legion Hall area is too small. The area needs to be contained and temporary fencing would have to be obtained. Council suggested the street area adjoining the vacant lot at the Old Mill Flow shop or Stella Olson Park might be considered.

The meeting was adjourned at 10:40 p.m.

  
Polly Blankenbaker, Recorder

  
Clyde List, Mayor



CHECKS DATED MARCH, 1981

6636	U. S. National Bank, '72 Water	550.00
6641	U. S. National Bank, '72 Water	105.00
6642	Petty Cash: Postage 1.25, Office Supplies 8.06 Postage 42.57, Cleaning & Maintenance Supplies 8.58, Personal Mileage 9.24, Uniform Cleaning 27.36, Equipment Maintenance 13.50, Clerical Help 13.40	123.96
6643	Postmaster, 1000 Postcards	120.00
6644	U. S. National Bank, '72 Water Coupons	634.50
6645	Postmaster, Stamped envelopes	99.85
6646	Petty Cash, Postage 2.42, Uniform Cleaning 18.68, Mileage 1.92, Clerical Help 42.71, Equipment Maintenance 24.95	90.68
6647	U. S. National Bank, '72 water coupons	196.00
6648	U. S. National Bank, '72 Water Coupons	127.50

PAYROLL & WITHHOLDING FOR MARCH, 1981

6637	DHR Support Unit, Child Support	106.00
6638	Washington County Credit Union	272.50
6639	Social Security	1,210.30
6640	Public Employes Retirement System	1,368.58
6649	Washington County Credit Union	287.50
6650	Social Security	1,212.42
6651	U. S. National Bank, Federal W/H	2,304.00
6652	State of Oregon, Dept. of Revenue	951.00
6653	Public Employes Retirement Fund	1,327.18
6654	League of Oregon Cities	1,915.99
6655	Oregon Administration, Accident Ins.	23.02
6656	State of Oregon Employment Division	Left Blank
6657	State Accident Insurance Fund	Left Blank
2013	T. Milburn	531.23
2014	P. Blankenbaker	298.76
2015	C. Henderson	309.69
2016	VOID	
2017	H. T. Dugdale	509.10
2018	L. Will	358.92
2019	H. Hikade	222.44
2020	M. Zuniga	358.14
2021	M. Myers	364.77
2022	J. Castillo	374.45
2023	P. Petterson	270.39
2024	D. Stanislawski	519.00
2025	J. V. Cain	361.03
2026	J. North	322.87
2027	J. Nerski	328.67
2028	D. Tokstad	329.00
2029	L. Kosatka	466.48
2030	T. Milburn	531.23
2031	P. Blankenbaker	298.77
2032	C. Henderson	309.69
2033	L. Kosatka	466.48
2034	H. T. Dugdale	494.10
2035	L. Will	358.92

2036	H. Hikade	222.44
2037	M. Zuniga	464.13
2038	M. Myers	364.78
2039	J. Castillo	374.45
2040	P. Petterson	280.07
2041	D. Stanislawski	519.00
2042	J. Cain	361.04
2043	J. North	343.56
2044	J. Nerski	349.36
2045	D. Tokstad	329.00

CHECKS DATED APRIL, 1981

6658	Oregon Library Association, Conference	92.50
6659	National Fire Protection Asso., Library Books	22.42
6660	Pauline Mary Keith " "	5.95
6661	Western Publishing Co., " "	38.04
6662	Thomas Bouregy & Co. " "	10.65
6663	RCA Music Service, Audio Visual	24.74
6664	Insight Publishing Library Books	4.95
6665	Underground Homes " "	10.95
6666	Educational Adventures " "	23.90
6667	The Literary Guild " "	10.12
6668	Nutrition Information " "	6.50
6669	Union Oil, Gas	1,148.85
6670	Unified Sewerage Agency, Utilities	48.00
6671	LaVerne Will, Mileage & Meals for OLA Conference	89.60
6672	The Times, Legal Advertisements	131.82
6673	Tualatin Valley Printing, Forms and Water/Sewer Cards	95.33
6674	Tigard Sand & Gravel, rock stock pile	47.42
6675	Washington County Law Enforcement Council, Chief of Police Dues	25.00
6676	Watt Welding Supply, Shop Supplies	12.00
6677	Western-Pacific Const. Materials, Road Repair	46.50
6678	Dept. of Finance & Admin., 3re Qtr Dispatch	826.00
6679	Savin Corp., Copier Supplies	106.24
6680	Sherwood True Value Hardware, Park Maint.	2.87
6681	PGE, City 112.16, Street Lights 1,025.33, Water Pumps 818.72	1,956.21
6682	Judge Anthony Pelay, March Courts	100.00
6683	Portland Stamp & Seal Co., Name Plates	9.05
6684	Oregon Dept. of Revenue, State Share of Citations	121.00
6685	Northwest Natural Gas, Utilities	131.95
6686	Meyer Bros. Chrysler Plymouth, Equipment Repair	98.39
6687	General Telephone	259.78
6688	B. F. Goodrich Tire Center, Plymouth Tires	152.24
6689	Fowler Tire Service, Tire Repair	6.50
6690	Cascade Microfilm, Planning Dept.	289.85
6691	Auto, Farm & Garden Equip., Equipment Repair	38.53
6692	Cascade Architectural & Engineering Supplies, Planning Dept.	13.40
6693	Alto Towing, Equipment Repair	31.20

