



MEETING AGENDA

MEETING TITLE: Sherwood Cultural Arts Commission
DATE & TIME: Monday, January 23, 2016 at 6:30 pm
LOCATION: Sherwood Center for the Arts
22689 SW Pine Street

ATTENDEES

Cultural Arts Commission

Skye Boughey, Chair
John Liles, Vice Chair
Shelly Lamb
Geof Beasley
Nicole Burgess
Bernie Sims

Council Liaison

Councilor Jennifer Kuiper

City Staff

Kristen Switzer, Community Services Director
Maggie Chapin, Center for the Arts Manager
Kelsey Beilstein, Administrative Assistant

AGENDA

1. Call to Order/Roll Call (Boughey)
2. Adjustments to the Agenda (Boughey)
3. Approval of November Minutes (Boughey)
4. Cultural Walking Tour Update (Switzer/Beilstein)
5. Community Arts Outreach Update (Chapin)
6. Center for the Arts Program Update (Chapin)
7. Vision Project Discussion (Boughey/Chapin)
8. Friends of the Center for the Arts Update (Lamb)
9. Council Update (Kuiper)
10. Other (Boughey)
11. Adjourn (Boughey)

Upcoming Dates to Note:

Monday, Feb. 20: Sherwood Cultural Arts Commission Meeting at 6:30pm
Thursday, Feb. 23: Mayor Clark's State of the City Address



Sherwood Cultural Arts Commission

MEETING MINUTES

MEETING TITLE	Sherwood Cultural Arts Commission
DATE & TIME	1.23.2017 6:30PM
LOCATION	Sherwood Center for the Arts 22689 SW Pine St Sherwood OR, 97140
FACILITATOR	Skye Boughey
NOTES TAKEN BY	Kelsey Beilstein

ATTENDEES

Cultural Arts Commission	Council Liaison
X Skye Boughey; Chair	X Jennifer Kuiper, City Councilor
- John Liles; Vice Chair	
- Shelly Lamb	
X Geof Beasley	
- Nicole Burgess	
X Bernie Sims	
	City Staff
	X Kristen Switzer, Community Services Director
	X Maggie Chapin, Cultural Arts Center Manager
	X Kelsey Beilstein, Administrative Assistant II

MEETING NOTES

1. Call to Order/Roll Call (Boughey)

- 6:37pm

2. Adjustments to the Agenda (Chapin)

- Move Culture Walking Tour to item 4.

3. Approval of November Minutes (Boughey)

Beasley motion to approve the November minutes. Second by Burgess. All in favor, motion passed.

4. Community Arts Outreach (Chapin)

- Winter Art Walk – was a huge success despite of the snowy weather. There ended up being less stops, but more quality time was spent at businesses and with artists. The next Art Walk will be on April 13th.
- Early Learning Fair – at Archer Glen this Thursday. Staff will be present with a booth to discuss arts classes at the Center.
- Westside Cultural Alliance – networking event is this Thursday at Clarks Bistro in Hillsboro from 6-7pm. Leah will be attending and members of the Commission are welcome to join her.
- Unity Project
 - The Friends of the Sherwood Center for the Arts received a grant in order to pay for the project.

- The Cultural Arts Commission will be implementing the project – Chapin reviewed the timeline and tasks with the Commission.
 - It was asked that there be an extra Cultural Arts Commission meeting be added in April or May to work on the Unity Project.
- Sherwood Rotary will be organizing a peace walk and programing on the Saturday of the Unity Project.

5. Cultural Walking Tour Update (Switzer/Beilstein)

- Switzer presented the final draft of the plaques.
- Switzer explained that the Library title will be changed to “Library & City Hall”
- Switzer requested that the members of the Commission provide feedback in the next couple of days before staff signs off on the project.
- A clarification was requested on material; paint, etching and colors. Switzer ensured that the commission would see a sample of materials before they go into production.
- It was requested that the name of the architect that worked on the Library be included in the description.
- It was asked when the plaques will be installed. Switzer explained that a date has not yet been set.

