



MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Monday, December 18, 2017 at 6:30 pm
LOCATION: Sherwood City Hall
22560 SW Pine Street

ATTENDEES

Cultural Arts Commission

Skye Boughey, Chair
John Liles, Vice Chair
Shelly Lamb
Geof Beasley
Bernie Sims
Maddie Gavel-Briggs
Matthew Schantin

Council Liaison

Councilor Jennifer Kuiper

City Staff

Maggie Chapin, Center for the Arts Manager
Kelsey Beilstein, Administrative Assistant

AGENDA

1. Call to Order/Roll Call (Boughey)
2. Adjustments to the Agenda (Boughey)
3. Approval of November 27th Minutes (Boughey)
4. Center for the Arts Update (Chapin)
5. Friends of the SCA Update (Boughey)
6. Public Art Program Update (Chapin)
7. Council Update (Kuiper)
8. Other (Boughey)
9. Adjourn (Boughey)

Upcoming Dates to Note:

Monday, January 15th, 2018: Cultural Arts Commission Meeting at 6:30pm



Sherwood Cultural Arts Commission MEETING MINUTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	12.18.2017 6:30PM
LOCATION	Sherwood Center for the Arts 22689 SW Pine St Sherwood OR, 97140
FACILITATOR	Skye Boughey
NOTES TAKEN BY	Mary Weggeland

ATTENDEES

Cultural Arts Commission	Council Liaison
X Skye Boughey; Chair	- Jennifer Kuiper, City Councilor
X John Liles; Vice Chair	
X Shelly Lamb	City Staff
X Geof Beasley	X Maggie Chapin, Cultural Arts Center Manager
- Bernie Sims	X Mary Weggeland, Recreation Assistant
X Maddi Gavel-Briggs	- Kelsey Beilstein, Administrative Assistant II
X Matthew Schantin	

MEETING NOTES

1. Call to Order/Roll Call (Boughey)

- 6:38pm

2. Adjustments to the Agenda (Boughey)

- Chapin indicated that there would be no Council update because Jennifer Kuiper was unable to attend

3. Approval of November Minutes (Boughey)

Liles motion to approve the November minutes. Second by Beasley. All in favor, motion passed.

4. Center for the Arts Program Update (Chapin)

- Smockville Brewpub had a successful opening in November and the Center has a great working relationship with the head chef/owner.
 - There have been some minor issues to work through, with the new business in the building, but all are being dealt with. The relationship continues to be good.
 - A new door has been ordered for the bathroom hallway to deter restaurant patrons from entering the SCA during events.
 - New security monitoring has been installed to help keep an eye on increased traffic in the facility.
- New Movie Series for Winter Spring 2018-
 - Classic Film Series- The 1933 version of King Kong will be shown on Thursday, Jan. 4 at 7 pm. Tickets are \$3.

- Family Flicks- This is a new film series for families and the next movie showing is The Mighty Ducks on Jan. 21 at 3 pm. Tickets are \$3.
- The first Family Matinee performance of Winter/Spring 2018 will be The Nightmare in My Closet by Tears of Joy Puppet Theater. The show is on Jan. 13, at 2 pm and tickets are \$5. There will be crafts to make the event more interactive for families.
- The SCA hosted a gallery opening for the new art exhibit, Colorful Expressions, during the Winter Artwalk. This collection of beautiful new artwork by inspiring artists was very well received and will hang in the lobby through March.
- The program catalog for Winter and Spring of 2018 is out and will be mailed to Sherwood residents in the January Gazette.
- There are no other rentals during the last two weeks of December. Things pick back up in January.
 - The next big rental is the Sherwood Interact Talent Show on Saturday, Jan. 6.
 - Sherwood Foundation for the Arts is next putting on the play, The Odd Couple. They have two casts, one male and one female, which will rotate.

5. Friends of the SCA (Boughey)

- The upcoming Gala committee meeting on Dec. 28 at 1 pm. The Gala committee is looking for additional people to help and for sponsors for the event.
- The Friends are looking for new board members.
- They also need help selling concessions for the Family Matinee Series and movies.
- Chapin and Lamb shared that the final report for the Unity project grant from the Cultural Coalition of Washington County has been submitted.

6. Public Art Program Update (Chapin)

- Chapin is currently waiting to hear back from the City Attorney on the RFP approval and the process will move forward once that has been given the green light.
- The grant money for this project has already been issued to the City and there is a deadline of June 2018 to use it, but the Arts Commission can ask for an additional time allowance on the project.
- Chapin has been working with the finance department about potential funding for Public Art.
 - Sherwood entities such as the Chamber of Commerce, Main St., and the SCA may be eligible to receive money through the lodging tax. That money could be used by the SCA to create, upgrade, and maintain public artwork in Sherwood.
 - Cindy Dower with Tualatin Valley Creates, has localized specific data on how the Arts have helped to build business in Washington County. Chapin has invited her to come and share her numbers.
 - Joe Gall plans to ask for a work session to talk about the lodging tax and where to use it. Chapin suggested that the Commission prepare for that work session to show that money for the Arts will benefit Sherwood. She shared that once the SCA was built, it became an economic driver and thousands have come to Old Town, and that other projects could have a similar impact.
 - Boughey suggested that the Commission organize and set aside time to focus on advocating for a portion of the lodging tax money.
 - Chapin will bring more research for future discussions, including the information from Cindy Dower specific to Washington County.
 - Liles asked if additional hotels will be built in the city and Chapin said that she was unaware of any plans currently being considered.

7. Council Update (Kuiper via Boughey)

- Kuiper is not present to give an update.

8. Other

- Boughey asked how the City Boards and Commission Appreciation dinner went.
 - Beasley said that Bernie Sims gave a great speech representing the Commission.
 - Gavel-Brigs added that Sims introduced the members of the Commission who were there, which was a very nice thing to do.
 - Chapin said she was proud of how much action has come from this Commission.

- Chapin stated that the SCA is closed on Dec. 25th and Jan. 1st. She added that the SCA is also closed on Jan. 15th which is the scheduled date for the next Commission meeting.
- Chapin suggested moving the meeting to Jan. 22nd due to the MLK Holiday falling on the usually scheduled meeting. The Commission members agreed on that date.
- Chapin invited members to a Martin Luther King Jr. event hosted by the Human Rights Council of Washington County on Jan. 13th at the Walters Cultural Arts Center in Hillsboro.

9. Next Meeting/Adjourn (Boughey)

- Adjourned at 7:45pm
- The next meeting will be held January 22, 2018 at 6:30 pm at Sherwood Center for the Arts.