6694	Alpine Cleaners, Police Uniforms	10.25
6695	Petty Cash: Clerical Help 7.54, Supplies 3.91, Mileage 2.40, Water dept. Repair 2.18, Postage 48.95	64.98
6696	Sherwood Lumber, Water Dept. Maint. 5.61, Park Maint. 139.48, Police Supplies 8.82, Shop Supplies 12.15, Equipment Repair 6.50	172.56
6697	Rentex Corp., Public Works Uniform Rental	82.00

March Checks	25,017.94
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April Checks	<u>6,368.24</u>
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	31,386.18
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Council Meeting 4/8/81

MARCH CHECKS LEFT BLANK

6656	State of Oregon Employment Division	153.25
6657	State Accident Insurance Fund	2,215.11

APRIL BILLS

6698	OACA, Membership Dues	20.00
6699	Ralph Oler, Refund of Bail	10.00
6700	Water, Food & Research Lab, Water Tests	31.50
6701	Game Time, Park Shelter	3,690.83
6702	Sam's Automotive Service, Equipment Repair	565.70
6703	Bob Kovach's Auto Body, Equipment Repair	100.00
6704	Gary M. Buford & Asso., Sewer Eng. 134.10, Storm Drainage Study \$11,517.00 Rock Creek LID \$16,427.14 Addition copies Storm & Water Studies \$236.20	28,180.34
6705	Anderson, Dittman & Anderson, Legal Services	582.00
6706	Dahlke's Feed & Garden Store, Park Maint.	16.39
6707	Southwest Office Supply	121.14

March	2,368.36
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April	<u>38,317.90</u>
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40,686.26

Sherwood Police Department

March 1981

<u>Time</u>	
Total Hours Worked -----	755½
Stand by -----	62½
Investigation -----	37
Dist. 88J -----	41
<u>Calls</u>	
Accident -----	2
Alarm -----	9
Animal -----	5
Arrest -----	3
Assault -----	2
Assist -----	6
Citizen -----	1
County -----	2
Fire -----	2
Rescue -----	1
Bike Theft -----	1
Burglary -----	1
Child Abuse -----	1
Citations   Parking -----	6
Moving -----	63
Criminal Mischief -----	2
Disturbance -----	10
Hit & Run -----	1
Mental Case -----	1
Noise -----	1
Open Door -----	3
Prowler -----	1
Recovered Property -----	2
Runaway -----	1
Stolen Auto -----	1
Suspicious Person/Circumstanus/Vehicle -----	5
Theft -----	4
Vacation Check -----	16
Vandalism -----	1

*Robert Stanislawski*  
Chief Stanislawski

PUBLIC WORKS SUMMARY

3-2-81 - 3-27-81

WATER DEPT.

Wells tests and Service pumps	58.5
Read Meters	24.
Water line and meter repair	85
Water samples	<u>3</u>
Total Hours	170.5

STREET DEPT.

Storm Drain cleaning & Maint.	35.5
Street patching & Repair	53
Street sign replacement & repair	<u>11.5</u>
Total Hours	100.

SEWER DEPT.

Flush Sewer Lines	<u>4.5</u>
Total Hours	4.5

BUILDING MAINT.