6. Center for the Arts Program Update (Chapin)

- Chapin shared statistics and demographics about students attending classes.
- 2017 Gallery –
 - Picturing America is up in the gallery right now, in partnership with the Sherwood Historical Society.
 - The next show will be Student Art Show curated by Darla Boljat from Markers5. It will be a juried show and winners will be recognized at City Council.
 - In May The Center is partnering with the Memory Care Unit at The Springs to present Memories in the Making show.
 - The year will round out with a Fiber Arts show and the Four Eights show returning.
- Family Matinee –
 - The Zaniac! Had 175 people in attendance despite the snow.
 - The next show is Portland Taiko on March 18th.
- Classic Film
 - February will be Groundhog’s Day
 - March will be Annie Sing Along (the original)
- Rentals –
 - Sherwood Foundation for the Arts presents “You Can’t Take it With You” through this weekend.
 - Coming up in February is the Police Foundation awards, Sherwood Education Foundation’s Sip and Spell, Newberg Animal Shelter’s Raise the Woof, Christian Youth Theater’s Fundraising Gala and the Mayor’s State of the City.

7. Vision Project Discussion (Boughey/Chapin)

- Chapin announced

8. Vision Project (Boughey/Chapin)

- Chapin announced that a Right Brain Initiative representative will be coming to the March meeting. They were hoping to be at this meeting, but had to reschedule due to the recent weather.
- Chapin announced that Cristina Caravaca from the City of Hillsboro will be coming to February’s meeting to speak about Public Art Programs.

9. Friends of the Center for the Arts Program Update (Boughey)

- Boughey announced that The Friends of will be getting a Facebook page and a website soon.
- Chapin presented a Gala summary.
 - It was asked to have a Gala planning meeting summary sent out to the committee. Beilstein confirmed that she will be sending one out by the end of the week.
 - The Friends of will be asking for pledges during the Gala for scholarships and production assistance.

10. Council Update (Kuiper)

- Kuiper provided updates on the following items:
 - Some member of Council and the Planning Committee will be going to St Louis the first weekend in February for a smart growth conference.
 - Councilor Kuiper is advocating for a Community Visioning process to happen during the Comprehensive Plan update.
 - The Parks Board is currently working on park and trail signage that could possibly be a part of the Cultural Walk Tour in the future.

11. Other

- Chapin announced that the Commission currently has an opening.

12. Next Meeting/Adjourn (Boughey)

- Adjourned at 8:30pm
- The next meeting will be held Monday, February 13, 2016 at 6:30 pm at Sherwood Center for the Arts.

Sherwood Unity Project	
Timeline and Workflow	

dates	category	item	people
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city of sherwood

index

1.0 - 1.8	building plaques
1.9-1.10	plaque mounting options
2.0	trailhead map
2.1	trailhead kiosk

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project	city of sherwood
code	CSW-001

notes

city of sherwood

document approved without changes ☐

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name      kristen switzer
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signature

date

by lwr

date	01.18.17	08.29.16
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revisions 12.05.16

11.01.16

10.01.16

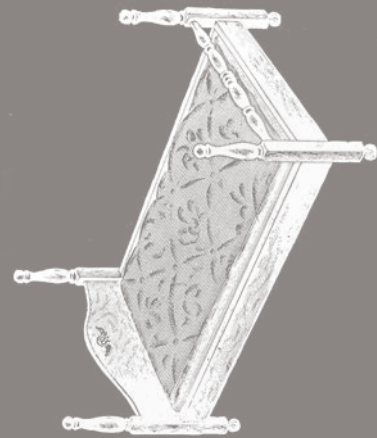


SHERWOOD CENTER FOR THE ARTS

The Sherwood Center for the Arts serves as the centerpiece of the Sherwood Arts & Culture community—a hub for cultural activity, and a resource for local artists, arts organizations, and arts patrons to expand the Sherwood cultural experience. The Center also serves as an upscale community center for the residents of Sherwood and the surrounding community.

SHERWOOD CULTURAL WALKING TOUR

S E A R E A C H L T D .			
146 ne yamhill street		telephone	503.843.2005
sheridan		facsimile	503.843.2744
oregon 97378		email	info@seareach.com
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OLD SHERWOOD HOTEL

In 1915, just four years after a fire devastated downtown Sherwood, Frank Colfelt built a prominent—and fire-resistant—hotel. The building did not operate as a hotel for long though. The top floor was soon converted to apartments, while the ground floor hosted a variety of businesses: a medical office, pub, restaurant, jewelry store, City Hall, and bank. The bank's original 1921 safe can still be seen today.

