



**Agenda for Cultural Arts Commission Meeting
October 16, 2001
Sherwood Senior Center
7:00 pm**

1. Adjustments to Agenda
2. Approval of minutes from Sept 12, 2001 meeting
3. Cynthia- update on Cultural Arts Events
4. Brainstorm uses of Old School House after minimum improvements have been made.
5. Review Cultural Arts Capital Improvement Plan
6. Discuss Interviews for Community Services Manager
7. Elect new Vice Chair for commission
8. Adjourn

Minutes from Cultural Arts Commission Meeting

October 16, 2001

Approved

The meeting was called to order by Sterling Fox, council liaison to the Cultural Arts Commission (CACom.). Present at the meeting were;

Soulayvanh Beisel	Resident
Sue Hall	Resident
Tara Jones	Resident
Rosemary Wiley	Resident
Sue Hall	Resident
Kurt Kristensen	Resident
Sara Abel	Resident
Bernie Danylchuck	Resident
Sondra Pearlman	

City Representatives present were;

Sterling Fox	Council Liaison
Cynthia Warmenhoven	Staff
Ross Schultz	Staff

The meeting was called to order at 7:10 pm.

Sterling introduced Bernie Danylchuck the newest member to the Commission, and Karen Tasher who was not present at this meeting.

Minutes from the September 12, 2001 meeting were approved.

Cynthia handed out SCAC 2001-02, Sherwood Cultural Arts Commission booklets and briefly explained each section of the book. Noting the binder tabs would be forthcoming.

Cynthia gave the following update of the RHT renovations:

1. Some painting and a lot of prep work had already been done. She is scheduled to meet with Robert Mendenhall the City's Building official on 10/17 regarding the permits for the renovations.
2. The City does not have an ADA plan in place. The city is required by the State of Oregon to have a plan and has hired a consultant to put one together. At that time the ADA issues at the theater can be properly addressed.
3. Ross noted that the RHT had an unexpected expense of approx. \$9000.00 to replace the heater. The City has a Building Depreciation fund that will pay for this.
4. Ross also noted that the RHT was costing the City \$500.00 a week to operate.

Ross informed the Commission of the status of the Old School House: The main floor permitting only 9 people, due to the fact that the building is not structurally sound: it is not ADA compliant: the lack of a rear fire exit: the size of the restrooms.

Ross received a verbal estimate from Robert Mendenhall that \$30,000.00 could possibly bring the building to a point that it could be used for some functions, occupying up to 50 people. These renovations would be minor and would not include carpeting or re-flooring. These renovations would also need to go through a building permit process.

Results of Brain Storming for ideas for uses of the Old School House:

Art Exhibits; Christmas Shows; Wine Education classes; Reading loft; Working Gallery; Display of School Art; Scrapbook classes; Hobby Clubs; Bingo, Bunco games; Rent out for Receptions; Business Fair; Dance classes; Photography classes; Seminars; Rehearsal Hall for Theater; Church groups; Real Estate venture; Community Extension IE. Master Gardening.

Commission requested that Ross obtain a bid from a contractor to renovate the Old School House so that it could be put to use.

Sterling proposed requesting \$50,000.00 from City Council to begin renovations, Sondra Pearlman moved the motion and Rosemary Wiley 2nd the motion. If approved this money would come out of the Urban Renewal District Fund.

Ross handed out the "Adoption of the Performing Arts Strategy" the Sherwood City Council adopted in April of 2001. Ross encouraged the commission to review the strategy and make adjustments as needed to meet goals and desires of the commission.

Ross handed out the "Current Capital Improvement Plan (CIP) for Performing Arts Strategy" as of June 1, 2001. Of the \$231,000.00 currently in the Urban Renewal District fund, approx. \$130,000.00 of this money has already been spent. Spent on design of the Old School House, architect fees and the Wired Sherwood Project. Ross explained the process of the Urban Renewal District funds.

Kurt Kristensen requested a report noting how much has been paid out to Don Genasci for his services.

Overall consensus of the Commission is to start small. Get the Robin Hood Theater renovated and get funds approved by Council to begin renovation of The Old School House.

Commission briefly discussed the Community Events Manager position. With salary, job description, requirements and qualifications being questioned. Tara & Soulyavanh noted that the salary was in a competitive range.

Sterling requested two volunteers to serve on the interview panel for this position. Rosemary Wiley and Tara Jones offered to assist.

Sterling motioned to elect a new Vice Chair to replace Kris Hitchcock. Kurt nominated Sara Abel, Bernie Danylchuck 2nd the motion. Sara Abel accepted, all in favor of motion.

Location of Meeting has changed (Senior Center is not available)

Next meeting set for Nov. 14th, 7:00pm at Sherwood Old School House.

Tentative Agenda:

1. Adjustments to Agenda
2. Approval of minutes from October 16, 2001 meeting
3. Focus on "Do-Able" projects
4. Set next meeting
5. Adjourn