Clean and repair City Hall & shop	<u>64.5</u>
Total hours	64.5

PARK DEPT.

Landscape & mowing	107
Trash cleanup	.5
Construction Projects (gate, shelter)	48.5
Tennis court and restroom repair	<u>20</u>
Total hours	176.

EQUIPMENT MAINT.

Vehicle Repair & Maint	<u>73.</u>
Total Hours	73.

GENERAL

Time sheets & report	4.5
Meetings	2.5
Move Newspapers	<u>5.5</u>
Total hours	12.5

GRAND TOTAL HOURS	<u>601</u>
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# PUBLIC WORKS

3/2/81 - 3/6/81

## WATER DEPT.

Routine	15.5
Service Orders	4.5
Work & Check meters	4.
Shut off stand pipe on Main St.	.5
Make Water Key	1.5
Repair Leaks	7.5
Get & Take Water Samples	1.5
Clean well pumps	3.5

## STREET DEPT.

Check & Clean drains & base traps	7.
Check & Replace Signs	8.
Patch Streets & Maint on Streets	16.5
Get Gravel & Asphalt	3.5
Empty trash cans & Pick glass from streets	.5

## SEWER DEPT.

Check sewer lines	1.5
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## BLDG. MAINT.

Clean City Hall & Shop	15.5
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## PARK MAINT.

Weeding	8.5
Cut bark & Mowing strips	5.
Tree Surgery & Mowing strips	11.
Pickup paper	.5
Remove old Park Gate	5.5

## MAINTENANCE

Sewer Truck	4
Ford	1.5
Wash vehicles	11.5
Backhoe	1
Plymouth	1
GMC	1
Move Equipment	2.5

3/9/81 - 3/13/81

## WATER DEPT.

Routine	10.5
Flush out lines	1.5
Assist Salesman on Pipe Location	.5
Make out bacteriological reports & mail	1.5
Service orders	2
Try to locate water valves	11.5

## STREET DEPT.

Fill holes on streets	6.5
Clean & dig drains	11.5
Clean streets, cut & rake grass	6
Replace signs	1.
Load truck with rock	.5

EQUIPMENT MAINT. DEPT.

Check Datsun & etc.	.5
Order & get parts	3.5
Park & get vehicles	.5
Work on vehicles	9
Clean & wash vehicles	1

BUILDING MAINT. DEPT.

Clean City Hall & Shop	8.5
Work around shop	.5
Clean compound	6

GENERAL DEPT.

Make & Turn in time reports	1.5
Stack & take papers to Meyerbrand	5.5

PARK DEPT.

Check park, pickup leaves, etc.	3
Dressing tree wounds	7.5
Treating trees for mower blight	8
Repairing butchered trees	2.5
Plant new trees	4
Repair park rest rooms	18.5
Paint park gate	2.5
Setup tennis court	1
Unload shelter parts	4.5
3/16/81 - 3/20/81	

WATER

Routine	15.5
Service Orders	3.5
Read Meters	24.
Reread Meters & Check for Leaks	8.
Repair Water lines & Leaks	5.5

STREET DEPT.

Dig & Clean drains	17.
Check for brokendown & reset signs	2.5
Cut grass at reservoir & sides of streets	3.5

SEWER DEPT.

Check plugged sewer services, etc.	3.
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EQUIPMENT MAINTENANCE DEPT.

Maint. Backhoe	.5
Check & warm up vehicles	.5
Order & get parts for vehicles	.5
Work on GMC	2.
Work on Bolens	7.
Check Satoh	1.5
Check '79 Plymouth	1.5

GENERAL DEPT.

Assist Tad	2.5
Make time reports	1.5
Repair gate at Well #4	2.

BUILDING MAINT. DEPT.

Clean City Hall	7.
Dig & Grade for Building at Park	15.



PARKS DEPT.

Weeding	11.5
Work on mow strips	8.5
Mowing	5.5
Repair trees	1.
Work on restroom fixtures	.5
3/23/81-3/27/81	

WATER DEPT.

Routine	13.5
Work & Replace water services	33.
Service orders	1.5

STREET DEPT.

Fill holes on streets	3.5
Get Rock	3.5
Work on Alley	9.

EQUIPMENT MAINT.