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notes

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scale	full scale	
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ODD FELLOWS HALL/
REBEKAH LODGE

Between the World Wars, this small but graceful Art Deco building was the most popular theater in Sherwood. The last audience left here in the 1920s. A beautiful hardwood floor (transplanted from the Star Hall) has replaced the inclining floor and the stage has disappeared, but it is not difficult to sense the excitement that filled this hall on Saturday nights. The Rebeckah's organization still exists here today and they currently host the popular morning Doughnut Hour.

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SMOCK HOUSE

Built in 1868, this may be the oldest structure in Old Town Sherwood. The house was moved to the center of town in 1890, by J.C. Smock when Smockville—later Sherwood—was platted. It probably housed two families, explaining why it possessed twin double doors, opening to separate rooms within the house. A kitchen and porch were added in 1920, and the house was moved to its third and current resting place in 2005.

SHERWOOD CULTURAL WALKING TOUR

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MORBACK HOUSE
& OLD CITY HALL

Built in 1892, the bricks used to build the basement were from the Sherwood Brick Factory. J.E. Morback purchased the house in 1899 and went on to be the mayor of Sherwood for 30 years, becoming known as “The Dean of Oregon Mayors.” At the beginning of the 20th century, this house was the only one in town with running hot water, thanks to the rigging of a water tank on the upper floor. During the 1970s and 1980s it housed the entire city government, from police department to the public works crew.

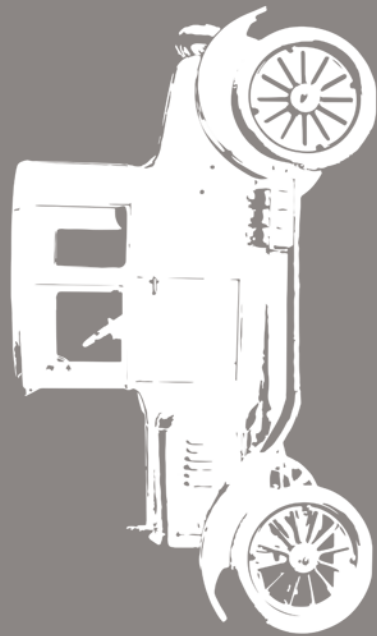
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ROELLICH'S STORE

Louis Roellich built this brick building in 1914 to house the growing product list that his general store carried. A year later, Roellich sold the building to Emil Lawrence who promptly assembled a Model T Ford to display in the window. He went on to operate one of the first Ford dealership in the area, on First and Pine. Cars would be shipped in crates and mechanics would assemble the car. If the new vehicle made it up the Washington Street Hill, it passed the test and could be sold.

SHERWOOD CULTURAL WALKING TOUR



RUDY OLSEN GAS PUMP PARK

Rudy Olsen started hauling bags of grain by wagons, drawn by teams of horses, from central eastern Oregon to the Columbia River. He then decided to start his own hauling business in Sherwood in the 1920s. He soon acquired a truck and the gas pump was installed as part of his operation. When he married, he bought the house across the street. For 40 years, all of the produce haulers lined up at 4am for gas at the pump.

SHERWOOD CULTURAL WALKING TOUR

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SECOND FRIENDS CHURCH

The Society of Friends, also known as Quakers, made up the third largest religious group during the colonial period. Later, in the late 19th and early 20th centuries, congregations formed in the Northwest. Originally built in 1912, the church served local Quakers until 1971. For the next two decades, local artist Stewart Olsen and his wife used the upstairs as a home, while the downstairs served as his stained glass studio. To this date, his stained glass windows add character and beauty to the main floor ballroom.

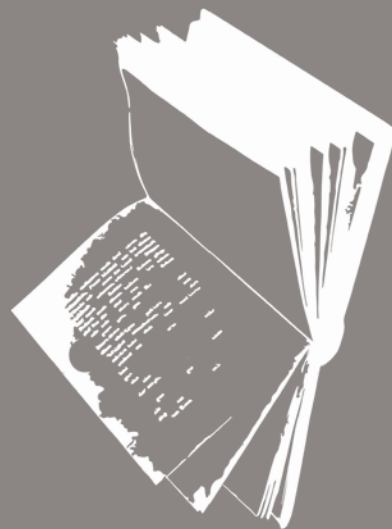
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LIBRARY

The building that houses the Sherwood Public Library and City Hall opened in 2006. Several artistic elements grace the interior and exterior. The Main Reading Room boasts an enamel panel fireplace designed by Whitesavage and Lyle, and the Children's Reading Room features a colorful ceiling mural designed by Thom Hacker. Ann Storrs designed the nature-themed cast concrete panels on the outside of the building.