Put mixer on Satoh	7.
Work on GMC	4.
Work on Dump Truck	2.
Maintenance on Satoh	2.
Get & Park Vehicles	1.5
Wash & Check Vehicles	6.

BUILDING MAINT DEPT.

Clean City Hall & Shop	25.5
Repair Restroom sinks	1.5
Mix Cement for park holes	7.
Mix cement and assemble building	8.

GENERAL DEPT.

Make time reports	1.5
Work on see-saw	2.5
Pickup & Unload cement	1.5

PARK MAINT.

Weeding	16.5
Cut & Bark mowing strips	5.5
mowing	4.
Pruning	1.
Staking trees	1.
Paint tree wounds	2.
Planting garden covers	1.

April 8, 1981


TO: Sherwood City Council  
RE: Proposed library building sites


The Site Review and Development Committee for the proposed library wish to inform the City Council of their consideration of suggested locations for the building of the library.

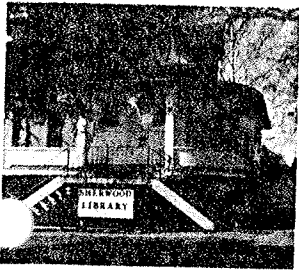
After reviewing several sites the committee believes that there are two options for the library. The first option would be to erect a two story building on the site of the proposed senior citizen center. The committee would like to suggest that the library building be placed at the back of the north central section of the property on the north slope of the swale. This would enable builders to utilize the lay of the land in a two story building with a daylight basement exposure on the south side, which would provide for the development of solar energy. This would also provide for ground level entry to the library and to the city hall, if it is built on the second floor of the library building. There would be no problem for handicapped people to have access to either the library or city hall in such an arrangement. This location would also enable the planners to establish a parking lot between the senior citizen building and the library. Parking would be on the level area of the property, and would provide easy access from Sherwood Boulevard. Such a parking location would establish a mutual parking area for both senior citizen occupants and guests, and patrons of the library. There is sufficient area on the property to allow for further development as the growth of the community increases.

A second option would be to build a modular structure on the existing city hall property at the location of the present city shop. This would probably be a 2500 square foot building. Adequate parking could be provided at this location for a 2500 square foot building, but would not allow for further development. All utility services are currently available at this site.

The Site Development Committee has reviewed several other proposed locations, but feel that these two suggested sites would be most beneficial to all patrons of the community. However, the committee wishes to remain open in their consideration of all other suggestions.

  
Kenneth M. Williams, Chairman  
Site Review & Development Committee

  
Sarah Chamberlin, Chairperson  
Friends of the Library Task  
Force Committee



# Sherwood Public Library

P.O. BOX 625  
SHERWOOD, OREGON 97140  
625-6688

LaVerne Will  
Librarian

## Quarterly Report April 8, 1981

	Mar. '81	Jan. '81	Oct. '80
Circulation:	4942	3742	3091
Membership:	1702	1450	1301

Progress Report: I received two grants: one from Tektronix on science materials for \$4,000. The other is a State-Aid Grant for \$1500.00 on reference material.

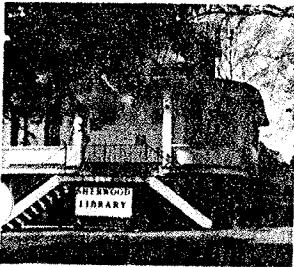
WCCLS: The Citizen's Advisory Board of WCCLS moved to give serious consideration to county wide capital improvement bonds. A needs statement has been presented to the Board by librarians of each library in Washington County. I will present a needs statement for Sherwood Library on May 13.

WCCLS is studying the possibility of forming a "Special Service District" for libraries. Further study will answer questions such as effects it will have on each library.

The county system can elect to:

- continue as is (levy expires 1984)
- form a special service district.
- legislative action is pending on alternate financing.

We who care about library service intend to support measures that enable us to operate and continue library services to the community. The county system plays a vital role in our progress. Libraries should be thought of as a necessary service such as fire dept. and hospitals. One may not need it every day however when needed it is there. The economic strife of the country stresses self help. The library plays a role in assisting patrons with materials helping them save money.



# Sherwood Public Library

P.O. BOX 625  
SHERWOOD, OREGON 97140  
625-6688

LaVerne Will  
Librarian

page 2

Friends of the Library: In Jan. 1981 the Council approved the site of a senior citizens center with consideration of library/city hall on the property. In March a proposal to purchase adjoining property was approved. The Friends request an update on information regarding this site.

The thrush of fund raising began with forming a task force selecting committee chairpeople and beginning their drive to raise money 'til July '82. The community has shown support and are willing to help fund a new library. They ask your continued support. Ken Williams "Site Review Chairman" will present a "Needs Statement on the Site". He will arrive at 9:00 p.m., please call for my report at this time.

Staff:

As of May 1 the CETA funding has been discontinued. At the end of May my student aide will also be finished. We will not be able to continue the hours and give the services we have provided unless we have help. Please consider the commitment to the community in services offered by the library. The community is helping with raising money. They ask your support with continued service and hours.

Harriet Hikade's CETA funding expires May 1. The City must allow for vacation time. This is creating a shortage now. I am asking that you consider funding the library aide position in the library budget for 81/82. I can not do the job alone and continue the service we offer now.

April 8, 1981

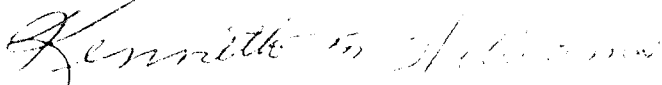
TO: Sherwood City Council  
RE: Proposed library building sites

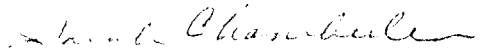
The Site Review and Development Committee for the proposed library wish to inform the City Council of their consideration of suggested locations for the building of the library.

After reviewing several sites the committee believes that there are two options for the library. The first option would be to erect a two story building on the site of the proposed senior citizen center. The committee would like to suggest that the library building be placed at the back of the north central section of the property on the north slope of the swale. This would enable builders to utilize the lay of the land in a two story building with a daylight basement exposure on the south side, which would provide for the development of solar energy. This would also provide for ground level entry to the library and to the city hall, if it is built on the second floor of the library building. There would be no problem for handicapped people to have access to either the library or city hall in such an arrangement. This location would also enable the planners to establish a parking lot between the senior citizen building and the library. Parking would be on the level area of the property, and would provide easy access from Sherwood Boulevard. Such a parking location would establish a mutual parking area for both senior citizen occupants and guests, and patrons of the library. There is sufficient area on the property to allow for further development as the growth of the community increases.

A second option would be to build a modular structure on the existing city hall property at the location of the present city shop. This would probably be a 2500 square foot building. Adequate parking could be provided at this location for a 2500 square foot building, but would not allow for further development. All utility services are currently available at this site.

The Site Development Committee has reviewed several other proposed locations, but feel that these two suggested sites would be most beneficial to all patrons of the community. However, the committee wishes to remain open in their consideration of all other suggestions.

  
Kenneth M. Williams, Chairman  
Site Review & Development Committee

  
Sarah Chamberlin, Chairperson  
Friends of the Library Task  
Force Committee

MEMORANDUM

April 2, 1981

To: City Council  
From: City Building Official, Leonard Kosatka  
Subject: Quarterly Report on Building Permits

Report covers building permit activity from January 1, 1981 through March 31, 1981

BUILDING PERMIT DATA

- A. Residential
  - 1. New Starts - 2
    - a. Single Famile - 2; valuation \$109,350
    - b. Duplexes - 0
  - 2. Additions and Alterations - 3; valuation \$9,100
  - 3. Miscellaneous - 3
- B. Commercial
  - 1. New starts - none
  - 2. Additions - none
- C. Public
  - 1. New starts - none
  - 2. Additions - none
- D. Industrial
  - 1. New starts - 1; Wilbur T. West; valuation \$10,000 (phase I)
  - 2. Additions - 1; Allied Systems; valuation \$1,000.



P.O. Box 167  
Sherwood, Oregon 97140  
625-5522 625-5523

April 8, 1981

To: Tualatin Rural Fire Protection District and  
Affected Jurisdictions

Re: Enactment of ORS \_\_\_\_\_ (requiring communication between TRFPD  
and affected jurisdictions).

Gentlemen:

In view of public discussion regarding the current TRFPD fire code amendment proposal, I feel that a lack of adequate communication exists between TRFPD and affected jurisdictions.