SHERWOOD CULTURAL WALKING TOUR



wall mount

scale full scale

by lwr

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post mount options

scale	full scale

by lwr

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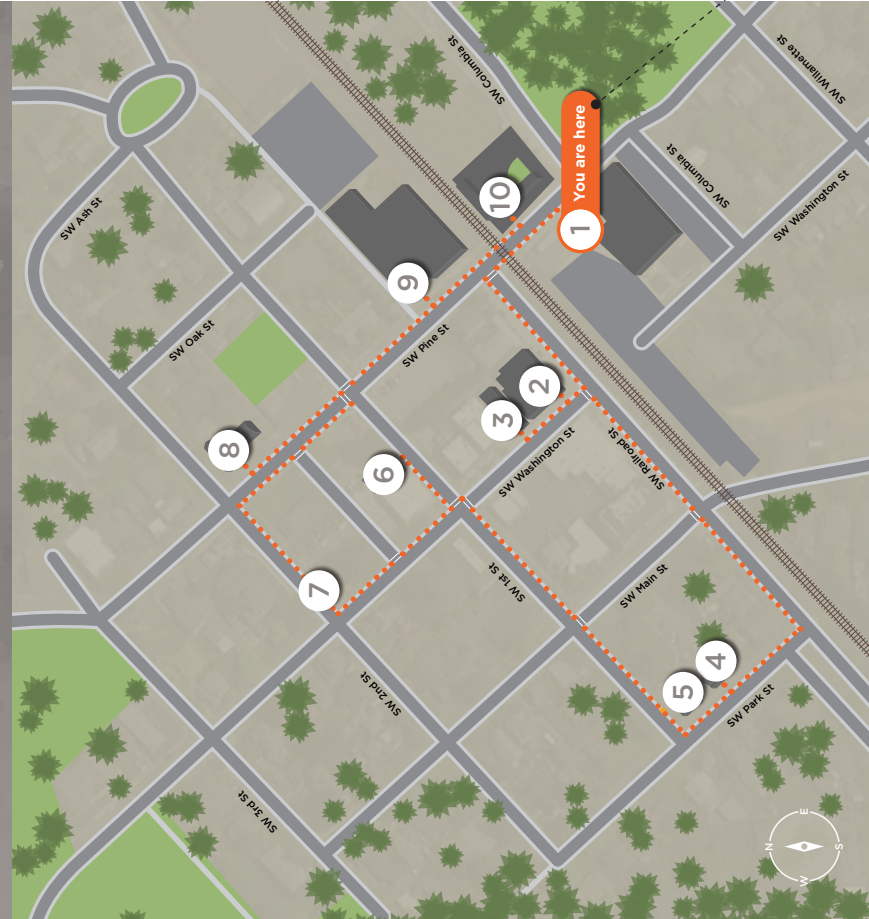
1 single post mount
8" x 12"

2 **double post mount**
8" x 12"

Sherwood Cultural Walking Tour

Feel free to chart your own path or follow the numbers and route provided by the map.

- 1 Sherwood Center for the Arts
- 2 Old Sherwood Hotel
- 3 Odd Fellows Hall/Rebekah's Lodge
- 4 Smock House
- 5 Morback House/Old City Hall
- 6 Roellich's Store
- 7 Rudy Olsen Gas Pump Park
- 8 Second Friend's Church
- 9 Library
- 10 Cannery Square



Did you know that Sherwood was originally called Smockville?

In the 1860s, James and Mary Ellen Smock settled the area. When the railroad decided to build a line through their land, the resourceful Smocks platted a town near the railroad tracks in 1889. Dubbed "Smockville," the town grew. In 1891, residents changed the town's name to Sherwood.



Top to bottom:
Sherwood
Oregon Historical Society,
no. 54810
Brickyard and factory
Oregon Historical Society,
no. 51904
Railroad Street
Oregon Historical Society,
no. 51902

GALA DINNER UNDER THE
BIG TOP
2ND ANNUAL GALA BENEFITING
SHERWOOD
CENTER FOR THE ARTS

Date: Saturday, April 15th

Time: 6:00 pm

Tickets: \$60 individual | \$400 table of 8
(early bird before March 1: \$50 | \$350)

Catering by Trees | Games | Circus Entertainment
Silent Auction | Pledge Pledge Drive | Wine Wall
Prize Baskets | Photo Booth

We need your help! Can we count on you to buy a
ticket/volunteer/both?