Since, as I understand it, TRFPD is acting under new guidelines set down by ORS \_\_\_\_\_ regarding communication with affected jurisdictions, and since there will continue to be updating of codes in future years, I feel it would be in the best interest of all concerned if a series of meetings were held each year between representatives of TRFPD and affected jurisdictions to discuss fire code amendments, or any other issue of common concern.

I would appreciate your comments or suggestions regarding this proposal as soon as possible.

Sincerely,

Clyde List  
Mayor of Sherwood.

# House Bill 2735

Sponsored by Representative OTTO

## SUMMARY

The following summary is not prepared by the sponsors of the measure and is not a part of the body thereof subject to consideration by the Legislative Assembly. It is an editor's brief statement of the essential features of the measure as introduced.

Declares purpose of certain building code provisions is to assure adequate funds for enforcing specialty code. Prohibits use of permit fee collected by municipality for purpose other than defraying specialty code inspection cost.

### A BILL FOR AN ACT

1 Relating to building code and amendment ORS 456.760.

2 Be It Enacted by the People of the State of Oregon:

3 SECTION 1. Sections 2 and 3 of this Act are added to and made a part of ORS 456.730 to 456.885.

4 SECTION 2. The purpose of ORS 456.760, 456.800, 456.860, 456.890 and 456.945 is to assure the  
5 availability of adequate funds to enforce the specialty codes.

6 SECTION 3. (1) A permit fee collected by a municipality ~~and interest on the fee~~ shall be credited to the  
7 account of the ~~municipal building~~ department responsible for administering and enforcing the applicable  
8 specialty code.

9 (2) A fee credited to the account of ~~the municipal building~~ department under subsection (1) of this section  
10 administration and enforcement codes  
11 shall be used to defray the cost of the ~~inspection~~ required by the ~~jurisdictional~~ specialty codes and shall not be ~~used~~  
12 ~~be borrowed for any other purpose.~~

*cost of complying & statute*  
*See amended purpose*  
SECTION 4. ORS 456.760 is amended to read:

9 456.760. (1) Fees shall be prescribed as required by ORS  
10 456.755 for plan review and permits issued by the department for  
11 the construction, reconstruction, alteration and repair of  
12 prefabricated structures and of buildings and other structures  
13 and the installation of mechanical heating and ventilating  
14 devices and equipment. The fees shall not exceed the fee  
15 schedule printed in the "Uniform Building Code," [1973] 1979  
16 Edition, ~~published by the International Conference of Building~~  
17 ~~Officials~~ and in the "Uniform Mechanical Code", 1979 Edition  
18 published ~~jointly~~ by ~~the International Association of Building~~  
19 ~~and Mechanical Officials and the International Conference of~~  
20 building Officials. Fees shall not be effective until approved  
21 by the Executive Department.

*updating fee schedule 73-79*  
*50% increase*



22           (2) Notwithstanding subsection (1) of this section, the  
23 maximum fee the administrator may prescribe for a limited plan  
24 review for fire and life safety as required under ORS 479.155  
25 shall be 40 percent of the prescribed permit fee.

26           (3) A municipality shall not, for the kind of permits  
27 provided for by subsection (1) of this section, enact or enforce  
1 any ordinance, rule or regulation fixing any permit fee that is  
2 higher than the maximum fee provided by subsection (1) of this  
3 section unless the municipality has the prior approval of the  
4 director to do so. The director shall approve any such fee  
5 or fees if he finds, after notice and hearing, that the proposed  
6 fee or fees are reasonable and necessary to provide funds for  
7 the municipality to pay for the expenses of carrying out effective  
8 enforcement of the specialty code or codes that are its responsibility  
9 pursuant to ORS 456.800, to enforce.

10           (4) Notwithstanding any other provision of ORS 456.730  
11 to 456.890, 456.915 and 456.917, for the purpose of partially  
12 defraying state administrative costs, there is hereby imposed  
13 a surcharge in the amount of two percent of the total building  
14 permit fees collected. Municipalities shall collect and remit  
15 to the administrator as provided in ORS 456.860.

16           (5) Notwithstanding any other provisions of ORS 456.730  
17 to 456.890, 456.915 and 456.917, for the purpose of partially  
18 defraying state inspection costs, there is hereby imposed a  
19 surcharge in the amount of one percent of the total building  
20 permit fees collected. Municipalities shall collect and remit  
21 to the administrator as provided in ORS 456.860.